



PUBLIC NOTICE



BOARD OF COMMISSIONERS REGULAR MEETING

Location: John Vanderzicht Memorial Pool
Date & Time: Thursday, June 25, 2026, 6:00 p.m.
Online: [Join Us](#) or Scan the *QR Code

1. MEETING CALLED TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

4. CONSENT AGENDA ANNOUNCEMENT

5. CONSENT AGENDA ITEMS

a. Minutes:

i. 5.28.2025 Regular Meeting Minutes

b. Vouchers and Payroll:

i. Expense Voucher #11179-11188,
00033-00035, 260502001-
2605020044, 260503001-260503007
\$34,384.10

ii. Payroll

\$65,015.82

iii. DOR

\$3,871.90

Total \$103,271.82

6. STAFF REPORTS

7. COMMITTEE REPORTS

- a. Budget Committee
- b. Program Committee
- c. By Laws Committee

8. UNFINISHED BUSINESS-None

9. NEW BUSINESS:

- a. Resolution 2026-02 Increase Cash Drawer and Exchange
- b. Employee of the Month
- c. Collaboration with the City of Oak Harbor Discussion

10. EXECUTIVE SESSION:

11. ACTION ITEM/REVIEW:

12. FINAL BOARD COMMENTS:

13. NEXT MEETING: Thursday, July 24, 2026, John Vanderzicht Memorial Pool

14. ADJOURNMENT:

Public Notice of Potential Social Gathering

Following regularly scheduled meetings of the NWPPRD Board of Commissioners, members of the Board may attend a social gathering at a local business. This event is informal and purely social in nature. No official business will be conducted, and no decisions will be made. This notice is provided in accordance with open public meeting requirements to ensure transparency and public awareness.

1. Item: Meeting Called to Order

Meeting Date: June 25, 2026

Presented By: Chair

**This section for staff use*

This is the regular meeting of the North Whidbey Pool, Park, and Recreation District Board of Commissioners.
I am calling this meeting to order at _____ a.m. or p.m.

2. Item: Roll Call

Presented By: Chair

This section for staff use

Com. Kraner ____, Com. Larsen ____, Com. Witmer ____, Com. Hartmann ____, Com. Guy ____.

3. Item: Public Comment

Presented By: Chair

“The Board of Commissioners welcomes public input on items listed on the agenda, policies, and/or issues affecting our District. The BOC takes this time to listen and consider, but not to comment. Anyone who wishes to comment please let us know. Please state your name and keep your comments to three minutes, thank you.”

4. Item: Consent Agenda Announcement

Meeting Date: June 25, 2026

Presented By: Chair

“The consent agenda is designed to assist in making the meeting shorter and more efficient. Items left on the Consent Agenda may not be discussed when the Consent Agenda comes before the Board of Commissioners. Does any Commissioner request removal of a Consent Agenda item?”

BK___ **BL**___ **JW**___ **MH**___ **DG**___

Item Removed: _____

*(**the request does not require a second or a vote by the BOC. If an item is removed, it needs to be discussed and acted on separately immediately following the consideration of the consent agenda.)*

5. Item: Consent Agenda Approval

Presented By: Chair

a. Minutes:

i. 5.28.2026 Regular Meeting Minutes

b. Vouchers & Payroll

i. Expense Vouchers #s 11179-11188, 00033-00035, 260502001-260502004, 260503001-260503007

\$34,384.10

ii. Payroll: \$65,015.82

iii. DOR \$3,871.90

TOTAL: \$103,271.82

Recommended Motion: I move to approve the Consent Agenda as presented.

This section is for staff use

Motion _____ **2nd** _____ **Discussion:** Yes/No

Vote: Y/N/AB

BK___ **BL**___ **JW**___ **MH**___ **DG**___



**POOL, PARK, AND RECREATION
DISTRICT**

BOARD OF COMMISSIONERS REGULAR MEETING

John Vanderzicht Memorial Pool
85 Southeast Jerome Street, Oak Harbor, WA 98277
Thursday, May 28, 2026
6:00 PM

1. **MEETING CALLED TO ORDER** at 6:00 pm by BOC Chair Guy.
2. **ROLL CALL:** Comms Witmer, Hartmann and Guy were present. Commissioner Larsen excused. Commissioner Kraner absent.
3. **REVISION TO AGENDA:** Commissioner Guy motioned to add Budget Committee report to discuss Tiered Cost Recovery. Commissioner Hartman second the motion, and it was approved unanimously with no further discussion.
4. **PUBLIC COMMENTS:**
 - a. Stephen Wells – Request for consideration for a 50% Senior discount to participate in aquatics programs to promote a benefit for senior patrons in the community. Commissioner Guy provided update on previously discussion in the last BOC meetings.
 - b. Elaine Graham - Recognize the efforts of the Maintenance Manager to address the concerns for the women's locker room.
5. **CONSENT AGENDA ANNOUNCEMENT**
6. **CONSENT AGENDA ITEMS:** Comm. Hartman made a motion to approve the consent agenda, and Comm. Witmer seconded the motion, and it was approved unanimously with no further discussion.
 - a. **Minutes:**
 - i. 04.23.2026 Regular Meeting Minutes
 - b. **Vouchers and Payroll:**

