



PUBLIC NOTICE



BOARD OF COMMISSIONERS REGULAR MEETING

Location: John Vanderzicht Memorial Pool

Date & Time: Thursday, April 24, 2025, 6:00 p.m.

Online: [Join Us](#) or Scan the QR Code

1. MEETING CALLED TO ORDER
2. ROLL CALL
3. PUBLIC COMMENTS
4. CONSENT AGENDA ANNOUNCEMENT
5. CONSENT AGENDA ITEMS
 - a. Minutes:
 - i. 3.27.2025 Regular Meeting Minutes
 - b. Vouchers and Payroll:
 - i. Expense Voucher
#’s 10732-10772
\$ 34,796.88
 - ii. Payroll
\$62,321.58
 - iii. DOR
\$2,102.11Total \$99,220.57
6. SOAR Presentation
7. STAFF REPORTS
8. COMMITTEE REPORTS
 - a. Budget Committee
 - b. Program Committee
 - i. Punch Card Expiration Discussion
 - c. By Laws Committee
 - Standing Rules Discussion
 - i. Standing Rules Discussion

9. UNFINISHED BUSINESS

- a. Draft Survey

10. NEW BUSINESS:

- a. Extending Medical Insurance to FT, Non-Exempt Employee
- b. Employee of the Month

11. EXECUTIVE SESSION:

12. ACTION ITEM/REVIEW:

13. FINAL BOARD COMMENTS:

14. NEXT MEETING: May 22, 2025, 6:00 p.m. at the John Vanderzicht Memorial Pool

15. ADJOURNMENT:

Public Notice of Potential Social Gathering

Following regularly scheduled meetings of the NWPPRD Board of Commissioners, members of the Board may attend a social gathering at a local business. This event is informal and purely social in nature. No official business will be conducted, and no decisions will be made.

This notice is provided in accordance with open public meeting requirements to ensure transparency and public awareness.



Commissioner Communication

1. Item: Meeting Called to Order

Meeting Date: 4.24.25

Presented By: Chair

**This section for staff use*

This is the regular meeting of the North Whidbey Pool, Park, and Recreation District Board of Commissioners. I am calling this meeting to order at _____ a.m. or p.m.

2. Item: Roll Call

Presented By: Chair

This section for staff use

Com. Kraner ___, Com. Larsen ___, Com. Witmer ___, Com. Hartmann ___, Com. Guy __

3. Item: Public Comment

Presented By: Chair

“The Board of Commissioners welcomes public input on items listed on the agenda, policies, and/or issues affecting our District. The BOC takes this time to listen and consider, but not to comment. Anyone who wishes to comment please let us know. Please state your name and keep your comments to three minutes, thank you.”

4. Item: Consent Agenda Announcement

Meeting Date: 4.24.25

Presented By: Chair

“The consent agenda is designed to assist in making the meeting shorter and more efficient. Items left on the Consent Agenda may not be discussed when the Consent Agenda comes before the Board of Commissioners. Does any Commissioner request removal of a Consent Agenda item?”

BK__ **BL**__ **JW**__ **MH**__ **DG**__

Item Removed: _____

*(**the request does not require a second or a vote by the BOC. If an item is removed, it needs to be discussed and acted on separately immediately following the consideration of the consent agenda.)*



Commissioner Communication

5. Item: Consent Agenda Approval

Presented By: Chair

a. Minutes:

i. 3. 27. 25 Regular Meeting Minutes

b. Vouchers & Payroll

i. **Expense Vouchers #s** 10732-10772 \$34,796.88

ii. **Payroll:** \$62,321.58

iii. **DOR** \$2,102.11

TOTAL: \$99,220.57

Recommended Motion: I move to approve the Consent Agenda as presented.

This section is for staff use

Motion _____ **2nd** _____ **Discussion:** Yes/No

Vote: Y/N/AB

BK____ **BL**____ **JW**____ **MH**____ **DG**____



BOARD OF COMMISSIONERS REGULAR MEETING

John Vanderzicht Memorial Pool
85 Southeast Jerome Street, Oak Harbor, WA 98277
Thursday, March 27, 2025
6:00 PM

1. **MEETING CALLED TO ORDER** at 6:00pm.
2. **ROLL CALL:** Commissioners Larsen, Kraner, Witmer, Hartmann, and Guy were present.
3. **AGENDA:** No additions, but Comm. Guy motioned to move item 10.a to item 7, and shift everything else back. Additionally, he motioned to move item 6.b to the back of New Business. Comm Hartmann seconded, and it was approved unanimously.
4. **PUBLIC COMMENTS:** None.
5. **CONSENT AGENDA ANNOUNCEMENT.**
6. **CONSENT AGENDA ITEMS:** Comm. Guy made a motion to approve the consent agenda as amended. Comm. Kraner seconded the motion, and it was approved unanimously with no discussion.
 - a. **Minutes:**
 - i. 2.27.2025 Regular Meeting Minutes
 - b. **Vouchers and Payroll:**
 - i. Expense Voucher #'s 10700-10731 \$45,683.13
 - ii. Payroll \$68,418.74
 - iii. DOR \$1,815.06

Total: \$115,916.93
7. **NEW BUSINESS:**
 - a. **SWIKA Presentation:** The BOC watched a presentation by SWIKA. They were invited to discuss details of a partnership with the program committee.
8. **STAFF REPORTS:** BM Millang presented staff updates on behalf of ED Cochran.
9. **COMMITTEE REPORTS:**
 - a. **Budget Committee:** Comm Guy presented some budget information. No action was taken.
 - b. **Program Committee:** Comm. Witmer presented on the price of Day Camp and plan for recruitment and outreach. The BOC was given a formal update for the US Master's Swim program. There was discussion around having the punch cards have an expiry. No actions were taken.
10. **UNFINISHED BUSINESS**
 - a. **Draft survey:** Comm Hartmann requested it to be extended to the April meeting. No action was taken.
 - b. **Standing Rules discussion:** Comm Larsen commented on some proposed changes to the B&S Rules to be brought to the BOC in April. No action was taken.
11. **NEW BUSINESS:**
 - a. **Donation request CHUM RUN:** Comm Hartmann presented a request from ICPH to provide a donation to the Healthy Island Youth Initiative (HIYI) scholarship. Comm Guy motioned to donate \$250 to the CHUM RUN for the HIYI scholarships from

the marketing budget line. Comm Kraner seconded the motion, and it carried unanimously with no discussion. Comm Hartmann abstained from voting due to a conflict of interest.

- b. Patron notification of live meeting/curtains:** Comm Witmer presented on needing to add notices of live meeting and recording for patrons using the facility during meeting times and purchasing curtains to shield the pool from the view of the cameras to protect patron privacy. Comm Guy motioned to purchase the first option presented from Amazon but include one additional panel for a total of 3. Comm Witmer seconded, and the motion carried unanimously with no additional discussion.
- c. Medical Insurance:** BM Millang presented the different insurance packages available for staff. Comm Guy motioned to delegate the medical insurance plan selection decision to ED Cochran. Comm Kraner seconded the motion which carried unanimously with no additional discussion.
- d. Employee of the Month:** BM Millang presented on the employee of the month. No action was taken.
- e. Consent Agenda Item Vouchers and Payroll:** Comm Guy led a discussion regarding the financial business practices of the district where BM Millang provided clarification. Comm Guy motioned to approve item 6.b (now 11.e) vouchers and payroll. Comm Kraner seconded, and the motion carried unanimously with no additional discussion.

12. ACTION ITEM/REVIEW:

- a.** Move Draft Survey to next month.
- b.** Have Board standing rules as an ongoing item under Bylaws.
- c.** Add extending health care benefits to full-time, non-exempt employees.
- d.** Add bereavement line to budget for full-time, non-exempt.
- e.** Research punch card expirations for other facilities.
- f.** Research employee rewards.
- g.** Ask about Delta Dental options for health care.
- h.** Write SOP for CC receipts

13. FINAL BOARD COMMENTS: Comments were made by Comms. Kraner, Witmer and Larsen.

14. NEXT MEETING: April 24, 2025, 6:00 p.m. John Vanderzicht Memorial Pool

15. ADJOURNMENT: Board Chair Comm Larsen adjourned the meeting at 7:54pm.

Attest:

Bill Larsen, Chair

Date

<i>County Warrant #</i>	<i>Processed:</i>	<i>Dist. Voucher #</i>	<i>Amount</i>
<i>664678-664696</i>	<i>03.19.2025</i>	<i>10732-10750</i>	<i>\$ 5,078.39</i>
<i>665269-665276</i>	<i>03.26.2025</i>	<i>10751-10761</i>	<i>\$ 23,846.50</i>
<i>665614-665620</i>	<i>04.02.2025</i>	<i>10762-10772</i>	<i>\$ 5,871.99</i>
			<i>\$34,796.88</i>

Payroll, Payroll Processing Fee, L&I Transfers from M & O Account to Payroll Account of **62,321.58**
Department of Revenue Transfer **\$ 2,102.11**

Total of Voucher #s 10732-10772,
Payroll Transfer (Including Payroll Processing Fee and L&I) & Dept. of Revenue Transfer **\$99,220.57**

TO: Island County Auditors

FROM: North Whidbey Pool, Park, and Recreation District, Board of Commissioners

SUBJECT: Voucher Certification / Payroll Transfer and Approval

Vouchers and Payroll Transfers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date the Board, by a (unanimous, majority) vote, does approve review of those vouchers and Payroll Transfers included in the above list.

