

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT
MINUTES
REGULAR MEETING
FEBRUARY 23, 2017

Meeting Called to Order: Meeting was called to order at 6:32pm by Commissioner Holly. Commissioners in attendance – Hoffmire, Fort, Fraasch, and Holly. Absent – Commissioner Shingleton

Agenda Changes: (1:24) Inaudible agenda change made by C. Fraasch regarding Clover Valley.

Public Comments: (1:57) Two speakers, one regarding CV dog park and one regarding a question about minutes that was deferred to the Executive Director.

Board Issues: (3:16) C. Hoffmire questioned about CV dog park subcommittee. After brief discussion C. Fraasch agreed to serve on the CV dog park subcommittee.

Committee Reports: (4:48)

Clover Valley Subcommittee

Approval of Minutes: (5:10) Motion was made by C. Hoffmire to approve minutes for December 19, 2016 as written. Request for amendment by C. Holly. Amended motion was seconded by C. Fort. After brief discussion motion was passed unanimously, and minutes were approved as amended by C. Holly.

Motion was made by C. Fraasch to approve minutes for January 26, 2017 as written. Request for amendment by C. Holly. Amended motion was seconded by C. Fort. After brief discussion motion was passed unanimously, and minutes were approved as amended by C. Holly.

Voucher Review: (8:52) C. Hoffmire moves to approve Expense Vouchers 7439-7465 in the amount of \$25,242.66 and Payroll Transfers from M & O Account to Payroll Account in the amount of \$34,082.27 for a total of \$59,324.93. Motion was seconded by C. Fort. After discussion, motion was passed unanimously.

Action Item Review: (16:18) Action items reviewed included kayak usage, commissioner training dates, employee advisory service, maintenance issues, and budget reviews. The possibility of looking into other options for insurance vendors was also reviewed and the board was notified about a program review committee that will discuss which structures will be presented for April.

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Unfinished Business: (21:45)

1. **Line of Credit Update** – Request was denied. Executive Director McCaslin will further investigate other options.
2. **Resolution for NWPRD Support** – Motion was made by C. Hoffmire to approve Resolution 17-01. Motion died. Second motion was made by C. Hoffmire to approve amended Resolution 17-01 and was seconded by C. Fraasch. After discussion, motion failed. Ayes – C. Hoffmire, C. Fraasch. Nays – C. Holly, C. Fort.
3. **Minimum Wage Impact** – Discussed and reviewed.
4. **Commissioner Training Date** – March 30th, 2017 @ 6pm
5. **Maintenance Priorities** – Motion was made by C. Hoffmire to approve maintenance priorities. Motion was seconded by C. Fort. Motion was approved unanimously.

New Business: (1:03:47)

1. **Running Club 2017** – Motion was made by C. Hoffmire to move forward with Running Club 2017 with more information to be provided at a later date in order to run the program. Motion was seconded by C. Fraasch. Motion was passed unanimously.
2. **Spring Pool Schedule** – Reviewed and discussed.
3. **Audit Debrief** – Reviewed and discussed.
4. **Notifications/Patron comments** – Discussion postponed until March.
5. **2017 District goals** – Discussion postponed until March.
6. **Signage** – Discussion postponed until March.
7. **M&O Levy** – Brief review. Further discussion postponed until next Special Meeting, as to be scheduled at March's Regular Meeting.

Staff Reports: (1:58:00) Discussed and reviewed all reports.

Final Comments: (2:04:29)

Next Meeting: Thursday, March 23, 2017 6:30pm

Motion to adjourn was made by C. Hoffmire, seconded by C. Fort, passes unanimously. Meeting adjourned at 8:43pm.

Respectfully submitted,

Kailah Burr