



BOARD OF COMMISSIONERS REGULAR MEETING

John Vanderzicht Memorial Pool
85 Southeast Jerome Street, Oak Harbor, WA 98277
Thursday, May 28, 2026
6:00 PM

1. **MEETING CALLED TO ORDER** at 6:00 pm by BOC Vice Chair Guy.
2. **ROLL CALL:** Comms Witmer, Hartmann and Guy were present. Commissioner Larsen excused. Commissioner Kraner absent.
3. **REVISION TO AGENDA:** Commissioner Guy motioned to add Budget Committee report to discuss Tiered Cost Recovery. Commissioner Hartmann second the motion, and it was approved unanimously with no further discussion.
4. **PUBLIC COMMENTS:**
 - a. Stephen Wells – Request for consideration for a 50% Senior discount to participate in aquatics programs to promote a benefit for senior patrons in the community. Commissioner Guy provided update on previously discussion in the last BOC meetings.
 - b. Elaine Graham - Recognize the efforts of the Maintenance Manager to address the concerns for the women's locker room.
5. **CONSENT AGENDA ANNOUNCEMENT**
6. **CONSENT AGENDA ITEMS:** Comm. Hartmann made a motion to approve the consent agenda, and Comm. Witmer seconded the motion, and it was approved unanimously with no further discussion.
 - a. **Minutes:**
 - i. 04.23.2026 Regular Meeting Minutes
 - b. **Vouchers and Payroll:**
 - i. Expense Voucher #'s 11145-11178 \$57,858.41
 - ii. Payroll \$70,834.78
 - iii. DOR \$2,543.99

Total: \$131,237.18
7. **STAFF REPORTS:**
 - a. ED Cochran provided update on in-house training on technology to be more productive with tasks and communication among staff.
 - b. ED Cochran provide update on program progress and preparation for Day Camp staffing.
 - c. Ed Cochran provided update on work with Temperature Gauge.
 - d. Ed Cochran provided additional comment on behalf of the Business Manager and confirmed updated budget has been posted.

- e. The Maintenance Manager provided additional information for the Locker Room Renovation Project. Plumbing quotes approximately for \$19,771 to \$83,443. Tile & Finish Renovation quotes approximately \$52,000 to \$78,000. Anticipate a four-week window while utilizing other options for locker room. Ed Cochran has reviewed the MRSC Small Works Roster policy. Comm. Guy suggests the Budget Committee review Locker Room Renovation quotes and budget.

8. COMMITTEE REPORTS:

a. Budget Committee:

- i. Comm. Guy reviewed the Tiered Cost Recovery examples.
- ii. Comm. Guy motioned for the Program Committee to review each program, activity, and service offered by the district, categorize them according to their cost recovery category, and then provide a comparison to the proposed target cost recovery rates of 100%, 80% and 60% and a proposed pricing update if more than 3% different from the target model for the board's consideration. I further move that a timeline for this work be set at 2 months, to provide an initial report to the board at the July BOC meeting, followed by a workshop to discuss in detail as a board prior to final decisions on the cost recovery model at the August meeting. Comm. Hartmann seconded the motion, and it was approved unanimously with no further discussion.

- b. **Program Committee:** OHHS Swim Team Rates. Oak Harbor High School originally requested pool access Monday through Friday from 3:30pm – 5:30pm. Option 1 is the closest to OHHS Original request, and Option 2 is the lowest operational impact.

c. Bylaws Committee: No update

9. UNFINISHED BUSINESS: NONE

10. NEW BUSINESS:

a. Employee of the Month

11. EXECUTIVE SESSION: NONE

12. ACTION ITEM/REVIEW:

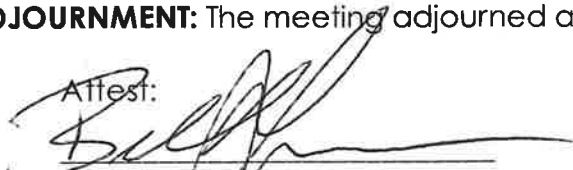
- a. Budget Committee – Committee to review Locker Room Renovation Project proposal and Budget to present to BOC for review.
- b. Program Committee – Review each program, activity, and service offered by the district, categorize them according to their cost recovery category, and then provide a comparison to the proposed target cost recovery rates of 100%, 80% and 60% and a proposed pricing update if more than 3% different from the target model for the board's consideration. I further move that a timeline for this work be set at 2 months, to provide an initial report to the board at the July BOC meeting, followed by a workshop to discuss in detail as a board prior to final decisions on the cost recovery model at the August meeting.
- c. BOC Chair to follow up with Oak Harbor School District on ILA.

13. FINAL BOARD COMMENTS: Commissioner Guy made comments.

14. NEXT MEETING: June 25, 2026, 6:00 p.m. at John Vanderzicht Memorial Pool.

15. ADJOURNMENT: The meeting adjourned at 6:44 pm by BOC Vice Chair Guy.

Attest:



Bill Larsen / Chair

6/25/26

Date

