

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT
REGULAR MEETING
Oak Harbor Chamber of Commerce
32630 State Rte. 20, Oak Harbor, WA 98277
Tuesday, July 25, 2023
6:30 p.m.

Meeting was called to order at 6:30 p.m.

Roll Call: Commissioners Kraner, Chargualaf, Brooks-Leete, McCaslin, and Marrow are present.

Agenda: Item 10.d. Slide was added to New Business.

Public Comment: Resident Sue Karahalios gave a public comment.

Consent Agenda: Commissioner Marrow moved to approve the consent agenda. Commissioner Kraner seconded the motion. Motion passed.

1. **Vouchers & Payroll**: Expense Vouchers #s 9902-9948 in the amount of \$31,178.61 and Payroll in the amount of \$69,840.86 for a total of \$101,019.47.

Staff Reports: Executive Director Cochran presented Staff Reports.

Committee Reports:

1. **Program Committee**- Commissioner Chargualaf moved to approve Youth Volleyball for \$100 for an 8-week season for grades 1st-6th. Commissioner Marrow seconded the motion. Discussion ensued. Commissioner Kraner moved to amend the motion. Commissioner Marrow seconded the motion. Motion passed. Commissioner Kraner moved to approve Youth Volleyball for \$100 for an 8-week season for grades 1st-8th. Commissioner Marrow seconded the motion. Motion passed.
2. **Levy Committee**- Commissioner Brooks-Leete and Commissioner Marrow gave an update on the Levy Committee.

Unfinished Business:

1. **Pump Track**- An update was given on the Pump Track.
2. **Adult Swim Team**- An update was given on the Adult Swim Team.

New Business:

1. **Employee Recognition**-Commissioner McCaslin moved to institute an Employee of the Month Award to be recognized and presented by the Board of Commissioners, and to retroactively amend Ashleigh Merrill's Letter of Appreciation to now be an Employee of the Month Award. Commissioner Marrow seconded the motion. Discussion ensued. Motion passed.
2. **Bylaws Discussion**-Discussion ensued.
3. **Meeting Dates**-Commissioner Marrow moved to change the regular meeting date to the fourth Thursday of the month. Commissioner Brooks-Leete seconded the motion. Discussion ensued. Motion passed.

4. **Slide**-Commissioner Brooks-Leete moved to decline the LTAC funding for the slide. Commissioner Marrow seconded the motion. Commissioner McCaslin recused himself. Discussion ensued. Commissioner Kraner moved to table the motion. Commissioner Chargualaf abstained from voting. Motion tabled.

Action Item/Review:

1. Create a procedure for notifying patrons of cancelled programs and schedule changes. Email commissioners with procedure within a week of the business manager returning to work.
2. Add Metropolitan Parks Districts vs. Special Parks Districts to August agenda.
3. Add Employee of the Month to glass display case in the front lobby.
4. Commissioner Kraner to revise section 3.9 of the bylaws and bring the proposed revision to the August board meeting.
5. A resolution is needed to change the meeting dates to the fourth Thursday of the month for the rest of 2023.
6. Add Slide Discussion to August agenda.

Executive Session: The board entered executive session at 9:01 p.m. for a period of 30 minutes, pursuant to RCW 42.30.110(g) to review the performance of a public employee. The board extended the executive session, and the regular meeting was called back to order at 10:40 p.m. Commissioner McCaslin moved to appoint Brit Kraner as the secretary to the board of commissioners. Commissioner Marrow seconded the motion. Motion passed.

Final Board Comments: Commissioner Marrow said he felt the employees of the district are doing well.

Next Meeting: The next BOC special meeting is scheduled for Tuesday, August 8, at 7 p.m. at the Chamber of Commerce. The next regular meeting is scheduled for Thursday, August 24, 2023, at 6:30 p.m.

Adjournment: Commissioner Kraner moved to adjourn the meeting. Commissioner Brooks-Leete seconded the motion. Meeting adjourned at 10:52 p.m.