

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT
REGULAR MEETING
Oak Harbor Chamber of Commerce
32630 State Rte. 20, Oak Harbor, WA 98277
Tuesday, April 25, 2023
6:30 p.m.

Meeting was called to order at 6:30 p.m.

Roll Call: Commissioners Brooks-Leete, Chargualaf, McCaslin, Marrow, and Wiegenstein are present.

Agenda:

Public Comment: Resident and Oak Harbor High School Athletic Director Jerrod Fleury commented on the diving board.

Consent Agenda: Commissioner Brooks-Leete motioned to approve the consent agenda. Commissioner Wiegenstein seconded the motion. Motion passed.

1. Vouchers & Payroll: Expense Vouchers #s 9798-9837 in the amount of \$23,777.18 and Payroll in the amount of \$63,441.53 for a total of \$96,218.71.

Staff Reports: Executive Director Cochran presents Staff Reports.

Committee Reports:

1. Commissioner McCaslin gave an update on the Program Committee.
2. Commissioner Brooks-Leete gave an update on the Levy Committee.

Unfinished Business:

1. Pump Track-No update.
2. Adult Swim Team-No update
3. Pickleball-Executive Director Cochran gave an update on pickleball.
4. Commissioner McCaslin spoke about 360° Reviews.
5. Executive Director Cochran presented on the Reserves Fund Transfer Policy.
6. Vision and Mission Statement-Commissioner Wiegenstein motioned to adopt Example #3 Vision Statement as edited to read "North Whidbey Pool, Park, and Recreation District's goals are to encourage and support health and wellness for all ages and abilities through various programs, activities, facilities, and services to improve quality of life and community." Commissioner Marrow seconded the motion. Motion passed. Commissioner McCaslin motioned to adopt #4 Example Mission Statement as edited to read "Connect residents and visitors to a vibrant and livable community that improves physical, mental, and social well-being by expanding access and opportunities in our pool, park, and recreation programs and facilities." Commissioner Wiegenstein seconded the motion. Motioned passed.
7. Retirement Benefits-Commissioner McCaslin moved that the District provide a matching retirement contribution option for all Salaried Exempt and Full-Time Regular employees,

matching the employee's contribution up to a maximum of 5% of the employee's annual salary and affording all other employees to contribute according to the guidelines established by the Washington State Department of Retirement Systems Deferred Compensation Program, to become effective beginning July 1st, 2023. Commissioner Brooks-Leete seconded the motion. Discussion ensued. Commissioner Marrow motioned to make a friendly amendment to the original motion. Commissioner Brooks-Leete seconded the motion. Discussion ensued. Motion failed. The original motion was called to a vote. Motion passed unanimously.

New Business:

1. American Red Cross Annual Agreement-Commissioner Wiegenstein motioned to approve the American Red Cross 2023 Provider Agreement. Commissioner Marrow seconded the motion. Motion passed. Commissioner Wiegenstein motioned to authorize the staff to adjust the price for each class listed to reflect the difference between the previous rate and current rate to pay the American Red Cross 2023 new certification fees. Commissioner Marrow seconded the motion. Motion passed.
2. Commissioner Wiegenstein motioned to approve Resolution 2023-01 revising personnel policy 1.3 Employee Classification and Chapter 5, adding section 5.3 Retirement to the Employee Handbook to become effective July 1, 2023. Commissioner Brooks-Leete seconded the motion. Motion passed.
3. Diving Board-Commissioner Brooks-Leete motioned to remove the diving board from the deck permanently. Commissioner Chargualaf seconded the motion. Motion passed.

Action Item/Review:

1. Jay to speak with Pat about Volleyball.
2. Executive session on May agenda about property for public auction.
3. Send research on Metropolitan Parks District to all commissioners before the next meeting (ASAP).
4. Email blank 360° reviews to Commissioners Marrow, Chargualaf, and Brooks-Leete.
5. Executive session on May agenda for Jay's 360° review.
6. Give Anthony a blank copy of the 360° review.
7. Add Reserves Fund Transfer to May under Unfinished Business.
8. Leave a blank copy of the 360° review for Commissioner Marrow at the front desk.
9. Organize a metropolitan parks meeting with Janet and others.
10. Remind Julie to look and see if there needs to be a resolution for the retirement benefits.

Executive Session: None.

Final Board Comments: Commissioner Chargualaf gives thanks to everyone and expresses that none of this would be possible without everyone's hard work. He feels the community is happy. Commissioner Brooks-Leete thanks Commissioner McCaslin for the amount of work he is doing. It is a lot, and she appreciates it. Commissioner Wiegenstein gives thanks to everyone. Lifeguards, CSS, and other staff should keep up the good work. Commissioner Marrow wants members to know that when he doesn't like something he is not being an adversary.

Next Meeting: Tuesday, May 23, 2023, at 6:30 p.m.

Adjournment: Commissioner Marrow motioned to adjourn the meeting. Commissioner Wiegenstein seconded the motion. Meeting adjourned at 8:39 p.m.