i. Expense Voucher #'s 11145-11178	\$57,858.41
ii. Payroll	\$70,834.78
iii. DOR	\$2,543.99
Total:	\$131,237.18
7. **STAFF REPORTS:**
 - a. ED Cochran provided update on in-house training on technology to be more productive with tasks and communication among staff.
 - b. ED Cochran provide update on program progress and preparation for Day Camp staffing.
 - c. Ed Cochran provided update on work with Temperature Gauge.
 - d. Ed Cochran provided additional comment on behalf of the Business Manager and confirmed updated budget has been posted.

- e. The Maintenance Manager provided additional information for the Locker Room Renovation Project. Plumbing quotes approximately for \$19,771 to \$83,443. Tile & Finish Renovation quotes approximately \$52,000 to \$78,000. Anticipate a four-week window while utilizing other options for locker room. Ed Cochran has reviewed the MRSC Small Works Roster policy. Comm. Guy suggests the Budget Committee review Locker Room Renovation quotes and budget.

8. COMMITTEE REPORTS:

a. Budget Committee:

- i. Comm. Guy reviewed the Tiered Cost Recovery examples.
- ii. Comm. Guy motioned for the Program Committee to review each program, activity, and service offered by the district, categorize them according to their cost recovery category, and then provide a comparison to the proposed target cost recovery rates of 100%, 80% and 60% and a proposed pricing update if more than 3% different from the target model for the board's consideration. I further move that a timeline for this work be set at 2 months, to provide an initial report to the board at the July BOC meeting, followed by a workshop to discuss in detail as a board prior to final decisions on the cost recovery model at the August meeting. Comm. Hartman seconded the motion, and it was approved unanimously with no further discussion.

- b. **Program Committee:** OHHS Swim Team Rates. Oak Harbor High School originally requested pool access Monday through Friday from 3:30pm – 5:30pm. Option 1 is the closest to OHHS Original request, and Option 2 is the lowest operational impact.

- c. **Bylaws Committee:** No update

9. UNFINISHED BUSINESS: NONE

10. NEW BUSINESS:

- a. **Employee of the Month**

11. EXECUTIVE SESSION: NONE

12. ACTION ITEM/REVIEW:

- a. Budget Committee – Committee to review Locker Room Renovation Project proposal and Budget to present to BOC for review.
- b. Program Committee – Review each program, activity, and service offered by the district, categorize them according to their cost recovery category, and then provide a comparison to the proposed target cost recovery rates of 100%, 80% and 60% and a proposed pricing update if more than 3% different from the target model for the board's consideration. I further move that a timeline for this work be set at 2 months, to provide an initial report to the board at the July BOC meeting, followed by a workshop to discuss in detail as a board prior to final decisions on the cost recovery model at the August meeting.
- c. BOC Chair to follow up with Oak Harbor School District on ILA.

13. FINAL BOARD COMMENTS: Commissioner Guy made comments.

14. NEXT MEETING: June 25, 2026, 6:00 p.m. at John Vanderzicht Memorial Pool.

15. ADJOURNMENT: The meeting adjourned at 6:44 pm by BOC Vice Chair Guy.

Attest:

Bill Larsen, Chair

Date

<i>County Warrant #</i>	<i>Processed:</i>	<i>Dist. Voucher #</i>	<i>Amount</i>
	<i>05.08.2026</i>	<i>11179-11188</i>	<i>\$ 5,381.92</i>
<i>685245-685247</i>	<i>05.13.2026</i>	<i>00033-000035</i>	<i>\$ 2,332.87</i>
<i>685575-685578</i>	<i>05.20.2026</i>	<i>260502001-260502004</i>	<i>\$ 8,198.47</i>
<i>685987-685993</i>	<i>05.26.2026</i>	<i>260503001-260503007</i>	<i>\$18,470.84</i>
			<i>\$34,384.10</i>

Payroll, Payroll Processing Fee, L&I Transfers from M & O Account to Payroll Account of \$65,015.82
Department of Revenue Transfer \$ 3,871.90

Total of Voucher #s 11179-11188, 00033-00035, 260502001-260502004, 260503001-260503007, Payroll Transfer (Including Payroll Processing Fee and L&I) & Dept. of Revenue Transfer \$103,271.82

TO: Island County Auditors

FROM: North Whidbey Pool, Park, and Recreation District, Board of Commissioners

SUBJECT: Voucher Certification / Payroll Transfer and Approval

Vouchers and Payroll Transfers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date the Board, by a (unanimous, majority) vote, does approve review of those vouchers and Payroll Transfers included in the above list.

