



BOARD OF COMMISSIONERS REGULAR MEETING

John Vanderzicht Memorial Pool
85 Southeast Jerome Street, Oak Harbor, WA 98277
Thursday, June 25, 2026
6:00 PM

1. **MEETING CALLED TO ORDER** at 6:00 pm BOC Chair Larsen.
2. **ROLL CALL:** Comms Larsen, Kraner, Witmer, Hartmann and Guy were present.
3. **PUBLIC COMMENTS:** No public comment
4. **CONSENT AGENDA ANNOUNCEMENT** - Commissioner Guy motion to remove May 28, 2026, Regular Meeting Minutes from the Consent Agenda for revisions and place it on the agenda as Item 6. Commissioner Hartmann second the motion. The motion carried unanimously with no further discussion.
5. **CONSENT AGENDA ITEMS:** Commissioner Guy move to approve the Consent Agenda, excluding the May 28, 2026, Regular Meeting Minutes. Commissioner Hartmann second the motion. The motion carried unanimously with no further discussion.
 - b. **Vouchers and Payroll:**
 - i. Expense Voucher #'s 11179-11188, 00033-00035, 260502001-260502004, 260503001-260503007 \$34,384.10
 - ii. Payroll \$65,015.82
 - iii. DOR \$3,871.90

Total: \$103,271.82
6. **May 28, 2026 Regular Meeting Minutes Revisions** – Commissioner Hartmann recommend correcting the Vice Chair title and spelling of Commissioner Hartmann's name in the May 28, 2026, Regular Meeting Minutes. Commissioner Guy move to approve the minutes as amended. Commissioner Kraner second the motion. The motion carried unanimously with no further discussion.
7. **STAFF REPORTS:**
 - a. ED Cochran provided update outreach for July 4th festivities with Oak Harbor Chamber of Commerce.
 - b. ED Cochran provided update on Recreation Coordinator has completed the CPRP exam and in process of training Day Camp staff.
 - c. Business Manager provided additional update for transition to Humanity Scheduling and Timekeeping.
 - d. Maintenance Manager provided additional information the sign being painted and reviewing CO2 purchase.
8. **COMMITTEE REPORTS:**

- a. **Budget Committee:** No update
- b. **Program Committee:** We have started the process of reviewing the cost tier study and plan to present at the next BOC Meeting in July with recommendations.
- c. **Bylaws Committee:** We reviewed the General BOC Rules and plan to provide suggested revisions to the July BOC Meeting for consideration.

9. UNFINISHED BUSINESS: None

10. NEW BUSINESS:

- a. **Resolution 2026-02 Increase Cash Drawer and Exchange** – Commissioner Hartmann motion to approve Resolution 2026-02 authorizing the increase in cash drawer accounts and change exchange funds as present. Commissioner Guy second motion. The motion carried unanimously with no further discussion.
- b. **Employee of the Month** - Kady McCrae
- c. **Collaboration with the City of Oak Harbor discussion on July 14th** – ED Cochran provided suggested for discussion. Commissioners discussed collaborative effort to provide quality programs with minimal duplications and to move forward to with continued efforts. Suggestions to discuss vision for Community Recreation Center, facility and field use, shared marketing, sponsorship, and recreational services.

11. EXECUTIVE SESSION: None

12. ACTION ITEM/REVIEW:

- a. BOC to email Ed Cochran by June 30th of any discussion topics for the Collaboration meeting with City of Oak Harbor.
- b. BOC to attend the Collaboration meeting with City of Oak Harbor on July 14th 1pm. Ed Cochran to post Public Notice of meeting.
- c. Budget Committee – Committee to review Locker Room Renovation Project proposal and Budget to present to BOC to review.
- d. Program Committee – Continue to review each program, activity, and service offered by the district, categorize them according to their cost recovery category, and then provide a comparison to the proposed target cost recovery rates. Committee to provide an initial report to the board at the July BOC meeting, followed by a workshop to discuss in detail as a board prior to final decisions on the cost recovery model at the August meeting.
- e. Bylaw Committee – Review General BOC Standing Rules and Bylaws. Committee to present suggested revisions at the July BOC meeting

13. FINAL BOARD COMMENTS: Commissioner Larsen, Witmer, and Hartmann made comments.

14. NEXT MEETING: July 23, 2026, 6:00 p.m. at John Vanderzicht Memorial Pool.

15. ADJOURNMENT: The meeting adjourned at 6:27 pm by BOC Chair Larsen.

Attest:


Bill Larsen, Chair
7/23/26

Date