

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT
REGULAR MEETING
Oak Harbor Chamber of Commerce
32630 State Rte. 20, Oak Harbor, WA 98277
Tuesday, May 23, 2023
6:30 p.m.

Meeting was called to order at 6:30 p.m.

Roll Call: Commissioners Wiegenstein, Chargualaf, Brooks-Leete, McCaslin, and Marrow are present.

Agenda: Item 10.F USDA Forest Service Letter of Support was added to the agenda.

Public Comment: Resident M. Tyson gave public comment on the removal of the diving board.

Consent Agenda: Commissioner Marrow motioned to approve the consent agenda. Commissioner Wiegenstein seconded the motion. Motion passed.

1. Vouchers & Payroll: Expense Vouchers #s 9838-9865 in the amount of \$30,738.35 and Payroll in the amount of \$73,427.73 for a total of \$104,166.08.

Staff Reports: Executive Director Cochran presented Staff Reports.

Committee Reports: The Program Committee and the Levy Committee gave an update.

Unfinished Business:

1. Pump Track
No update.
2. Adult Swim Team
No update.
3. Pickleball
Commissioner Marrow motioned to approve the \$100 program registration fee per person for pickleball instruction for the 2023 summer. Commissioner Brooks-Leete seconded the motion. Discussion ensued. Motion passed.
4. Reserves Fund Transfer
Executive Director Cochran gave an update on the reserves fund transfer.

New Business:

1. Summer Program Pricing
Commissioner Wiegenstein motioned to approve the summer program pricing as presented. Commissioner Brooks-Leete seconded the motion. Discussion ensued. Motion passed.
2. Employee Assistance Program Renewal
Commissioner Marrow moved to approve the 2023-2024 Washington Enterprise Service contract for Employee Assistance Program. Commissioner Wiegenstein seconded the motion. Motion passed.

3. City ILA Mowing Agreement
Commissioner Wiegenstein moved to approve the Interlocal Agreement with the City of Oak Harbor for mowing services. Commissioner Chargualaf seconded the motion. Commissioner McCaslin recused himself due to a conflict of interest. Discussion ensued. Motion passed.
4. Oak Harbor School District Supplemental Agreement
Commissioner Wiegenstein moved to approve the supplemental MOU with the Oak Harbor School District for their share of the diving blocks in the amount of \$11,445. Commissioner Brooks-Leete seconded the motion. Discussion ensued. Motion passed.
5. Navy MWR Contract Modification
Commissioner Brooks-Leete moved to approve the Department of the Navy-CNRNW Fleet and Family Readiness contract NAFREG-23-M-0001 modification 00003 up to \$64,150. Commissioner Wiegenstein seconded the motion. Discussion ensued. Motion passed.
6. USDA Forest Service Letter of Support
Commissioner Marrow moved to approve the proposed letter of support as written. Commissioner Wiegenstein seconded the motion. Commissioner McCaslin recused himself due to a conflict of interest. Discussion ensued. Motion passed.

Executive Session:

1. The board met in open session to review the performance of a public employee, at the employee's request.
2. The board entered into executive session at 8:17 p.m. for a period of 20 minutes in accordance with RCW 42.30.110(b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. The regular meeting was called back to order at 8:37 p.m.

Action Item/Review:

1. Start discussing 4th of July parade plans for next year in March of 2024.
2. Reach out to New Leaf about the possibility of doing a one-time cleanup of Clover Valley.
3. Write a letter of appreciation for Ashleigh Merrill and have the board sign it.
4. Push the HIYI Scholarship more. Post on social media and add to program advertising materials.
5. Look at the signs from Humphries for a sign that lists the RCW along with "No Trespassing."

Final Board Comments: Commissioners Wiegenstein and McCaslin give thanks to everyone. Commissioner Brooke-Leete would really like to get the "No Trespassing" signs up on the properties.

Next Meeting: June 27, 2023, at 6:30 p.m.

Adjournment: Commissioner Wiegenstein motioned to adjourn the meeting. Commissioner Marrow seconded the motion. Meeting adjourned at 8:41 p.m.