

NWPRD Board of Commissioners

Special Meeting

May 12, 2016

The meeting was called to order by Chairman Pierce at 6:30 PM with all commissioners present.

Process and Schedule for Executive Director's 6-month evaluation

Chairman Pierce talked with our Insurance Adjuster (Bruce) and Steve Powers, Planning Director, City of Oak Harbor and Jim Campbell, Oak Harbor City Council for information regarding Executive Session. We cannot conduct any voting or reach any decisions in Executive Session. We also cannot vote on Executive Leave in Executive Session.

Recommendation from all three parties is to have each commissioner do the evaluation separately, turn it in, have one person compile, and do debrief with the ED from that compiled evaluation.

Concern was raised that if we don't see and discuss potentially opposing feedback, we are not giving the ED clear direction for future performance.

School board might be a similar model and of value to consult for their process.

Concern was raised that intent of contract is not understood and legal consultation may be a good idea.

AI: ED Caz to forward ED's employment contract to C. Fort.

Suggestion to hold a follow-up meeting re process. C. Holly will follow-up with school board to find out the process they use.

In lieu of additional meeting, will add to agenda for discussion at the regular May meeting.

Adjournment: Motion by C. Holly to table this topic and adjourn, seconded by C. Fort.

Vote: Motion passed with majority (Aye: Fort, Holly, Shingleton; Abstain: Hoffmire)

Meeting adjourned at 6:50 PM.

Wendy Shingleton

Secretary

**Please note: Items recorded will typically include agenda topics, motions, votes, and action items. Complete meeting detail can be found in the audio published on the YouTube channel for John Vanderzicht Pool.

Abbreviations: ED - Executive Director, AI - Action Item, WIP - Work in Process