APPROVED April 24, 2025

Brit Kraner, Commissioner

Bill Larsen, Commissioner

Jaemee Witmer, Commissioner

Melissa Hartmann, Commissioner

David Guy, Commissioner

North Whidbey Park & Recreation District

Voucher Report

March 2025

Date	Num	Name	Memo	Amount
Mar 25				
03/10/2025	10732	4000120 R1 Aquatic Instruction LLC	LG Recertifications	705.00
03/10/2025	10733	5000126 All Island Lock & Key	Truck Keys	163.50
03/10/2025	10734	5000911 Comcast	Internet Service	426.50
03/10/2025	10735	4000539 R1 Diamond Site Services	Portable Toilet	235.00
03/10/2025	10736	4000643 R1 Island Disposal	CVP Garbage	130.50
03/10/2025	10737	5002140R2 Pacific Grace Tax & Acc...	Payroll Processing - 2025-02	575.00
03/10/2025	10738	4000815 R1 Wave/Astound	Internet Service	321.25
03/10/2025	10739	4000897 R1 Airgas USA, LLC	Cylinder Rental HT	201.70
03/10/2025	10740	5007369 R1 Whidbey Tech Solutions	IT Monthly Service	1,265.49
03/10/2025	10741	4001129 R1 Electronic Business Ma...	Copy Machine Usage 2025-02	98.65
03/10/2025	10742	9603484 Patron	Patron Refund - Swim Lessons	160.00
03/10/2025	10743	Patron	Patron Refund - US Masters	136.00
03/10/2025	10744	Patron	Patron Refund - US Masters	108.80
03/10/2025	10745	Patron	Patron Refund - US Masters	144.50
03/10/2025	10746	Patron	Patron Refund - US Masters	68.00
03/10/2025	10747	Patron	Patron Refund - US Masters	27.20
03/10/2025	10748	Patron	Patron Refund - US Masters	110.50
03/10/2025	10749	Patron	Patron Refund - US Masters	115.60
03/10/2025	10750	Patron	Patron Refund - US Masters	85.20
03/20/2025	10751	4000034 GCF Backflow Services	Backflow Tests (4)	200.00
03/20/2025	10752	4000136 R1 Canon Financial Service...	Copy Machine Lease	156.71
03/20/2025	10753	4000470 R1 Cascade Natural Gas	Gas: Pool	10,292.70
03/20/2025	10754	4000470 R1 Cascade Natural Gas	Gas: Spa,Lk Rm,Lobby,Ofc	1,136.68
03/20/2025	10755	5002507 Mailliard's Landing	Natural Debris Disposal	10.00
03/20/2025	10756	4000793 R4 Visa	J Cochran CC	1,214.11
03/20/2025	10757	4000793 R4 Visa	S Hoffmire CC	95.47
03/20/2025	10758	4000793 R4 Visa	J Millang CC	2,358.04
03/20/2025	10759	4000705 R1 Puget Sound Energy	Electric Bill	4,374.08
03/20/2025	10760	4001418 R1 Birch Equipment	Zero Turn Mower for CVP	3,915.71
03/20/2025	10761	9603506 R1 Patron	Patron Refund - Swim Lessons	93.00
03/26/2025	10762	4000489 R2 City of Oak Harbor Utiliti...	Pool Water	917.25
03/26/2025	10763	4000489 R2 City of Oak Harbor Utiliti...	Patron Water	1,552.52
03/26/2025	10764	4000489 R2 City of Oak Harbor Utiliti...	CVP Water	46.06
03/26/2025	10765	5002031 R2 Island County Treasurer	Clean Water Utility 497723	39.13
03/26/2025	10766	5002031 R2 Island County Treasurer	Clean Water Utility 35410	39.13
03/26/2025	10767	5002031 R2 Island County Treasurer	Clean Water Utility 35456	39.13
03/26/2025	10768	4000705 R1 Puget Sound Energy	Electric Bill	45.29
03/26/2025	10769	4000897 R1 Airgas USA, LLC	CO2 Food Grade Micro Bulk	2,713.48
03/26/2025	10770	4001071 R1 Julie Millang	Cell Phone Jan-Mar 25	180.00
03/26/2025	10771	5010539 Jamie Cochran	Cell Phone Jan-Feb 25	120.00
03/26/2025	10772	9603508 R1 Mitchell Cochran	Cell Phone Jan-Mar 25	180.00
Mar 25				34,796.88



Commissioner Communication

6. Item: SOAR Presentation

7. Item: Staff Reports

Meeting Date: 4.24.25

Presented By: Jay Cochran

Action Items/Review 6.27.24 Regular Meeting

Work with program committee to look at program planning sheets to figure out how to present program expenses in the planning budget sheets. **Update 1/16/25: This will be a topic for the February 25 Program Committee meeting.**

C. Kraner can provide the program committee with a proposal for diving board installation that includes cost and process.

Action Items/Review 2.27.25 Regular Meeting

Commissioner Hartmann will present a draft survey at the next regular meeting

Action Items/Review 3.27.25 Regular Meeting

Move draft survey to next month.

Have Board standing rules as an ongoing item under Bylaws.

Add extending health care benefits to full-time, non-exempt employees.

Add bereavement line to budget for full-time, non-exempt. **This line item requires a budget adjustment, which will be included in a short list of changes for the May meeting.**

Research punch card expirations for other facilities. **Working on a resolution for the May meeting.**

Research employee rewards. **Compiling list of reward ideas from internal and external sources; will include this as part of staff report in May.**

Ask about Delta Dental options for health care. **Spoke with Jake at Ballast regarding Delta Dental options; he indicated while it was possible it would not be something recommended due to the price difference.**

Write SOP for CC receipts **Will begin this item after finishing the annual SAO report.**

Executive Director

- Thank you for supporting my time away to manage my mom's estate — the house is nearly ready for market, which was the biggest hurdle.
- Spent time reconnecting with staff and understanding their needs moving forward.
- Spoke with the Chamber's Interim Director about the 4th of July (likely July 3rd) Pet Parade — it looks like the district will remain responsible, so we're planning a meeting to review last year's issues and ensure smoother planning, despite not being involved previously.
- Collaborated with Whidbey Tech to explore maintenance options for our internet switches, aiming to reduce downtime caused by environmental wear and tear on the equipment.

Client Service Specialist Coordinator

- We began advertising for Camp Trail Blaze this month and have started to get promotional material out for Summer Swim Lessons
- The goal is to have the full 2025 Summer Activity Guide to be completed by the end of the month
- I will be working as the point of contact for Macaroni Kids and submitting day camp info for their Summer Guide
- In March and April, we were fully booked for Weekend Open Swim parties with the exception of Easter and one Sunday slot in March. Between the two months, we also had 6 Facility Rentals and 2 Friday Open Swim parties.
- We introduced the Patron Log to the front desk staff and began tracking comments and questions as requested by the board. This was the first month so some of the staff was still getting used to logging things, but we will work to improve documentation as we move forward.
- I was made aware of the error on the website that listed the Spring Break Open Swim time to be 1:15-3:45pm; we are not sure which one of us made this mistake. Moving forward, I will notify management when I make a change to the website to ensure transparency and accountability to make sure a mistake like this does not happen again.

Comment Cards/Comments from Patron Comment Log

- 4/2/25 "Does someone enforce the parking lot to keep it not full of the elementary school people parking?"-Mario Aronica to Dylan D.
- 4/6/25 One inquiry regarding the diving board -Jenna C.
- 4/10/25 "This is my favorite place" -Spring Break Open Swim Attendee to Jenna C.
- 4/17/25 "Jenna is just perfect! Professional, friendly and always polite, and a great start in coming to my twice a week. I am happy she works here."-Brenda Wilbur

Maintenance and Facilities Manager

- Maintained Grounds and equipment at Clover Valley started.
- Fence post-straightening at Clover Valley Plumbing is underway.
- Began plumbing repairs to locker room and restroom.
- Attended Whatcom County Aquatic Operator Forum.
- Facility and grounds maintenance at JVMP.
- Meeting with aquatic maintenance vendors to discuss:
 - Chemical solutions
 - Janitorial needs
 - Mechanical requirements
- Researching diving board project has begun.

- Started researching environmental controls to minimize downtimes for:
 - Internet equipment
 - Network equipment

Business Manager

- Worked on final review of all 2024 financial documents in preparation for filing the SAO annual report. Barring unforeseen circumstances, this review and report will be completed by April 30th.
- Swim lesson attendance dropped by three participants between March and April. This is not a surprise due to spring break.
- We provided 100 coupons to the Chamber for distribution at the upcoming Whidbey Island Marathon. The coupons are valid for the three-day period surrounding the marathon and can be used by participants and their family members.
- Secured our vendor booth for Whidbey Island Culture Fest. This will be part info booth and part children's activities.
- On the P&L, at the very bottom there is a line showing "Reconciliation Discrepancies" in the amount of \$2,437.56. This is the amount of difference that was reflected in the January Treasurer's Report. When I reached out to the Treasurer's office regarding this discrepancy, I received the following response:

"Hello Julie, The difference is due to the closing out of the year. This is completed by the Auditor's office between Feb and March. Once this is done, everything should balance out again."

