

Public Notice



POOL, PARK, AND RECREATION DISTRICT

REGULAR MEETING

Oak Harbor Chamber of Commerce
32630 State Rte. 20, Oak Harbor, WA 98277

Thursday, July 25, 2024

6:00 p.m.

Join Online

https://teams.microsoft.com/l/meetup-join/19%3ameeting_N2FmMDk4NzgtNDYwMy00ZThkLThjOGQtZTI3NGZmYzk4ZmYw%40thred.v2/0?context=%7b%22id%22%3a%22375d59da-2267-416b-b887-26398497c75f%22%2c%22oid%22%3a%22b1dcaa40-a3a7-4a1c-bd83-debacc19f69f%22%7d

1. Meeting Called to Order
2. Roll Call
3. Agenda
4. Public Comments
5. Consent Agenda Announcement
6. Consent Agenda Items
 - a. Minutes:
 - b. Vouchers & Payroll
 - i. Expense Vouchers #s10374-10400 \$25,435.78
 - ii. Payroll: \$76,923.98
 - iii. DOR \$ 4,551.12

TOTAL: \$106,910.88
7. Staff Reports:
8. Committee Reports:
 - a. Program Committee
 - i. School Group Swim Lesson Pricing
 - b. Levy Committee
 - i. Levy rate discussion
 - c. Budget Committee
9. Unfinished Business:
 - a. Working on Whidbey-Funding Tiers
 - b. Action Item Updates
10. New Business:
 - a. ILA for City of Oak Harbor Public Auction
 - b. Website Discussion
11. Executive Session: RCW 42.30.110 (g) to review the performance of a public employee.
12. Action Item/Review:
13. Final Board Comments:
14. Next Meeting: Thursday, August 22, 2024, 6:00 p.m. Oak Harbor Chamber of Commerce
15. Adjournment

North Whidbey Pool, Park, and Recreation District Commissioner Communication

Meeting Date: 7.25.24	Page 1 of 1	Item: Meeting Called to Order
Agenda No: 1.	Presented by: Chair	
<p><i>*This section for staff use</i></p> <p>This is the regular meeting of the North Whidbey Pool, Park, and Recreation District Board of Commissioners. I am calling this meeting to order at _____ a.m. or p.m.</p>		

Agenda No: 2.	Presented by: Chair	Item: Roll Call
<p><i>*This section for staff use</i></p> <p>BK____ BL____ JW____ MH____ DG____</p>		

Agenda No: 3.	Presented by: Chair	Item: Agenda
<p>Does anyone have anything to add to the Agenda?</p>		
<p><i>*This section for staff use</i></p>		

Agenda No: 4.	Presented by: Chair	Item: Public Comment
<p>Suggested Statement: <i>“The Board of Commissioners welcomes public input on items listed on the agenda, policies, and/or issues affecting our District. The BOC takes this time to listen and consider, but not to comment. Anyone who wishes to comment please let us know. Please state your name and keep your comments to three minutes, thank you.”</i></p>		

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT
Workshop
John Vanderzicht Memorial Pool
85 SE Jerome Street, Oak Harbor, WA 98277
Wednesday, June 5, 2024
6:00 p.m.

Meeting was called to order at 6:00 p.m.

Roll Call: Commissioners Kraner, Witmer, Hartmann, Guy and Larsen were present.

The Business Manager, Julie Millang, gave a background on programs vs. services.

Staff gave background on swimming lessons and pricing structures and answered questions.

Staff also gave background on the budget process and answered questions.

Took a break at 7:33 p.m.

Reconvened the workshop at 7:58 p.m.

Levy Update:

The commissioners talked about the conversations they had with elected officials regarding the MPD and ILA with the City and County and next steps.

Action Items:

Program Committee: Create a definition for programs and services.

Bylaw Committee: Create a draft update and a list of possible standing rules.

Look up IGA with the City of Oak Harbor regarding the property the pool is on.

Next Meeting: The next regular meeting is scheduled for Thursday, June 27, 2024, at 6:00 p.m., at the Chamber of Commerce.

Adjournment: Commissioner Witmer moved to adjourn the meeting. Commissioner Hartmann seconded the motion. The meeting was adjourned at 8:39 p.m.

Attest _____, 7.25.24, Brit Kraner, Chair

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT REGULAR
MEETING

Oak Harbor Chamber of Commerce
32630 State Rte. 20, Oak Harbor, WA 98277
Thursday, June 27, 2024
6:00 p.m.

Meeting was called to order at 6:05 p.m.

Roll Call: Commissioners Kraner, Larsen, Witmer, Hartmann, and Guy are present.

Agenda: New items were added to the agenda:

- New Business: d. Executive Director's employee evaluation
- e. Special Meeting topics and review

Public Comment: There were no public comments given.

Consent Agenda: Commissioner Larsen moved to approve the consent agenda. Commissioner Guy seconded the motion. Motion passed.

1. Special meeting minutes: 6/17/24
2. Vouchers and Payroll:

a. Expense Voucher Numbers 10326-10373	\$57,821.60
b. Payroll	\$70,701.79
c. Total	\$128,523.39

New Business:

1. Working on Whidbey: Presentation by Nick Ricci
2. OPMA Training
3. Committee Review/Considerations
4. Executive Director's employee evaluation
5. Special Meeting topics and review

Committee Reports:

1. Program Committee

- b. Proposal for Definitions – *Commissioner Hartmann moved to approve the definitions as described above and list them in the Standing Rules for the North Whidbey Pool, Park, and Recreation District Board of Commissioners. Commissioner Guy seconded. Discussion ensued. Commissioner Larsen moved to amend the phrase under the Service definition from "underprivileged" to "income eligible". Commissioner Guy 2nd the motion as amended. Commissioner Hartmann moved to change the motion to state "To approve the definitions as described above as amended for the purposes of North Whidbey Pool, Park, and Rec. Commissioner Guy 2nd the motion. No further discussion. Motion carried.*
- c. Proposal to Consider Startup Costs Separately from Revenue Expenses –

Commissioner Guy moved to approve that “when a proposal for a new program is presented to the BOC for approval, the proposal shall be evaluated by the Executive Director and/or their designee. BOC will use the currently adopted cost/revenue formula as of the date of the request. Startup expenses and equipment will be considered separately from the operating expenses and expected revenue. Equipment purchases may be logged as minor assets for balance sheet purposes”, Commissioner Larsen seconded. Discussion ensued. Motion carried.

- d. Proposal to Remove 20% markup from 1st Session of New Programs - *Commissioner Guy moved to approve that “the first session of a new program will not include a markup to give programs a better chance at success with a lower expected attendance. Entry costs will be determined using expected attendance at second and subsequent sessions and programs will be evaluated after three sessions to determine feasibility of this pricing structure”, Commissioner Larsen seconded. No discussion ensued. Motion carried.*
- e. Proposal for Water Volleyball League – *Commissioner Larsen motioned to approve the implementation of a water volleyball league to be managed by the Recreation Coordinator, Commissioner Hartmann seconded. No discussion ensued. Motion carried.*

2. Levy Committee

- a. Maintenance and Operation Levy Resolution 2024-02 – *Commissioner Larsen motioned to approve Resolution 24-02 as written, Commissioner Hartmann seconded. No discussion ensued. Motion carried.*

Staff Reports: Staff Reports submitted by Executive Director Jay Cochran.

Action Items:

- Send Nick an email to remind him about the sponsorship research
- Research how to amend minutes
- Work with program committee to look at program planning sheets to figure out how to present program expenses in the planning budget sheets.
- Have numbers for capital projects and reserve by meeting in July
- Have Julie forecasted for staying open after 2024
- Julie to email out Ed goals from last year
- By August 8th meeting list of scheduled meetings for this year and
- Send Melissa the agenda in Word

Meeting was adjourned at 7:55 p.m.

Attest_____, 7.25.24, Brit Kraner, Chair

North Whidbey Pool, Park, and Recreation District Commissioner Communication

Meeting Date: 7.25.24	Page 1 of 2	Item: Consent Agenda Announcement										
Agenda No: 5.	Presented by: Chair											
<p><i>“The consent agenda is designed to assist in making the meeting shorter and more efficient. Items left on the Consent Agenda may not be discussed when the Consent Agenda comes before the Board of Commissioners. Does any Commissioner request removal of a Consent Agenda item?”</i></p>												
<p><i>*This section for staff use</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Commissioner Kraner</td> <td style="width: 30%;">Yes</td> </tr> <tr> <td>Commissioner Larsen</td> <td>Yes</td> </tr> <tr> <td>Commissioner Witmer</td> <td>Yes</td> </tr> <tr> <td>Commissioner Hartmann</td> <td>Yes</td> </tr> <tr> <td>Commissioner Guy</td> <td>Yes</td> </tr> </table>			Commissioner Kraner	Yes	Commissioner Larsen	Yes	Commissioner Witmer	Yes	Commissioner Hartmann	Yes	Commissioner Guy	Yes
Commissioner Kraner	Yes											
Commissioner Larsen	Yes											
Commissioner Witmer	Yes											
Commissioner Hartmann	Yes											
Commissioner Guy	Yes											
<p>Item Removed: _____ <i>(**the request does not require a second or a vote by the BOC. If an item is removed, it needs to be discussed and acted on separately immediately following the consideration of the consent agenda.)</i></p>												

Agenda No: 6. a., & b.	Present by: Chair	Item: Approval of Consent Agenda								
<p>a. Minutes:</p> <p>b. Vouchers & Payroll</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">i. Expense Vouchers #s10374-10400</td> <td style="width: 30%;">\$25,435.78</td> </tr> <tr> <td>ii. Payroll:</td> <td>\$76,923.98</td> </tr> <tr> <td>iii. DOR</td> <td>\$ 4,551.12</td> </tr> <tr> <td></td> <td style="text-align: right;">TOTAL: \$106,910.88</td> </tr> </table>			i. Expense Vouchers #s10374-10400	\$25,435.78	ii. Payroll:	\$76,923.98	iii. DOR	\$ 4,551.12		TOTAL: \$106,910.88
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ii. Payroll:	\$76,923.98									
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	TOTAL: \$106,910.88									
<p>Recommended Motion: I move to approve the Consent Agenda as presented.</p>										

**This section for staff use*

Motioned, _____ 2nd _____

Discussion Yes or No

Commissioner Kraner _____ Commissioner Larsen _____

Commissioner Witmer _____ Commissioner Hartmann _____

Commissioner Guy _____

**This section for staff use*

Item Removed: _____

New Motion: I move to

Motioned, Commissioner _____

Seconded, Commissioner _____

Discussion Yes or No

Commissioner Kraner Yes or No

Commissioner Larsen Yes or No

Commissioner Witmer Yes or No

Commissioner Hartmann Yes or No

Commissioner Guy Yes or No

<i>County Warrant #</i>	<i>Processed:</i>	<i>Dist. Voucher #</i>	<i>Amount</i>
<i>651267-651279</i>	<i>06.12.2024</i>	<i>10374-10388</i>	<i>\$ 7919.98</i>
<i>652082-652089</i>	<i>06.19.2024</i>	<i>10389-10398</i>	<i>\$ 15553.92</i>
<i>652433-652434</i>	<i>07.03.2024</i>	<i>10399-10400</i>	<i>\$ 1961.88</i>

\$25435.78

Payroll, Payroll Processing Fee, L&I Transfers from M & O Account to Payroll Account of \$76923.98
Department of Revenue Transfer \$4551.12

Total of Voucher #s 10374-10400,
Payroll Transfer (Including Payroll Processing Fee and L&I) & Dept. of Revenue Transfer
\$106910.88

TO: Island County Auditors

FROM: North Whidbey Pool, Park, and Recreation District, Board of Commissioners

SUBJECT: Voucher Certification / Payroll Transfer and Approval

Vouchers and Payroll Transfers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date the Board, by a (unanimous, majority) vote, does approve review of those vouchers and Payroll Transfers included in the above list.

APPROVED July 25, 2024

 Brit Kraner, Commissioner

 Bill Larsen, Commissioner

 Jaemee Witmer, Commissioner

 Melissa Hartmann, Commissioner

 David Guy, Commissioner

North Whidbey Park & Recreation District
Voucher Report
June 2024

Date	Num	Name	Memo	Amount
Jun 24				
06/06/2024	10374	4000033 Washington Alarm, Inc	Alarm Monitoring - Monthly	77.55
06/06/2024	10375	4000136 R1 Canon Financial Services Inc	Copy Machine Lease	156.71
06/06/2024	10376	4000396 R1 Anthony Maddox	Power Cord, Fence Hardware	124.03
06/06/2024	10377	4000397 Seamark Law Group	Legal Fees	370.50
06/06/2024	10378	5001152 Diamond Rentals	Portable Toilet - Dog Park	225.00
06/06/2024	10379	4000643 R1 Island Disposal	CVP Garbage	129.25
06/06/2024	10380	5002140R2 Pacific Grace Tax & Accounting	Payroll Processing 2024-05	584.07
06/06/2024	10381	4000758 R1 WA State Auditor's Office	20-22 Audit	695.50
06/06/2024	10382	4000897 R1 Airgas USA, LLC	CO2 Food Grade Micro Bulk	1,875.76
06/06/2024	10383	4000897 R1 Airgas USA, LLC	CO2 Food Grade Micro Bulk HT	263.10
06/06/2024	10384	4000961 Macaroni Kid Whidbey Island	Advertising	400.00
06/06/2024	10385	5007369 R1 Whidbey Tech Solutions	IT Monthly Service	1,264.40
06/06/2024	10386	5007369 R1 Whidbey Tech Solutions	Computer/Email Maint	737.11
06/06/2024	10387	9603322 Patron	Patron Refund - Swim Lessons	107.00
06/06/2024	10388	9603323 Patron	Patron Refund - Day Camp	910.00
06/20/2024	10389	4000120 R1 Aquatic Instruction LLC	WSI Course (5)	1,780.00
06/20/2024	10390	4000136 R1 Canon Financial Services Inc	Copy Machine Lease	156.71
06/20/2024	10391	4000396 R1 Anthony Maddox	Maint/Repair	48.35
06/20/2024	10392	4000470 R1 Cascade Natural Gas	Gas: Pool	7,146.85
06/20/2024	10393	4000470 R1 Cascade Natural Gas	Gas:Spa, Lk Rm,Lobby,Ofc	641.12
06/20/2024	10394	4000705 R1 Puget Sound Energy	Electric Bill	4,255.88
06/20/2024	10395	4000793 R4 Visa	J Cochran CC	1,118.94
06/20/2024	10396	4000793 R4 Visa	J Millang CC	21.36
06/20/2024	10397	4000897 R1 Airgas USA, LLC	Cylinder Rental Hot Tub	199.55
06/20/2024	10398	4001129 R1 Electronic Business Machines	Copy Machine Usage	185.16
06/27/2024	10399	4000793 R4 Visa	S Hoffmire CC	901.31
06/27/2024	10400	5006898 Ashley's Design & Whidbey Sports	Day Camp Shirts	1,060.57
Jun 24				25,435.78



Commissioner Communication

Agenda No: 7.

