

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT
MINUTES - Amended
JOHN VANDERSZICHT MEMORIAL POOL
Thursday, August 25, 2020

Meeting Called to Order: Meeting was called to order at 6:32pm by the Chair Commissioner Wiegenstein. Commissioners in attendance: Brooks-Leete, Chargualaf, Hardin, and Wiegenstein. Commissioner Merrill is absent.

Board Issues: None

Agenda Changes: None

Public Comments: None

Approval of Minutes: Commissioner Hardin moves that we accept the minutes from July 28, 2020 as written. Commissioner Brooks-Leete seconds the motion. Motion passes unanimously.

Voucher Review: Commissioner Hardin moves that we approve expense vouchers #8699 to #8735 in the amount of \$42,466.05 and Payroll Transfers in the amount of \$36,009.46 for total of \$78,475.51. Commissioner Brooks-Leete seconded the motion. Motion passes unanimously.

Staff Reports: Maintenance Report – CO2 Lines hooked up to spa working as they should. Copper fitting on spa heater was replaced. Installed all new emergency lights, except 3. Spa use is “this close”. Looking for “eyeballs”. Original company went out of business, looking for new source. A few more frames and doors need to be painted. Need three items: sump pump, HVAC motor, and VFD. Approximately \$9-10,000.

Director’s Report – Director Jay Cochran discussed Strategic Planning regarding creation of a Comprehensive/Strategic Plan for the District. The next funding cycle starts in January with the review of applications in April/May. USDA Loan Follow-Up with Whidbey Island Bank. She met with the Island County’s Treasurer Department regarding the County’s Investment Pool. Washington State Local Program who helps local government purchase real estate or build infrastructures by “piggybacking” on Washington State’s Bonds and using their credit. Jim Blumenthal, of Martin and Nelson, thinks we can do lot better than a USDA Loan. He provided some information and a scenario for better understanding. Employers Council is an organization that helps employers enhance workforce effectiveness by addressing their needs in employment law. This is tabled for a future board agenda item. The County’s Comprehensive Plan Parks and Recreation chapter is in your packet. LTAC funding, which is to support a facility or program that will increase tourism here on the Island. A roof repair could quality since the facility hosts swim teams from out of the area. LTAC could help cover costs to put on a special event. Our application for Governmental Administration Services (GAS) was approved. Currently, no items we need are listed. Facility Use Agreement. Grammatical changes have been made and our insurance company said it looks great.

Aquatics Report – Anacortes Pool lifeguard trainer Jessica has offered to certify a few guards that we have interested in life-guarding prior to the first initial COVID shut down, as well to recertify some of our guards that are due to be renewed, at the Anacortes pool. So, whenever we reopen, our guards will be ready. We had 18 people register for our first annual Virtual Sloth 5K run. We were lucky enough to have over \$250 worth of prizes donated from Home Depot and (5) \$5 gift certificates from Toppin’s Ice Cream Shop as well.

Administrative Report – L&I Report Amendment – As an exempt employee, Director Jay Cochran does not pay into L&I; however, the District is still required to pay L&I for her. Pacific Grace did not do this initially, she has since filed an amended report to ensure proper reporting and payment. She spoke to Ziplly Fiber to close our account on 07.28.2020. We updated our electronic time sheet subscription based on the number of employees currently working. This brings the monthly charge down from \$159 to \$39 per month. She received a message from Jessica at Fidalgo Pool after one of our lifeguards reached out to her regarding a recertification. She has graciously offered to work with our staff who may need recertification in the coming months. Our lifeguards have received Jessica’s contact information as well as pricing information for recertification. All recertification fees will be paid by the lifeguard directly to Fidalgo Pool and Fitness Center. August is our business license renewal month. We have no renewable endorsements this year, so no renewal or fee is necessary.

Committee Reports: None

Action Item/Review: None

Unfinished Business:

- 1) Facility Use Agreement – Carried over. Discussion. Looking for feedback.
- 2) Resolution 2020-04 – Commissioner Wiegenstein made a motion to approve Commissioner Chargualaf as Commissioner. Commissioner Brooks-Leete seconded the motion. Motion passes unanimously.
- 3) Pool Opening – Discussion.

Final Board Comments: Commissioner Brooks-Leete commented that she loves the direction we are headed. Commissioner Wiegenstein thanked the staff working through this difficult time. Commissioner Wiegenstein stated that he would like the P&L simplified to be more user friendly. Admin., Julie Millang will work on that.

Next Meeting: Tuesday, September 22nd, 2020

Commissioner Brooks-Leete motioned to adjourn meeting. Commissioner Hardin seconded the motion. Motion passes unanimously. Meeting adjourned at 8:15pm.

Respectfully submitted,
Patti Caldwell