Treasurer's Report
Transactions from 3/1/2025 to 3/31/2025

646 - NO WHID POOL PARK REC MAINT**Cash Balance at 2/28/2025****268,657.35**

03/06/2025	ISLAND COUNTY T N WHID PP&R CA	WB	0.00	11,871.02	
03/13/2025	ISLAND COUNTY T NWPP&R CA	WB	0.00	9,734.85	
03/27/2025	ISLAND COUNTY T NWPP&R CA	WB	0.00	10,257.38	
03/31/2025	MAR 25 PROP TAX DISTRIBUTION		0.00	79,335.95	
	Revenue Total		0.00	111,199.20	111,199.20
03/05/2025	PATRON NO WHIDBEY POO	KY 00664104	152.00	0.00	
03/05/2025	CITY OF OAK HAR NO WHIDBEY POO	KY 00664102	1,027.95	0.00	
03/05/2025	CITY OF OAK HAR NO WHIDBEY POO	KY 00664102	1,530.86	0.00	
03/05/2025	CITY OF OAK HAR NO WHIDBEY POO	KY 00664102	46.06	0.00	
03/05/2025	PATRON NO WHIDBEY POOL	KY 00664103	98.00	0.00	
03/05/2025	PUMP INDUSTRIES NO WHIDBEY POO	KY 00664106	2,069.91	0.00	
03/05/2025	ORKIN LLC. NO WHIDBEY POOL PAR	KY 00664105	151.51	0.00	
03/05/2025	AIRGAS INC. NO WHIDBEY POOL PA	KY 00664101	3,264.26	0.00	
03/13/2025	NWPP&R PAYROLL		30,173.78	0.00	
03/19/2025	PATRON NO WHIDBEY POO	KY 00664687	160.00	0.00	
03/19/2025	COMCAST HOLDING NO WHIDBEY POO	KY 00664683	426.50	0.00	
03/19/2025	PATRON NO WHIDBEY POOL	KY 00664685	108.80	0.00	
03/19/2025	PATRON NO WHIDBEY POO	KY 00664692	110.50	0.00	
03/19/2025	PATRON NO WHIDBEY POOL	KY 00664691	27.20	0.00	
03/19/2025	PATRON NO WHIDBEY POOL P	KY 00664695	85.20	0.00	
03/19/2025	PATRON NO WHIDBEY POO	KY 00664678	136.00	0.00	
03/19/2025	PATRON. NO WHIDBEY POO	KY 00664689	144.50	0.00	
03/19/2025	PATRON NO WHIDBEY POO	KY 00664694	115.60	0.00	
03/19/2025	PATRON NO WHIDBEY POO	KY 00664690	68.00	0.00	
03/19/2025	DIAMOND RENTALS NO WHIDBEY POO	KY 00664684	235.00	0.00	
03/19/2025	ASTOUND/WAVE NO WHIDBEY POOL P	KY 00664682	321.25	0.00	
03/19/2025	AQUATICS INSTRU NO WHIDBEY POO	KY 00664681	705.00	0.00	
03/19/2025	PACIFIC GRACE T NO WHIDBEY POO	KY 00664693	575.00	0.00	
03/19/2025	ALL ISLAND LOCK NO WHIDBEY POO	KY 00664680	163.50	0.00	
03/19/2025	AIRGAS INC. NO WHIDBEY POOL PA	KY 00664679	201.70	0.00	
03/19/2025	ISLAND DISPOSAL NO WHIDBEY POO	KY 00664688	130.50	0.00	
03/19/2025	ELECTRONIC BUSI NO WHIDBEY POO	KY 00664686	98.65	0.00	
03/19/2025	WHIDBEY TECH SO NO WHIDBEY POO	KY 00664696	1,265.49	0.00	
03/26/2025	VISA INC NO WHIDBEY POOL PARK	KY 00665276	1,214.11	0.00	
03/26/2025	VISA INC NO WHIDBEY POOL PARK	KY 00665276	2,358.04	0.00	
03/26/2025	VISA INC NO WHIDBEY POOL PARK	KY 00665276	95.47	0.00	
03/26/2025	PATRON NO WHIDBEY POO	KY 00665273	93.00	0.00	
03/26/2025	PUGET SOUND ENE NO WHIDBEY POO	KY 00665275	4,374.08	0.00	
03/26/2025	CASCADE NATURAL NO WHIDBEY POO	KY 00665271	10,292.70	0.00	
03/26/2025	CASCADE NATURAL NO WHIDBEY POO	KY 00665271	1,136.68	0.00	
03/26/2025	MAILLIARDS LAND NO WHIDBEY POO	KY 00665274	10.00	0.00	
03/26/2025	CANON FINANCIAL NO WHIDBEY POO	KY 00665270	156.71	0.00	
03/26/2025	GCF BACKFLOW SE NO WHIDBEY POO	KY 00665272	200.00	0.00	
03/26/2025	BIRCH EQUIPMENT NO WHIDBEY POO	KY 00665269	3,915.71	0.00	
03/27/2025	NWPP&R DOR		2,102.11	0.00	
03/31/2025	NWPP&R PAYROLL		32,147.80	0.00	
	Expenditure Total		101,689.13	0.00	-101,689.13

Treasurer's Report
Transactions from 3/1/2025 to 3/31/2025

646 - NO WHID POOL PARK REC MAINT

Ending Cash Balance	Calculated Total	278,167.42
	Book Total	278,167.42
	Difference	0.00

Treasurer's Report
Transactions from 3/1/2025 to 3/31/2025

648 - NO WHID POOL PARK REC BOND

Cash Balance at 2/28/2025				15.71
03/31/2025	ICTIP INV INTEREST - MAR 2025	0.00	0.54	
	Revenue Total	<hr/>	<hr/>	0.54
Ending Cash Balance		Calculated Total		16.25
		Book Total		16.25
		Difference		0.00



Participants - Earning Allocat Selected
Allocation Account Activity
March 1, 2025 - March 31, 2025

Island County

Fund: NWPP&R BOND

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Account	Current Rate	Transaction Date	Trans. Type	Contributions / Transfer In	Disbursements / Transfer Out / Fees	Allocated Earnings	Balance
648							230.40
	2.886	03/01/2025	Alloc/Fe			0.51	230.40
	2.760	03/01/2025					230.40
Subtotal and Ending Balance	2.760			0.00	0.00	0.51	230.40
Totals and Ending Balance for NWPP&R BOND				0.00	0.00	0.51	230.40

Treasurer's Report
Transactions from 3/1/2025 to 3/31/2025

649 - NO WHID POOL PARK REC RESERVE

Cash Balance at 2/28/2025				252,846.19
03/31/2025	ICTIP INV INTEREST - MAR 2025	0.00	97.88	
	Revenue Total	0.00	97.88	97.88
Ending Cash Balance		Calculated Total		252,944.07
		Book Total		252,944.07
		Difference		0.00



**Participants - Earning Allocat Selected
Allocation Account Activity
March 1, 2025 - March 31, 2025**

Fund: NWPP&R RESERVE

Page 1

Account	Current Rate	Transaction Date	Trans. Type	Contributions / Transfer In	Disbursements / Transfer Out / Fees	Allocated Earnings	Balance
649							41,669.34
	2.870	03/01/2025	Alloc/Fe			91.75	41,669.34
	2.766	03/01/2025					41,669.34
Subtotal and Ending Balance	2.766			0.00	0.00	91.75	41,669.34
Totals and Ending Balance for NWPP&R RESERVE				0.00	0.00	91.75	41,669.34

Treasurer's Report
Transactions from 3/1/2025 to 3/31/2025

788 - NO WHID POOL PARK REC CAPITAL

Cash Balance at 2/28/2025				220.68
03/31/2025	ICTIP INV INTEREST - MAR 2025		0.00	7.59
	Revenue Total		0.00	7.59
Ending Cash Balance		Calculated Total		228.27
		Book Total		228.27
		Difference		0.00



**Participants - Earning Allocat Selected
Allocation Account Activity
March 1, 2025 - March 31, 2025**

Fund: NWPP&R CAPITAL

Page 1

Account	Current Rate	Transaction Date	Trans. Type	Contributions / Transfer In	Disbursements / Transfer Out / Fees	Allocated Earnings	Balance
788							3,230.65
	2.869	03/01/2025	Alloc/Fe			7.11	3,230.65
	2.766	03/01/2025					3,230.65
Subtotal and Ending Balance	2.766			0.00	0.00	7.11	3,230.65
Totals and Ending Balance for NWPP&R CAPITAL				0.00	0.00	7.11	3,230.65



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

13 T 363 00000 R EM AO
ISLAND COUNTY TREASURER
N WHIDBEY PARK & RECREATION DIST PAYROLL
PO BOX 699
COUPEVILLE WA 98239-0699

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Transaction Analysis Interest
ISLAND COUNTY TREASURER
N WHIDBEY PARK & RECREATION DIST PAYROLL

Beginning balance 2-28-25	\$50,552.85
2 Additions	+62,321.58
4 Subtractions	-58,602.47
Ending balance 3-31-25	\$54,271.96

Additions

Transfers	Date	Serial #	Source	
	3-13		Trf Fr DDA 0000473631001525 4731	\$30,173.78
	3-31		Trf Fr DDA 0000473631001525 4731	32,147.80
Total additions				\$62,321.58

Subtractions

Withdrawals	Date	Serial #	Location	
	3-5		Irs Usataxpymt	\$5,629.60
	3-13		Intuit Payroll Squickbooks	23,231.35
	3-19		Irs Usataxpymt	5,028.88
	3-28		Intuit Payroll Squickbooks	24,712.64
Total subtractions				\$58,602.47

Interest earned

Current Interest Rate	variable
Number of days this statement period	31

Fees and charges

See your Account Analysis statement for details.



Statement Start	03-01-2025
Statement End	03-31-2025
Account Number	
Page	1 of 3

NORTH WHIDBEY POOL PARK & RECREATION DIS
85 SE JEROME ST
OAK HARBOR WA 98277-3770

IMPORTANT NOTICE – Account Fee Changes

Effective June 1, 2025, we will be updating our business and treasury management fees. This is a company-wide update and applies to all accounts. Please review the enclosed fee schedule for the pricing and fees applicable to the accounts and services you currently use. Contact your relationship manager if you have any questions.

Avoid common fees:

- Enroll in free online statements to reduce fraud and waste. Plus, get them sooner than paper statements.
- Use an ATM in the MoneyPass network. Simply visit our website or download our app to locate an ATM nearby and avoid any extra fees.

PUBLIC NOW CHECKING

Account No.

Interest Rate 0.02%

Annual Percentage Yield Earned 0.02%

Interest Paid YTD: \$0.27

Beginning Balance	+	Deposits	+	Interest Paid	-	Withdrawals	-	Service Charges	=	Ending Balance
\$3,761.55		\$37,456.23		\$0.10		\$33,230.78		\$8.00		\$7,979.10

Deposit and Withdrawal totals include paid transactions only

DEPOSITS AND OTHER CREDITS

Posted Date	Transaction Detail	Amount
03/03/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,455.25
03/03/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,548.50
03/03/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	3,417.00
03/04/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,844.75
03/05/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	2,211.50
03/06/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,057.25
03/06/25	External Deposit CNI MLLNGTN DET EFT 030525 EFT04 - EFT PAYMNT ISA*00*NV *00*NV *ZZ*NV *ZZ*NV *250305*1	3,131.00
03/07/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	269.00
03/10/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	836.25
03/10/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	863.50





DEPOSITS AND OTHER CREDITS

Posted Date	Transaction Detail	Amount
03/10/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,157.50
03/10/25	Deposit	186.50
03/10/25	Deposit	59.25
03/10/25	Deposit	80.10
03/10/25	Deposit	15.00
03/10/25	Deposit	168.00
03/10/25	Deposit	40.00
03/10/25	Deposit	89.50
03/10/25	Deposit	220.25
03/10/25	Deposit	155.50
03/10/25	Deposit	117.75
03/11/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	682.50
03/12/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	606.00
03/13/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	850.25
03/14/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	872.00
03/17/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	552.25
03/17/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	931.50
03/17/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	958.50
03/18/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	398.00
03/19/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	812.88
03/20/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	779.25
03/21/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	849.75
03/24/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	240.25
03/24/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	664.75
03/24/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	778.75
03/25/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	671.75
03/26/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	897.50
03/27/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	771.00
03/28/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	586.00
03/31/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,291.50
03/31/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,626.00
03/31/25	External Deposit BANKCARD - SETTLEMENT 628044000466460	2,712.50
03/31/25	Credit Interest	0.10





