

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT

SPECIAL MEETING JOHN VANDERZICHT MEMORIAL POOL Friday, May 15, 2020

Meeting Called to Order: Meeting was called to order at 1:03pm by Commissioner Wiegenstein.
Commissioners in attendance – Hardin, Brooks-Leete, and Wiegenstein.

Agenda:

- 1) Public Officials Liability Training – Presenter Millie Watkins of Clear Risk Solutions. Meet and Greet. Rules and Guidelines of the Board, Admin. to the Board, purpose of the Board, Open Public Meeting, Executive Sessions, and the when to execute actions and decisions. Important to get exact wording of Motions – who made motion, who seconded, what vote was if not unanimous.

5-minute break. Special Meeting resumed at 2:36pm.

- 2) Keller Credit Application – Commissioner Hardin motioned to approve getting credit with Keller not to exceed \$2500.00. Commissioner Brooks-Leete seconded the motion. Discussion on motion followed. Motion passed 3-0. Motion passed unanimously.
- 3) Whidbey Island Bank/USDA Loan Discussion – Director Cochran would like to go out for sealed bid requests. Commissioner Brooks-Leete motioned to give Director Jay Cochran permission to do research in regard to loans to facilitate potential maintenance. Commissioner Hardin seconded the motion. Motioned passed 3-0. Motion passed unanimously.
- 4) Increasing the Refund Expense Line Item – Discussion on refunds. Commissioner Brooks-Leete motioned to increase the refund expense line item from \$3000 to \$8000 for 2020. Commissioner Hardin seconded the motion. Motion passed 3-0. Motion passed unanimously.

Approval of Minutes: Commissioner Hardin motioned to approve all minutes listed in agenda 3/23/2017 through 4/28/2020. Commissioner Brooks-Leete seconded the motion. Motion passed 3-0. Motion passed unanimously.

Voucher Review: Commissioner Hardin moves that we accept expense vouchers #8513- #8538 in the amount of \$22,442.39 and payroll transfer in the amount of \$35,445,81 for a total of \$57,888,20. Commissioner Brooks-Leete seconds the motion. Motion passed 3-0. Motion passed unanimously.

Next Meeting: Regular Meeting Tuesday, May 26, 2020

Adjournment: Commission Hardin motioned to adjourn at 3:14pm. Commissioner Brooks-Leete seconded the motion. Motion passed unanimously.

Respectfully Submitted,
Patti Caldwell