Meeting Date: 7.25.24

Item: Staff Reports

Presented By: Jay Cochran

Pages: 4

Executive Director's Report

Please be patient as I transition to simpler communication sheets. The current sheet formatting process is time-consuming, and I am seeking a more streamlined approach. I reached out to Spokane to inquire about their process, but I have not yet received a response. They have a form that the chair likes, which I believe might be part of a board agenda and minute program. I will update you if/when I hear back from my contact in Spokane.

We we will be hosting another series of Free Family Disc Golf Night this August! This event will take place near the Chamber office and will feature a disc golf putting course. We are pleased to partner with Dip's Disc, who will provide all the equipment and set up the course.

Our role includes marketing the event and managing the information table. The only cost to us is the staff time dedicated to these efforts.

I reached out to Brian Tyhuis seeking a contact for the Secretary of the Interior. Tyhuis responded that he had conducted research but was unable to find a suitable contact. Concurrently, I contacted David Szymanski at the National Park Service Northwest Region, as mentioned in the quick claim deed.

Tyhuis agreed that pursuing the NPS (National Park Service) was the better course of action. After not receiving an immediate response from the NPS, I reached out again via email. Without an official email address, I devised potential addresses based on the NPS website's domain format. Simultaneously, I contacted Representative Dave Paul to assist in contacting either the Secretary of the Interior or the NPS.

One of my emails reached the appropriate person, who forwarded our inquiry to Elexis Fredy in Washington. I provided her with the quick claim deed, assessor parcel information, and an overview of our objectives. She acknowledged our thoroughness and advised that we submit a specific legal question to the NPS solicitor. The question should focus on whether forming a new park district and dissolving the current one requires a letter from the Secretary of the Interior. She doubted such a letter would be needed but emphasized the importance of a clear legal inquiry.

I communicated this to our attorney, providing guidance on structuring the question as suggested by the NPS contact. The attorney is drafting the inquiry, and once finalized, I will forward it to the NPS contact for further action.

Subsequently, I received an email from David Siegenthaler, Regional Program Manager for the NPS. He provided new directions, which I forwarded to our attorney, as we may not need to follow the initial guidance. Below is his email:

“Elexis Fredy, whom you spoke to earlier, forwarded your information to me for follow-through. I am the regional program manager for the Federal Lands to Parks Program, which is the arm of the National Park Service that conveys federal surplus property to state and local governments for public parks.

We will need to craft an official document to be recorded (perhaps a quitclaim deed from the old organization to the new organization) that also indicates National Park Service approval of the change. But first we will need more information, such as a description from you of the legal aspects of the change, and whether there would be any changes to the administration and purposes of the park, along with a confirmation that the new organization will accept the property with the same restrictions and conditions as in the original conveyance. With that information in hand, we can determine the best course of action. It sounds like it may be fairly simple.

I’ll look forward to further details from you. In the meantime, please feel free to let me know if you have any questions, etc.”

Recreation Coordinator’s Report

Challenger Soccer- Facilitated and executed Challenger Soccer Camp. Hosted 2 Brazilian Coaches, ensuring they were comfortable, had what they needed, and knew where they were going every day. Ensured facility was ready for camp daily. Communicated with parents, and the coaches to help ensure a smooth camp.

Camp Trail Blaze- Over the last 2 weeks I have been working with Emma on the Day Camp. I have been opening every morning by 7:00am, ensuring NWMS is accessible, having a new sign up sheet, meeting with each parent as they drop off their child, answering questions, getting lost and found items to the correct parent, and getting everything ready for the morning. I have also been picking up breakfast around 8:30am each day and dropping it off at NWMS, followed by lunch at 11:30-12pm daily as well.

Atlantis STEAM. I had a phone meeting with Ash, we went over her requirements and I was able to make sure the pool and viewing room were reserved for STEAM on the dates she requires. I sent her the flyer we have been passing out so she could pass out additional flyers herself.

WVC Volleyball. Met with Michelle and went over her requirements for her volleyball camp. Printed out 50 flyers and league rules, stapled them all together and got them to Michelle to hand out during her camp. Additionally went to NWMS to ensure everything was open and available to them for the start of the camp.

New Family Water Volleyball League. Developed a budget and supply list along with a schedule for a new water volleyball league. Pitched new league to activities committee and they approved and will present at the next board meeting. Talked to committee about lowering or getting rid of 20% mark up on year 1 of a new start up recreation program. (ZERO registrations as of 7/18)¹¹

Whidbey Island Chum Run Joined HIYI committee and sat in on scholarship/ chum run meeting. Put together new original Couch to 5K plan. Reworked 2023 Chum Run flyer to promote 2024 chum run. Came up with new location. Designed and walked 3.1mile route through Fort Casey State Park. Mapped suggested route for submission to Fort Casey State Park...confirmed starting point, need for markers, overall distance and finishing point. Have been in contact with Liz, Skye and Adrianna on the HIYI committee. We will be meeting the first part of July to continue planning. (Liz Dickman has decided to cancel the Chum Run for 2024!)

Client Services Coordinator's Report

My transition into the Client Service Specialist Coordinator role has been a great success thus far. I have had adequate time to learn the ropes of the front desk and feel confident in my abilities to train and prepare new CSS employees as well as correct and guide current staff members on best practices. One thing I plan on working on over the next couple weeks is memorizing as much information on our upcoming programs as possible so that I can relay information regarding pricing and dates of sessions in a timelier manner.

I have added more Coordinator-specific roles such as printed marketing materials, scheduling, ordering, and party rental approvals. As we move forward, I will begin to add additional duties such as payroll approval. I have especially enjoyed these additional tasks as they have allowed me to grow in my professional development, helping me feel more confident in this supervisory position. Looking ahead to August, we are planning a CSS Staff Training toward the beginning of the month. This will serve as a time for staff to ask clarifying questions, enhance their skills, and for us to bond as a team. This training will also help ensure that all staff are following the same steps and procedures when checking in patrons and processing payments.

Maintenance Director's Report

Operations have continued busily and uninterrupted. This time of year, sees increased patronage and bather loads, water maintenance is approximately double. We are still looking to fill a custodial position if anyone has any leads have them apply on our website.

Maintenance and Capital projects continue as time allows for.

Lap Pool Chemistry: Chlorine 3.5 ppm, PH 7.4, Temperature 84 Total Alkalinity ppm 90, Calcium Hardness 450, Calcium Saturation Index 0.2

Business Manager's Report

We received notice from Cascade Natural Gas regarding the Climate Commitment Act. The impact on our bills for natural gas is expected to be an increase of 20.61%. The notice is attached for your reference.

The vendor booths over the Independence Day Celebration had lower attendance than we anticipated. While sharing program information, we were also able to interact with community members and get feedback on the types of programs they are interested in seeing offered.

We have an invitation to participate in back to school/resource events happening at OHHS in late summer/early fall. This is a good opportunity to share program information and also for staff recruitment.



Statement Start	06-01-2024
Statement End	06-30-2024
Account Number	
Page	1 of 4

NORTH WHIDBEY POOL PARK & RECREATION DIS
85 SE JEROME ST
OAK HARBOR WA 98277-3770

Effective August 1, 2024, Heritage Bank has a new mailing address for contacting the bank by mail for the following purposes:

- If you believe you have suffered a loss relating to a substitute check you received and was posted to your account.
- If you have told us in advance to make regular payments out of your account, you can stop any of these payments. Your request must be received three (3) business days or more before the payment is scheduled to be made.
- If you wish to change your Reg E-Overdraft Opt-In election.
- In case of errors or questions about your electronic transfers.

The new address to contact Heritage Bank by mail for the above purposes is **PO Box 1578, Olympia, WA 98507**. You can also contact us by calling our Customer Service Center at 800.455.6126.

PUBLIC NOW CHECKING						Account No.				
Interest Rate 0.02%		Annual Percentage Yield Earned 0.02%			Interest Paid YTD: \$0.95					
Beginning Balance	+	Deposits	+	Interest Paid	-	Withdrawals	-	Service Charges	=	Ending Balance
\$21,728.48		\$62,079.36		\$0.40		\$37,109.98		\$8.00		\$46,690.26

Deposit and Withdrawal totals include paid transactions only

DEPOSITS AND OTHER CREDITS

Posted Date	Transaction Detail	Amount
06/03/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	2,075.00
06/03/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	2,730.00
06/03/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	3,947.25
06/03/24	Deposit	28.00
06/03/24	Deposit	137.25
06/03/24	Deposit	188.25
06/03/24	Deposit	48.25
06/04/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,256.00
06/05/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,854.50
06/05/24	External Deposit CNI MLLNGTN DET EFT 060424 EFT04 - EFT PAYMNT ISA*00*NV *00*NV *ZZ*NV *ZZ*NV *240604*1	4,117.00





DEPOSITS AND OTHER CREDITS

Posted Date	Transaction Detail	Amount
06/06/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,325.75
06/07/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	2,644.50
06/10/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	634.25
06/10/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	771.50
06/10/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,137.25
06/10/24	Deposit	288.50
06/10/24	Deposit	10.66
06/10/24	Deposit	163.75
06/10/24	Deposit	29.50
06/10/24	Deposit	180.50
06/10/24	Deposit	123.00
06/10/24	Deposit	120.50
06/11/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,602.50
06/12/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	2,996.75
06/13/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,375.00
06/14/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	2,664.50
06/17/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,150.25
06/17/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,415.25
06/17/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,715.75
06/17/24	Deposit	54.00
06/17/24	Deposit	61.75
06/17/24	Deposit	101.00
06/17/24	Deposit	94.50
06/17/24	Deposit	123.75
06/17/24	Deposit	421.75
06/17/24	Deposit	47.00
06/18/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	242.00
06/18/24	Deposit Night Drop	76.75
06/18/24	Deposit Night Drop	100.50
06/18/24	Deposit Night Drop	93.25
06/18/24	Deposit Night Drop	57.50
06/18/24	Deposit Night Drop	28.75
06/18/24	Deposit Night Drop	53.25
06/18/24	Deposit Night Drop	76.50
06/18/24	Deposit Night Drop	271.70





DEPOSITS AND OTHER CREDITS

Posted Date	Transaction Detail	Amount
06/18/24	Deposit Night Drop	273.25
06/18/24	Deposit Night Drop	31.25
06/18/24	Deposit Night Drop	173.00
06/18/24	Deposit Night Drop	206.00
06/18/24	Deposit Night Drop	75.75
06/18/24	Deposit Night Drop	65.50
06/18/24	Deposit Night Drop	93.75
06/18/24	Deposit Night Drop	32.00
06/18/24	Deposit Night Drop	90.00
06/18/24	Deposit Night Drop	77.50
06/18/24	Deposit Night Drop	47.00
06/20/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,247.00
06/20/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,500.50
06/21/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	2,279.50
06/24/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,293.75
06/24/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	2,313.50
06/24/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	3,216.00
06/25/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,750.50
06/26/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	5,389.75
06/27/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,413.00
06/28/24	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,875.75
06/29/24	Eff. 06-30 Credit Interest	0.40

WITHDRAWALS AND OTHER DEBITS

Posted Date	Transaction Detail	Amount
06/03/24	External Withdrawal BANKCARD - MTHLY FEES 628044000466460	2,035.21
06/04/24	External Withdrawal AUTHNET GATEWAY - BILLING 136635121	117.70
06/05/24	External Withdrawal BANKCARD PCI FAPS PCI NON COMP - NON COMPLY 8294970	52.95
06/06/24	Withdrawal NWPP AND REC	34,904.12
06/29/24	Monthly Maintenance Fee	8.00





DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
06/01	21,728.48	06/11	10,032.16	06/21	29,445.61
06/03	28,847.27	06/12	13,028.91	06/24	36,268.86
06/04	29,985.57	06/13	14,403.91	06/25	38,019.36
06/05	35,904.12	06/14	17,068.41	06/26	43,409.11
06/06	2,325.75	06/17	22,253.41	06/27	44,822.11
06/07	4,970.25	06/18	24,418.61	06/28	46,697.86
06/10	8,429.66	06/20	27,166.11	06/29	46,690.26

Summary of Overdraft and Returned Item Fees		
	Total For This Period	Total Year-To-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00





Heritage BANK

14807 Highway 99 | Lynnwood, WA 98087

Statement Start	06-01-2024
Statement End	06-30-2024
Account Number	
Page	1 of 1

NORTH WHIDBEY POOL PARK
AND RECREATION DISTRICT
85 SE JEROME ST
OAK HARBOR WA 98277-3770

Effective August 1, 2024, Heritage Bank has a new mailing address for contacting the bank by mail for the following purposes:

- If you believe you have suffered a loss relating to a substitute check you received and was posted to your account.
- If you have told us in advance to make regular payments out of your account, you can stop any of these payments. Your request must be received three (3) business days or more before the payment is scheduled to be made.
- If you wish to change your Reg E-Overdraft Opt-In election.
- In case of errors or questions about your electronic transfers.

The new address to contact Heritage Bank by mail for the above purposes is **PO Box 1578, Olympia, WA 98507**. You can also contact us by calling our Customer Service Center at 800.455.6126.

