

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT

REGULAR MEETING JOHN VANDERZICHT MEMORIAL POOL Tuesday, May 25, 2021

Meeting Called to Order: The meeting was called to order at 6:32pm by Commissioner Christopher Wiegenstein. Commissioners in attendance – Brooks-Leete, Chargualaf, Hardin, Merrill, and Wiegenstein.

Board Issues: None.

Agenda Changes: Director would like to add Christian's Towing Renewal Contract to New Business Item E.

Public Comments: None.

Approval of Minutes: Commissioner Brooks-Leete moved to approve the minutes from 04.27.2021 Regular Meeting as written. Commissioner Merrill seconds the motion. Discussion. Roll call vote: yea-Commissioner Chargualaf, yea-Commissioner Hardin, yea-Commissioner Brooks-Leete, aye-Commissioner Merrill and aye-Commissioner Wiegenstein. Motion passes unanimously.

Voucher Review: Commissioner Merrill made a motion to approve expense vouchers #8987 to #9024 in the amount of \$53,758.86 and payroll transfers for \$30,443.61, for a total of \$84,202.47. Commissioner Brooks-Leete seconds the motion. Discussion. Roll call vote: aye-Commissioner Merrill, aye-Commissioner Brooks-Leete, aye-Commissioner Hardin, aye-Commissioner Chargualaf, and aye-Commissioner Wiegenstein. Motion passes unanimously.

Staff Reports:

Director gave her report. Thank you to the NWAC Swim Team, Oak Harbor High School JROTC, as well as others for the May 1, 2021, weeding at John Vanderzicht Memorial Pool. Commissioner Chargualaf organized the event and recruited the volunteers. The gardens look so much better.

Commissioner Wiegenstein suggested that we enter a float in the 4th of July parade this year. Commissioner Merrill can tow the float, which is on a flatbed with his truck. The float will encompass the pool, park, and recreation side of the district.

The competitive bid for the boiler replacement opens May 8 and will close on May 28. The goal is to complete the installation and repair during the August closure.

We had an Oak Harbor High School swim meet on May 19 that went very well.

Director ordered and received three color maps of the North Whidbey Pool, Park, and Recreation District boundaries. We will hang one in the front entrance way of the pool.

Director worked with the Oak Harbor School District to provide a shed at the pool to store their equipment. NWAC will also be able to access the shed when they need the timing equipment. To make room for this shed, we moved a smaller shed out to the Dog Park to be able to store small tools and poop bags. We will paint it soon.

Clover Valley Park now has an address. It is 996 Ault Field Rd. We will be having a new sign made for the park.

Director researched open meeting guidelines. Her recommendation is to see if we can do this for the July 27th meeting without the overflow requirement.

Director joined the legislative committee through Washington Recreation and Parks Association.

Administrative & Attendance Report – Expenses for April 2021 were higher than expected due to insurance premiums, lifeguard training and Clover Valley Cleanup Day.

Attendance increased by 122 individuals over March. MWR users decreased by 4 in April.

One of our warrant payments for Home Depot was rejected by the Island County Treasurer's Office. We did not receive any notification of this. Business Manager has requested to have the warrant voided and submitted to have a new warrant drafted.

The front desk is now staffed from 6a.m. to 8p.m. during the week. This is a great step in providing excellent service to our community members and helping more individuals access the pool.

One of our patrons wanted to say, "thank you to commissioners and staff for all the hard work to make the place sparkle".

Maintenance Director – The volunteer day at John Vanderzicht Memorial Pool was a huge success.

This coming month we will be installing the new 5hp sewage ejector pump in the main sump basin. Over the next 4-6 weeks, the woman's shower will be re-grouted and the ada shower wand slide bars will be installed on both ada showers. Maintenance Director will order new signs for the natatorium.

An 8' x 12' shed has been moved from John Vanderzicht Memorial Pool to Clover Valley Park. In the fall, a new coat of paint and a new roof will be put on this building. Maintenance will also be moving the cable closer to the edge of the tree line to force more activity into full view.

They are prepping for the August shutdown ensuring that we have all the proper materials on hand.

Committee Reports – RC Club updated us briefly.

Unfinished Business –

(a) Lifeguard/Swim Instructor Wages – We did a survey of 12 pools in Washington State, so that we do not keep losing lifeguards/swim instructors to pools that pay more in this area. Commissioner Merrill motioned to increase lifeguard and swim instructor wages from \$13.69 per hour to \$15.50-\$17.50 per hour for lifeguards, \$16.50-\$18.50 for senior guards. For water safety instructors \$15.50-\$18.50 depending on experience and qualifications effective June 1, 2021. Commissioner Hardin seconds the

motion. Discussion. Roll call vote: aye-Commissioner Chargualaf, aye-Commissioner Hardin, aye-Commissioner Merrill, aye-Commissioner Brooks-Leete, and aye-Commissioner Wiegenstein. Motion passes unanimously.

(b) Addition of Rule to Pool Rules – Director Cochran wants to add a rule to prohibit the use of electronic devices such as, but not limited to, cell phones, cameras, and video recording devices or application that showcase videos of people while in locker rooms or bathrooms at the John Vanderzicht Memorial Pool.

