

NORTH WHIDBEY PARK AND RECREATION DISTRICT  
REGULAR MONTHLY MEETING  
OAK HARBOR SCHOOL DISTRICT BOARD ROOM  
Date: 24 AUGUST 2017

**MINUTES**

Board Members present: Chairman C/Donna Sue Holly, C/Richard Fort, C/Wendy Shingleton, and C/Michael Fraasch. C/Shane Hoffmire was absent.

*A sound file of this meeting may be accessed for a full transcript of the discussion. That file is recorded and available on the NWPRD YouTube channel.*  
<http://www.youtube.com/channel>.

Call to Order Chairman C/Holly called the meeting to order at 6:34 p.m.

Approval of Minutes C/Fort moved to approve minutes from 25 Aug 2016 as written; seconded by C/Shingleton. Approved unanimously.

Voucher Review - C/Fort moved to approve the expense vouchers #7653-7690 for the amount of \$21,727.95 and the payroll transfer from M&O account to payroll account in the amount of \$47,282.34, for a total of \$69,010.29. This was seconded by C/Shingleton. After several questions, the motion was unanimously approved.

Committee Reports - Discussed resurrecting a Levy Committee. No decision made.

Action Items – discussed insurance.

Unfinished Business

Set date for Executive Director Performance Evaluation: Executive Director required to submit his inputs to the Commissioners by COB 01 Sep. Commissioners tasked to send their input to the Chair by 15 Sep. Chair to combine and send that product to Board members and ED by 22 Sep, to be discussed at Board meeting on 28 Sep.

Island Ice Proposal: Executive Director had presented proposal for NWPRD to buy equipment for a seasonal ice rink. After a lot of discussion, **C/Fraasch moved that NWPRD carry forward with the Island Ice proposal, to make it part of the District, and to proceed as long as 100% of the upfront costs are provided by donations. Seconded by C/Fort. Motion failed. C/Fraasch and C/Fort voted in favor; C/Holly and C/Shingleton voted Nay.**

**C/Fort moved (with an amendment) we explore the current Island Ice proposal for Winter 2018/2019 under the same agreement with the Chamber of Commerce starting January 2018. Seconded by C/Shingleton. Approved unanimously.**

Hillcrest Property Update: this is a lot (.85 acres) donated to the District, currently assessed at \$5K. Lots on either side are valued at \$90K. Our lot failed a perk test in 1981. A perk test costs between \$1-2K; maybe as dry as it's been this lot may now be able to pass a perk test. C/Shingleton mentioned the possibility of using the lot for a small neighborhood park. Commissioners were tasked to drive by the lot in order to determine potential uses for it.

PM Lap swim rate increase discussion – C/Fort championed increased swim rates, but chose to leave the matter until after the Levy vote and new Board election.

Meeting location – tabled per request of C/Hoffmire.

#### New Business

Notification of Commissioners/Public of scheduled meetings – discussed lack of notification, distribution lists, need to notify the public of meetings.

State Auditor Proposal – State Auditor office asked the District to allow them to do our next audit in 2018 vice 2019. They proffered a “reduced rate” if we allowed this. There was dissension about exactly how much the last audit cost and discussion that there was no guarantee on what that “reduced rate” would be. Board concurred ( without a vote) that contingent on the Levy passing, it would be acceptable to have the audit in 2018.

Fall/Winter pool schedule – discussed.

Winter Closures – discussed closing for Thanksgiving, Christmas and New Year holiday periods.

Staff Reports – discussed state of the roof and potential fixes as well as other items of the critical maintenance plan. C/Fort asked Executive Director to update the Plan, since many replace-this-by dates had already passed without the item being replaced/fixed.

Next Meeting Thursday, September 28, 2017

Adjournment **C/Fort moved that the meeting be adjourned. C/Shingleton seconded. Motion approved unanimously. Meeting adjourned at 8:03 p.m.**

Donna Sue Holly  
Commissioner Position 1