

NORTH WHIDBEY POOL PARK, AND RECREATION DISTRICT

SPECIAL MEETING JOHN VANDERZICHT MEMORIAL POOL Monday, November 16, 2020

Meeting was Called to Order: Meeting was called to order by the Chair Commissioner Wiegenstein at 2:07pm. Commissioners in attendance – Hardin, Brooks-Leete, Chargualaf, and Wiegenstein. Commissioner Merrill was absent.

Budget Workshop

I. **2021 Budget Workshop.** Director led the discussion on Revenue and Expenses. Taxes and Levies, interest, Fees, Punch Cards, Aerobics, Party Rental Fees, Swim Lesson Revenue, Recreation Revenue were also discussed. Pool Expenses, Staffing Wages, Landscaping and Maintenance were discussed. Biggest expense is capital projects. Aquatics staff training second biggest cost. No staff wage increases in 2021. Minimum wage will go up to \$13.69. Ten percent increase projected for sewer and garbage. Discussion on COVID Fee. Discussion on John Vanderzicht Memorial Pool Roof Repair/Replacement RFP. Received only one quote from the competitive bid process from Centimark. Centimark did a full analysis of the roof. They recommend replacing roofing material over Training Pool, and recoating metal parts of the roof. Total quote \$248K.

Workshop adjourned at 3:05pm.

Special Meeting

Meeting was Called to order: Meeting was called to order by the Chair Commissioner Wiegenstein at 3:05pm. Commissioners in attendance – Hardin, Brooks-Leete, Chargualaf, and Wiegenstein. Commissioner Merrill was absent.

I. **John Vanderzicht Memorial Pool Roof Repair/Replacement RFP.**

Commissioner Brooks-Leete made a motion to accept the RFP or the Roof Repair/Replacement Project at the John Vanderzicht Memorial Pool from CentiMark Corporation in the amount of \$247,858.00 and to authorize the Districts Director to present funding options to the Commissioners at future Board of Commissioners meeting. Commissioner Hardin seconds the motion. Discussion. Motion passes unanimously.

II. **Levy Certificate 2021 Tax Year.**

Commissioner Chargualaf made a motion to approve the 2021 North Whidbey Pool, Park, and Recreation Levy Certificate. Commissioner Brooks-Leete seconds the motion. Discussion. Motion passes unanimously.

III. Budget Approval 2021 Fiscal Year.

Commissioner Chargualaf made a motion to approve the Fiscal Year 2021 North Whidbey Pool, Park, and Recreation District Budget as presented. Commissioner Hardin seconds the motion. No further discussion. Motion passes unanimously.

III.A. COVID Private Rental Party Fee.

Commissioner Chargualaf made a motion to approve the COVID Private Rental Party Fee of \$112.50. Commissioner Hardin seconds the motion. No further discussion. Motion passes unanimously.

III.B. Swim School Fees.

Commissioner Hardin motioned to approve the additional swim school fees of \$90.00 per resident fee and \$120 non-resident fee for classes that are two days per week for 45 minutes, and a \$45 resident fee and a \$67.50 non-resident fee for classes that are only one day per week for 45 minutes, and a \$120 resident fee and \$180 non-resident fee for a wo-week class that runs 4 days per week. Commissioner Brooks-Leete seconds the motion. No further discussion. Motion passes unanimously.

III.C. Recreation Fees.

Commissioner Brooks-Leete motioned to approve the Recreation Fees of \$100 for residents and \$125 for non-residents. Commissioner Chargualaf seconds the motion. Discussion. Commissioner Brooks-Leete amended her motion. Commissioner Brooks-Leete motioned to approve the Youth Sports Recreation Fees of \$100 for residents and \$125 for non-residents. Commissioner Hardin seconds the motion. No further discussion. Motion passes unanimously.

IV. Budget Resolution 2020-08.

Commissioner Hardin motions to approve Budget Resolution 2020-08. Commissioner Brooks-Leete seconds the motion. No further discussion. Motion passes unanimously.

V. Substantial Need Resolution 2020-09.

Commissioner Hardin motions to approve the Substantial Need Resolution 2020-09 to allow the District to recover the full 1% increase allowed by the State. Commissioner Brooks-Leete seconds the motion. No further discussion. Motion passes unanimously.

Commissioner Hardin move to adjourn. Commissioner Brooks-Leete seconds the motion. Discussion. Motion passes unanimously.

Meeting was adjourned at 3:27pm

Respectfully submitted,
Patti Caldwell