

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT
MINUTES
Regular Meeting
DATE: Thursday, February 28, 2019

Meeting Called to Order: Meeting was called to order at 6:26 by Chairman Sean Merrill. Commissioners in attendance – Merrill, Hardin, Hoffmire, Holly, and Shingleton.

Approval of Minutes: (7:17) Tabled until next month.

Public Comment: (7:26) One person spoke at public comment, discussing May 9th Volunteer Event, volunteer utilization and Home Depot Donations of product and labor as well as NWAC plan to recruit high school players at reduced rate.

Voucher Review: (10:30) Commissioner Hoffmire moved to approve Expense Vouchers 8095-8112 in the amount of \$21,518.85 and Payroll Transfer from M & O Account to Payroll Account in the amount of \$13,677.77 for a total of \$31,444.35 Seconded by Commissioner Hardin.

(16:59) Chairman Merrill motioned to amend the Voucher Total to \$35,197.62. Seconded by Commissioner Hardin. Motion passes unanimously.

Committee Reports: (32:05) Clover Valley Committee Commissioner Hoffmire gives his time to the representative from Oak Harbor Baseball Association. Maintenance of the ball fields by the district and the OHBA and the needs of the park were discussed.

Unfinished Business: (42:00)

1. District Property - Nothing to report.
2. Employee Handbook – Discussed taking out the Employee discount policy and reviewing it yearly. Final review pushed to March.
3. Business Plan 2019 – Creating a list of programs to be launched in May and beyond was suggested and a plan was set forth to promote these programs on the website and social media. Senior staff growth and the future of the interim director and maintenance.
4. Bios for Website – Those that were ready were turned in to the Director.
5. Improvements for the Dog Park Fence line – Tentative dates were set for the First Class Association Volunteers to help with the fence.
6. Community Advisory Board – Further discussion needed. Projected vote in April.
7. Pool shutdown schedule and review of potential improvements – Firm dates requested from Director **no later** next meeting with a list of what's being done and an estimated reopen date. Special meeting requested to vote on shutdown plans as soon as possible.

New Business: (1:12:13)

1. Pool equipment replacement update – Concrete Vault lid, filtration system, circulation system, manhole access, pools/hot tub relined, drains, hot tub mechanics, domestic water boiler and boiler inspection, all updates to code.
2. April Job fair – determined to be unnecessary.
3. Meeting Minutes- 3 week rule: All meeting minutes should be done and turned in 3 weeks after meeting.

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Staff Reports: Staff reports begins time stamp 1:32:32.

Final Board Comments: 1:50:22 Tentative date for Emergency Meeting set for Thursday, March 7th at 6pm.