WITHDRAWALS AND OTHER DEBITS

Posted Date	Transaction Detail	Amount
03/03/25	External Withdrawal BANKCARD - MTHLY FEES 628044000466460	1,207.78
03/04/25	External Withdrawal AUTHNET GATEWAY - BILLING 140368407	98.80
03/05/25	External Withdrawal BANKCARD PCI FAPS PCI NON COMP - NON COMPLY 11204673	60.95
03/06/25	Withdrawal NWPP AND REC	11,871.02
03/13/25	Withdrawal NWPP AND REC	9,734.85
03/27/25	Withdrawal NWPP AND REC	10,257.38
03/31/25	Monthly Maintenance Fee	8.00

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
03/01	3,761.55	03/12	10,734.85	03/24	9,688.13
03/03	8,974.52	03/13	1,850.25	03/25	10,359.88
03/04	10,720.47	03/14	2,722.25	03/26	11,257.38
03/05	12,871.02	03/17	5,164.50	03/27	1,771.00
03/06	5,188.25	03/18	5,562.50	03/28	2,357.00
03/07	5,457.25	03/19	6,375.38	03/31	7,979.10
03/10	9,446.35	03/20	7,154.63		
03/11	10,128.85	03/21	8,004.38		

Summary of Overdraft and Returned Item Fees

	Total For This Period	Total Year-To-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



Billing Cycle: 02.28.2025

Date	Merchant Name	Amount	Receipt Attached	Description
02.01.2025	Adobe	\$ 21.79	x	Adobe Pro Subscription
02.07.2025	Amazon	\$ 31.59	✖	Name Plate Holders
02.09.2025	Nextiva	\$ 265.44	x	Telephone Service
02.26.2025	Ewing	\$ 633.75	x	Turface for CVP
02.28.2025	Adobe	\$ 21.79	x	Adobe Pro Subscription
02.28.2025	Buddy Punch	\$ 225.18	x	Electronic Timesheets
02.28.2025	Visa	\$ 14.57	x	Interest Charge
Total		\$ 1,214.11		

Date 03.24.2025 Signature Sue Miller

This was credited back on statement date 03.31.2025
 (M) 04.09.2025

* Temp missing receipt form, ask for receipt when JC returns. (Jm)

4000793 R4

HERITAGE BANK

JAMIE COCHRAN
N WHIDBEY PARK AND REC
Account Number: ##### 6800
Page 1 of 3

VISA

SCORECARD

Bonus Points
Available
122,384

Summary of Account Activity

Previous Balance		\$ 1,772.92
Payments	-	\$534.89 -
Other Credits	-	\$0.00
Other Debits	+	\$0.00
Purchases	+	\$1,199.54
Cash Advances	+	\$0.00
Balance Transfers	+	\$0.00
Fees Charged	+	\$0.00
Interest Charged	+	\$14.57
NEW BALANCE		\$ 2,452.14
Credit Limit		\$10,000.00
Available Credit		\$7,547.86
Available Cash		\$7,547.86
Amount Disputed		\$0.00
Statement Closing Date		02/28/25
Days in Billing Cycle		28

Account Inquiries



Call us at: (800) 615-1161
Lost or Stolen Card: (727) 570-4881



Write us at PO BOX 31675, TAMPA, FL 33631-3675

Payment Summary

NEW BALANCE	\$2,452.14
MINIMUM PAYMENT	\$50.00
PAYMENT DUE DATE	03/25/2025

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Important Information About Your Account

WE MAY REPORT INFORMATION ABOUT YOUR ACCOUNT TO CREDIT BUREAUS. LATE PAYMENTS, MISSED PAYMENTS, OR OTHER DEFAULTS ON YOUR ACCOUNT MAY BE REFLECTED ON YOUR CREDIT REPORT.

YOU'VE EARNED IT; YOU'VE GOT IT. WE HOPE YOU ENJOY YOUR AWARD.

WE'VE ADDED SOME NEW AWARDS! VISIT WWW.SCORECARDREWARDS.COM TO SEE OUR COMPLETE CATALOG OF BRAND-NAME MERCHANDISE AND TRAVEL AWARDS.

MAKE THIS YOUR MOST REWARDING YEAR EVER!!! SET YOUR GOALS NOW AND RESOLVE TO USE YOUR REWARDS CARD ON ALL ELIGIBLE PURCHASES AND WATCH YOUR POINTS ADD UP FAST! VISIT WWW.SCORECARDREWARDS.COM TO VIEW OUR COMPLETE SELECTION OF AWARDS AND REDEEM YOUR POINTS TODAY!

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/01	02/02	PBUS01	24943005032141890368148	ADOBE 408-536-6000 CA	\$21.79
02/07	02/09	PBUS01	24692165038101466347016	AMAZON MKTPL*Z73WW5H01 Amzn.com/bill WA	\$31.59
02/09	02/10	PBUS01	24906415040221538209783	NEXTIVA*VOIP SERVICE 800-9834289 AZ	\$265.44
02/28	02/28	PBUS01	24036295059712053959007	ADOBE *ADOBE 408-536-6000 CA	\$21.79
02/26	02/28	PBUS01	24493985058079969000067	EWING IRRIGATION PRD 174 BURLINGTON WA	\$633.75
02/28	02/28	PBUS01	24492165059500015982965	BUDDY PUNCH BUDDYPUNCH.CO WI	\$225.18



JAMIE COCHRAN
N WHIDBEY PARK AND REC
Account Number: ##### 6800

Statement Closing Date:
February 28, 2025

Payments, Adjustments and Other					
02/04	02/05	73190605036555036030033	PAYMENT - THANK YOU TACOMA WA		534.89 -
TOTAL PAYMENTS OR ADJUSTMENTS				\$	534.89 -
Interest Charged					
02/28	02/28	PBUS01 74811835059455059064005	INTEREST CHARGE PURCHASE		14.57
TOTAL INTEREST FOR THIS PERIOD				\$	14.57
Fees					
TOTAL FEES FOR THIS PERIOD				\$	0.00
2025 Totals Year To Date					
Total Fees Charged in 2025				\$	0.00
Total Interest Charged in 2025				\$	14.57

Additional Information About Your Account

THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR WAS \$174.66.

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

ScoreCard Bonus Points Information as of 02/27/2025						
SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance	
	157,891	540	0	-36,047	122,384	
Interest Charge Calculation/Plan Level Information						
Plan Name	Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate ²	Annual Percentage Rate (APR) ³	Interest Charge
Purchases						
PBUS01 001	PURCHASE	E	\$1,295.33	1.12500% (M)	13.5000% (V)	\$14.57
Cash						
CBUS01 001	CASH	A	\$0.00	1.50000% (M)	18.0000%	\$0.00
TOTAL			\$1,550.49			\$14.57
¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.						
² Periodic Rate (M) = Monthly (D) = Daily						
³ Your Annual Percentage Rate (APR) is the annual interest rate on your account.						
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.						

Card Holder: Shane Hoffmire

Enter payments as negative amounts in table, below.

Date 03.24.2025 Signature Julie Mullins

26

4000793 R1

HERITAGE BANK

CHRISTOPHER HOFFMIRE
N WHIDBEY PARK AND REC
Account Number: ##### 3454
Page 1 of 3

VISA

SCORECARD

Bonus Points
Available
3,224

Summary of Account Activity

Previous Balance		\$ 3,772.00
Payments	-	\$307.28 -
Other Credits	-	\$0.00
Other Debits	+	\$0.00
Purchases	+	\$56.16
Cash Advances	+	\$0.00
Balance Transfers	+	\$0.00
Fees Charged	+	\$0.00
Interest Charged	+	\$39.31
NEW BALANCE	95.47	\$3,560.19
Credit Limit		\$5,000.00
Available Credit		\$0.00
Available Cash		\$0.00
Amount Disputed		\$0.00
Statement Closing Date		02/28/25
Days in Billing Cycle		28

Account Inquiries



Call us at: (800) 615-1161
Lost or Stolen Card: (727) 570-4881



Write us at PO BOX 31675, TAMPA, FL 33631-3675

Payment Summary

NEW BALANCE	\$3,560.19
MINIMUM PAYMENT	\$72.00
PAYMENT DUE DATE	03/25/2025

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Important Information About Your Account

WE MAY REPORT INFORMATION ABOUT YOUR ACCOUNT TO CREDIT BUREAUS. LATE PAYMENTS, MISSED PAYMENTS, OR OTHER DEFAULTS ON YOUR ACCOUNT MAY BE REFLECTED ON YOUR CREDIT REPORT.

MAKE THIS YOUR MOST REWARDING YEAR EVER!!! SET YOUR GOALS NOW AND RESOLVE TO USE YOUR REWARDS CARD ON ALL ELIGIBLE PURCHASES AND WATCH YOUR POINTS ADD UP FAST! VISIT WWW.SCORECARDREWARDS.COM TO VIEW OUR COMPLETE SELECTION OF AWARDS AND REDEEM YOUR POINTS TODAY!

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/30	02/02	PBUS01	24943015031010185543956	THE HOME DEPOT #8563 OAK HARBOR WA	\$30.04
02/03	02/05	PBUS01	24943015035010186463887	THE HOME DEPOT #8563 OAK HARBOR WA	\$26.12

Payments, Adjustments and Other

02/04	02/05	73190605036555036030058	PAYMENT - THANK YOU TACOMA WA	307.28 -
			TOTAL PAYMENTS OR ADJUSTMENTS	\$ 307.28 -



CHRISTOPHER HOFFMIRE
N WHIDBEY PARK AND REC
Account Number: ##### 3454

Statement Closing Date:
February 28, 2025

Interest Charged						
02/28	02/28	PBUS01	74811835059450059064006	INTEREST CHARGE PURCHASE		39.31
TOTAL INTEREST FOR THIS PERIOD					\$	39.31
Fees						
TOTAL FEES FOR THIS PERIOD					\$	0.00
2025 Totals Year To Date						
Total Fees Charged in 2025					\$	1.50
Total Interest Charged in 2025					\$	54.16

Additional Information About Your Account

THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR WAS \$49.77.

