

North Whidbey Pool, Park, and Recreation District
Workshop
John Vanderzicht Memorial Pool
Monday, May 13, 2019 6pm

Convened: Workshop convened 6:01pm. Present are Commissioners Hardin, Hoffmire, Holly, Shingleton and the necessary senior district staff.

Review of Executive Employee Handbook Draft: This workshop is a page by page review discussing any changes, updates and deletions made to the Executive Employee Handbook before the final draft is submitted to the district's insurance company for approval. This discussion addresses whether material is compliant, relevant, or out of date regarding state and federal laws as well as district operation.

The workshop ends after 1 hour and 13 minutes with a goal of refining further edits and reviewing the next draft with the discussed changes marked, for a future meeting.

Respectfully submitted,

Samantha Rapp