

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT
REGULAR MEETING
Oak Harbor Chamber of Commerce
32630 State Rte. 20, Oak Harbor, WA 98277
Thursday, October 26, 2023
6:00 p.m.

Meeting was called to order at 6:00 p.m.

Roll Call: Commissioners Kraner, Chargualaf, Witmer, McCaslin, and Marrow are present.

Agenda:

Public Comment: None.

Consent Agenda: Commissioner Kraner moved to approve the consent agenda. Commissioner Witmer seconded the motion. Motion passed.

1. Vouchers & Payroll: Expense Vouchers #s 10039-10070 in the amount of \$38,512.18 and Payroll in the amount of \$70,064.44 for a total of \$108,576.62.

Staff Reports: Executive Director Cochran presents Staff Reports.

Committee Reports: The program committee presented on the US Masters Club 2024. Commissioner McCaslin moved to approve the U.S. Master add-on coaching fee of \$134.00 per month per person, to purchase with any NWPPRD aquatic membership. Commissioner Kraner seconded the motion. Discussion ensued. Motion passed.

Unfinished Business:

1. **Budget Discussion**-A discussion on the 2024 budget ensued.
2. **Resolution 2023-04**-Commissioner Kraner moved to open a discussion on Resolution 2023-04. Commissioner Witmer seconded the motion. Discussion ensued. Commissioner Kraner moved to approve Resolution 2023-04. Commissioner Witmer seconded the motion. Motion passed.

New Business:

1. **Employee of the Month**-The District managers selected Carolyn Schultz as November's Employee of the Month.
2. **Whidbey Volleyball Club MOU**-Executive Director Cochran presented on the Whidbey Volleyball Club MOU.
3. **Whidbey Community Foundation Funding**-Executive Director Cochran presented on the Whidbey Community Foundation Funding.
4. **COLA and Longevity Pay Increases**-Commissioner Kraner moved to approve the cost-of-living adjustment, for the current part-time and exempt staff for 2024, at the State of Washington rate of 3.4%. Commissioner Witmer seconded the motion. Motion passed. Commissioner Witmer moved to approve a 3-5% longevity raise for staff who qualify based on their anniversary date with the District. Commissioner Kramer seconded the motion. Motion passed.

5. **Oak Harbor Baseball Association**-Commissioner Kraner moved to discuss the conversion of the west baseball field at Clover Valley Park to a dirt infield. Commissioner McCaslin seconded the motion. Discussion ensued. Commissioner Kraner moved to approve the conversion of the grass infield to a dirt infield with all costs of the field incurred by the Oak Harbor Baseball Association. Commissioner McCaslin seconded the motion. Motion passed.

Action Item/Review:

1. Add the scholarship information to a quarterly report for the BOC.
2. Please add figures to reports when indicating classes have grown. Give a comparison to the previous year at the same time.
3. Send Commissioner Chargualaf the cost of the lights and gate from the Clover Valley project.

Executive Session: None

Final Board Comments: None.

Next Meeting: The November Budget Workshop is scheduled for November 13, 2023, at 6:00 p.m., at the Oak Harbor Library. The next regular meeting is scheduled for Tuesday, November 21, 2023, at 6:00 p.m. at the Chamber of Commerce.

Adjournment: Commissioner Kraner motioned to adjourn the meeting. Commissioner Witmer seconded the motion. Meeting adjourned at 7:36 p.m.