

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT  
REGULAR MEETING

JOHN VANDERZICHT MEMORIAL POOL

Tuesday, December 21<sup>st</sup>, 2021

Meeting called to order at 6:30 p.m. Commissioners Wiegenstein, Brooks-Leete, Merrill, and Hardin are present.

Board Issues: None

Agenda Changes: Fire Department use fee waiver is added to new business.

Public Comment: James Marrow praises the improved profit and loss sheets and asks procedural questions.

Approval of Minutes: Commissioner Hardin moves to approve the minutes for the 11.08.2021 Workshop, 11.16.2021 Regular Meeting, the 11.18.2021 Special Meeting, and Commissioner Brooks-Leete seconds. Motion passes.

Voucher Review: Commissioner Merrill moves to approve expense vouchers 9206 to 9230 in the amount of \$23,925.49 and Payroll transfers for \$42,213.38, for a total of \$66,138.87 and Commissioner Hardin seconds. Motion passes.

Staff Reports: Director Cochran delivers staff reports.

Committee Reports: None

Unfinished Business:

- a) Master Swim Program: Director Cochran gave program updates.

New Business:

- a) Staff Pay Ranges: Commissioner Brooks-Leete moves to approve the employee pay schedule as written and Commissioner Merrill seconds. Commissioner Brooks-Leete amends her motion to approve the employee pay schedule with the title Director of Aquatics changed to Recreation Manager and Commissioner Merrill seconds. Motion passes.
- b) Benefits/Health Insurance: Commissioner Merrill moves to discuss employee benefits and Commissioner Hardin seconds. Motion passes. Commissioner Hardin moves to table further discussion until February 2022, and Commissioner Merrill seconds.
- c) January Meeting Dates and Locations: Commissioner Merrill moves to move Resolution 2021-12 with appendix A and Commissioner Hardin seconds. Motion passes.
- d) Closing December 26, 2021: Commissioner Merrill moves to close for December 26, 2021, and Commissioner Hardin seconds. Motion defeated, Commissioner Hardin voted yea, Commissioners Brooks-Leete, Merrill and Wiegenstein voted nay.

- e) Insurance Renewal: Commissioner Hardin moves to pay the insurance payment to a monthly with a down payment of 22,520.05 and Commissioner Merrill seconds. Motion passes.
- f) Membership Pricing: Commissioner Hardin moves to approve the basic and premium membership packages as written and Commissioner Brooks-Leete seconds. Motion passes.
- g) Installing a Slide: Commissioner Brooks-Leete moves to discuss installing a slide at John Vanderzicht Memorial Pool and Commissioner Merrill seconds. Pool slides are discussed. The Director will work with staff to issue a request for proposal (RFP) for the design and installation of a slide at the JVMP.
- h) Athletic Program Late Fees: Commissioner Brooks-Leete moves to approve a \$15 late fee for individuals enrolled after the registration deadline for athletic programming and Commissioner Merrill seconds. Motion passes.
- i) Fire Department Fee waiver for use: The matter is discussed.

Action Item Review:

Final Board Comments: Commissioners Hardin and Merrill thank everyone for their hard work during their tenure.

Next Meeting: January 25<sup>th</sup>, 2022, at the Oak Harbor Chamber of Commerce.

Adjournment: Commissioner Merrill moves to adjourn, and Commissioner Hardin seconds. Motion passes, and the meeting is adjourned at 8:38 p.m.