

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT

REGULAR MEETING JOHN VANDERZICHT MEMORIAL POOL Thursday, February 22, 2018

Meeting Called to Order: Meeting called to order by Chairman Merrill at 6:32pm. All commissioners are present.

Board Issues: (0:30) Commissioner Hoffmire requests that redistricting issues be put on the agenda for the next regular meeting.

Agenda Changes: (1:22) Succession planning was added to new business.

Public Comment: (3:13) North Whidbey Community Pool & Recreation Foundation signage and progress was presented to the board. Chairman Merrill and The Board officially thanks the foundation and volunteers for their efforts.

Approval of Minutes: None

Voucher Review: (7:06) Commissioner Holly moves to approve Expense Vouchers 7892 – 7912 in the amount of \$15,450.45 and Payroll transfer from M & O Account to the Payroll Account in the amount of \$9,906.58 for a total of \$25,357.03. Commissioner Shingleton seconds the motion. After discussion, the motion passes unanimously.

Committee Reports: (19:34)

- 1.) Clover Valley Committee: Commissioner Hoffmire presents information from Little League and Babe Ruth baseball and the OH School District for possible field upkeep and use.
- 2.) Program Review Committee: Committee tabled until further notice
- 3.) Community Outreach/User Group Committee: subcommittee meeting and actions are discussed. Director McCaslin is asked to put together pricing and budget plan in two weeks to review at the March meeting.
- 4.) Strategic Plan to Reopen the Pool Committee: Commissioner Merrill looks at other Levy proposals and asks the director to put together graphed expense breakdowns to present to the public.

Action Item/Review: None

Unfinished Business: (43:49)

- 1.) District Sponsorship Policy: Commissioner Shingleton presents a draft for a sponsorship policy for review by the board, director, and foundation. After further review it is scheduled for vote at the next meeting.
- 2.) Employee Manual: Manual revisions were done by Commissioner Holly and Director McCaslin with proposed changes to chapters 1 – 12. Resolution on the manual changes tabled until next month.

New Business: (56:37)

1.) District Name Change: Commissioner Holly made a motion to approve Resolution 1801 as stated; Commissioner Hoffmire Seconds. After brief discussion Commissioner Holly moved to amend her motion to North Whidbey Pool Park and Recreation District, Commissioner Hoffmire seconds. Chairman Merrill recognizes the foundation for input. After discussion, the amended motion passes unanimously.

2.) Succession Plan: The board asks that Mr. McCaslin writes the succession plan as an addendum to the employee manual, to be approved by the board at a future meeting.

Staff Reports: (1:21:00) New website and domain name and creation of a new logo were discussed.

Employee of the Month: None

Final Board Comments: None

Next Meeting: Thursday, March 22, 2018 6:30pm Regular Meeting

Adjournment: Commissioner Holly moves to adjourn, seconded by Commissioner Hoffmire, and passes unanimously. Meeting adjourned at 8:02pm.