Commissioner Harden moves that we add the rule “No use of electronic devices by patrons in the restrooms, locker rooms or on the pool deck” to the pool rules. Commissioner Merrill seconds the motion. Discussion. Commissioner Wiegenstein suggested that the rule read, “you may be asked for safety reasons”. Roll call vote: nay-Commissioner Merrill, nay-Commissioner Brooks-Leete, yea-Commissioner Hardin, nay-Commissioner Chargualaf, and nay-Commissioner Wiegenstein. Motion fails 4-nay, 1-yea.

(c) CentiMark Contract – Discussion. Commissioner Chargualaf made a motion we authorize the District Director to enter into a contract with CentiMark Roof Corporation to repair and replace the roof at the John Vanderzicht Memorial Pool as long as the following conditions are met: (1.) The price does not change from \$253,260.00; (2) That the final contract does not differ substantially from the one provided and (3) The District’s Attorney has reviewed the final document and approve of any/all changes CentiMark may provide. Commissioner Hardin seconds the motion. Discussion. Roll call vote: yea-Commissioner Chargualaf, yea-Commissioner Hardin, aye-Commissioner Brooks-Leete, aye-Commissioner Merrill, and aye-Commissioner Wiegenstein. Discussion. Motion passes unanimously.

(d) Establishing Ad Hoc Committee By-Laws – Director read the background information creating the framework for the Ad Hoc committee. The Committee would begin June 14th and would end October 26, 2021. They would have two meetings a month on Mondays from 5-6 pm. Discussion. Commissioner Hardin moves we approve the by-laws for Clover Valley Park Ad Hoc Committee with the following changes: in section 3, article 6(a) will read “meetings shall be held two times a month, at times and dates to be determined by the Chair and Vice-Chair of the Ad Hoc Committee”. Commissioner Merrill seconds the motion. Discussion. Roll call vote: aye, Commissioner Merrill, aye-Commissioner Brooks-Leete, aye-Commissioner Hardin, aye-Commissioner Chargualaf, and aye-Commissioner Wiegenstein. Motion passes unanimously.

New Business-

(a) Establishing Rule for the Clover Valley Park – Resolution 2021-04 – Director went over some of the rules as written. Commissioners will review Dog Park Rules closely and no vote will be made tonight. Rules specific to Island County are notated.

Commissioner Merrill left the meeting at 8:09pm.

Tabled until next meeting June 22, 2021.

(b) Resolution for Intergovernmental Agreement between NWPPRD and OHSD – Resolution 2021-05 – Commissioner Brooks-Leete moves to approve Resolution 2021-05, Intergovernmental Agreement for Joint Use of Facilities, Services, and Equipment with the Oak Harbor School District. Commissioner Hardin seconds the motion. Discussion. Roll call vote: yea-Commissioner Hardin, aye-Commissioner

Brooks-Leete. recuse-Commissioner Chargualaf, and aye-Commissioner Wiegenstein. Motion passes with three ayes.

(c) Comcast Renewal-Updated 5/24/2021 – Director recommends that we renew the contract to save \$15.00. Commissioner Hardin moves that we approve the new Comcast contract. Commissioner Brooks-Leete seconds the motion. Discussion. Roll call vote: aye-Commissioner Chargualaf, aye-Commissioner Hardin, aye-Commissioner Brooks-Leete, and aye-Commissioner Wiegenstein. Motion passes unanimously.

(d) Hillcrest Property Discussion – Discussion. Director suggests getting a perk test and getting the property assessed.

(e) Christian's Towing Contract Renewal – Contract costs us no money but is up for renewal of what we have in place. Includes both the John Vanderzicht Memorial Pool and the Clover Valley Park. Commissioner Brooks-Leete made a motion to approve the Christian's Towing Contract as stated. Commissioner Hardin seconds the motion. Roll call vote: aye-Commissioner Hardin, aye-Commissioner Brooks-Leete, aye-Commissioner Chargualaf and aye-Commissioner Wiegenstein. Motion passes unanimously.

Action Items – Contact Jim Woessner with Keller Williams to find out about the Hillcrest Property and get prices on getting it assessed and perk tested.

Final Board Comments - Meet and greet the new recreation manager Friday night. Commissioner Wiegenstein thanked the Director for all her hard work and leadership with our staff and bringing them where they are at. Hoping lifeguard pay changes will bring more lifeguards to the pool. Looking forward to the Intergovernmental Agreement with the Oak Harbor School District and what that will entail for our future as a district. And Commissioner Chargualaf, whatever we can do to support you in your candidacy. Commissioner Chargualaf thanked the Board and stated that he is very proud to be part of a group that is so focused on accomplishing things. Commissioner Hardin is excited about the future, and there is so much progress happening that it puts you on a spiral for more. Commissioner Brooks-Leete agrees with Commissioners Chargualaf and Hardin and is very proud of where we are, and we have made so much progress.

Commissioner Brooks-Leete made a motion to adjourn. Commissioner Chargualaf seconds the motion. Roll call vote: aye-Commissioner Hardin, aye-Commissioner Brooks-Leete, aye-Commissioner Chargualaf, and aye-Commissioner Wiegenstein. Motion passes unanimously.

Meeting was adjourned at 8:50pm.

Respectfully Submitted,
Patti Caldwell

