

NWPRD Board of Commissioners

May Regular Meeting

May 19, 2016

The meeting was called to order by Vice Chair Holly at 6:30 PM with Commissioners Fort, Hoffmire, and Shingleton present.

Agenda changes

Salaried Employees added to Unfinished Business by C. Hoffmire

Public Comment

Board Issues

Approval of Minutes

Motion by C. Shingleton to approve the minutes of the March 24th meeting with correction noted. Seconded by C. Hoffmire.

Vote: Approved unanimously

Voucher Review

Motion by C. Shingleton to approve vouchers 7081-7117 in the amount of \$23,630.43 and payroll transfers from M&O account to payroll account in the amount of \$44,703.70. Seconded by C. Fort.

Vote: Approved unanimously

Committee Reports

>Levy Committee: Committee meeting June 16th, meeting with county on 31st

>Program Review

Action Item Review

Motion by C. Hoffmire to have salaried employees work majority of the hours during core business hours. Seconded by C. Fort.

Action: Chair suggests motion to be tabled for June meeting

Motion by C. Hoffmire to discuss during June meeting. Seconded by C. Fort.

Vote: Unanimously approved

Unfinished Business

>Executive Director Evaluation Process/Scheduling

Motion by C. Shingleton to adopt the process used by Oak Harbor School District for the Executive Director's review, Seconded by C. Fort.

Vote: Approved unanimously

AI: Commissioners to give evaluation form to C. Holly by May 31st

Will discuss in Executive Session at next regular meeting

AI: ED Caz will send electronic copy of appraisal form

AI: C. Holly will have draft to commissioners by COB on June 16th

>Salaried Employees

AI: ED Caz to investigate and understand impacts of new legislation re overtime thresholds becoming effective December 1, 2016

New Business

>Media Policy

Will review for discussion at next regular meeting

>Vehicle & Kayak Sales

We have two vehicles and four to six kayaks to sell

Staff Reports

AI: C. Holly to research former commissioner Steve Hoffmire's findings re donating and/or disposing of kayaks

AI: ED Caz to forward Blue Heron Booster Club MOA draft to board

AI: ED Caz to ask BHBC to come give quarterly updates

AI: Caz to get us information on donated parcel of land and link to tax record

AI: ED Caz to add cost of new boiler to Maintenance List

AI: Caz to research whether any needed equipment available via American Recovery and Reinvestment Act of 2009

Public Comment Overflow (None)

Final Board Comments

Next Regular Meeting: Thursday June 23, 2016 @ 6:30 PM

Adjournment: Motion by C. Fort to adjourn, seconded by C. Hoffmire.

Vote: Motion passed unanimously. Meeting adjourned at 8:30 PM.

Wendy Shingleton

Secretary

**Please note: Items recorded will typically include agenda topics, motions, and votes. The complete meeting detail can be found in the audio published on the YouTube channel for John Vanderzicht Pool.

Abbreviations: ED - Executive Director, AI - Action Item, WIP - Work in Process