

NORTH WHIDBEY PARK AND RECREATION DISTRICT  
REGULAR MONTHLY MEETING  
JOHN VANDERZICHT MEMORIAL POOL  
Date: 25 JANUARY 2018

**MINUTES**

Board Members present: Chairman C/Sean Merrill, C/Donna Sue Holly, C/Shane Hoffmire, C/Pat Hardin. C/Wendy Shingleton was absent.

*A sound file of this meeting may be accessed for a full transcript of the discussion. That file is recorded and available on the NWPRD YouTube channel.*  
<http://www.youtube.com/channel>.

Call to Order Chairman called the meeting to order at 6:35 p.m.

Working Group for Strategic Planning with members of the public. (Located at the side of the pool/stadium seating). Chair tasked the Executive Director to look at costs for weekend openings. Formed a Strategic Planning to Open the Pool Subcommittee, with C/s Hoffmire and Hardin as members. Subcommittee to include interested members of the public; task is to find alternate means to open the pool before the 2018 levy vote. A lot of questions and discussion.

Recess called at 7:12 for five minutes. Meeting called back to order in the meeting room by the Chair at 7:25.

Approval of Minutes **C/Holly moved to approve 21 Dec 2017 minutes as written, seconded by C/Hardin. Unanimously approved.** Ten sets of minutes remain outstanding.

Voucher Review - **C/Holly moved to approve the District Vouchers #7835-7891 for the amount of \$74,583.93 and the transfer from M&O account to payroll account in the amount of \$12,132.18, for a total of \$86,716.11.** Questions were asked and answered. **This was seconded by C/Hardin. The motion was unanimously approved.**

Committee Reports:

Clover Valley – thanked the Dog Park people for paying for the water and trash pickup.

Community Outreach/User Group - which is different than the newly appointed Strategic Planning To Open the Pool Committee – C/Merrill will replace C/Hoffmire on this committee, serving with C/Hardin.

Unfinished Business

District Sponsorship Policy – tabled to next month due to C/ Shingleton’s absence.

Public Officials training – to be held 13 Feb

Sick Leave Policy – not applicable to anyone employed currently, but need to mirror the state law in the Employee Handbook and ensure that law is covered when we do start hiring again. Subject of Employee Handbook raised; Executive Director was tasked to email that document to the Commissioners for review and discussion at the next regular meeting.

New Business

MWR discussion – MWR sought to rent the pool for military only use for limited periods. Executive Director believed they did not have the money necessary to pay for the pool to remain open, even for limited periods. Concern was voiced over the pool being opened for only one group. Comment was made that if MWR or anyone paid for the pool to be heated and treated, other groups/people could use the already heated and treated water when MWR was not. Executive Director tasked to refine numbers for MWR's consideration.

Silver Sneakers/Silver and Fit discussion: **C/Holly, with three separate amendments, finally moved that NWPRD terminate the Silver Sneakers and the Silver and Fit Contracts at the end of those contracts (April 2018 and December 2018, respectively). She was variously seconded by C's Hoffmire (twice) and Hardin. Approved unanimously.**

Budget question–Commissioners asked the ED to determine various budget requirements for different operating levels (complete shutdown, open on weekends, open more hours).

Board Issues C/Holly asked that a plan be promulgated by the Executive Director for his departure by the next meeting so that his potential departure in April/May would be as smooth as possible. Commissioners were tasked to review the Executive Director's position description in the Employee Handbook.

Next Meeting Tuesday February 13, 2018 special training meeting for Commissioners. Thursday, February 22, 2018 is the next regular meeting.

Adjournment **C/Hoffmire moved that the meeting be adjourned. C/Holly seconded. Motion approved unanimously. Meeting adjourned at 8:16 p.m.**

Donna Sue Holly  
Commissioner Position 1