ScoreCard Bonus Points Information as of 02/27/2025

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	3,145	79	0	0	3,224

Interest Charge Calculation/Plan Level Information

Plan Name	Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate ²	Annual Percentage Rate (APR) ³	Interest Charge
Purchases						
PBUS01 001	PURCHASE	E	\$3,494.55	1.12500% (M)	13.5000% (V)	\$39.31
Cash						
CBUS01 001	CASH	A	\$0.00	1.50000% (M)	18.0000%	\$0.00
TOTAL			\$3,545.91			\$39.31

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.

² Periodic Rate (M) = Monthly (D) = Daily

³ Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

Visa Credit Card Reconciliation

Card Holder: Julie Millang

Billing Cycle: 02.28.2025

Enter payments as negative amounts in table, below.

Date	Merchant Name	Amount	Receipt Attached	Description
01.31.2025	PDF Filler	\$ 1.50	x	1099 Filing- Temp Authorization
02.01.2025	Swim Outlet	\$ 5.43	x	Yearly Membership
02.01.2025	eSoft Planner	\$ 140.00	x	POS System
02.01.2025	PDF Filler	\$ (1.50)		Temp Authorization Release from Above
02.03.2025	Walmart	\$ 149.06	x	Office Supplies, Concessions
02.10.2025	Enformion	\$ 408.50	x	Background Checks
02.13.2025	Island Disposal	\$ 259.72	x	CVP Garbage
02.17.2025	EZ Poolz	\$ 58.84	x	Reagents
02.18.2025	Swim Outlet	\$ 325.59	x	Goggles, Caps
02.18.2025	Walmart	\$ 35.34	x	Office Supplies
02.18.2025	Amazon	\$ 233.80	x	Pool Chemicals
02.19.2025	Costco	\$ 402.38	x	Concessions
02.20.2025	Northwest Mini Storage	\$ 160.00	x	Storage Unit
02.24.2025	Home Depot	\$ 123.93	x	Toilet Cleaner, Trash Bags
02.27.2024	Walmart	\$ 41.97	x	Office Supplies, Concessions
02.28.2025	Visa	\$ 13.48		Finance Charge
Total		\$ 2,358.04		

Date
03.24.2025

Signature
Julie Millang

This was credited back to account on march
Statements JM 04.09.2025

HERITAGE BANK

4000793 R JULIE MILLANG
N WHIDBEY PARK AND REC
Account Number: ##### 9939
Page 1 of 3

VISA

SCORECARD

Bonus Points
Available
65,250

Summary of Account Activity

Previous Balance		\$ 1,667.82
Payments	-	\$1,433.68 -
Other Credits	-	\$1.50 -
Other Debits	+	\$0.00
Purchases	+	\$2,346.06
Cash Advances	+	\$0.00
Balance Transfers	+	\$0.00
Fees Charged	+	\$0.00
Interest Charged	+	\$13.48
NEW BALANCE	2358.01	\$ 2,592.18
Credit Limit		\$4,000.00
Available Credit		\$1,407.82
Available Cash		\$1,407.82
Amount Disputed		\$0.00
Statement Closing Date		02/28/25
Days in Billing Cycle		28

Account Inquiries



Call us at: (800) 615-1161
Lost or Stolen Card: (727) 570-4881



Write us at PO BOX 31675, TAMPA, FL 33631-3675

Payment Summary

NEW BALANCE	\$2,592.18
MINIMUM PAYMENT	\$52.00
PAYMENT DUE DATE	03/25/2025

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Important Information About Your Account

WE MAY REPORT INFORMATION ABOUT YOUR ACCOUNT TO CREDIT BUREAUS. LATE PAYMENTS, MISSED PAYMENTS, OR OTHER DEFAULTS ON YOUR ACCOUNT MAY BE REFLECTED ON YOUR CREDIT REPORT.

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Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/01	02/02	PBUS01	24064665032500011460783	SP SWIMOUTLET.COM SWIMOUTLET.CO CA	\$5.43
01/30	02/02	PBUS01	24332395032054211843729	SUPPORTPDFILLER.COM 855-7501663 MA	\$1.50
02/01	02/02	PBUS01	24801975032230687067842	ESoft PLANNER MMESZAROS@PPC OH	\$140.00
02/01	02/03		74332395034054340811723	CREDIT VOUCHER	\$1.50-
				SUPPORTPDFILLER.COM 855-7501663 MA	
02/03	02/04	PBUS01	24445005035400173630669	WAL-MART #2319 OAK HARBOR WA	\$149.06
02/10	02/11	PBUS01	24906415041221625848666	ENF*Enformion 855-2813915 CA	\$408.50
02/13	02/14	PBUS01	24692165044106795545042	WCI*ISLAND DISPOSAL 360-678-5701 WA	\$259.72
02/17	02/18	PBUS01	24011345049500016752477	SP EZPOOLZ EZPOOLS.COM NJ	\$58.84
02/18	02/18	PBUS01	24064665049000000504528	SP SWIMOUTLET.COM WWW.SWIMOUTLE CA	30 \$325.59



JULIE MILLANG
N WHIDBEY PARK AND REC
Account Number: ##### 9939

Statement Closing Date:
February 28, 2025

Cardholder Account Summary Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/18	02/19	PBUS01	24445005050400169058594	WAL-MART #2319 OAK HARBOR WA	\$35.34
02/18	02/19	PBUS01	24692165049100693147725	AMZN Mktp US*NJ5U992U3 Amzn.com/bill WA	\$233.80
02/19	02/20	PBUS01	24692165050101391184602	COSTCO *BUS DELIV 115 425-640-7700 WA	\$402.38
02/20	02/23	PBUS01	24194335052017011102651	NORTHWEST MINI STORAGE 360-679-0661 WA	\$160.00
02/24	02/26	PBUS01	24943015056010192123859	THE HOME DEPOT #8563 OAK HARBOR WA	\$123.93
02/27	02/28	PBUS01	24455015058142000600279	WAL-MART #2319 OAK HARBOR WA	\$41.97

Payments, Adjustments and Other

02/20	02/21	73190605052555052460113	PAYMENT - THANK YOU TACOMA WA	1,433.68 -
TOTAL PAYMENTS OR ADJUSTMENTS				\$ 1,433.68 -

Interest Charged

02/28	02/28	PBUS01	74811835059453059064000	INTEREST CHARGE PURCHASE	13.48
TOTAL INTEREST FOR THIS PERIOD				\$	13.48

Fees

TOTAL FEES FOR THIS PERIOD	\$	0.00
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2025 Totals Year To Date

Total Fees Charged in 2025	\$ 0.00
Total Interest Charged in 2025	\$ 25.54

Additional Information About Your Account

THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR WAS \$16.76.

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

ScoreCard Bonus Points Information as of 02/27/2025

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	80,003	2,303	0	0	65,250
Bonus Points To Expire:		Expiration Date: 01/31/2026			Points: 12,075

Interest Charge Calculation/Plan Level Information

Plan Name	Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate ²	Annual Percentage Rate (APR) ³	Interest Charge
Purchases						
PBUS01 001	PURCHASE	E	\$1,198.32	1.12500% (M)	13.5000% (V)	\$13.48
Cash						
CBUS01 001	CASH	A	\$0.00	1.50000% (M)	18.0000%	\$0.00
TOTAL			\$2,300.39			\$13.48

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.

² Periodic Rate (M) = Monthly (D) = Daily

³ Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

North Whidbey Pool, Park and Recreation District
Payroll Summary-Semi-Monthly
March 14, 2025 for Pay Period 02.16-02.28.2025

	TOTAL	
	Hours	Rate
		Mar 14, 25
Employee Wages, Taxes and Adjustments		
Gross Pay		
Business Manager Salary	80.00	3,333.33
Director	72.00	3,596.65
Maintenance Facilities Manager	80.00	3,250.00
Salary Bereavement	8.00	399.63
Aerobics Instructor	23.59	425.30
Basketball Official	44.86	807.27
Client Service Spc Coordinator	64.73	1,258.35
Client Service Specialist	114.18	2,024.05
Custodial	2.60	50.08
Custodian - JVMP	30.67	590.70
Head Lifeguard	55.67	1,176.86
Hourly Sick	6.43	120.71
Lifeguard	352.43	6,293.03
Private Lesson Instructor	16.49	327.62
Recreation Aide - Basketball	4.90	81.63
Senior Lifeguard	11.08	204.58
Swim Lessons Coordinator	35.46	713.81
Training - Aerobics	0.45	7.50
Training - Lifeguard	29.78	496.13
US Masters Coach	10.75	220.05
WSI Water Safety Instructor	55.07	1,008.05
Holiday		169.12
Total Gross Pay	1,099.14	26,554.45
Adjusted Gross Pay	1,099.14	26,554.45
Taxes Withheld		
Federal Withholding		-966.00
Medicare Employee		-385.08
Social Security Employee		-1,646.36
L&I Office Employee 5306-07		-25.66
L&I Pool Employee-1501-00		-211.11
Medicare Employee Addl Tax		0.00
WA - Cares Fund		-154.02
WA - Paid Fam Med Leave		-174.67
Total Taxes Withheld		-3,562.90
Net Pay	1,099.14	22,991.55
Employer Taxes and Contributions		
Federal Unemployment		0.49
Medicare Company		385.08
Social Security Company		1,646.36
WA - Unemployment		0.00
L&I Office Employer 5306-07		62.39
L&I Pool Employer 1501-00		1,285.21
WA - Employment Admin. Fund		0.00
Total Employer Taxes and Contributions		3,379.53

