

**NORTH WHIDBEY POOL, PARK AND RECREATION DISTRICT**  
**MINUTES – REGULAR MEETING**  
**JOHN VANDERICHT MEMORIAL POOL**  
**Thursday, March 22, 2018**

The meeting was called to order by Chairman Sean Merrill at 6:30 pm, with Commissioners Holly, Hoffman, Shingleton and Hardin present.

**Board Issues:**

Presentation by the pool foundation chair, Juli Brooks Leete. From now on foundation will have a standing position on the regular agenda (after approval of minutes).

Chairman Merrill read resignation letter from Steve McCaslin, effective March 31, 2018. Matt Morris' hours will be reduced to 8 hours per week, beginning April 16. Commissioner Holly moved to accept the plan as presented, with a thanks to Steve McCaslin for his service. Move was seconded by Commissioner Shingleton and unanimously passed by the commissioners.

It was moved by Commissioner Holly that we continue to provide health insurance for Matt Morris. Motion was seconded by Commissioner Shingleton. Commissioners Merrill, Holly, Shingleton, and Hardin voted "Aye." Commissioner Hoffmire voted "Nay." Motion passed.

**Approval of Minutes:** There were no minutes presented for approval.

**Voucher Review:** Motion was made by Commissioner Shingleton to approve vouchers 7913-7932 as presented. Motion was seconded by Commissioner Holly. Unanimous approval.

**Committee Reports:**

**Community Outreach/User Group Committee** – Commissioner Hardin reported on the committee's progress, primarily working with the foundation.

**Strategic Plan to Reopen the Pool Committee** – Commissioner Merrill requested feedback from Commissioner Shingleton on a District Sponsorship Policy. Executive Duties to be reviewed annually in April or May.

**Unfinished Business:** Date for regular commissioners' meeting for May to be moved to May 17. Accepted.

2. **Employee Manual** – Review moved to April meeting.
3. **Succession Planning** – Appendix "O" to be used as needed with board oversight.

**New Business:**

1. **Redistricting Discussion** – Some discussion, but no action taken.

**Staff Reports:**

**Employee of the Month:** Moved by Commissioner Hoffmire to make Steve McCaslin Employee of the Month, seconded by Commissioner Hardin. Unanimously accepted.

**Next Meeting:** Thursday, April 26, 2018 – 6:30pm – Regular meeting

**Adjournment:** Motion by Commissioner Shingleton, Second by Commissioner Holly, unanimously accepted. Adjourned 7:45pm

Respectfully submitted,  
Commissioner Hardin