PUBLIC NOW CHECKING	Account No.
----------------------------	--------------------

Beginning Balance	+	Deposits	+	Interest Paid	-	Withdrawals	-	Service Charges	=	Ending Balance
\$284.08		\$0.00		\$0.00		\$0.00		\$8.00		\$276.08

Deposit and Withdrawal totals include paid transactions only

WITHDRAWALS AND OTHER DEBITS

Posted Date	Transaction Detail	Amount
06/29/24	Monthly Maintenance Fee	8.00

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance
06/01	284.08	06/29	276.08

Summary of Overdraft and Returned Item Fees		
	Total For This Period	Total Year-To-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00





KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

473631002283

13 T 363 00000 R EM AO
ISLAND COUNTY TREASURER
N WHIDBEY PARK & RECREATION DIST PAYROLL
PO BOX 699
COUPEVILLE WA 98239-0699

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Public Transaction Analysis Interest		
ISLAND COUNTY TREASURER		
N WHIDBEY PARK & RECREATION DIST PAYROLL		
	Beginning balance 5-31-24	\$29,530.30
	2 Additions	+76,923.98
	5 Subtractions	-66,914.38
	Ending balance 6-30-24	\$39,539.90

Additions

Transfers Date	Serial #	Source	
6-13		Trf Fr DDA 0000473631001525 4731	\$42,462.31
6-28		Trf Fr DDA 0000473631001525 4731	34,461.67
Total additions			\$76,923.98

Subtractions

Withdrawals Date	Serial #	Location	
6-5		Direct Withdrawal, Irs Usat taxpymt	\$5,550.88
6-13		Direct Withdrawal, Intuit Payroll Squickbooks	28,508.38
6-18		Direct Withdrawal, Irs Usat taxpymt	6,103.48
6-21		Direct Withdrawal, WA Dept Ret Sys Drs Epay	15.00
6-27		Direct Withdrawal, Intuit Payroll Squickbooks	26,736.64
Total subtractions			\$66,914.38

Interest earned

Current Interest Rate variable
Number of days this statement period 30

Fees and charges

See your Account Analysis statement for details.

CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement. OR write us at the address listed below, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

KeyBank
Customer Disputes
NY-31-55-0228
555 Patroon Creek Blvd
Albany, NY 12206

- Tell us your name and Account number;
- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

- XFER TO SAV - Transfer to Savings Account
- XFER FROM SAV - Transfer from Savings Account
- XFER TO CKG - Transfer to Checking Account
- XFER FROM CKG - Transfer from Checking Account
- PMT TO CR CARD - Payment to Credit Card
- ADV CR CARD - Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O Box 93885, Cleveland, OH 44101- 4825.

In your letter, give us the following information:

- Account Information : Your name and account number.
- Dollar Amount : The dollar amount of the suspected error.
- Description of the Problem : If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101 -4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- 1 Verify and check off in your check register each deposit, check or other transaction shown on this statement.

Enter into your check register and **SUBTRACT:**

- Checks or other deductions shown on our statement that you have *not* already entered.
- The "Service charges", if any, shown on your statement.

Enter into your check register and **ADD:**

- Deposits or other credits shown on your statement that you have *not* already entered.
- The "Interest earned" shown on your statement, if any.

4 List from your check register any checks or other deductions that are *not* shown on your statement.

Check # or Date	Amount
TOTAL →	\$

5 List any deposits from your check register that are *not* shown on your statement.

Date	Amount
TOTAL →	\$

6 Enter ending balance shown on your statement.

\$	
----	--

7 Add 5 and 6 and enter total here.

\$	
----	--

8 Enter total from 4.

\$	
----	--

9 Subtract 8 from 7 and enter difference here.

\$	
----	--

This amount should agree with your check register balance.

VISA

SCORECARD

Bonus Points
Available
115,667

Account Summary

Billing Cycle	05/31/24
Days In Billing Cycle	31
Previous Balance	\$9,085.80
Purchases	+ 1,254.57
Cash	+ 0.00
Special	+ \$0.00
Balance Transfers	+ \$0.00
Credits	- \$53.88 -
Payments	- \$9,085.80
Other Charges	+ \$0.00
Finance Charges	+ 0.00

NEW BALANCE **\$1,200.69**

Credit Summary

Total Credit Line	\$10,000.00
Available Credit Line	\$8,799.00
Available Cash	\$8,799.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

81.75 Fraud Dispute
1118.94

Account Inquiries



Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:
www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE

\$1,200.69

MINIMUM PAYMENT

\$25.00

PAYMENT DUE DATE

06/25/2024

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
04/30/24	05/01/24	6010	1 4122200535000030	PAYMENT - THANK YOU	\$4,458.95 -
04/30/24	05/01/24	6010	74999994122000412720000	FINANCE CHARGE CR-RETAIL	\$53.88 -
05/01/24	05/02/24	5045	24801974122286857700111	ESOF PLANNER MMESZAROS@PPC OH	\$140.00
05/06/24	05/07/24	5942	24692164127109401143080	AMZN Mktp US*M41HK3FR3 Amzn.com/bill WA	\$81.75
05/08/24	05/09/24	5192	24801974130886603000334	SOUND PUBLISHING 888-838-3000 WA	\$80.00



HERITAGE BANK

Account Number: #### #### #### 3447
Closing Date: 05/31/24
Credit Limit: \$10,000.00 Available Credit: \$8,799.00

Cardholder Account Summary Continued						
Trans Date	Post Date	MCC Code	Reference Number	Description	Amount	
05/08/24	05/10/24	8398	24755424130171300339026	GREATER OAK HARBOR CHAMBE 360-6753755 WA	\$18.00	
05/10/24	05/12/24	4814	24906414131199828335687	NEXTIVA*VOIP SERVICE 800-9834289 AZ	\$233.91	
05/21/24	05/24/24	7311	24247604145001192929855	BANNERSCOM FARWELL MN	\$199.75	
05/27/24	05/28/24	5045	24430994148400813118857	MSFT * E0100SAUYL MSBILL.INFO WA	\$50.36	
05/29/24	05/30/24	5399	24000774150000018796886	NAMETAGCOUNTRY.COM HTTPSNAMETAGC TN	\$37.15	
05/30/24	05/30/24	5734	24492164151000008302677	BUDDY PUNCH HTTPSBUDDYPUN WI	\$270.91	
05/30/24	05/31/24	5734	24492154151717938162555	ADOBE *ADOBE 408-536-6000 CA	\$21.79	
05/30/24	05/31/24	2741	24492154151745937865712	VISTAPRINT 866-207-4955 MA	\$120.95	
05/30/24	05/31/24	6010	1 4152200043000030	PAYMENT - THANK YOU	\$4,626.85 -	

Additional Information About Your Account

ScoreCard Bonus Points Information as of 05/30/24					
SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	114,663	1,004	0	0	115,667

SCOREMORE ALLOWS YOU TO EARN 2X, 3X, 4X OR MORE ADDITIONAL BONUS POINTS USING YOUR SCORECARD REWARDS CARD WHEN SHOPPING AT PARTICIPATING RETAILERS ONLINE AND IN-STORE. SHOP AT YOUR FAVORITES LIKE MACYS.COM, TARGET.COM PIER ONE AND BANANA REPUBLIC TO SCOREMORE! VIEW ALL PARTICIPATING RETAILERS AT WWW.SCORECARDREWARDS.COM TODAY!

Interest Charge Calculation/Plan Level Information						
Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	E	\$ 0.00	1.2083%	14.50% (V)	\$ 0.00	
CASH	A	\$ 0.00	1.5000%	18.00%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 1,200.69

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.
² Your Annual Percentage Rate (APR) is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

Visa Credit Card Reconciliation

Card Holder: Juilie Millang

Billing Cycle: 05.31.2024

Enter payments as negative amounts in table, below.

Date	Merchant Name	Amount	Receipt Attached	Description
04.30.2024	Visa	\$ (3.64)		Finance Charge Credit
05.01.2024	Enformion	\$ 25.00	x	Background Checks
Total		\$ 21.36		

Date Signature

06.20.2024 Juilie Millang

6/20/24 [Signature]

VISA

SCORECARD

Bonus Points
Available
71,110

Account Summary

Billing Cycle	05/31/24
Days In Billing Cycle	31
Previous Balance	\$1,836.55
Purchases	+ 25.00
Cash	+ 0.00
Special	+ \$0.00
Balance Transfers	+ \$0.00
Credits	- \$3.64 -
Payments	- \$1,836.55
Other Charges	+ \$0.00
Finance Charges	+ 0.00

NEW BALANCE **\$21.36**

Credit Summary

Total Credit Line	\$2,500.00
Available Credit Line	\$2,478.00
Available Cash	\$2,478.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Account Inquiries



Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:
www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$21.36
MINIMUM PAYMENT	\$15.00
PAYMENT DUE DATE	06/25/2024

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
04/30/24	05/01/24	6010	1 4122200535000200	PAYMENT - THANK YOU	\$301.07 -
04/30/24	05/01/24	6010	74999994122000412720000	FINANCE CHARGE CR-RETAIL	\$3.64 -
05/01/24	05/02/24	7375	24906414122199147547104	ENF*Enformion 855-2813915 CA	\$25.00
05/30/24	05/31/24	6010	1 4152200043000040	PAYMENT - THANK YOU	\$1,535.48 -



Additional Information About Your Account

12002

ScoreCard Bonus Points Information as of 05/30/24					
SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	71,063	47	0	0	71,110

SCOREMORE ALLOWS YOU TO EARN 2X, 3X, 4X OR MORE ADDITIONAL BONUS POINTS USING YOUR SCORECARD REWARDS CARD WHEN SHOPPING AT PARTICIPATING RETAILERS ONLINE AND IN-STORE. SHOP AT YOUR FAVORITES LIKE MACYS.COM, TARGET.COM PIER ONE AND BANANA REPUBLIC TO SCOREMORE! VIEW ALL PARTICIPATING RETAILERS AT WWW.SCORECARDREWARDS.COM TODAY!

Interest Charge Calculation/Plan Level Information						
Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	E	\$ 0.00	1.2083%	14.50% (V)	\$ 0.00	
CASH	A	\$ 0.00	1.5000%	18.00%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 21.36

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.
² Your Annual Percentage Rate (APR) is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

Visa Credit Card Reconciliation

Card Holder: Shane Hoffmire

Billing Cycle: 05.31.2024

Enter payments as negative amounts in table, below.

Date	Merchant Name	Amount	Receipt Attached	Description
4/30/2024	Ace Hardware	\$ 9.78	x	Bungee Cord
4/30/2024	Visa	\$ (8.87)		Finance Charge Credit
5/1/2024	Whidbey Sign Co	\$ 69.76	x	Sign for CVP
5/2/2024	Ace Hardware	\$ 100.23	x	Latch Buddy, HLX TMPTRX
5/2/2024	Autozone	\$ 8.70	x	Exhaust Clamps
5/6/2024	Amazon Prime	\$ 151.51	x	Annual Prime Membership
5/1/2024	Whidbey Sign Co	\$ 69.76	x	Sign for CVP
5/6/2024	Amazon	\$ 21.79	x	Key Storage Security Lock
5/6/2024	Ace Hardware	\$ 6.32	x	Nuts & Bolts
5/6/2024	Mailliards	\$ 10.00	x	Natural Debris Disposal
5/7/2024	Hilltop	\$ 26.01	x	Fuel
5/7/2024	Hilltop	\$ 75.00	x	Fuel
5/7/2024	Mailliards	\$ 7.00	x	Natural Debris Disposal
5/7/2024	Mailliards	\$ 7.00	x	Natural Debris Disposal
5/7/2024	Mailliards	\$ 7.00	x	Natural Debris Disposal
5/7/2024	Mailliards	\$ 7.00	x	Natural Debris Disposal
5/7/2024	Mailliards	\$ 7.00	x	Natural Debris Disposal
5/7/2024	Mailliards	\$ 7.00	x	Natural Debris Disposal
5/7/2024	Mailliards	\$ 7.00	x	Natural Debris Disposal
5/8/2024	Ace Hardware	\$ 24.82	x	Nuts & Bolts
5/8/2024	Ace Hardware	\$ 27.88	x	Pliers
5/16/2024	Home Depot	\$ 106.62	x	Trash Bags, Lobby Broom/Dustpan
5/20/2024	Northwest Mini Storage	\$ 160.00	x	Storage Unit
Total		\$ 901.31		

Date Signature

6/27/2024 Shane Hoffmire
6/27/2024 JH



SCORECARD

Bonus Points
Available
81,546

Account Summary

Billing Cycle		05/31/24
Days In Billing Cycle		31
Previous Balance		\$1,341.75
Purchases	+	910.18
Cash	+	0.00
Special	+	\$0.00
Balance Transfers	+	\$0.00
Credits	-	\$8.87 -
Payments	-	\$1,341.75
Other Charges	+	\$0.00
Finance Charges	+	0.00

NEW BALANCE **\$901.31**

Credit Summary

Total Credit Line	\$5,000.00
Available Credit Line	\$4,098.00
Available Cash	\$4,098.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
04/30/24	05/01/24	5251	24801974122091811000230	OAK HARBOR ACE HARDWARE OAK HARBOR WA	\$9.78
04/30/24	05/01/24	6010	1 4122200535000140	PAYMENT - THANK YOU	\$733.76 -
04/30/24	05/01/24	6010	74999994122000412720000	FINANCE CHARGE CR-RETAIL	\$8.87 -
05/01/24	05/02/24	7333	24692164122105153792285	IN "WHIDBEY SIGN CO. LLC 360-7202015 WA	\$69.76
05/02/24	05/03/24	5251	24801974124091815000564	OAK HARBOR ACE HARDWARE OAK HARBOR WA	\$100.23

Account Inquiries



Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:
www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE **\$901.31**

MINIMUM PAYMENT **\$19.00**

PAYMENT DUE DATE **06/26/2024**

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.