North Whidbey Pool, Park and Recreation District
Payroll Summary-Semi-Monthly

March 31, 2025 for Pay Period 03.01-03.15.2025

	TOTAL	
	Hours	Rate
		Mar 31, 25
Employee Wages, Taxes and Adjustments		
Gross Pay		
Business Manager Salary	80.00	3,333.33
Director		0.00
Director Sick	10.54	526.51
Director Vacation	69.46	3,469.77
Maintenance Facilities Manager	80.00	3,250.00
Aerobics Instructor	24.52	439.60
Basketball Official	41.57	740.46
Client Service Spc Coordinator	81.77	1,589.61
Client Service Specialist	120.44	2,135.77
Custodial	6.47	124.61
Custodian - JVMP	31.73	611.12
Head Lifeguard	73.34	1,550.41
Hourly Sick	26.55	509.91
Hourly Sick 2	1.30	22.98
Lifeguard	382.93	6,811.07
Overtime (x1.5) hourly	0.55	15.68
Private Lesson Instructor	30.88	614.72
Recreation Aide - Basketball	4.75	79.14
Senior Lifeguard	6.32	118.57
Swim Lessons Coordinator	35.77	720.05
Training- Swim Lessons	0.53	8.83
Training - Lifeguard	28.13	468.64
WSI Water Safety Instructor	69.35	1,270.45
Total Gross Pay	1,206.90	28,411.23
Adjusted Gross Pay	1,206.90	28,411.23
Taxes Withheld		
Federal Withholding		-1,153.00
Medicare Employee		-411.93
Social Security Employee		-1,761.50
L&I Office Employee 5306-07		-27.99
L&I Pool Employee-1501-00		-226.80
Medicare Employee Addl Tax		0.00
WA - Cares Fund		-164.81
WA - Paid Fam Med Leave		-186.91
Total Taxes Withheld		-3,932.94
Net Pay	1,206.90	24,478.29
Employer Taxes and Contributions		
Federal Unemployment		0.48
Medicare Company		411.93
Social Security Company		1,761.50
WA - Unemployment		0.00
L&I Office Employer 5306-07		68.01
L&I Pool Employer 1501-00		1,260.30
WA - Employment Admin. Fund		0.00
Total Employer Taxes and Contributions		3,502.22

North Whidbey Pool, Park & Recreation District

Profit Loss Budget vs. Actual

	<u>2025 YTD</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
310.00 LEVIES				
311.00 General Property Taxes	104,139.27	1,411,251.00	-1,307,111.73	7.38%
Total 310.00 LEVIES	104,139.27	1,411,251.00	-1,307,111.73	7.38%
334.04.20 State Grant	0.00	300,000.00	-300,000.00	0.0%
340.00 JVMP Revenue				
347.30 Fees				
31 Daily Admission	22,393.10	130,490.00	-108,096.90	17.16%
33.01 Basic Memberships	3,614.99	21,050.00	-17,435.01	17.17%
34 Punch Cards	7,161.59	25,616.00	-18,454.41	27.96%
36 Kayak Lessons	0.00	1,200.00	-1,200.00	0.0%
38 Aerobics				
Water Fitness Daily Admisison	1,230.43	4,802.00	-3,571.57	25.62%
Water Fitness Prem. Membership	4,836.18	15,935.00	-11,098.82	30.35%
Water Fitness Punch Card	3,534.63	16,829.00	-13,294.37	21.0%
Total 38 Aerobics	9,601.24	37,566.00	-27,964.76	25.56%
39 Swim Lessons				
Private	8,925.00	30,184.00	-21,259.00	29.57%
School Group	0.00	4,980.00	-4,980.00	0.0%
Youth	27,555.50	149,157.00	-121,601.50	18.47%
Total 39 Swim Lessons	36,480.50	184,321.00	-147,840.50	19.79%
40 Swim Team				
Masters	1,484.50	13,314.00	-11,829.50	11.15%
Total 40 Swim Team	1,484.50	13,314.00	-11,829.50	11.15%
Total 347.30 Fees	80,735.92	413,557.00	-332,821.08	19.52%
Total 340.00 JVMP Revenue	80,735.92	413,557.00	-332,821.08	19.52%
350.00 Recreation Revenue				
347.60.01 Basketball	4,873.00	46,200.00	-41,327.00	10.55%
347.60.03 Kickball	0.00	6,045.00	-6,045.00	0.0%
347.60.04 Pickleball	0.00	6,000.00	-6,000.00	0.0%
347.60.05 NFL Flag Football	0.00	6,136.00	-6,136.00	0.0%
347.60.06 Volleyball	0.00	3,878.00	-3,878.00	0.0%
Day Camp	610.00	49,078.00	-48,468.00	1.24%
Soccer	0.00	363.00	-363.00	0.0%
Special Events/Programs	0.00	1,000.00	-1,000.00	0.0%
Total 350.00 Recreation Revenue	5,483.00	118,700.00	-113,217.00	4.62%
360.00 Miscellaneous Revenue				
362.00 Rents & Concessions				
BHBC	5,903.48	21,187.00	-15,283.52	27.86%
Candy&Snacks	1,386.00	4,955.00	-3,569.00	27.97%
Lockers	282.00	1,559.00	-1,277.00	18.09%

North Whidbey Pool, Park & Recreation District

Profit Loss Budget vs. Actual

	2025 YTD	Budget	\$ Over Budget	% of Budget
Open Swim Party Rental	4,367.30	10,382.00	-6,014.70	42.07%
Pool Group Rentals	0.00	660.00	-660.00	0.0%
Private Party Rental	3,486.53	5,354.00	-1,867.47	65.12%
Retail	243.65	1,430.00	-1,186.35	17.04%
Viewing Room Rental	314.75	727.00	-412.25	43.29%
Total 362.00 Rents & Concessions	15,983.71	46,254.00	-30,270.29	34.56%
367.00 Contributions/Donations	1.92			
369.00 Other Misc Revenues				
Cashier over/short	-24.08			
Total 369.00 Other Misc Revenues	-24.08			
Prepaid Accounts	307.17			
Total 360.00 Miscellaneous Revenue	16,268.72	46,254.00	-29,985.28	35.17%
361.40.00 Interest				
Int Investment Capital Fund	22.18	50.00	-27.82	44.36%
Int Investment Reserve Fund	286.13	550.00	-263.87	52.02%
Interest Investment Bond Fund	1.58	6.00	-4.42	26.33%
Total 361.40.00 Interest	309.89	606.00	-296.11	51.14%
Total Income	206,936.80	2,290,368.00	-2,083,431.20	9.04%
Gross Profit	206,936.80	2,290,368.00	-2,083,431.20	9.04%
Expense				
570.00 RECREATION SERVICES				
573.60.00 Exp Recreation Sports				
573.60.01 Basketball Expense	4,936.58	5,060.00	-123.42	97.56%
573.60.03 Kickball Expense	0.00	1,318.00	-1,318.00	0.0%
573.60.04 Pickleball Expense	0.00	938.00	-938.00	0.0%
573.60.05 NFL Flag Football Exp	0.00	1,923.00	-1,923.00	0.0%
573.60.06 Volleyball Expense	0.00	1,100.00	-1,100.00	0.0%
573.60.10 Salary & Wages				
Basketball	6,265.17	9,684.00	-3,418.83	64.7%
Day Camp				
Day Camp Assistant Manager	0.00	4,118.00	-4,118.00	0.0%
Day Camp Leader	0.00	10,490.00	-10,490.00	0.0%
Day Camp Manager	0.00	5,868.00	-5,868.00	0.0%
Total Day Camp	0.00	20,476.00	-20,476.00	0.0%
Kickball	0.00	861.00	-861.00	0.0%
NFL Flag Football	0.00	880.00	-880.00	0.0%
Pickleball	0.00	542.00	-542.00	0.0%
Rec Aide - STEAM Camp	0.00	86.00	-86.00	0.0%
Recreation Coordinator	0.00	52,000.00	-52,000.00	0.0%
Recreation Specialist Non-Sport	0.00	2,500.00	-2,500.00	0.0%
Training Recreation	0.00	1,000.00	-1,000.00	0.0%
Volleyball	0.00	1,719.00	-1,719.00	0.0%

North Whidbey Pool, Park & Recreation District

Profit Loss Budget vs. Actual

	2025 YTD	Budget	\$ Over Budget	% of Budget
Total 573.60.10 Salary & Wages	6,265.17	89,748.00	-83,482.83	6.98%
Day Camp Expense	0.00	15,000.00	-15,000.00	0.0%
Kayak Program Expense	0.00	600.00	-600.00	0.0%
Total 573.60.00 Exp Recreation Sports	11,201.75	115,687.00	-104,485.25	9.68%
576.20 NWPPRD Expenses				
576.20.10 Salary & Wages				
100101 Director	18,425.55	113,000.00	-94,574.45	16.31%
100103 Business Manager	19,718.54	80,000.00	-60,281.46	24.65%
100104 Client Service Spc				
Client Services Coordinator	7,187.80	36,437.00	-29,249.20	19.73%
100104 Client Service Spc - Other	13,235.60	71,181.00	-57,945.40	18.59%
Total 100104 Client Service Spc	20,423.40	107,618.00	-87,194.60	18.98%
100107 BOC/Dir Admin Asst	0.00	36,437.00	-36,437.00	0.0%
100108 Rec Aide Advertising	0.00	3,000.00	-3,000.00	0.0%
200201 Aerobics Inst JVMP	2,346.72	10,658.00	-8,311.28	22.02%
200208 Kayak Inst JVMP	0.00	300.00	-300.00	0.0%
200210 Private Lessons	2,515.52	13,200.00	-10,684.48	19.06%
200211 WSI Instructor				
Recreation Aide- Swim Lessons	0.00	500.00	-500.00	0.0%
200211 WSI Instructor - Other	5,078.72	36,868.00	-31,789.28	13.78%
Total 200211 WSI Instructor	5,078.72	37,368.00	-32,289.28	13.59%
200221 Training				
Training- Lifeguard	4,177.33	29,069.00	-24,891.67	14.37%
Training - Client Services	133.77	2,000.00	-1,866.23	6.69%
Training - Maint & Custodial	0.00	500.00	-500.00	0.0%
Training - Swim Instructor	518.25	11,356.00	-10,837.75	4.56%
Training Aerobics Instructors	41.32	500.00	-458.68	8.26%
Total 200221 Training	4,870.67	43,425.00	-38,554.33	11.22%
300301 Lifeguard	35,330.80	186,115.00	-150,784.20	18.98%
300303 Sr. Lifeguards	654.98	5,000.00	-4,345.02	13.1%
300305 Head Lifeguard	6,852.30	44,720.00	-37,867.70	15.32%
500501 Director of Maintenance	18,050.00	78,000.00	-59,950.00	23.14%
500502 Janitorial Staff	4,072.50	28,028.00	-23,955.50	14.53%
500503 Clover Valley Park	472.63	10,010.00	-9,537.37	4.72%
500505 Shut Down Maintenance	1,392.46	5,000.00	-3,607.54	27.85%
500506 Maintenance Assistant	2,418.41	11,502.00	-9,083.59	21.03%
Adult Swim Team Coach	1,008.23	5,416.00	-4,407.77	18.62%
Swim Lesson Coordinator	3,790.95	21,580.00	-17,789.05	17.57%
Unemployment Paid to ESD	0.00	8,000.00	-8,000.00	0.0%
Total 576.20.10 Salary & Wages	147,422.38	848,377.00	-700,954.62	17.38%
576.20.11 Payroll Benefits				
20.111 Retirement				

