

NORTH WHIDBEY PARK AND RECREATION DISTRICT
REGULAR MONTHLY MEETING
OAK HARBOR SENIOR CENTER
Date: 18 APRIL 2017

MINUTES

Board Members present: Chairman C/Donna Sue Holly, C/Richard Fort, C/Wendy Shingleton, and C/Shane Hoffmire. C/Michael Fraasch was absent.

A sound file of this meeting may be accessed for a full transcript of the discussion. That file is recorded and available on the NWPRD YouTube channel.
<http://www.youtube.com/channel>.

Call to Order Chairman C/Holly called the meeting to order at 6:31 p.m.

Agenda Changes C/Shingleton asked to table the Unfinished Business topic "Signage" to next month and to add Resolution 09-02 to New Business. C/Hoffmire requested we extend the public comments at the beginning of the meeting to 60 minutes (vice 30 minutes at the beginning and 30 minutes at the end if necessary) to allow everyone to speak before the meeting. Board agreed.

Public Comments 18 people made Public Comments, which can be heard on the recording of this meeting available on You Tube. NWAC was the only topic. Time was called on the final speaker and a member of the audience objected to that to such an extent the meeting had to be recessed and the police called. Meeting was recessed by Chairman C/Holly at 7:08 p.m.

Chairman C/Holly called the meeting back to order at 7:13 p.m.

Board Issues C/Holly and C/Fort made comments.

Approval of Minutes No minutes were available for approval. Ten sets of minutes still remain outstanding.

Voucher Review - C/Fort moved to approve the District Vouchers #7495-7521 for the amount of \$23,016.30 and the payroll transfer from M&O account to payroll account in the amount of \$41,857.73, for a total of \$64,874.03. This was seconded by C/Shingleton. The motion was unanimously approved. Discussed the plan to pay back reserves (borrowed to make payroll at the beginning of the year) when the first major levy disbursements are made in May.

Committee Reports Nothing to report from the Clover Valley or Program Review Committees. Levy Committee reported they will have the proposed levy verbiage to the Board at the May regular meeting after legal review. AI: C/Holly to discuss past levy

results with Sheila Crider, Island County Auditor. C/Shingleton recommended we reconsider not putting the levy on the ballot in August.

Action Item Review (49:00) Discussed outstanding action items.

Unfinished Business

NWAC CONTRACT MOTION C/Shingleton withdrew her previous motion on this topic. She moved that the Executive Director present to the Board at the May regular meeting proposal alternative(s) for making the North Whidbey Aquatic Club and Masters program revenue neutral or an independent entity effective September 1st, 2017. The plans must include all program expenses including staff related expenses. This was seconded by C/Fort. Discussion ensued. It was approved 3 votes (C/Shingleton, C/Fort and C/Holly) to 1 (C/Hoffmire).

SIGNAGE Tabled to next month.

RUNNING CLUB UPDDATE Director noted that the proposed coach of the Running Club has completed cardiac training and a child safe course; background check to be conducted next.

EMPLOYEE HANDBOOK All Commissioners received drafts of the handbook. Comments on this due from Commissioners to Director by 12 May.

LEVY COVERAGE DISCUSSION Discussed what levy should pay for versus program costs. Set a special meeting to discuss various plans on Wednesday 26 April at 6:30. Will discuss levy scheduling and levy coverage at this meeting.

New Business

COMPREHENSIVE MAINTENANCE PLAN All Commissioners received draft of this plan. Comments to Director by 19 May so that it can be discussed at regular May meeting. Maintenance Director will be at the May regular meeting. Intended for this plan to be reviewed every two years.

EMPLOYEE ADVISORY SERVICE Director McCaslin stated that no employees indicated an interest in the program. This discussion needs to be continued next month with the Director to have a plan for its replacement and/or exact specifications re the program's cost/scope.

Q1 BUDGET REVIEW DATE Commissioners agreed on 03 May at 6:00 p.m. for this meeting.

RESOLUTION 09-02 This resolution from 2009 established operating practices for the governance of District affiliated competitive sports organizations. **C/Shingleton moved that Resolution 09-02 be rescinded. C/Fort seconded. Motion passed three votes to one. Aye: C/Shingleton, C/Fort and Chairman C/Holly. Opposed C/Hoffmire.**

Combined Staff Reports Discussed.

AI: Director to create events on our Facebook page for all our special events and Board meetings. Also, ensure someone is assigned to respond to Facebook comments.

Employee of the month was Ryan Baxter.

Final Board Comments: C/Hoffmire had comments.

Next Meeting Special levy meeting, Wednesday 26 April at 6:30 p.m. Special budget review meeting Wednesday, 03 May at 6:00 p.m. Next regular meeting on Thursday 25 May 2017 at 6:30 p.m.

Adjournment C/Fort moved that the meeting be adjourned. C/Hoffmire seconded. Motion approved unanimously. Meeting adjourned at 8:22 p.m.

Donna Sue Holly
Chairman, Commissioner Position 1