Account Number: ##### 3454
Closing Date: 05/31/24
Credit Limit: \$5,000.00 Available Credit: \$4,098.00

11828

Cardholder Account Summary Continued

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
05/02/24	05/05/24	5533	24137464124200271092380	AUTOZONE #3385 OAK HARBOR WA	\$8.70
05/06/24	05/06/24	5968	24692164127108788252803	Amazon Prime*U074794N3 Amzn.com/bill WA	\$151.51
05/06/24	05/07/24	7333	24692164127109438522777	IN *WHIDBEY SIGN CO. LLC 360-7202015 WA	\$69.76
05/06/24	05/07/24	5942	24692164127109459379149	AMZN Mktp US*4S6EN3P13 Amzn.com/bill WA	\$21.79
05/06/24	05/07/24	5251	24801974128091813000901	OAK HARBOR ACE HARDWARE OAK HARBOR WA	\$6.32
05/06/24	05/08/24	5261	24003244128803060874208	MAILLIARDS LANDING NURSER OAK HARBOR WA	\$10.00
05/07/24	05/08/24	5542	24801974128839001583652	HILLTOP AUTO SERVICE OAK HARBOR WA	\$26.01
05/07/24	05/08/24	5542	24801974128839001583595	HILLTOP AUTO SERVICE OAK HARBOR WA	\$75.00
05/07/24	05/09/24	5261	24003244129803067775977	MAILLIARDS LANDING NURSER OAK HARBOR WA	\$7.00
05/07/24	05/09/24	5261	24003244129803067776033	MAILLIARDS LANDING NURSER OAK HARBOR WA	\$7.00
05/07/24	05/09/24	5261	24003244129803067776231	MAILLIARDS LANDING NURSER OAK HARBOR WA	\$7.00
05/07/24	05/09/24	5261	24003244129803067776561	MAILLIARDS LANDING NURSER OAK HARBOR WA	\$7.00
05/07/24	05/09/24	5261	24003244129803067776652	MAILLIARDS LANDING NURSER OAK HARBOR WA	\$7.00
05/07/24	05/09/24	5261	24003244129803067776736	MAILLIARDS LANDING NURSER OAK HARBOR WA	\$7.00
05/08/24	05/09/24	5251	24801974130091817000283	OAK HARBOR ACE HARDWARE OAK HARBOR WA	\$24.82
05/08/24	05/09/24	5251	24801974130091817000473	OAK HARBOR ACE HARDWARE OAK HARBOR WA	\$27.88
05/16/24	05/19/24	5200	24943014138010189436665	THE HOME DEPOT #8563 OAK HARBOR WA	\$106.62
05/20/24	05/22/24	4225	24194334142017011541606	NORTHWEST MINI STORAGE 360-679-0661 WA	\$160.00
05/30/24	05/31/24	6010	1 4152200043000090	PAYMENT - THANK YOU	\$607.99 -

Additional Information About Your Account

ScoreCard Bonus Points Information as of 05/30/24

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	80,634	912	0	0	81,546

SCOREMORE ALLOWS YOU TO EARN 2X, 3X, 4X OR MORE ADDITIONAL BONUS POINTS USING YOUR SCORECARD REWARDS CARD WHEN SHOPPING AT PARTICIPATING RETAILERS ONLINE AND IN-STORE. SHOP AT YOUR FAVORITES LIKE MACYS.COM, TARGET.COM PIER ONE AND BANANA REPUBLIC TO SCOREMORE! VIEW ALL PARTICIPATING RETAILERS AT WWW.SCORECARDREWARDS.COM TODAY!

Interest Charge Calculation/Plan Level Information

Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) ²	Interest Charge	Ending Balance
CURRENT						
PURCHASES	E	\$ 0.00	1.2083%	14.50% (V)	\$ 0.00	
CASH	A	\$ 0.00	1.5000%	18.00%	\$ 0.00	
FEES/INTEREST CHARGE					\$ 0.00	
TOTAL				0.00%	\$ 0.00	\$ 901.31

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.
² Your Annual Percentage Rate (APR) is the annual interest rate on your account.
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

North Whidbey Pool, Park and Recreation District
Payroll Summary-Semi-Monthly
June 14, 2024 for Pay Period 05.16-05.31.2024

	TOTAL	
	Hours	Rate
Employee Wages, Taxes and Adjustments		
Gross Pay		
Business Manager Salary	88.00	2,963.00
Director	96.00	3,905.08
Maintenance Director Salary	88.00	3,155.38
Administrative Assistant	50.82	1,175.97
Aerobics Instructor	31.91	550.80
Basic Safety Instructor	25.02	457.37
Client Service Spc Coordinator	22.72	431.68
Client Service Specialist	226.95	3,916.40
Custodial	3.87	70.70
Custodian - JVMP	41.67	753.71
Head Lifeguard	38.80	778.33
Hourly Sick	9.00	167.10
Lifeguard	439.93	7,759.98
Maintenance Assistant	37.72	792.12
Private Lesson Instructor	23.93	467.30
Recreation Coordinator	57.67	1,211.07
Senior Lifeguard	4.00	74.00
Swim Lessons Coordinator	48.10	946.13
Training- Swim Lessons	8.78	142.94
Training - Aerobics	2.53	41.19
Training - Lifeguard	79.90	1,300.77
Training Front Desk	2.90	47.21
US Masters Coach	16.32	326.40
WSI Water Safety Instructor	62.40	1,117.56
Total Gross Pay	1,506.94	32,552.19
Adjusted Gross Pay	1,506.94	32,552.19
Taxes Withheld		
Federal Withholding		-1,123.00
Medicare Employee		-472.04
Social Security Employee		-2,018.20
L&I Office Employee 5306-07		-37.03
L&I Pool Employee-1501-00		-259.38
Medicare Employee Addl Tax		0.00
WA - Cares Fund		-188.81
WA - Paid Fam Med Leave		-172.07
Total Taxes Withheld		-4,270.53
Net Pay	1,506.94	28,281.66
Employer Taxes and Contributions		
Medicare Company		472.04
Social Security Company		2,018.20
WA - Unemployment		0.00
L&I Office Employer 5306-07		87.59
L&I Pool Employer 1501-00		1,483.46
WA - Employment Admin. Fund		0.00
Total Employer Taxes and Contributions		4,061.29

North Whidbey Pool, Park and Recreation District
Payroll Summary-Semi-Monthly
June 28, 2024 for Pay Period 06.01-06.15.2024

	TOTAL	
	Hours	Rate
Employee Wages, Taxes and Adjustments		
Gross Pay		
Business Manager Salary	80.00	2,963.00
Director	40.00	2,169.49
Director Vacation	32.00	1,735.59
Maintenance Director Salary	80.00	3,155.38
Aerobics Instructor	19.70	342.85
BSI Swim Instructor	27.40	500.87
Client Service Spc Coordinator	63.15	1,199.85
Client Service Specialist	206.63	3,582.37
Custodial	3.82	69.79
Custodian - JVMP	51.92	930.38
Head Lifeguard	25.42	509.93
Hourly Sick	1.20	21.72
Lifeguard	374.55	6,608.88
Maintenance Assistant	30.75	645.75
Private Lesson Instructor	23.98	474.26
Recreation Coordinator	57.37	1,204.77
Senior Lifeguard	30.60	570.08
Swim Lessons Coordinator	47.60	936.29
Training- Swim Lessons	8.91	145.06
Training - Lifeguard	92.90	1,512.40
Training Front Desk	6.62	107.77
US Masters Coach	16.62	332.40
WSI Water Safety Instructor	44.00	785.78
Total Gross Pay	1,365.14	30,504.66
Adjusted Gross Pay	1,365.14	30,504.66
Taxes Withheld		
Federal Withholding		-1,048.00
Medicare Employee		-442.29
Social Security Employee		-1,891.29
L&I Office Employee 5306-07		-32.87
L&I Pool Employee-1501-00		-242.11
Medicare Employee Addl Tax		0.00
WA - Cares Fund		-176.92
WA - Paid Fam Med Leave		-161.26
Total Taxes Withheld		-3,994.74
Net Pay	1,365.14	26,509.92
Employer Taxes and Contributions		
Medicare Company		442.29
Social Security Company		1,891.29
WA - Unemployment		0.00
L&I Office Employer 5306-07		77.92
L&I Pool Employer 1501-00		1,318.79
WA - Employment Admn. Fund		0.00
Total Employer Taxes and Contributions		3,730.29

Treasurer's Report
Transactions from 6/1/2024 to 6/30/2024

646 - NO WHID POOL PARK REC MAINT

Cash Balance at 5/31/2024					560,481.10
06/06/2024	ISLAND COUNTY T N W POOL, PARK	WB	0.00	34,904.12	
06/30/2024	JUN 24 PROP TAX DISTRIBUTION		0.00	3,333.59	
	Revenue Total		0.00	38,237.71	38,237.71
06/12/2024	DIAMOND RENTALS NO WHIDBEY POO	KY 00651269	225.00	0.00	
06/12/2024	SEAMARK LAW GRO NO WHIDBEY POO	KY 00651276	370.50	0.00	
06/12/2024	PACIFIC GRACE T NO WHIDBEY POO	KY 00651275	584.07	0.00	
06/12/2024	WHIDBEY TECH SO NO WHIDBEY POO	KY 00651279	737.11	0.00	
06/12/2024	CANON FINANCIAL NO WHIDBEY POO	KY 00651268	156.71	0.00	
06/12/2024	PATRON NO WHIDBEY POO	KY 00651271	910.00	0.00	
06/12/2024	PATRON NO WHIDBEY POOL P	KY 00651274	107.00	0.00	
06/12/2024	WASHINGTON ALAR NO WHIDBEY POO	KY 00651278	77.55	0.00	
06/12/2024	MADDOX, ANTHONY NO WHIDBEY POO	KY 00651273	124.03	0.00	
06/12/2024	MACARONI KID WH NO WHIDBEY POO	KY 00651272	400.00	0.00	
06/12/2024	ISLAND DISPOSAL NO WHIDBEY POO	KY 00651270	129.25	0.00	
06/12/2024	AIRGAS INC. NO WHIDBEY POOL PA	KY 00651267	1,875.76	0.00	
06/12/2024	AIRGAS INC. NO WHIDBEY POOL PA	KY 00651267	263.10	0.00	
06/12/2024	WHIDBEY TECH SO NO WHIDBEY POO	KY 00651279	1,264.40	0.00	
06/12/2024	WA STATE AUDITO NO WHIDBEY POO	KY 00651277	695.50	0.00	
06/13/2024	N.WHIDBEY PARKS & REC PAYROLL		42,462.31	0.00	
06/20/2024	N. WHIDBEY PARKS & REC DOR		2,290.49	0.00	
06/26/2024	VISA INC NO WHIDBEY POOL PARK	KY 00652089	1,118.94	0.00	
06/26/2024	VISA INC NO WHIDBEY POOL PARK	KY 00652089	21.36	0.00	
06/26/2024	PUGET SOUND ENE NO WHIDBEY POO	KY 00652088	4,255.88	0.00	
06/26/2024	CASCADE NATURAL NO WHIDBEY POO	KY 00652085	7,146.85	0.00	
06/26/2024	CASCADE NATURAL NO WHIDBEY POO	KY 00652085	641.12	0.00	
06/26/2024	MADDOX, ANTHONY NO WHIDBEY POO	KY 00652087	48.35	0.00	
06/26/2024	AQUATICS INSTRU NO WHIDBEY POO	KY 00652083	1,780.00	0.00	
06/26/2024	CANON FINANCIAL NO WHIDBEY POO	KY 00652084	156.71	0.00	
06/26/2024	AIRGAS INC. NO WHIDBEY POOL PA	KY 00652082	199.55	0.00	
06/26/2024	ELECTRONIC BUSI NO WHIDBEY POO	KY 00652086	185.16	0.00	
06/28/2024	NWPP&R PAYROLL		34,461.67	0.00	
06/28/2024	NWPP&R DOR		2,260.63	0.00	
	Expenditure Total		104,949.00	0.00	-104,949.00
Ending Cash Balance			Calculated Total		493,769.81
			Book Total		493,769.81
			Difference		0.00

Treasurer's Report
Transactions from 6/1/2024 to 6/30/2024

648 - NO WHID POOL PARK REC BOND

Cash Balance at 5/31/2024				10.83
06/30/2024	ICTIP INV INTEREST - JUNE 2024	0.00	0.48	
	Revenue Total	<u>0.00</u>	<u>0.48</u>	0.48
Ending Cash Balance			Calculated Total	11.31
			Book Total	11.31
			Difference	0.00



**Participants - Earning Allocat Selected
Allocation Account Activity
June 1, 2024 - June 30, 2024**

Island County

Fund: NWPP&R BOND

Page 1

Account	Current Rate	Transaction Date	Trans. Type	Contributions / Transfer In	Disbursements / Transfer Out / Fees	Allocated Earnings	Balance
648							230.40
	2.722	06/01/2024	Alloc/Fee			0.54	230.40
	2.500	06/01/2024					230.40
Subtotal and Ending Balance	2.500			0.00	0.00	0.54	230.40
Totals and Ending Balance for NWPP&R BOND				0.00	0.00	0.54	230.40

Treasurer's Report
Transactions from 6/1/2024 to 6/30/2024

649 - NO WHID POOL PARK REC RESERVE

Cash Balance at 5/31/2024				251,962.68
06/30/2024	ICTIP INV INTEREST - JUNE 2024	0.00	87.48	
	Revenue Total	<u>0.00</u>	<u>87.48</u>	87.48
Ending Cash Balance		Calculated Total		252,050.16
		Book Total		252,050.16
		Difference		0.00

Treasurer's Report
Transactions from 6/1/2024 to 6/30/2024

788 - NO WHID POOL PARK REC CAPITAL

Cash Balance at 5/31/2024				152.18
06/30/2024	ICTIP INV INTEREST - JUNE 2024		0.00	6.78
	Revenue Total	<hr/>	<hr/>	6.78
			0.00	6.78
Ending Cash Balance			Calculated Total	158.96
			Book Total	158.96
			Difference	0.00



**Participants - Earning Allocat Selected
Allocation Account Activity
June 1, 2024 - June 30, 2024**

Fund: NWPP&R CAPITAL

Account	Current Rate	Transaction Date	Trans. Type	Contributions / Transfer In	Disbursements / Transfer Out / Fees	Allocated Earnings	Balance
788							3,230.65
	2.714	06/01/2024	Alloc/Fee			7.55	3,230.65
	2.518	06/01/2024					3,230.65
Subtotal and Ending Balance	2.518			0.00	0.00	7.55	3,230.65
Totals and Ending Balance for NWPP&R CAPITAL				0.00	0.00	7.55	3,230.65