North Whidbey Pool, Park & Recreation District

Profit Loss Budget vs. Actual

	2025 YTD	Budget	\$ Over Budget	% of Budget
Business Manager	0.00	4,000.00	-4,000.00	0.0%
Executive Director	0.00	5,650.00	-5,650.00	0.0%
Maintenance Director	0.00	3,900.00	-3,900.00	0.0%
Recreation Manager	0.00	6,916.00	-6,916.00	0.0%
Total 20.111 Retirement	0.00	20,466.00	-20,466.00	0.0%
20.112 Sick Pay				
Business Manager	0.00	3,077.00	-3,077.00	0.0%
Director	526.51	4,346.00	-3,819.49	12.12%
Maintenance Supervisor	0.00	3,000.00	-3,000.00	0.0%
Non-Exempt Full-Time	0.00	5,320.00	-5,320.00	0.0%
Part Time Staff	1,606.61	8,250.00	-6,643.39	19.47%
Total 20.112 Sick Pay	2,133.12	23,993.00	-21,859.88	8.89%
20.113 Vacation				
Business Manager	0.00	9,230.00	-9,230.00	0.0%
Director	1,065.02	13,039.00	-11,973.98	8.17%
Director of Maintenance	0.00	3,000.00	-3,000.00	0.0%
Non-Exempt Full-Time	0.00	5,320.00	-5,320.00	0.0%
Total 20.113 Vacation	1,065.02	30,589.00	-29,523.98	3.48%
Bereavement Leave	399.63	2,400.00	-2,000.37	16.65%
Total 576.20.11 Payroll Benefits	3,597.77	77,448.00	-73,850.23	4.65%
576.20.12 Payroll Taxes	38,936.39	99,782.00	-60,845.61	39.02%
576.20.20 Personnel Benefits				
Cell phone	0.00	2,880.00	-2,880.00	0.0%
Emp Award Program	0.00	1,200.00	-1,200.00	0.0%
Emp Uniforms	0.00	5,000.00	-5,000.00	0.0%
Medical	0.00	67,970.00	-67,970.00	0.0%
Total 576.20.20 Personnel Benefits	0.00	77,050.00	-77,050.00	0.0%
576.20.30 Minor Purchases				
20.31 JVMP				
Adult Swim Team Equipment	0.00	130.00	-130.00	0.0%
Aerobic supplies	0.00	1,600.00	-1,600.00	0.0%
Aquatics Equipment	0.00	1,870.00	-1,870.00	0.0%
Cleaning & Sanitation	140.21	3,525.00	-3,384.79	3.98%
First Aide supplies	110.49	1,200.00	-1,089.51	9.21%
Office Equipment	10,697.04	40,200.00	-29,502.96	26.61%
Office supplies	200.71	2,000.00	-1,799.29	10.04%
Pool Chemicals	13,570.34	35,737.00	-22,166.66	37.97%
Retail Expense	0.00	2,000.00	-2,000.00	0.0%
Swim School Supplies	0.00	260.00	-260.00	0.0%
Total 20.31 JVMP	24,718.79	88,522.00	-63,803.21	27.92%
20.33 Vehicle Maintenance				
Fuel Expense	0.00	287.00	-287.00	0.0%

North Whidbey Pool, Park & Recreation District

Profit Loss Budget vs. Actual

	2025 YTD	Budget	\$ Over Budget	% of Budget
Repair	446.70	363.00	83.70	123.06%
Routine Maitnenace	16.32	225.00	-208.68	7.25%
Total 20.33 Vehicle Maintenance	463.02	875.00	-411.98	52.92%
20.34 Concession Expense	359.42	3,500.00	-3,140.58	10.27%
20.35 Sm Tools/Equip	118.13	4,000.00	-3,881.87	2.95%
Total 576.20.30 Minor Purchases	25,659.36	96,897.00	-71,237.64	26.48%
576.20.40 JVMPool Other Svcs				
20.41 Professional Services				
Bank Fees	0.05	650.00	-649.95	0.01%
Computer Maintenance	0.00	3,000.00	-3,000.00	0.0%
Copy Machine Maint	298.25	2,500.00	-2,201.75	11.93%
Credit Card Processing	4,158.18	13,899.00	-9,740.82	29.92%
Dues & Memberships	135.00	2,413.00	-2,278.00	5.6%
Emp Background Checks	69.00	900.00	-831.00	7.67%
HVAC PMS	0.00	10,035.00	-10,035.00	0.0%
IT Service Contract	3,118.49	11,118.00	-7,999.51	28.05%
JVMP Landscape Maint	0.00	2,000.00	-2,000.00	0.0%
Legal	1,137.00	10,000.00	-8,863.00	11.37%
Payroll Processing	3,480.93	11,712.00	-8,231.07	29.72%
Pest Control	151.51	600.00	-448.49	25.25%
POS System	13,828.24	13,689.00	139.24	101.02%
Roof Preventative Maintenance	0.00	4,197.00	-4,197.00	0.0%
Security System - Annual	173.72	1,200.00	-1,026.28	14.48%
Security System - Service Calls	948.86	949.00	-0.14	99.99%
Storage Unit	160.00	2,160.00	-2,000.00	7.41%
Training Courses & Tuition	1,982.20	19,825.00	-17,842.80	10.0%
Web Hosting	0.00	350.00	-350.00	0.0%
Total 20.41 Professional Services	29,641.43	111,197.00	-81,555.57	26.66%
20.42 Communication				
Advertising	0.00	15,000.00	-15,000.00	0.0%
Email/Business Apps	727.02	13,400.00	-12,672.98	5.43%
Internet Service	1,983.22	3,900.00	-1,916.78	50.85%
Phone Service	530.74	3,184.00	-2,653.26	16.67%
Postage	0.00	300.00	-300.00	0.0%
Total 20.42 Communication	3,240.98	35,784.00	-32,543.02	9.06%
20.43 Travel	0.00	2,200.00	-2,200.00	0.0%
20.46 Insurance	138,829.90	150,015.00	-11,185.10	92.54%
20.47 Utilities				
Boiler	37,734.70	83,327.00	-45,592.30	45.29%
Electricity	13,934.52	53,885.00	-39,950.48	25.86%
Garbage	0.00	300.00	-300.00	0.0%
Patron Water	4,697.38	20,126.00	-15,428.62	23.34%

North Whidbey Pool, Park & Recreation District

Profit Loss Budget vs. Actual

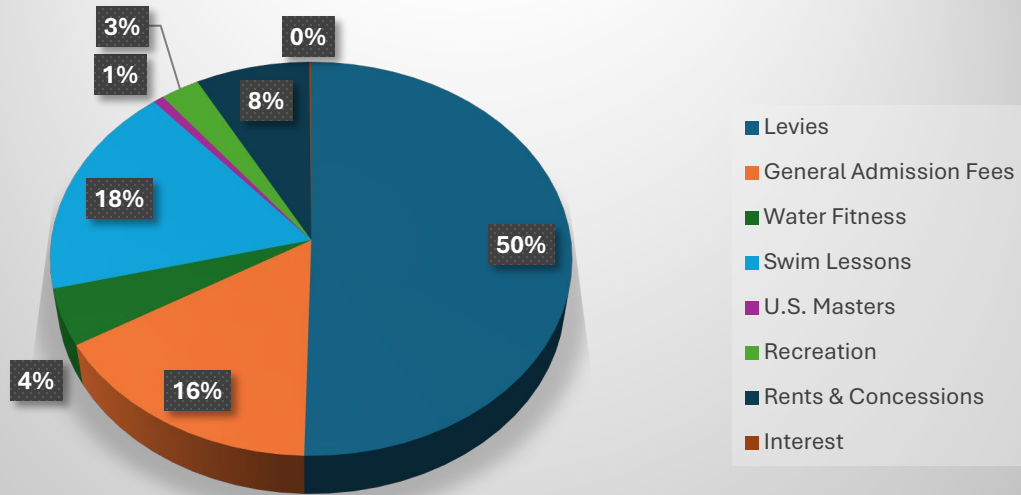
	2025 YTD	Budget	\$ Over Budget	% of Budget
Pool Water/Garbage	2,929.36	13,908.00	-10,978.64	21.06%
Spa Boiler	3,917.45	10,583.00	-6,665.55	37.02%
Total 20.47 Utilities	63,213.41	182,129.00	-118,915.59	34.71%
20.48 NWPRD Repair & Maint				
Capital Expenses	3,915.71	468,000.00	-464,084.29	0.84%
20.48 NWPRD Repair & Maint - Other	6,245.00	72,000.00	-65,755.00	8.67%
Total 20.48 NWPRD Repair & Maint	10,160.71	540,000.00	-529,839.29	1.88%
Total 576.20.40 JVMPool Other Svcs	245,086.43	1,021,325.00	-776,238.57	24.0%
576.20.50 Intergovernmental				
Business Tax	3,342.54			
Clean Water Utility	0.00	118.00	-118.00	0.0%
Election services	12,727.93	10,000.00	2,727.93	127.28%
Emp Adv Serv	0.00	1,080.00	-1,080.00	0.0%
Refunds				
Patron Refund- Basketball	510.00			
Patron Refund-Pvt Swim Lessons	351.00			
Patron Refund - US Masters	795.80			
Patron Refund - Viewing Room	17.00			
Patron Refund OS Party	135.00			
Patron Refund Swim Lessons	80.75			
Refunds - Other	0.00	6,000.00	-6,000.00	0.0%
Total Refunds	1,889.55	6,000.00	-4,110.45	31.49%
Water Rec Facility Permit	0.00	1,000.00	-1,000.00	0.0%
Total 576.20.50 Intergovernmental	17,960.02	18,198.00	-237.98	98.69%
576.80.00 General Parks				
576.80.33 Vehicle Maintenance				
Fuel Expense	0.00	832.00	-832.00	0.0%
Repair	446.69	363.00	83.69	123.06%
Routine Maintenance	16.32	225.00	-208.68	7.25%
Total 576.80.33 Vehicle Maintenance	463.01	1,420.00	-956.99	32.61%
576.80.35 Sm Tools/Equipment	0.00	600.00	-600.00	0.0%
576.80.47 Utilities				
CVP Water	131.50	1,425.00	-1,293.50	9.23%
Dump Fees	0.00	200.00	-200.00	0.0%
Garbage	130.50	1,980.00	-1,849.50	6.59%
Total 576.80.47 Utilities	262.00	3,605.00	-3,343.00	7.27%
576.80.48 CVP Repair & Maint				
Clover Valley Ball Fields	633.75	10,000.00	-9,366.25	6.34%
Clover Valley Dog Park	178.77	3,750.00	-3,571.23	4.77%
Total 576.80.48 CVP Repair & Maint	812.52	13,750.00	-12,937.48	5.91%
80.40 Non Aquatic Rec Prog				
Special Events/Programs	0.00	8,000.00	-8,000.00	0.0%

