

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT  
REGULAR MEETING  
JOHN VANDERZICHT MEMORIAL POOL  
Thursday, November 21, 2019

Meeting Called to order by Commissioner Shingleton at 6:30pm. Commissioners present - Hardin, Hoffmire, Holly and Shingleton.

**Board Issues:** Commissioners asked for a hot tub update and Interim Director Stevens gave a brief update on what was needed.

**Agenda Changes:** No agenda changes.

**Public Comments:** No public comment.

**Approval of Minutes:** Commissioner Holly moves to approve the meeting minutes for July 25, 2019, October 28, 2019, and November 4, 2019; Commissioner Hoffmire seconds the motion. The motion passes unanimously with no discussion.

**Voucher Review:** Commissioner Holly moves to approve vouchers 8380-8413 in the amount of \$44,147.94, Commissioner Hardin seconds. After discussion, the motion passes unanimously. Commissioner Hardin moves to approve a payroll transfer of \$43,075.48 from M&O to the payroll account and Commissioner Hoffmire seconds. After discussion, the motion passes 3 to 1.

**Committee Reports:** Nothing to report.

- 1.) Clover Valley Committee
- 2.) Community Action Board

**Action Item/Review:** None

**Unfinished Business:**

- 1.) Employee Handbook part 2: Postponed until December 5<sup>th</sup> special meeting.
- 2.) Interim Director: Nothing to discuss
- 3.) Budget Review: After discussion Commissioner Holly moves to approve the 2020 budget as amended and Commissioner Hoffmire seconds. The motion carries unanimously.
- 4.) Hiring New Director: Interviews with 4 candidates set up for December 2<sup>nd</sup> at 5-9pm.
- 5.) Contract Consideration: Commissioner Holly moves to approve the contract with Blue Heron Booster Club/NWAC as amended and Commissioner Hoffmire seconds. Commissioner Holly moves to amend her amendment to require NWAC to give 24hr notice for practice cancellations. Motion passes unanimously. Commissioner Holly moves to approve the contract with Rue & Primavera Physical Therapy Clinic as amended and discussed. Motion passes unanimously.
- 6.) Maintenance Plan Review: Work in progress.
- 7.) Operations Plan: Commissioner Shingleton commits to have a draft ready to present before the December 5<sup>th</sup> meeting.

**New Business:**

- 1.) Insurance Options: Board requests further information.

- 2.) Outsourcing Options: Tabled for a future meeting.
- 3.) Resolution 19-02 Levy Increase: The board discusses the resolution to get 1% more tax revenue from new construction. Commissioner Holly makes a motion to approve Resolution 19-02 and Commissioner Hardin seconds. The board votes unanimously to pass the resolution.

**Staff Reports:** Ella Fienberg is recognized for her years of service and contributions to the district. She will be missed. The board thanks the employees for all their hard work.

**Final Board Comments:** The board thanks the employees for all their hard work. Commissioner Shingleton cautions balancing our availability with our fiscal responsibility. Commissioner Holly thanks Interim Director Stevens and Jenny Claridge for their efforts.

**Adjournment:** Commissioner Holly votes to adjourn and Commissioner Hardin seconds. With all in favor, the meeting adjourns at 7:59pm.

**Next Meeting:** Tuesday, December 19, 2019 6:30pm.

Respectfully submitted,

Samantha Rapp