North Whidbey Park & Recreation District Profit & Loss Budget vs. Actual

1	<u>Jan - Jun 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
2 Ordinary Income/Expense				
3 Income				
4 310.00 LEVIES				
5 311.00 General Property Taxes	452,884.04	944,583.00	-491,698.96	47.95%
6 312.00 Timber Harvest Taxes	43.38			
7 Total 310.00 LEVIES	<u>452,927.42</u>	<u>944,583.00</u>	<u>-491,655.58</u>	<u>47.95%</u>
8 334.04.20 State Grant	0.00	0.00	0.00	0.0%
9 337.00.00 Local Grant	0.00	0.00	0.00	0.0%
10 340.00 JVMP Revenue				
11 347.30 Fees				
12 31 Daily Admission	53,557.10	118,627.00	-65,069.90	45.15%
13 33.01 Basic Memberships	12,437.72	17,087.00	-4,649.28	72.79%
14 34 Punch Cards	14,867.39	38,093.00	-23,225.61	39.03%
15 36 Kayak Lessons	0.00	4,500.00	-4,500.00	0.0%
16 37 ARC Classes				
17 302 Lifeguard Course	0.00	3,000.00	-3,000.00	0.0%
18 304 Jr. Lifeguarding	0.00	1,500.00	-1,500.00	0.0%
19 305 ARC Babysitting Course	0.00	2,500.00	-2,500.00	0.0%
20 306 BLS	0.00	0.00	0.00	0.0%
21 307 CPR/AED	0.00	1,000.00	-1,000.00	0.0%
22 308 Waterfront Lifeguard	0.00	1,000.00	-1,000.00	0.0%
23 309 WSI Course	0.00	0.00	0.00	0.0%
24 AEO	0.00	350.00	-350.00	0.0%
25 BBP	0.00	350.00	-350.00	0.0%
26 Total 37 ARC Classes	<u>0.00</u>	<u>9,700.00</u>	<u>-9,700.00</u>	<u>0.0%</u>
27 38 Aerobics				
28 Water Fitness Daily Admisison	2,760.38			
29 Water Fitness Prem. Membership	8,677.37			
30 Water Fitness Punch Card	9,882.20			
31 38 Aerobics - Other	6.42	76,160.00	-76,153.58	0.01%
32 Total 38 Aerobics	<u>21,326.37</u>	<u>76,160.00</u>	<u>-54,833.63</u>	<u>28.0%</u>
33 39 Swim Lessons				
34 Private	13,449.00	37,500.00	-24,051.00	35.86%
35 School Group	0.00	7,280.00	-7,280.00	0.0%
36 Youth	87,277.50	254,562.00	-167,284.50	34.29%
37 Total 39 Swim Lessons	<u>100,726.50</u>	<u>299,342.00</u>	<u>-198,615.50</u>	<u>33.65%</u>
38 40 Swim Team				
39 Adult Swim Team	0.00	19,296.00	-19,296.00	0.0%
40 Masters	5,629.33			
41 Total 40 Swim Team	<u>5,629.33</u>	<u>19,296.00</u>	<u>-13,666.67</u>	<u>29.17%</u>
42 Total 347.30 Fees	<u>208,544.41</u>	<u>582,805.00</u>	<u>-374,260.59</u>	<u>35.78%</u>
43 Total 340.00 JVMP Revenue	208,544.41	582,805.00	-374,260.59	35.78%
44 350.00 Recreation Revenue				

North Whidbey Park & Recreation District Profit & Loss Budget vs. Actual

1	Jan - Jun 24	Budget	\$ Over Budget	% of Budget
45 347.60.01 Basketball	2,325.00	42,000.00	-39,675.00	5.54%
46 347.60.02 Ultimate Frisbee	0.00	0.00	0.00	0.0%
47 347.60.03 Kickball	0.00	0.00	0.00	0.0%
48 347.60.04 Pickleball	0.00	6,000.00	-6,000.00	0.0%
49 347.60.05 NFL Flag Football	1,780.00	12,000.00	-10,220.00	14.83%
50 347.60.06 Volleyball	0.00	14,400.00	-14,400.00	0.0%
51 Day Camp	3,082.25	90,000.00	-86,917.75	3.43%
52 350.00 Recreation Revenue - Other	28,361.00			
53 Total 350.00 Recreation Revenue	35,548.25	164,400.00	-128,851.75	21.62%
54 360.00 Miscellaneous Revenue				
55 362.00 Rents & Concessions				
56 BHBC	4,835.39	13,000.00	-8,164.61	37.2%
57 Candy&Snacks	2,348.25	4,290.00	-1,941.75	54.74%
58 Lockers	856.51	1,221.00	-364.49	70.15%
59 Open Swim Party Rental	6,448.19	8,207.00	-1,758.81	78.57%
60 Pool Group Rentals	311.96	1,000.00	-688.04	31.2%
61 Private Party Rental	2,844.26	9,020.00	-6,175.74	31.53%
62 Retail	406.08	4,290.00	-3,883.92	9.47%
63 Viewing Room Rental	390.00	601.00	-211.00	64.89%
64 Total 362.00 Rents & Concessions	18,440.64	41,629.00	-23,188.36	44.3%
65 367.00 Contributions/Donations	158.30			
66 369.00 Other Misc Revenues				
67 Cashier over/short	-40.14			
68 Total 369.00 Other Misc Revenues	-40.14			
69 Prepaid Accounts	660.38	0.00	660.38	100.0%
70 360.00 Miscellaneous Revenue - Other	22,845.00			
71 Total 360.00 Miscellaneous Revenue	42,064.18	41,629.00	435.18	101.05%
72 361.40.00 Interest				
73 Int Investment Capital Fund	17.42			
74 Int Investment Reserve Fund	224.66			
75 Interest Investment Bond Fund	1.24			
76 Total 361.40.00 Interest	243.32			
77 Total Income	739,327.58	1,733,417.00	-994,089.42	42.65%
78 Gross Profit	739,327.58	1,733,417.00	-994,089.42	42.65%
79 Expense				
80 570.00 RECREATION SERVICES				
81 573.60.00 Exp Recreation Sports				
82 573.60.01 Basketball Expense	7,277.42	7,957.00	-679.58	91.46%
83 573.60.04 Pickleball Expense	0.00	937.00	-937.00	0.0%
84 573.60.05 NFL Flag Football Exp	0.00	5,025.00	-5,025.00	0.0%
85 573.60.06 Volleyball Expense	269.78			
86 573.60.10 Salary & Wages				
87 Basketball	8,803.44	22,465.00	-13,661.56	39.19%

North Whidbey Park & Recreation District Profit & Loss Budget vs. Actual

1	<u>Jan - Jun 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
88 Day Camp				
89 Day Camp Assistant Manager	0.00	7,000.00	-7,000.00	0.0%
90 Day Camp Leader	0.00	33,320.00	-33,320.00	0.0%
91 Day Camp Manager	0.00	8,750.00	-8,750.00	0.0%
92 Total Day Camp	<u>0.00</u>	<u>49,070.00</u>	<u>-49,070.00</u>	<u>0.0%</u>
93 NFL Flag Football	0.00	3,935.00	-3,935.00	0.0%
94 Pickleball	0.00	465.00	-465.00	0.0%
95 Recreation Coordinator	6,662.84	27,165.00	-20,502.16	24.53%
96 Recreation Specialist Non-Sport	0.00	2,500.00	-2,500.00	0.0%
97 Training Recreation	0.00	2,442.00	-2,442.00	0.0%
98 Volleyball	0.00	9,640.00	-9,640.00	0.0%
99 Total 573.60.10 Salary & Wages	<u>15,466.28</u>	<u>117,682.00</u>	<u>-102,215.72</u>	<u>13.14%</u>
100 Adult Soccer Expense	69.50	0.00	69.50	100.0%
101 Day Camp Expense	122.50	95,232.00	-95,109.50	0.13%
102 Kayak Program Expense	0.00	3,268.00	-3,268.00	0.0%
103 Total 573.60.00 Exp Recreation Sports	<u>23,205.48</u>	<u>230,101.00</u>	<u>-206,895.52</u>	<u>10.09%</u>
104 576.20 NWPPRD Expenses				
105 576.20.10 Salary & Wages				
106 100101 Director	41,769.83	93,722.00	-51,952.17	44.57%
107 100102 Recreaton Manager	7,802.88	69,757.00	-61,954.12	11.19%
108 100103 Business Manager	32,582.20	71,112.00	-38,529.80	45.82%
109 100104 Client Service Spc				
110 Client Services Coordinator	1,631.53	27,600.00	-25,968.47	5.91%
111 100104 Client Service Spc - Other	39,259.15	64,710.00	-25,450.85	60.67%
112 Total 100104 Client Service Spc	<u>40,890.68</u>	<u>92,310.00</u>	<u>-51,419.32</u>	<u>44.3%</u>
113 100107 BOC/Dir Admin Asst	12,959.25	28,800.00	-15,840.75	45.0%
114 100108 Rec Aide Advertising	309.31	3,000.00	-2,690.69	10.31%
115 200201 Aerobics Inst JVMP	4,667.52	11,057.00	-6,389.48	42.21%
116 200208 Kayak Inst JVMP	0.00	1,582.00	-1,582.00	0.0%
117 200210 Private Lessons	4,450.11	15,000.00	-10,549.89	29.67%
118 200211 WSI Instructor				
119 Recreation Aide- Swim Lessons	89.54	5,232.00	-5,142.46	1.71%
120 200211 WSI Instructor - Other	15,143.48	92,445.00	-77,301.52	16.38%
121 Total 200211 WSI Instructor	<u>15,233.02</u>	<u>97,677.00</u>	<u>-82,443.98</u>	<u>15.6%</u>
122 200221 Training				
123 200222 Training CSS	107.77			
124 Training- Lifeguard	5,478.00	52,259.00	-46,781.00	10.48%
125 Training - Client Services	730.58	1,759.00	-1,028.42	41.53%
126 Training - Maint & Custodial	180.71	1,000.00	-819.29	18.07%
127 Training - Swim Instructor	681.73	12,894.00	-12,212.27	5.29%
128 Training Aerobics Instructors	241.90	2,516.00	-2,274.10	9.61%
129 Total 200221 Training	<u>7,420.69</u>	<u>70,428.00</u>	<u>-63,007.31</u>	<u>10.54%</u>
130 300301 Lifeguard	79,434.06	210,906.00	-131,471.94	37.66%

North Whidbey Park & Recreation District Profit & Loss Budget vs. Actual

1	Jan - Jun 24	Budget	\$ Over Budget	% of Budget
131 300303 Sr. Lifeguards	1,453.33			
132 300305 Head Lifeguard	6,264.95	17,245.00	-10,980.05	36.33%
133 500501 Director of Maintenance	36,866.16	75,729.00	-38,862.84	48.68%
134 500502 Janitorial Staff	10,771.37	27,132.00	-16,360.63	39.7%
135 500503 Clover Valley Park	1,371.33	9,880.00	-8,508.67	13.88%
136 500505 Shut Down Maintenance	3,792.99	2,000.00	1,792.99	189.65%
137 500506 Maintenance Assistant	10,937.85	8,736.00	2,201.85	125.2%
138 Adult Swim Team Coach	2,293.40	3,168.00	-874.60	72.39%
139 Swim Lesson Coordinator	8,181.99	15,055.00	-6,873.01	54.35%
140 Total 576.20.10 Salary & Wages	329,452.92	924,296.00	-594,843.08	35.64%
141 576.20.11 Payroll Benefits				
142 20.111 Retirement				
143 Business Manager	0.00	3,556.00	-3,556.00	0.0%
144 Executive Director	0.00	0.00	0.00	0.0%
145 Maintenance Director	0.00	3,787.00	-3,787.00	0.0%
146 Recreation Manager	0.00	2,442.00	-2,442.00	0.0%
147 20.111 Retirement - Other	-45.00			
148 Total 20.111 Retirement	-45.00	9,785.00	-9,830.00	-0.46%
149 20.112 Sick Pay				
150 Business Manager	808.09	2,733.00	-1,924.91	29.57%
151 Director	710.02	3,600.00	-2,889.98	19.72%
152 Maintenance Supervisor	860.56	2,912.00	-2,051.44	29.55%
153 Part Time Staff	1,707.44	7,500.00	-5,792.56	22.77%
154 Recreation Manager	0.00	2,684.00	-2,684.00	0.0%
155 Total 20.112 Sick Pay	4,086.11	19,429.00	-15,342.89	21.03%
156 20.113 Vacation				
157 Business Manager	1,616.18	4,100.00	-2,483.82	39.42%
158 Director	3,738.83	5,400.00	-1,661.17	69.24%
159 Director of Maintenance	0.00	4,368.00	-4,368.00	0.0%
160 Recreation Manager	640.12	2,684.00	-2,043.88	23.85%
161 Total 20.113 Vacation	5,995.13	16,552.00	-10,556.87	36.22%
162 Bereavement Leave	355.01			
163 Total 576.20.11 Payroll Benefits	10,391.25	45,766.00	-35,374.75	22.71%
164 576.20.12 Payroll Taxes	39,336.62	110,378.00	-71,041.38	35.64%
165 576.20.20 Personnel Benefits				
166 Cell phone	540.00	2,880.00	-2,340.00	18.75%
167 Emp Award Program	0.00	1,200.00	-1,200.00	0.0%
168 Emp Uniforms	314.97	4,500.00	-4,185.03	7.0%
169 Total 576.20.20 Personnel Benefits	854.97	8,580.00	-7,725.03	9.97%
170 576.20.30 Minor Purchases				
171 20.31 JVMP				
172 Adult Swim Team Equipment	0.00	180.00	-180.00	0.0%
173 Aerobic supplies	318.82	1,417.00	-1,098.18	22.5%

North Whidbey Park & Recreation District Profit & Loss Budget vs. Actual

1	Jan - Jun 24	Budget	\$ Over Budget	% of Budget
174 Aquatics Equipment	196.19	283.00	-86.81	69.33%
175 ARC Course Equipment	0.00	4,562.00	-4,562.00	0.0%
176 ARC Course Supplies	0.00	453.00	-453.00	0.0%
177 Cleaning & Sanitation	1,315.93	2,500.00	-1,184.07	52.64%
178 First Aide supplies	37.09	1,209.00	-1,171.91	3.07%
179 Junior Lifeguard Supplies	0.00	60.00	-60.00	0.0%
180 Kayak Equipment	0.00	1,439.00	-1,439.00	0.0%
181 Office Equipment	2,195.96	3,595.00	-1,399.04	61.08%
182 Office supplies	145.70	1,500.00	-1,354.30	9.71%
183 Pool Chemicals	26,142.43	33,572.00	-7,429.57	77.87%
184 Retail Expense	0.00	2,000.00	-2,000.00	0.0%
185 Swim School Supplies	0.00	246.00	-246.00	0.0%
186 Total 20.31 JVMP	30,352.12	53,016.00	-22,663.88	57.25%
187 20.33 Vehicle Maintenance				
188 Fuel Expense	79.26	261.00	-181.74	30.37%
189 Repair	0.00	125.00	-125.00	0.0%
190 Routine Maitnenace	0.00	500.00	-500.00	0.0%
191 Total 20.33 Vehicle Maintenance	79.26	886.00	-806.74	8.95%
192 20.34 Concession Expense	923.87	2,400.00	-1,476.13	38.5%
193 20.35 Sm Tools/Equip	81.72	4,000.00	-3,918.28	2.04%
194 Minor Purchases - Other	337.64	200.00	137.64	168.82%
195 576.20.30 Minor Purchases - Other	358.45			
196 Total 576.20.30 Minor Purchases	32,133.06	60,502.00	-28,368.94	53.11%
197 576.20.40 JVMPool Other Svcs				
198 20.41 Professional Services				
199 ARC Classes & Fees	314.00	4,230.00	-3,916.00	7.42%
200 Bank Fees	181.44	650.00	-468.56	27.91%
201 Computer Maintenance	2,189.54	1,000.00	1,189.54	218.95%
202 Copy Machine Maint	946.36	2,500.00	-1,553.64	37.85%
203 Credit Card Processing	2,152.91	21,750.00	-19,597.09	9.9%
204 Dues & Memberships	124.99	1,057.00	-932.01	11.83%
205 Emp Background Checks	185.00	900.00	-715.00	20.56%
206 HVAC PMS	2,087.55	10,035.00	-7,947.45	20.8%
207 IT Service Contract	6,691.21	11,118.00	-4,426.79	60.18%
208 JVMP Landscape Maint	2,000.00	2,200.00	-200.00	90.91%
209 Legal	370.50	8,000.00	-7,629.50	4.63%
210 Payroll Processing	4,436.56	11,712.00	-7,275.44	37.88%
211 Pest Control	272.48	500.00	-227.52	54.5%
212 POS System	13,316.40	13,100.00	216.40	101.65%
213 Roof Preventative Maintenance	4,196.50	4,197.00	-0.50	99.99%
214 Security System - Annual	465.30	756.00	-290.70	61.55%
215 Security System - Service Calls	0.00	0.00	0.00	0.0%
216 Storage Unit	320.00	1,920.00	-1,600.00	16.67%

