BOARD OF COMMISSIONERS REGULAR MEETING

Oak Harbor Chamber of Commerce
32630 SR 20, Oak Harbor, WA 98277
Thursday, October 24, 2024
6:00 PM

1. **MEETING CALLED TO ORDER** at 6:00 PM.
2. **ROLL CALL:** Commissioners Kraner, Larsen, Witmer, Guy, and Hartmann were present.
3. **AGENDA:** Commissioner Guy motioned to approve the agenda as presented. Commissioner Witmer seconded the motion, which was carried unanimously with no discussion.
4. **PUBLIC COMMENTS:** None.
5. **CONSENT AGENDA ANNOUNCEMENT**
6. **CONSENT AGENDA ITEMS**
   a. Minutes: 9.26.24 BOC Regular Meeting. Commissioner Larsen motioned to approve the minutes as presented. Commissioner Guy seconded the motion, which was carried unanimously with no discussion.
   b. Vouchers and Payroll:
      i. Expense Voucher
         #'s 10493-10552
         $ 43,634.17
      ii. Payroll
         $63,942.40
      iii. DOR
         $2,357.51

         Total $109,934.08
7. **STAFF REPORTS:** The Executive Director presented staff reports to the Board.
8. **COMMITTEE REPORTS**
   a. Program Committee: The Executive Director presented an item regarding insurance coverage contracts. The item will be reviewed in the next scheduled regular meeting.
      i. Levy Committee: The Executive Director presented that mailers were successfully sent. She also noted some events attended by herself and commissioners.
   b. Bylaw Committee: Commissioners Guy and Hartmann presented on the updated Bylaws and inclusion of Business and Standing Rules. They are included in the packet for review, and will be presented in the next regular meeting for approval.

9. UNFINISHED BUSINESS
   a. Masters Swim Team: The Business Manager presented on the US Masters Swim Program, the Whidbey Wahoos. Promotional materials will be developed to increase awareness that there is a team.
   b. 2025 Budget- Pricing Structure Update: The Business Manager presented on the pricing structure to be taken into consideration when building program fees for 2025.
   c. 2025 Budget- COLA/Longevity Raises: The Business Manager presented on proposed COLA and Longevity raises.