

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT

REGULAR MEETING JOHN VANDERZICHT MEMORIAL POOL Thursday, March 28, 2019

Meeting Called to Order: Meeting was called to order at 6:33pm by Commissioner Shingleton as acting Chair. Commissioners in attendance – Holly, Hardin, Hoffmire, and Shingleton. Absent is Commissioner Merrill.

Board Issues: (0:54) No issues to discuss.

Agenda Changes: (1:14) Fee Structure is added to New Business.

Public Comments: (2:39) No public comments.

Approval of Minutes: (2:42) Commissioner Holly moves that the minutes for; August 24th 2017, November 21st 2017, January 11th 2018, January 25th 2018, April 26th 2018, May 17th 2018, August 23rd 2018, and September 12th 2018 be approved as written. Minutes for August 24th, 2017 and November 21st, 2017 are not complete as shown to the Board and are therefore not approved. Minutes for January 11th, 2017 are amended to correct the spelling of Commissioner Shingleton's name and to remove and apostrophe from the date but are otherwise approved. Minutes for January 25th, 2017 are not complete as shown to the Board and are therefore not approved. Minutes for April 26th, 2018 are amended to add the year to the date and the name of the person submitting the minutes but are otherwise approved. Minutes for May 17th 2018, August 23rd 2018, and September 12th 2018 are not complete as shown to the board and are therefore not approved. Motion is clarified to include only approved minutes. Motion second is not heard on recording. Motion is passed unanimously. No other motions regarding minutes.

Voucher Review: (13:36) Commissioner Holly moves to approve Expense Vouchers #8113–#8133 in the amount of \$21,794.38 and Payroll Transfers from M & O Account to Payroll Account in the amount of \$13,260.49 for a total of \$35,054.87. Motion is seconded by Commissioner Hoffmire. Motion passed unanimously.

Committee Reports: (20:50)

Clover Valley Committee

Action Item/Review: (1:01:25) None.

Unfinished Business: (1:01:29)

1. **Employee Handbook** – Commissioner Holly moves for the Employee Handbook to be approved as written. Motion is seconded by Commissioner Hoffmire. Motion dies. Workshop for discussion regarding changes and approval is moved to Wednesday, April 17th, 2019 at 3:00pm.
2. **Business Plan 2019** – Discussed and reviewed.
3. **Improvements for Dog Park Fence Line** – Discussed and reviewed.
4. **Community Advisory Board** – Commissioner Merrill and Commissioner Hardin are appointed to a subcommittee for Community Advisory by Acting-Chair Shingleton.
5. **Pool Shutdown Schedule** – Discussed and reviewed.
6. **May Work Day** – Discussed and reviewed.

New Business: (1:50:32)

1. **Fee Schedule** – Meeting for further discussion planned for Monday, April 15th, 2019.

Staff Reports: (1:58:54) Discussed throughout meeting.

Final Board Comments: (1:59:20) None.

Next Meeting: Wednesday, April 17, 2019 at 3:00pm at the Library for Employee Handbook Workshop

Thursday, April 25, 2019 at 6:30pm Regular Meeting

Motion to adjourn was made by Commissioner Holly. Motion seconded by Commissioner Hardin. Motion passes unanimously and meeting is adjourned at 8:34pm.

Respectfully submitted,

Kailah Burr