North Whidbey Park & Recreation District Profit & Loss Budget vs. Actual

1	Jan - Jun 24	Budget	\$ Over Budget	% of Budget
217 Training Courses & Tuition	1,780.00	2,070.00	-290.00	85.99%
218 Web Hosting	0.00	250.00	-250.00	0.0%
219 Total 20.41 Professional Services	42,030.74	97,945.00	-55,914.26	42.91%
220 20.42 Communication				
221 Advertising	8,502.00	45,400.00	-36,898.00	18.73%
222 Email/Business Apps	343.33	13,374.00	-13,030.67	2.57%
223 Internet Service	983.23	2,491.00	-1,507.77	39.47%
224 Phone Service	473.84	2,760.00	-2,286.16	17.17%
225 Postage	46.36	250.00	-203.64	18.54%
226 Virtual Meeting	34.86			
227 Total 20.42 Communication	10,383.62	64,275.00	-53,891.38	16.16%
228 20.43 Travel	0.00	2,200.00	-2,200.00	0.0%
229 20.46 Insurance	125,012.13	126,849.00	-1,836.87	98.55%
230 20.47 Utilities				
231 Boiler	43,259.05	75,752.00	-32,492.95	57.11%
232 Electricity	25,866.68	43,350.00	-17,483.32	59.67%
233 Garbage	127.25	300.00	-172.75	42.42%
234 Patron Water	8,356.45	14,921.00	-6,564.55	56.01%
235 Pool Water/Garbage	5,424.80	14,640.00	-9,215.20	37.06%
236 Spa Boiler	4,284.80	11,140.00	-6,855.20	38.46%
237 Total 20.47 Utilities	87,319.03	160,103.00	-72,783.97	54.54%
238 20.48 NWPRD Repair & Maint				
239 Capital Expenses	18,924.28	30,000.00	-11,075.72	63.08%
240 20.48 NWPRD Repair & Maint - Other	13,409.62	72,000.00	-58,590.38	18.62%
241 Total 20.48 NWPRD Repair & Maint	32,333.90	102,000.00	-69,666.10	31.7%
242 Total 576.20.40 JVMPool Other Svcs	297,079.42	553,372.00	-256,292.58	53.69%
243 576.20.50 Intergovernmental				
244 Audit	16,692.00	10,000.00	6,692.00	166.92%
245 Clean Water Utility	117.39	118.00	-0.61	99.48%
246 Election services	12,083.33	12,000.00	83.33	100.69%
247 Refunds				
248 Patron Refund- Basketball	235.00			
249 Patron Refund-Parents Night Out	60.00			
250 Patron Refund-Pvt Swim Lessons	471.00			
251 Patron Refund - Kayak	150.00			
252 Patron Refund - US Masters	194.00			
253 Patron Refund Day Camp	910.00			
254 Patron Refund Open Swim	15.00			
255 Refunds - Other	0.00	3,000.00	-3,000.00	0.0%
256 Total Refunds	2,035.00	3,000.00	-965.00	67.83%
257 Water Rec Facility Permit	967.00	816.00	151.00	118.51%
258 Total 576.20.50 Intergovernmental	31,894.72	25,934.00	5,960.72	122.98%
259 576.80.00 General Parks				

North Whidbey Park & Recreation District Profit & Loss Budget vs. Actual

1	<u>Jan - Jun 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
260 576.80.33 Vehicle Maintenance				
261 Fuel Expense	79.25	756.00	-676.75	10.48%
262 Repair	0.00	125.00	-125.00	0.0%
263 Routine Maintenance	0.00	500.00	-500.00	0.0%
264 Total 576.80.33 Vehicle Maintenance	<u>79.25</u>	<u>1,381.00</u>	<u>-1,301.75</u>	<u>5.74%</u>
265 576.80.35 Sm Tools/Equipment	38.14	600.00	-561.86	6.36%
266 576.80.47 Utilities				
267 CVP Water	250.34	1,500.00	-1,249.66	16.69%
268 Dump Fees	168.00	200.00	-32.00	84.0%
269 Garbage	829.37	1,800.00	-970.63	46.08%
270 Total 576.80.47 Utilities	<u>1,247.71</u>	<u>3,500.00</u>	<u>-2,252.29</u>	<u>35.65%</u>
271 576.80.48 CVP Repair & Maint				
272 Clover Valley Ball Fields	0.00	10,000.00	-10,000.00	0.0%
273 Clover Valley Dog Park	335.06	3,750.00	-3,414.94	8.94%
274 Total 576.80.48 CVP Repair & Maint	<u>335.06</u>	<u>13,750.00</u>	<u>-13,414.94</u>	<u>2.44%</u>
275 80.40 Non Aquatic Rec Prog				
276 Special Events/Programs	0.00	8,000.00	-8,000.00	0.0%
277 Total 80.40 Non Aquatic Rec Prog	<u>0.00</u>	<u>8,000.00</u>	<u>-8,000.00</u>	<u>0.0%</u>
278 80.41 Professional Services				
279 Landscape Maint	544.00	4,900.00	-4,356.00	11.1%
280 Porta-Potty	1,350.00	4,050.00	-2,700.00	33.33%
281 Total 80.41 Professional Services	<u>1,894.00</u>	<u>8,950.00</u>	<u>-7,056.00</u>	<u>21.16%</u>
282 Total 576.80.00 General Parks	<u>3,594.16</u>	<u>36,181.00</u>	<u>-32,586.84</u>	<u>9.93%</u>
283 Total 576.20 NWPPRD Expenses	<u>744,737.12</u>	<u>1,765,009.00</u>	<u>-1,020,271.88</u>	<u>42.2%</u>
284 Total 570.00 RECREATION SERVICES	<u>767,942.60</u>	<u>1,995,110.00</u>	<u>-1,227,167.40</u>	<u>38.49%</u>
285 Total Expense	<u>767,942.60</u>	<u>1,995,110.00</u>	<u>-1,227,167.40</u>	<u>38.49%</u>
286 Net Ordinary Income	<u>-28,615.02</u>	<u>-261,693.00</u>	<u>233,077.98</u>	<u>10.94%</u>
287	<u>-28,615.02</u>	<u>-261,693.00</u>	<u>233,077.98</u>	<u>10.94%</u>



Important Information About Your Bill: Washington Climate Commitment Act

8113 W Grandridge Blvd. | Kennewick, WA 99336
888-522-1130 | www.cngc.com

May 29, 2024

To our Valued Natural Gas Customers in the State of Washington:

I want to personally thank you for being a customer of Cascade Natural Gas. I and the rest of the Cascade team appreciate your being part of our community. We're proud to provide you with energy that is both cost effective and reliable, particularly on the coldest days. We also understand Washington is in the midst of a complex energy transition. This energy transition will only be successful if it can be done in a way that does not diminish the ability of residents, businesses, and industry to access the energy that fuels modern life. Cascade is committed to working toward innovative solutions that will balance decarbonization with continued energy reliability and affordability.

As you might be aware, the Climate Commitment Act (CCA), which limits and lowers annual carbon dioxide equivalent (CO₂e) emissions, is now in effect. In simple terms, the CCA imposes a cost on greenhouse gas emissions, and that cost is intended to discourage activities that generate greenhouse gas emissions.

WA Climate Act Fee and Credit

Natural gas utilities, like Cascade Natural Gas, are required to comply with the CCA emission reductions by reducing natural gas sales, leveraging energy efficiency, utilizing low carbon fuels or other offset projects, obtaining allowances equal to their emissions, or a combination of these options. The allowances are available for purchase through Department of Ecology-run auctions or secondary markets.

Cascade and other eligible utilities also receive no-cost allowances each year. A portion of these allowances may be used to meet our compliance obligation. The remaining portion must be sold at auction and the revenues from the allowance sale must be used to minimize the cost impact of CCA compliance to customers.

The allowances purchased by Cascade and other costs of CCA compliance result in the WA Climate Act Fee. The allowances sold at auction result in the WA Climate Act Credit. This credit is returned to customers on monthly bills to help mitigate the impact of the WA Climate Act Fee. However, by law, only low-income customers and customers connected to the system on or before July 25, 2021, are eligible for this credit.

On May 23, 2024, the Washington Utilities and Transportation Commission (Commission) approved both the WA Climate Act Fee and Credit with an effective date of June 1, 2024. In establishing the WA Climate Act Fee and Credit, Cascade is simply complying with the requirements of state law. The CCA fees collected from customers are used for compliance with the law. Cascade does not keep any of the funds associated with this new fee.

Anticipated Bill Impacts and Exemptions

Most Cascade customers will be subject to the WA Climate Act Fee and the WA Climate Act Credit; the expected bill impacts, based on average usage, are provided in the table below:

Customer Class	Current Average Monthly Bill	Pre-July 2021 Locations		Post-July 2021 Locations	
		Proposed Average Monthly Difference	Proposed Average Bill Impact	Proposed Average Monthly Difference*	Proposed Average Bill Impact*
Known-Low-Income Residential (Sch. 503)	\$76.64	\$0	0%	\$0	0%
Non-Known-Low Income Residential (Sch. 503)	\$76.64	\$1.12	1.46%	\$15.80	20.61%

*The bill impacts presented in the final two columns are for customers receiving service at sites that were connected to natural gas service after July 25, 2021, in compliance with state law.

As shown in the chart, Known-Low-Income customers, identified by their participation in the Company's Cascade Arrearage Relief and Energy Savings (CARES) program, are not financially affected by CCA compliance. The WA Climate Act Credit will fully offset their WA Climate Act Fee.

Enrollment in CARES allows us to identify Known-Low-Income customers for the purposes of exemption from the WA Climate Act Fee. If you are having difficulty paying your natural gas bill, you may apply for assistance by completing an online application, calling a Community Action agency representative, or mailing Cascade a downloadable hardcopy application, available in several languages. The information for each of these enrollment methods can be found at https://www.cngc.com/customer-service/low-income_assistance_programs or by calling Cascade at 888-522-1130.

For customers who do not qualify for CARES, Cascade has a wide range of rebates available to customers for high-efficiency energy upgrades to their homes. More information can be found at <https://www.cngc.com/energy-efficiency/residential-rebate-offerings/>.

Finally, Cascade is aware there has been ongoing discussion regarding the future of the Climate Commitment Act. Washington Legislative Initiative 2117 proposes to repeal the CCA and prohibit state agencies from implementing any type of carbon tax credit trading, also known as "cap and trade", in place of the repealed law. The initiative received sufficient signatures to be submitted to the legislature for consideration. The legislature declined to act on the petition, meaning Washington voters will have an opportunity to vote on this issue in November. If voters approve Initiative 2117, the CCA will be repealed. Cascade continues to monitor this development and its potential impacts on CCA and our customers.

I want you to know Cascade is committed to serving our customers safely and reliably as we meet the evolving environmental priorities of our communities. We will continue to provide transparency on the impacts of the CCA and related proceedings as more information becomes available. Thank you again for being our customer.

Sincerely,



Nicole Kivisto
President and CEO
Cascade Natural Gas Corporation



Commissioner Communication

Agenda No: 8.a.

Meeting Date: 7.25.2024

Item: School Group Swim Lesson Pricing

Presented By: Jay Cochran

Pages: 1

There is no update, other than to say the Program Committee will review this at the August Program Committee.

Recommended Motion: None

This section is for staff use

Motion _____ **2nd** _____ **Discussion:** Yes/No

Vote: Y/N/AB

BK___ **BL**___ **JW**___ **MH**___ **DG**___



Commissioner Communication

Agenda No: 8. b

Meeting Date: 7.25.24

Item: Levy Rate Discussion

Presented By: Jay Cochran

Pages: 1

Note that this isn't finished yet; I still need to add expenses. However, after talking with Chair this week, she asked that I get as much information as I could as soon as I could. I will have the final version at the meeting.

When I was hired, the initial discussions focused on addressing the recreation work with the available budget, as there wasn't enough money to hire all the necessary positions. The plan was to manage with the resources we had until the next Levy, which would then "make it right." The numbers I'm providing are based on this plan.

Key Points:

1. Staffing and Salaries:

• Exempt Salaries:

- Includes four positions: Executive Director, Maintenance Manager, Business Manager, and Recreation Manager (formerly referred to as Superintendent).
- Salary increases are based on the Illinois salary implication threshold, as required by law. Please see the information in your packet
- Salary increases for the Director are calculated based on an average of the COLA percentage increase over the last 5 years.
- Longevity is not included.
- The lifeguards need to work weekends, evenings, and days to support the Aquatic Supervisor in running the pool operations, and they cannot be students.
- Also includes an Aquatic Coordinator to oversee the part time lessons coordinator, head lifeguard, and part-time lifeguards.
-

2. Benefits

a. Insurance:

- i. Each full-time position includes \$1,800 per month towards insurance.
- ii. There is a 3.1% annual increase in the insurance cost.

b. Retirement:

- i. Retirement benefits are calculated based on the six-year staff salary total and retirement contribution is 5% matching, as per our policy.
- ii. This contribution is included in the total at the end but not shown in the per-year columns.

