

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT  
REGULAR MEETING

Oak Harbor Chamber of Commerce  
32630 State Rte. 20, Oak Harbor, WA 98277  
Thursday, May 23, 2024  
6:00 p.m.

Meeting was called to order at 6:00 p.m.

Roll Call: Commissioners Kraner, Witmer, and Hartmann were present.

Agenda: 6.h. Employee Recognition and 9.b. Levy Committee were added to the agenda.

Executive Session: The board entered executive session pursuant to RCW 4.30.110(h) to evaluate the qualifications of a candidate for appointment to elective office for a period of 20 minutes, until 6:24 p.m. The board extended the executive session for a period of 5 minutes. The regular meeting was called back to order at 6:33 p.m.

Public Comment: Holly Troyer, Misty Martin, and four 3<sup>rd</sup> grade students from Oak Harbor Elementary gave public comments.

New Business:

**Appointment of Commissioner Position 2**-Commissioner Hartmann moved to appoint William Larsen to Commissioner Position 2. Commissioner Witmer seconded the motion. Motion carried.

1. **Oath of Office**-William Larsen sworn in as Commissioner Position 2.

**Appointment of Commissioner Position 5**-Commissioner Witmer moved to appoint David Guy to Commissioner Position 5. Commissioner Hartmann seconded the motion. Motion carried.

2. **Oath of Office**-David Guy sworn in as Commissioner Position 5.

**Election of Officers**-Commissioner Hartmann moved to appoint Commissioner Witmer as Chairperson. Motion failed with 2 in favor and 3 against. Commissioner Kraner moved to appoint herself as Chairperson. Motion carried with 3 in favor and two against. Commissioner Hartmann moved to appoint Commissioner Witmer as Vice-Chair. Commissioner Guy seconded the motion. Motion carried.

**Resolution 2024-01 Assistant Auditing Officer**-Commissioner Larsen moved to nominate himself as the assistant auditing officer. Commissioner Witmer seconded the motion. Motion carried. Commissioner Guy moved to approve Resolution 2024-01, designating Commissioner Larsen as the assistant auditing officer. Commissioner Hartmann seconded the motion. Motion carried.

**Nextiva Contract**-Commissioner Witmer moved to approve the Nextiva contract as presented. Commissioner Hartman seconded the motion. Motion carried.

**Parliamentary Procedure Training**-Commissioner Kraner presented on parliamentary procedures.

**OHE Swim Lesson Pricing**-After discussion and amendment, Commissioner Hartmann moved to schedule a workshop to discuss budgeting for school district groups and special programming. Commissioner Larsen seconded the motion. Motion carried.

**Employee Recognition**-Executive Director Jay Cochran received the Washington Recreation and Parks Association Levy Legislative Award. Amanda Burke received North Whidbey Pool, Park, and Recreation District Employee of the Month.

Consent Agenda Announcement: Commissioner Witmer would like the 4.25.24 regular meeting minutes corrected under Committee Reports 2.a. Day Camp to read "Seconded by Commissioner Hartmann. Motion carried." The sentence was deleted during editing.

Consent Agenda: Commissioner Witmer moved to approve the consent agenda as revised. Commissioner Hartmann seconded the motion. Motion carried.

1. **4.6.24 Special Meeting Minutes and 4.25.24 Regular Meeting Minutes.**
2. **Vouchers & Payroll**: Expense Vouchers #s10278-10325 in the amount of \$22,881.29, Payroll in the amount of \$63,489.79, and Department of Revenue in the amount of \$2,194.34 for a total of \$88,565.42.

Committee Reports: The District's committees were reviewed. Commissioners Hartmann and Guy will serve on the bylaws committee. Commissioners Witmer and Kraner will serve on the budget committee. Commissioners Kraner and Larsen will serve on the levy committee. Commissioner Witmer and Guy will serve on the program committee.

Staff Reports: Executive Director Cochran presented Staff Reports

Action Item/Review:


- Schedule a workshop to discuss the program pricing structure.
- Levy Committee will be added to the agenda indefinitely.

Final Board Comments:

Commissioner Witmer welcomes the new commissioners. Commissioner Guy gives thanks to everyone.

Next Meeting: The next regular meeting is scheduled for Thursday, June 27, 2024, at 6:00 p.m., at the Chamber of Commerce.

Adjournment: Commissioner Witmer moved to adjourn the meeting. Commissioner Hartmann seconded the motion. The meeting was adjourned at 7:39 p.m.

Attest , 6.27.24, Brit Kraner, Chair