North Whidbey Pool, Park & Recreation District

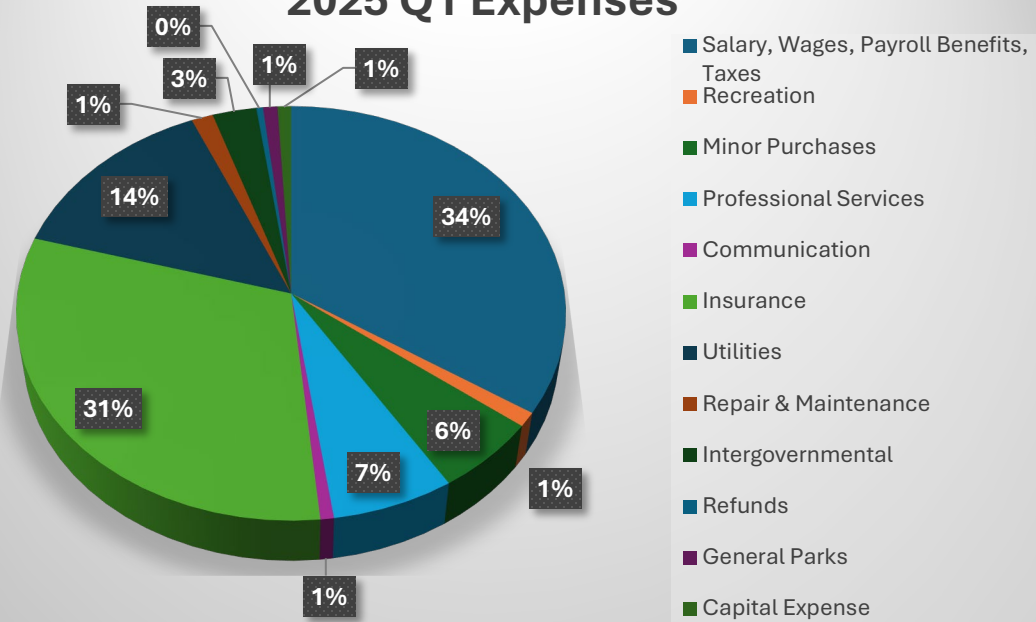
Profit Loss Budget vs. Actual

	2025 YTD	Budget	\$ Over Budget	% of Budget
Total 80.40 Non Aquatic Rec Prog	0.00	8,000.00	-8,000.00	0.0%
80.41 Professional Services				
Porta-Potty	2,656.30	4,050.00	-1,393.70	65.59%
Total 80.41 Professional Services	2,656.30	4,050.00	-1,393.70	65.59%
Total 576.80.00 General Parks	4,193.83	31,425.00	-27,231.17	13.35%
Total 576.20 NWPPRD Expenses	482,856.18	2,270,502.00	-1,787,645.82	21.27%
Total 570.00 RECREATION SERVICES	494,057.93	2,386,189.00	-1,892,131.07	20.71%
Reconciliation Discrepancies	-2,437.56			
Total Expense	491,620.37	2,386,189.00	-1,894,568.63	20.6%
Net Ordinary Income	-284,683.57	-95,821.00	-188,862.57	297.1%
	-284,683.57	-95,821.00	-188,862.57	297.1%

2025 Q1 Income



2025 Q1 Expenses





Commissioner Communication

8.a. Item: Budget Committee

Meeting Date: 4.24.25

Presented By: BOC

8.b. Item: Program Committee

Meeting Date: 4.24.2025

Presented By: BOC

I. Punch Card Expiration

The Program Committee has reviewed the current punch card policy and identified a need for improved consistency in expiration timelines. To address this, the Committee has requested that staff draft a resolution establishing clear expiration terms. Under the proposed policy, all punch cards issued prior to the resolution will expire one year from the date the resolution is signed. Any new punch cards sold after the resolution's effective date will expire one year from the date of purchase. This change is intended to streamline management of punch card usage and ensure a more efficient and predictable system for both staff and patrons. Below is the anticipated language, we are waiting for attorney approval.

Whereas, the North Whidbey Pool, Park, and Recreation District Board of Commissioners has reviewed the current punch card system and recommends implementing a consistent expiration policy to improve operational efficiency and clarity;

Now, therefore, be it resolved that:

1. All previously issued punch cards shall expire one (1) year from the date of this resolution's signature; and
2. All punch cards sold on or after the date of this resolution's signature shall expire one (1) year from the date of sale.

9. Item: Unfinished Business- Draft Survey

Presented By: C. Hartmann

North Whidbey Pool, Park, and Recreation Distr...

Add collaborators

SUMMARY → DESIGN SURVEY → CONNECT APPS → COLLECT RESPONSES → ANALYZE RESULTS

Preview survey

+ Build

Style

Logic

Question bank

¹ Paid features

Options

Format

STYLE ?

×

SETTINGS

THEMES

MY THEMES

+

Create custom theme

STANDARD THEMES

✓

Heritage...

Simple...

Full Color...

Highrise...

Page Logic ▼

More Actions ▼

Add logo

North Whidbey Pool, Park, and Recreation District Client Feedback Survey

+

PAGE TITLE

1. How would you rate the overall quality of our recreational services?

Excellent

Good

Average

Poor

Very Poor

2. How satisfied are you with the communication from our team?

Very Satisfied

Satisfied

Neutral

- ☐ Dissatisfied
- ☐ Very Dissatisfied

3. How responsive has our team been to any issues or concerns you have raised?

- ☐ Very Responsive
- ☐ Responsive
- ☐ Neutral
- ☐ Unresponsive
- ☐ Very Unresponsive

 Survey automatically shared



Saving changes...

4. How satisfied are you with the variety of programs we offer?

- ☐ Very Satisfied
- ☐ Satisfied
- ☐ Neutral
- ☐ Dissatisfied
- ☐ Very Dissatisfied

5. What do you like most about our recreational programs?

6. What improvements would you suggest for our services?

7. How often do you participate in our programs?

- ☐ Daily
- ☐ Weekly
- ☐ Monthly
- ☐ Rarely
- ☐ Never



Survey automatically shared



Saving changes...

8. How would you rate the value for money of our services?

- ☐ Excellent
- ☐ Good
- ☐ Average
- ☐ Poor
- ☐ Very Poor

9. Do you have any other concerns or suggestions for the Board of Commissioners?

 NEW QUESTION





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Commissioner Communication

10.a. Item: Extending Medical Insurance to FT, Non-Exempt Employee

Meeting Date: 4.24.2025

Presented By: Julie Millang

This is a housekeeping item to tie up loose ends as we move forward. In previous BOC actions, items such as retirement have been approved equally for full-time exempt and full-time non-exempt staff. Other items such as vacation accrual differ between the two. At the time insurance was voted on in 2022, we had no full-time non-exempt staff, and the BOC only voted to add insurance for the non-exempt staff. In the 2025 budget, we budgeted to add insurance for two full-time non-exempt employees. This addition was not voted on as a separate matter by the BOC.

Recommended Motion:

I move to extend health insurance coverage to all full-time non-exempt employees.

This section is for staff use

Motion _____ **2nd** _____ **Discussion:** Yes/No

Vote: Y/N/AB

BK____ **BL**____ **JW**____ **MH**____ **DG**____

10.b. Item: Employee of the Month

Presented By: Julie Millang

This month we recognize Mekayla Smith-Day. She worked diligently in our basketball program, making sure things ran smoothly. She steps up to help with coverage when we are short staffed even if this means lifeguarding solo and she has displayed willingness to expand to learn front desk skills to help when needed. She is reliable, versatile, and always has a smile to offer. Thank you for all you do Mekayla!

This section is for staff use

Motion _____ **2nd** _____ **Discussion:** Yes/No

Vote: Y/N/AB

BK____ **BL**____ **JW**____ **MH**____ **DG**____



Commissioner Communication

11. Item: Executive Session-NONE

Meeting Date:

Presented By: Chair

**Note: The governing body may hold executive sessions from which the public may be excluded, for those purposes set forth in RCW 42.30.110. Before convening an executive session, the presiding officer must announce the purpose of the session and the anticipated time when the session will be concluded. Should the session require more time, a public announcement shall be made that the session is being extended. NO ACTION CAN BE TAKEN IN EXECUTIVE SESSION.*

“The board is entering into executive session pursuant to {enter RCW here} for a period of _____ minutes, until _____ a.m./p.m.”

(Start Time: _____ am/pm)

(Ending Time: _____ am/pm)

**If an extension is required, the presiding officer must come out of the room in which the session is being held and make the following announcement:*

(Extension announcement time: _____ am/pm)

“The board is extending the executive session for a period of _____ minutes, until _____ a.m./p.m.”

*After adjourning the executive session and at, but **not before**, the time you said you would come back:*

“I call the regular meeting back to order at _____ a.m./p.m.”

Recommended Motion after Executive Session Discussion: I move

This section is for staff use

Motion _____ **2nd** _____ **Discussion:** Yes/No

Vote: Y/N/AB

BK____ **BL**____ **JW**____ **MH**____ **DG**____



Commissioner Communication

12. Item: Action Item/Review

Meeting Date: 4.24.2025

Presented By: Staff/Secretary

13. Item: Final Board Comments

Presented By: BOC

14. Item: May 22, 2025 at 6 p.m. John Vanderzicht Memorial Pool

Presented By: Chair

15. Item: Adjourn

Presented By: Chair

There being no further business to come before the Commission, I hereby declare this meeting adjourned at _____ p.m. [time]. Thank you.