3. Vacation

- a. Based on current policy

4. Full-time Positions:

- i. Includes two full-time lifeguards, the Recreation Coordinator, a Aquatic Coordinator with a starting salary of \$52,000.
- ii. Calculated per the policy.
- iii. Increases are calculated the same way as for the ED.
- iv. Does not include Longevity increase.

These positions do not include health benefits but do include retirement.

5. FT Benefits

a. Insurance

- i. Does not include health insurance
- ii. Does include retirement based on policy

6. Vacation

- a. Based on current policy.

7. PT Salaries

- a. Includes all pt staff and training hours.\

8. Sick Time

- a. Total for all staff

9. Capital

- Details of capital projects will be listed in the documents provided by Shane in the packet, plus the addition of Springbrook, the accounting software that we need.

10. Utilities:

We used Stastia.com to estimate an annual increase of 10% in utilities from 2022 to 2027 (rounded up from 9.5%).

11. Insurance:

- a. For 2024, we are expecting a 20% increase in insurance costs due to the high current rates. Looking ahead, we anticipate that the increase will average around 10% annually from 2025 onwards over the next five years. Insurance costs have been one of our areas experiencing the highest inflation rates.

12. Payroll Taxes

- a. The total payroll expected for 2025 is \$1,291,049.00. This was our starting point.

- i. We then calculated the percentage difference between our current budgeted payroll and our payroll taxes now to get 11.94% and used that to calculate future payroll taxes.

The last remaining lines we multiplied the budgeted amount by the Consumer Price Index of 4%, which is an average for the last 5 years.

- 13. Personell Benefits**
- 14. Minor Purchases**
- 15. Professional SVCS.**
- 16. Maintenance**
- 17. Vehicle Maintenance**
- 18. Non-Aquatic Rec Programs**

The 6-year total expenses so far are \$16,079,819.00 Please see the breakdown in your packet, and if you would we have group certain sections together to give you an overall, but if you would like to see what each section entails, please see your P&L.

Rate	
\$0.13	\$896,042.51
\$0.14	\$964,968.86
\$0.15	\$1,033,895.20
\$0.16	\$1,102,821.56
\$0.17	\$1,171,747.90
\$0.18	\$1,240,674.25
\$0.19	\$1,309,600.59
\$0.20	\$1,378,526.94
\$0.21	\$1,447,453.29
\$0.22	\$1,516,379.63
\$0.23	\$1,585,305.98
\$0.24	\$1,654,232.32
\$0.25	\$1,723,158.67

Recommended Motion: None

This section is for staff use

Motion _____ **2nd** _____ **Discussion:** Yes/No

Vote: Y/N/AB

BK____ **BL**____ **JW**____ **MH**____ **DG**____

	Current Budget	2025	2026	2027	2028	2029	2030	6 Year Total
Salaries								
1 Exempt	\$310,320.00	\$332,313.00	\$337,490.00	\$373,472.00	\$383,408.00	\$394,686.00	\$406,314.00	\$2,227,683.00
2 Benefits		\$7,200.00	\$7,423.20	\$7,653.30	\$7,890.60	\$8,135.20	\$8,387.40	\$46,689.70
3 Vacation	\$16,552.00	\$17,231.00	\$19,937.00	\$18,673.00	\$19,438.00	\$20,235.00	\$210,645.00	\$306,159.00
4 Salary Ft 4	\$0.00	\$208,000.00	\$216,528.00	\$225,405.60	\$234,647.20	\$244,267.70	\$254,282.70	\$1,383,131.20
5 Benefits FT 4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$69,157.00
6 Vacation	\$0.00	\$4,000.00	\$4,164.00	\$4,335.00	\$4,512.00	\$4,697.00	\$4,890.00	\$26,598.00
7 Salary PT	\$721,168.00	\$750,736.00	\$781,516.00	\$813,558.00	\$846,914.00	\$881,638.00	\$917,785.00	\$4,992,147.00
8 Sick Time	\$19,429.00	\$20,225.60	\$21,055.00	\$21,918.00	\$22,817.00	\$23,753.00	\$24,726.00	\$134,494.60
Capital								
9 Projects	\$30,000.00	\$514,000.00	\$387,500.00	\$292,000.00	\$123,500.00	\$77,000.00	\$101,650.00	\$1,495,650.00
10 Utilities	\$163,603.00	\$179,963.00	\$197,960.00	\$217,756.00	\$239,531.00	\$263,484.00	\$289,933.00	\$1,388,627.00
11 Insurance	\$126,849.00	\$139,534.00	\$153,487.00	\$168,836.00	\$185,720.00	\$204,292.00	\$224,721.00	\$1,076,590.00
12 Payroll Taxes	\$110,378.00	\$148,342.00	\$165,387.00	\$184,390.00	\$205,576.00	\$229,197.00	\$246,613.00	\$1,179,505.00
Personell								
13 Benefit	\$8,580.00	\$8,923.00	\$9,280.00	\$9,651.00	\$10,037.00	\$10,439.00	\$108,056.00	\$156,386.00
Minor								
14 Purchases	\$60,502.00	\$30,660.00	\$31,887.00	\$33,162.00	\$34,489.00	\$35,868.00	\$37,303.00	\$203,369.00
Professional								
15 SVCS.	\$106,895.00	\$111,170.00	\$115,618.00	\$120,242.00	\$125,052.00	\$130,054.00	\$135,256.00	\$737,392.00
16 Maitenance	\$85,750.00	\$89,180.00	\$92,747.00	\$96,457.00	\$100,315.00	\$104,328.00	\$108,501.00	\$591,528.00
Vehicle								
17 Maitenance	\$1,381.00	\$1,436.00	\$1,494.00	\$1,553.00	\$1,615.00	\$1,680.00	\$1,747.00	\$9,525.00
Non Aquatic Rec								
18 Programs	\$8,000.00	\$8,320.00	\$8,653.00	\$8,999.00	\$9,359.00	\$9,733.00	\$10,123.00	\$55,187.00
19 Annual Total	\$1,769,407.00	\$2,571,233.60	\$2,552,126.20	\$2,598,060.90	\$2,554,820.80	\$2,643,486.90	\$3,090,933.10	\$16,079,818.50

North Whidbey Pool, Park, and Recreation District

Comprehensive Maintenance Plan

John Vanderzicht Memorial Pool Capital Improvement Plan

Pool Mechanical Room Equipment

Equipment	Function	Preventative Maintenance Schedule	Date Commissioned	Estimated Replacement Date/Cost
Pentair EQK 1500	Main circulation pump	Weekly	2019	2030 \$8,500
Baldor Super E 15hp	Main circulation pump motor	Quarterly	2022	2030 \$3,500
Vacon Flow Variable Frequency Drive	Controls and protects main circulation pump motor	Quarterly	2022	2037 \$3,000
Cutler Hammer Motor Controllers	Controls and protects pumps	Yearly	1983	2032 \$5,000
Jandy k-1100 Levolor	Electronic water fill system	Weekly	2019	2037 \$750
Blue White F-1000-RB	Flow rate meter	Weekly	2019	2030 \$750
Baker Hydro Vertical Sand Filters	Filtration of pools	Weekly	2019	2040 \$30,000
Vitroclean Green Glass Filter Media	Filtration media	Weekly	2019	2027 \$8,000
Watts 3/4" Backflow Preventer	Isolates potable water beyond boiler	Yearly	2020	2035 \$750
Watts 1" Backflow Preventer	Isolates potable water beyond pool mechanical room	Yearly	2020	2035 \$1,000
Bell & Gosset Pressure Reduction Valve	Reduces source water pressure to boiler	Yearly	2021	2036 \$500
Lochinvar Aquas APO 1000N Pool Boiler	Heat pool water	Yearly	2022	2042 \$200,000
Modine Furnaces	Heats Natatorium air	Quarterly	2013	2025 \$100,000
Yasakawa Z1000 Variable Frequency Drive	Controls and protects static air fan motor	Yearly	2019	2034 \$7,500
Century E Plus 20 HP Motor	Drives static air fan	Quarterly	2019	2034 \$20,000

Yasakawa HV 600 Variable Frequency Drive	Controls and protects relief air fan	Yearly	2022	2037 \$7,500
Baldor Super E 15 HP Motor	Drives relief air fan	Quarterly	2015	2024 \$6,000
ACCO HVAC Controls & Automated Logic	Controls all Natatorium HVAC	Monthly	2001	Unknown 2022-2031 Yearly upgrades of \$5,000 are needed
Dayton Ejector Pump 5 HP	Main sump basin pump allows for draining of pool and backwashing of filtration	Quarterly	2021	2031 \$6,000
Emergency Backup Circulation Pump Pentair with US Motor	Provides backup redundancy, preventing extended closures	As required	2023	2038 \$10,000
UV System, Preferably Neptune Medium Pressure	Provides increased patron safety killing Cryptosporidium and Giardia	Annually	2023	2038 \$45,000
Acco Air Handler	Handles airflow and bending	Quarterly	2001	2033 Renovate and upgrade \$150,000

Pool Chemistry Control Room Equipment

Equipment	Function	Preventative Maintenance Schedule	Date Commissioned	Estimated Replacement Date/Cost
Aquatic Control Technologies Co2 feeder	Doses Co2 to regulate PH	Quarterly	2021	2031 \$750
IPS-M920-CA Chemistry Controller	Monitors and controls chemistry of pools	Quarterly	2019	2029 \$3,000
Accu-tab 3070AT Chlorinator	Doses chlorine to pools	Weekly	2019	2029 \$6,000

Natatorium Equipment

Equipment	Function	Preventative Maintenance Schedule	Date Commissioned	Estimated Replacement Date/Cost
Lap Pool VGB Covers	Covers all drains protecting patrons	Inspect daily	2019	Replacement required by 05/2024/29/34 2029 \$1,000
Training Pool VGB Covers	Covers all drains protecting patrons	Inspect daily	2019	Replacement required by 05/2024/29/34 2029 1,000
Spa VGB Covers	Covers all drains protecting patrons	Inspect daily	2020	Replacement required by 07/2025/30/35 2030 \$2,000
Lap Pool Liner	Waterproof finish	Biennial cleaning and repair	2019	2025/2031 \$35,000
Training Pool Liner	Waterproof finish	Biennial cleaning and repair	2019	2025/2031 \$26,000
Spa Liner	Waterproof finish	Biennial cleaning and repair	2020	2025/2032 \$15,000
Spa Jets	Creates jet action for spa	Yearly	2024	2033 \$10,000
Lane Lines	Separates swimming lanes	Quarterly	2022	2028 \$5,500
Starting Blocks	Starting platforms for competitive swimming	Quarterly	2023	2038 \$14,000
Chairlift	For ADA access to Lap Pool	Weekly	2016	2028 \$8,000
Dolphin C5 Vacuum	Automated pool vacuuming	Weekly	2019	2025 \$4,000
Dolphin Wave 100	Automated pool Vacuuming	Weekly	2021	2027 \$4,000
Duct Sock	Provides Natatorium Airflow	Yearly	2020	2035 \$10,000
Sauna Heater	Heats Sauna	Yearly	1995	2025 \$2,500
Elkay Water Fountain	Provides drinkable water for patrons and staff	Yearly	2022	2037 \$2,000

Pool Signage	Displays rules as required	Yearly	2022	2037 \$1,000
Basketball Goal	Recreational attraction	Quarterly	2022	2032 \$3,500
Underwater LED Lighting	Provides underwater lighting for visibility	Yearly	2019	2033 \$20,000
Overhead Lighting	Provides natatorium lighting	Yearly	Unknown	2026 \$20,000
Natatorium Paint	Protective and appealing finish	Yearly	2020	2030 \$10,000
Depth Markers	Provides required markings in a visible fashion	Yearly	2020	2025/2030 \$3,000
Ball Swing & Platform	Recreational attraction	Yearly	Unknown	2025/2030 \$3,000
Paragon Guard Stand	Provides station and increased visibility for guards	Yearly	2022	2037 \$6,000
Addition of kids pool slide	Recreational attraction	Monthly	Yet to be purchased	2028 \$50,000

Spa Mechanical Room Equipment

Equipment	Function	Preventative Maintenance Schedule	Date Commissioned	Estimated Replacement Date/Cost
Pentair WisperflowXF	Spa circulation pump	Weekly	2021	2027/2030 \$3,000
Pentair WisperflowXF	Spa jet pump	Weekly	2023	2026/2029 \$3,000
Compool Power Center	Electrical controller for spa pumps	Yearly	2020	2035 \$750
Sta-Rite 3 Filtration	Filters spa water	Weekly	2020	2030 \$4,000
Sta-Rite 3 Cartridges	Filters spa water	Weekly	2022	Annually \$2,500
Raypak Spa Heater	Heats spa water	Quarterly	2020	2035 \$6,000
Trinity Direct Vent Water Heater	Heats domestic water	Quarterly	2019	2031 \$20,000
Zurn 3" Backflow Preventer	Premise isolation	Yearly	2021	2041 \$10,000
Armstrong Circulation Pump	Circulates water between storage tank and water heater	Yearly	2013	2025 \$1,000
Accu-tab Powerbase 1030 Chlorinator	Chlorinates spa	Weekly	2019 Previously installed at Suncadia	2028 \$5,000
Aquatic Control Technologies Co2 Feeder	Doses Co2 controlling PH	Quarterly	2020	2030 \$750
IPS-M920ca Chemistry Controller	Monitors and controls chemistry to spa	Quarterly	2020	2030 \$3,000
Tap-Rite Co2 Regulator	Regulates Co2 pressure to feeder	Monthly	2020	2030 \$150
Grundfos Circulation Pump	Circulates hot water to all fixtures	Yearly	2021	2036 \$400

Building Exterior and Building Systems

Equipment	Function	Preventative Maintenance Schedule	Date Commissioned	Estimated Replacement Date/Cost
Rooftop Ventilation Fans	Proper air circulation	Quarterly	Unknown	2027 \$10,000
Rooftop HVAC Unit/ Locker rooms	Controls climate within locker rooms	Quarterly	2023	2038 \$30,000
Rooftop HVAC Unit/ dry side	Controls climate within dry side	Quarterly	Unknown	2025 \$17,500
Roof Flat/Sloping Metal	Provides a weatherproof cover to entire facility	Quarterly	2022	2042 \$350,000
Windows	Admission of natural light and for architectural appeal	Yearly	Unknown	2025 \$200,000
Entry/Exit Doors	To allow entry and exit from facility	Yearly	Unknown	2022-2031 \$5,000 per year
Exterior Paint	Protection from the elements and visual appeal	Yearly	Unknown	2024 \$30,000
Exterior Lighting	Provides lighting for safety and security	Quarterly	2024	2039 \$7,000
Parking Lot/Sidewalks	Provides parking and safe entry of facility	As required	Unknown	2027 \$200,000 Resurfacing/ADA access
Locker Room Renovation	Provided access for patrons	As required	Unknown	2026 \$300,000
Dry Side Floor Resurfacing	Safe and appealing floor treatment	As required	Unknown	2025 \$15,000
Elkay Water Fountain	Provides drinkable water for patrons and staff	Yearly	2024	2039
Suitmate Extractor	Drying Swimsuits	As required	2024	2030 \$3,000

Yearly cost estimates of capital improvements.

