

North Whidbey Park and Recreation District
Regular Monthly Meeting
26 January 2017

Board members present: C. Holly, C. Hoffmire, C. Fraasch, C. Fort, not present C. Shingleton

Call to order: C. Holly called the meeting to order at 1832

Elections of Officers: C. Holly nominated for chair, passed unanimously
C. Shingleton nominated for vice-chair, passed unanimously
Motion to continue rotating minute recording among all board members. Passed unanimously

Agenda changes: C. Hoffmire discuss correspondence from Oak Harbor mayor, and propose resolution to support NWAC
C. Fort: review employee pay raises in unfinished business

Public Comments: Carolyn Pape, Anil Tyson, Dan Brown

Board Issues: None

Approval of Minutes: November 10, 2016 special meeting. C Fraasch moved to approve as written, 2nd C Fort. Passed unanimously

Voucher Review: C. Fort moved to approve the district vouchers #7398-7438 for the amount of \$101,232.94 and the payroll transfer from M&O account to payroll account in the amount of \$35,554.02 Seconded by C. Hoffmire passed unanimously

Committee Reports:

Clover Valley committee: Did not meet. C. Fraasch said Les Schwab donated some large tires which will be set up for the dogs to run thru.

Program Review committee: C. Shingleton emailed she had met with parents of Blue Herron swim team.

Levy Committee: 3 committee members and ED McCaslin met and discussed when we should put M&O levy on ballot this year. Costs around \$10,000 each time we put M&O on ballot. It has never passed when on the Aug ballot, so committer members decide to propose to board we place the M&O only on the Nov. 2017 ballot. C. Fort motioned to put the M&O levy on the Nov 2017 ballot. 2nd: C. Fraasch after further discussion, motioned passed C. Fort, C. Holly, C. Fraasch voted Yes. C. Hoffmire abstained. Passed 3 for 1 abstain.

Action Item review:

Missing minutes identified as to which board member responsible to complete.

ED and kayak instructor still working on needed equipment replacement list and priority.

Need to have date for 2017 commissioner training.

Family swim pass limited to 5 family members.

NWAC/masters do not pay membership dues to pool for August as they do not have scheduled training during the month of August. Any members who lap swim or open swim pay for each visit during month of August. If teams elect to have some training during August the teams will pay the pro-rated weekly rate.

Previous NWAC members returning from college during school breaks pay to lap swim. ED will check to confirm. AI for next meeting.

Nonresident swimmers. For 2016, 2 NWAC swimmers pay out of district rate, 3 annual passes, 8 semiannual, and 16 quarterly passes. 44 ten punch cards, and 31 aerobics punch cards pay out of district rates. We do not charge single visit customers out of district rate.

Unfinished Business: ED still working on line of credit if needed. Bank wanted more information. Bank wants balance sheet showing all assets.

Locker room showers: 4 kits came in to repair women's shower. Now only 3 inop shower heads in the women's shower. Suggested to have maintenance label the inoperative shower heads.

2017 Regular monthly meeting schedule agreed on. Passed unanimously

Maintenance priority to be discussed in Feb 16 meeting, Meet here at 1700, we will take facility tour with Director of Maintenance at that time and afterwards have sit down meeting to discuss maintenance priority list.

Large employee pay raise for one employee with agreement to quit their other full time 2nd job and will only be obligated to be here full time. Will be available to meet with repair contractors during regular 8-4 M-F working hours. And do ongoing painting and repairs during the week.

ED proposed Feb 15, 2017 to meet at 1800 for review 2016 budget actual. All agreed.

Commissioner training date: 29 March selected

C. Hoffmire to present resolution of board support and its budget limits for NWAC at next regular meeting.

Next regular meeting review 2016 goals and propose 2017 goals.

Staff Reports:

Coach Taylor to take over most of team admin. Functions which should decrease team administration budget expense.

Replacement pump recycles pool water about 30% faster than recently broken pump.

Employee of the Month: Don Alexander

Next meeting Feb. 23, at 1830

Motion to adjourn C. Fraasch, 2nd C. Hoffmire

Adjourned 1952

