



BOARD OF COMMISSIONERS REGULAR MEETING

John Vanderzicht Memorial Pool
85 Southeast Jerome Street, Oak Harbor, WA 98277
Thursday, April 24, 2025
6:00 PM

1. **MEETING CALLED TO ORDER** at 6:00pm.
2. **ROLL CALL:** Commissioners Kraner, Witmer, Hartmann, and Guy were present. Commissioner Larsen was excused.
3. **PUBLIC COMMENTS:** 1 person made comments about programs and pricing for youth programs.
4. **CONSENT AGENDA ANNOUNCEMENT.**
5. **CONSENT AGENDA ITEMS:** Comm. Kraner made a motion to approve the consent agenda as presented. Comm. Guy seconded the motion, and it was approved unanimously with no discussion.
 - a. **Minutes:**
 - i. March 27, 2025, Regular Meeting Minutes
 - b. **Vouchers and Payroll:**
 - i. Expense Voucher #'s 10732 – 10772 \$34,796.88
 - ii. Payroll \$62,321.58
 - iii. DOR \$2,102.11

Total: \$99,220.57
6. **SOAR PRESENTATION:** Was given during public comment, no action taken.
7. **STAFF REPORTS:** ED Cochran presented staff updates with the business manager.
8. **COMMITTEE REPORTS:**
 - a. **Budget Committee:** Comm. Guy presented on plans moving forward.
 - b. **Program Committee:** The committee presented on Punch Card expiration dates. More background information is needed to proceed with creating the resolution. Comm Guy made a motion to table further discussion until May's Regular Meeting. Comm. Kraner seconded the motion, and it passed unanimously without discussion.
9. **UNFINISHED BUSINESS**
 - a. **Draft survey:** Comm. Hartmann presented a version of the survey hosted by Survey Monkey, and other commissioners provided input. Comm. Hartmann will lead this project and keep commissioners informed during regular meetings. Comm. Guy motioned Comm Hartmann to represent the BOC in execution of the survey. Comm. Kraner seconded the motion, and it passed unanimously without discussion.
10. **NEW BUSINESS:**
 - a. **Medical Insurance:** Comm. Guy motioned to extend health insurance coverage to all Full-Time Non-Exempt employees. Comm. Kraner seconded the motion, and it passed unanimously without discussion.
 - b. **Employee of the Month:** ED Cochran presented on the employee selected for Employee of the Month.

11. EXECUTIVE SESSION: None

12. ACTION ITEM/REVIEW:


- a. Put ED Annual Review on May Agenda
- b. Coordinate a workshop with Comm. Larsen
- c. Comm. Hartmann to complete survey

13. FINAL BOARD COMMENTS: Comments were made by Comms. Kraner and Guy.

14. NEXT MEETING: May 22, 2025, 6:00 p.m. John Vanderzicht Memorial Pool

15. ADJOURNMENT: The meeting was adjourned at 6:37 pm by Vice-Chair Witmer.

Attest:


Joemee Witmer, Vice Chair

6/26/25
Date