

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT  
REGULAR MEETING  
Oak Harbor Chamber of Commerce  
32630 State Rte. 20, Oak Harbor, WA 98277  
Thursday, April 25, 2024  
6:00 p.m.

Meeting was called to order at 6:00 p.m.

Roll Call: Commissioners Kraner, Chargualaf, Witmer, and Marrow are present.

Agenda: No items were added to the agenda.

Public Comment: Oak Harbor City Councilmember Bryan Stucky gave public comment.

Consent Agenda: Commissioner Kraner moved to approve the consent agenda. Commissioner Witmer seconded the motion. Motion passed.

1. 3.28.24 regular meeting minutes and 4.3.24 special meeting minutes.
2. Vouchers & Payroll: Expense Vouchers #s 646380-647342 in the amount of \$32,983.94, Payroll in the amount of \$68,292.46, and Department of Revenue in the amount of \$1,867.52 for a total of \$103,143.92.

Executive Session: The board entered executive session at 6:06 p.m. pursuant to RCW 42.30.110(h) to evaluate the qualification of a candidate for appointment to elective office for a period of 5 minutes, until 6:11 p.m. The regular board meeting was called back to order at 6:09 p.m.

New Business:

1. **Appointment of Commissioner Position 4**-Commissioner Witmer moved to appoint Melissa Hartmann to the vacant Commissioner Position 4. Commissioner Kraner seconded the motion. Motion carried.  
**a. Oath of Office**-Melissa Hartmann took the Oath of Office.
2. **Appointment of Secretary**-Commissioner Kraner moved to nominate Commissioner Hartmann for secretary. Commissioner Witmer seconded the motion. Discussion ensued. Motion carried.
3. **Online Meetings**-Commissioner Witmer moved to approve establishing accounts necessary to live stream and post recording of all public meetings in addition to formal minutes. Commissioner Kraner seconded the motion. Discussion ensued. Motion carried.

Staff Reports: Staff Reports submitted by Executive Director Jay Cochran.

Committee Reports:

1. **Levy Committee**-Commissioner Kraner gave an update on the levy committee.
2. **Program Committee**
  - a. **Day Camp**-Commissioner Witmer moved to approve the price of \$305 per week, per

child, for the 2024 Camp Trailblaze Day Camp. Commissioner Hartman seconded the motion. Motion carried.

**b. US Masters 5-Visit Punch Card**-The program committee gave an update on the status of the 5-visit punch card discussion.

**c. Budget Review Committee**-Commissioner Chargualaf left the meeting at 7:41 p.m. Commissioner Marrow appointed Commissioner Witmer as the chair of the budget review committee.

Action Item/Review:

- Contact Bruce Riem and ask why he recommended not participating in online meetings.
- Implement online meetings by our May regular board meeting and research any equipment needed.
- Schedule two meetings for the budget review committee: one in late May for the first quarter review and one in June.
- Schedule the levy committee meeting.

Final Board Comments: Commissioner Kraner clarified earlier comments.

Next Meeting: The next regular board meeting is scheduled for Thursday, May 23, 2024, at 6:00 p.m. at the Oak Harbor Chamber of Commerce

Adjournment: Commissioner Kraner moved to adjourn the meeting. Commissioner Witmer seconded the motion. Meeting adjourned at 7:51 p.m.

Attest B/K 05.23.24, Brit Kraner, Chair