2024	\$30,000
2025	\$433,500
2026	\$335,500
2027	\$229,500
2028	\$68,500
2029	\$21,500
2030	\$46,150
2031	\$100,250
2032	\$28,500

Total cost estimates for capital improvements scheduled in 2025 through 2032 is \$1,263,400.00

North Whidbey Pool, Park, and Recreation District

Clover Valley Park

Capital Improvement Plan

Softball Field Maintenance	2025	\$5,000
Annual Park Improvements	2025	\$10,000
Baseball Field Maintenance	2025	\$7,500
Asphalt Repairs	2025	\$10,000
Off-Leash Fencing Improvements	2025	\$20,000
Annual Park Improvements	2026	\$10,000
Asphalt Improvements	2026	\$10,000
Softball Field Maintenance	2026	\$5,000
Baseball Field Maintenance	2026	\$7,500
Irrigation Installation	2026	\$20,000
Softball Field Maintenance	2027	\$5,000
Annual Park Improvements	2027	\$10,000
Baseball field Maintenance	2027	\$7,500
Chip Seal and Fog Seal Roadway	2027	\$25,000
Accessible Walkways	2027	\$15,000

2025-2027 CIP Total \$167,500

Assumed average for unspecified levy years \$55,500

Salary threshold implementation schedule

Salary thresholds for overtime exempt workers are a multiplier of state minimum wage for a 40-hour workweek



2024 salary thresholds

- Small businesses: \$1,302.40/week (\$67,724.80 a year)
- Large businesses: \$1,302.40/week (\$67,724.80 a year)

When the rule takes effect		July 1, 2020	Jan. 1, 2021	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025	Jan. 1, 2026	Jan. 1, 2027	Jan. 1, 2028
For small employers with 1-50 employees	Multiply minimum wage by...	1.25x	1.5x	1.75x	1.75x	2x	2x	2.25x	2.25x	2.5x
	Projected salary threshold Weekly (Annual)	\$675 (\$35,100.00)	\$821.40 (\$42,712.00)	\$1,014.30 (\$52,743.60)	\$1,101.80 (\$57,293.60)	\$1,302.40 (\$67,724.80)	\$1,337.60* (\$69,555.20)	\$1,538.10* (\$79,981.20)	\$1,568.70* (\$81,572.40)	\$1,780.00* (\$92,560.00)
For large employers with 51 or more employees	Multiply minimum wage by...	1.25x	1.75x	1.75x	2x	2x	2.25x	2.25x	2.5x	2.5x
	Projected salary threshold Weekly (Annual)	\$675.00 (\$35,100.00)	\$958.30 (\$49,831.00)	\$1,014.30 (\$52,743.60)	\$1,259.20 (\$65,478.40)	\$1,302.40 (\$67,724.80)	\$1,504.80* (\$78,249.60)	\$1,538.10* (\$79,981.20)	\$1,743.00* (\$90,636.00)	\$1,780.00* (\$92,560.00)

Note 1: The asterisks on the salary thresholds after 2024 are projections based on forecasted changes in the Consumer Price Index. These projections have been updated from previous versions.

Note 2: This table does not apply to computer professionals paid by the hour who have higher minimum wage multipliers.



Commissioner Communication

Agenda No: 8. c

Meeting Date: 7.25.24

Item: Budget Committee

Presented By: Jay Cochran

Pages: 1

Unfortunately, we experienced a delay due to the resignation of Commissioners, necessitating the appointment of different Commissioners at the May 25th meeting to the Budget Committee.

As of now, the committee has not set new dates for these meetings. The mid-year budget review was scheduled for August 8th; however, we are aware that three Commissioners will be unavailable on that date. It is now cancelled. To ensure we complete the mid-year budget review, the budget committee needs to schedule at least one meeting with the business manager beforehand to discuss amending the budget and Commissioners need to pick the date for the mid-year budget review. We can do this at the August regular meeting.

Recommended Motion: None

This section is for staff use

Motion _____ **2nd** _____ **Discussion:** Yes/No

Vote: Y/N/AB

BK___ **BL**___ **JW**___ **MH**___ **DG**___



Commissioner Communication

Agenda No: 9. a

Meeting Date: 7.25.24

Item: Working on Whidbey Funding-Tiers

Presented By: Jay Cochran

Pages: 1

Attached is the sponsorship package provided by Nick Ricci. Some Commissioners have expressed interest in allocating advertising funds towards this opportunity. However, the Budget Committee needs to meet to amend the budget and assess available resources.

Nick Ricci sent the sponsorship package shortly after the meeting and inquired if we wanted an updated version. I responded affirmatively, but as of now, we have not received the updated package. I have requested that he provide it by the packet deadline. If it arrives in time, it will be included; otherwise, I will bring it to the meeting.

Recommended Motion: None

This section is for staff use

Motion _____ **2nd** _____ **Discussion:** Yes/No

Vote: Y/N/AB

BK___ **BL**___ **JW**___ **MH**___ **DG**___



Getting in at the Ground Floor

Tier 1 - "The Rock Level" - \$14,500

- Presenting sponsor is credited with a full screen logo at the top of the episode (immediately following the show's intro).
- Presenting sponsor is credited in the closing credits with a half screen logo immediately following producer cards. Website or landing page url on screen. No less than 5 seconds in length.
- 15 high quality stills for social media.
- 10 clips made available for your company to post on social media.
- Collaborations in all social media posts associated with the sponsored episode.
- Tagged in all social media posts associated with the sponsored episode.
- Embed link of episode for website.
- Screening party at your place of business.

Tier 2 - "Cedar Level" - \$8,500

- Sponsor is credited in the closing credits with an individual half screen logo immediately following producer cards. No less than 5 seconds in length.
- 3 clips made available for your company to post on social media.
- Collaborations in all social media posts associated with the sponsored episode.
- Tagged in all social media posts associated with the sponsored episode.
- Embed link of episode for website.

Tier 3 - "Sand" Level Sponsors - \$4,500

- Champion Sponsors will all be listed together on a single full screen in the closing credits immediately following "Sponsored by" card. No less than 6 seconds in length.
- Tagged in all social media posts associated with the sponsored episode.
- Embed link of episode for website.

Tier 4 - "Roots" Level - FREE!

- Showcase the latest episode on your website with an embed code!
- We'll promote one of your Working on Whidbey related posts on social media!



Commissioner Communication

Agenda No: 9.b.

Meeting Date: 7.25.24

Item: Action Item Updates

Presented By: Jay Cochran

Pages: 2

Action Item/Review: 1.3.24 Special Meeting

~~Commissioners will send interview questions to Amanda.~~

~~Commissioners will establish a scale for rating candidates during the interview process.~~

~~Jay will invite the nominees to meet with her to learn more about the district.~~

~~The January regular meeting will only have the consent agenda, Baron/Maintenance, levy names, board chair, and candidate interviews as agenda items.~~

~~The nomination period for the open commissioner position will close at 5:00 p.m. on January 18th.~~

Action Item/Review: 1.25.24 Regular Meeting

*Appointment of Commissioner Position 4. No action items listed.

Action Item/Review: 2.22.24 Regular Meeting

Commissioners would like the contract with the baseball club to state that the district has responsibility for the mule, the field, and the ultimate authority when it comes to scheduling and usage. **This has been started but is still in process.**

~~Julie will look into finding Al's donation receipt.~~

~~Commissioner Kraner would like the business manager to send her the dollar amount that has been spent on the hot tub jets.~~

~~Post a public notice to inform that three or more commissioners will be attending the City of Oak Harbor Council meeting.~~

~~Commissioner Marrow would like to know the best way for him to address the city at the council meeting.~~

~~Jay will reach out to the City of Olympia.~~

~~Ensure Jay submitted a draft of the MPD resolution to all commissioners.~~

~~Investigate the possibility of adding cheerleading to the rugby program. **Rugby was cancelled bc not enough kids registered. Will try again in 2025**~~

~~Commissioner Kraner will get a legal definition of "shirt, blouse, jacket, and personal demeanor."~~

~~Jay will look into MRSC to see if requiring a business casual dress code is legal.~~

Action Item/Review 3.28.24 Regular Meeting

~~The program committee will investigate the possibility of offering a 5-punch Masters swim program punch card.~~

~~Schedule a standing program committee meeting.~~

~~Give the levy committee Rick's info from Masters swim. **The program committee met with Rick to discuss the Master Swim Program.**~~

~~Jay will ask MRSC about the Clover Valley mowing.~~

~~Make a list of local activities for the levy committee to attend to promote the MPD.~~

~~Set a date for the kickoff event.~~ **This was scheduled and then cancelled with the repealing of the MPD. If the BOC would like to schedule another open house, we can look to do it in September after the Military picnic where we advertise it.**

Action Item/Review 4.25.24 Regular Meeting

~~Contact Bruce Riem and ask why he recommended not participating in online meetings.~~

Jay emailed Mr. Riem and called the City of Ephrata who texted him the request to get in touch with us to discuss this. As of the time this packet went out, I have not received communication back.

~~Implement online meetings by our May regular board meeting and research any equipment needed.~~ **For committee meetings at the pool, I would recommend the OWL3 \$1,143.40-free three-day shipping.**

~~Schedule two meetings for the budget review committee: one in late May for the first quarter review and one in June.~~ **The committees changed in May. I added the Budget Committee to the agenda for them to discuss their next steps.**

~~Schedule the levy committee meeting.~~ **The notes say there was no levy committee to schedule the meeting, I am assuming due to Commissioners resigning in April.**

Action Item/Review 5.6.24 Special Meeting

~~Post commissioner ads.~~

Action Item/Review 5.23.24 Regular Meeting

~~Schedule a workshop to discuss the program pricing structure.~~

~~Levy Committee will be added to the agenda indefinitely.~~

Action Item/Review 6.17.24 Special Meeting

~~Contact Secretary of Interior regarding Clover Valley Park update.~~

~~Pat Harden follow up with attorney on board's question.~~

~~Follow up with the attorney regarding the board's questions.~~ **Currently transcribing the meeting for the BOC. This is about ½ completed. The board should receive the report via email next week before the board meeting to keep the attorney/client privilege intact.**

Action Items/Review 6.27.24 Regular Meeting

~~Send Nick an email to remind him about the sponsorship research~~

~~Research how to amend minutes~~

~~Work with program committee to look at program planning sheets to figure out how to present-program expenses in the planning budget sheets.~~ **Will work with the program committee in August to accomplish.**

~~Have numbers for capital projects and reserve by meeting in July~~

~~Have Julie forecasted for staying open after 2024~~ **Julie plans to have this information by the mid-year budget review.**

~~Julie to email out Ed goals from last year by August 8th meeting~~

~~List of scheduled meetings for this year and send Melissa the agenda in Word.~~

Recommended Motion: None



Commissioner Communication

Agenda No: 10.a.

Meeting Date: 7.25.24

Item: ILA for City of Oak Harbor Public Auction

Presented By: Jay Cochran

Pages: 1

To dispose of surplus personal District property, we must go through a public auction. The city typically holds an auction once a year, but none have been held since before COVID-19. This interlocal agreement allows us to be included in the city's upcoming auction

Recommended Motion: I move to approve of the Inter Local Agreement for the disposal of surplus personal property through the coordination of Auction Services between the City of Oak Harbor and North Whidbey Pool Park and Recreation District as presented.

This section is for staff use

Motion _____ **2nd** _____ **Discussion:** Yes/No

Vote: Y/N/AB

BK___ **BL**___ **JW**___ **MH**___ **DG**___

North Whidbey Pool, Park, and Recreation District Commissioner Communication

Date: 7.25.24	Page 1 of 1	Item: Executive Session-None
Agenda No: 11.	Presented by: Chair	

**If we have an executive session, the first statement below will be filled in.*

(Identify the RCW that applies, e.g., qualifications of a candidate for appointment to elective office pursuant to [RCW 42.30.110\(1\)\(h\)](#).)

“The board is entering into executive session pursuant to RCW 42.30.110(g) To to review the performance of a public employee for a period of _____ minutes, until _____ a.m./p.m.”

(Start Time: _____ am/pm)

(Ending Time: _____ am/pm)

**If an extension is required, the presiding officer must come out of the room in which the session is being held and make the following announcement:*

(Extension announcement time: _____ am/pm)

“The board is extending the executive session for a period of _____ minutes, until _____ a.m./p.m.”

(Ending Time: _____ am/pm)

*After adjourning the executive session and at, but **not before**, the time you said you would come back:*

“I call the regular meeting back to order at _____ a.m./p.m.”

If there is further action to be taken, proceed with that action. If there is no further action, adjourn the meeting as you normally would.

**Note: The governing body may hold executive sessions from which the public may be excluded, for those purposes set forth in [RCW 42.30.110](#). Before convening an executive session, the presiding officer must announce the purpose of the session and the anticipated time when the session will be concluded. Should the session require more time, a public announcement shall be made that the session is being extended.*

Recommended Motion: I move to

**This section for staff use*

Motion _____ 2nd _____

BK _____

BL _____

JW _____

MH _____

DG _____

Agenda No: 12.	Presented by: Chair	Item: Action Item/Review
<i>*This section for staff use</i>		

Agenda No: 13.	Presented by: Chair	Item: Final Board Comments
<i>*This section for staff use</i>		

Agenda No: 14.	Presented by: Chair	Item: Next Board Meeting Thursday, August 22, 2024

Agenda No: 14.	Presented by: Chair	Item: Adjourn
Recommended Motion: I move we adjourn the meeting.		

**This section for staff use*
 Motion _____ 2nd _____
 BK____ BL____ J JW____ MH____ DG____
Meeting Adjourned at _____ a.m./p.m.