APPROVED June 25, 2026

Brit Kraner, Commissioner

Bill Larsen, Commissioner

Jaemee Witmer, Commissioner

Melissa Hartmann, Commissioner

David Guy, Commissioner

Treasurer's Report
Transactions from 5/1/2026 to 5/31/2026

646 - NO WHID POOL PARK REC MAINT

Cash Balance at 4/30/2026					853,734.63
05/07/2026	ISLAND COUNTY T NWPP&R MAINT C	WB	0.00	18,470.46	
05/31/2026	MAY 26 PROP TAX DISTRIBUTION		0.00	60,026.27	
05/31/2026	QTR 2 2026 Forest Excise Distr		0.00	39.12	
	Revenue Total		0.00	78,535.85	78,535.85
05/06/2026	CITY OF OAK HAR NO WHIDBEY POO	KY 00684983	1,031.52	0.00	
05/06/2026	CITY OF OAK HAR NO WHIDBEY POO	KY 00684983	1,907.57	0.00	
05/06/2026	CITY OF OAK HAR NO WHIDBEY POO	KY 00684983	72.94	0.00	
05/06/2026	DOMINGUEZ, DIAN NO WHIDBEY POO	KY 00684985	312.36	0.00	
05/06/2026	MILLANG, JULIE NO WHIDBEY POOL	KY 00684987	200.97	0.00	
05/06/2026	DIAMOND RENTALS NO WHIDBEY POO	KY 00684984	250.00	0.00	
05/06/2026	WMS AQUATICS-WM NO WHIDBEY POO	KY 00684989	156.79	0.00	
05/06/2026	BAY CITY SUPPLY NO WHIDBEY POO	KY 00684982	395.97	0.00	
05/06/2026	ISLAND COUNTY H NO WHIDBEY POO	KY 00684986	989.00	0.00	
05/06/2026	SPRINGBROOK HOL NO WHIDBEY POO	KY 00684988	64.80	0.00	
05/13/2026	COCHRAN, MITCHE NO WHIDBEY POO	KY 00685247	181.97	0.00	
05/13/2026	COCHRAN, JAMIE NO WHIDBEY POOL	KY 00685246	1,710.00	0.00	
05/13/2026	AIRGAS INC. NO WHIDBEY POOL PA	KY 00685245	440.90	0.00	
05/14/2026	NWPP&R PAYROLL		31,975.65	0.00	
05/20/2026	PUGET SOUND ENE NO WHIDBEY POO	KY 00685577	6,183.38	0.00	
05/20/2026	AIRGAS INC. NO WHIDBEY POOL PA	KY 00685575	238.27	0.00	
05/20/2026	ELECTRONIC BUSI NO WHIDBEY POO	KY 00685576	457.79	0.00	
05/20/2026	WHIDBEY TECH SO NO WHIDBEY POO	KY 00685578	1,319.03	0.00	
05/26/2026	VISA INC NO WHIDBEY POOL PARK	KY 00685993	4,212.68	0.00	
05/26/2026	VISA INC NO WHIDBEY POOL PARK	KY 00685993	829.54	0.00	
05/26/2026	VISA INC NO WHIDBEY POOL PARK	KY 00685993	3,900.95	0.00	
05/26/2026	PATRON NO WHIDBEY POO	KY 00685989	120.00	0.00	
05/26/2026	PATRON NO WHIDBEY POOL	KY 00685991	120.00	0.00	
05/26/2026	PATRON NO WHIDBEY POOL P	KY 00685990	120.00	0.00	
05/26/2026	TIMECLOCK PLUS NO WHIDBEY POOL	KY 00685992	3,783.78	0.00	
05/26/2026	COLONIAL LIFE & NO WHIDBEY POO	KY 00685988	1,622.41	0.00	
05/26/2026	AIRGAS INC. NO WHIDBEY POOL PA	KY 00685987	3,761.48	0.00	
05/28/2026	NWPP&R PAYROLL		33,040.17	0.00	
05/28/2026	NWPP&R DOR		3,871.90	0.00	
	Expenditure Total		103,271.82	0.00	-103,271.82
Ending Cash Balance			Calculated Total	828,998.66	
			Book Total	828,998.66	
			Difference	-0.00	

6. Item: Staff Reports

Meeting Date: June 25, 2026

Presented By: Director Cochran

Comment Cards

Stephanie Nestlerode

Comment:

"Shane had to go without a break on his shift. This should never happen to any guard. He handled it without comment. He is to be commended."

Staff Response:

I met with Shane regarding the incident. A guard call out created an unexpected staffing shortage. Shane was reminded that he should notify a supervisor immediately if break coverage is needed, even if a meeting is in progress. Supervisors have been directed to ensure staff receive required breaks, and staff have authority to temporarily clear the pool and close the deck if necessary to obtain required break time.

Anton Spiphath

Comment:

"I love the program we have, fully support the cost of the operation. I would like to suggest a monthly swim challenge, i.e. 100 miles or 20 or 10. I did this while on deployment overseas and love to do again here. Thank you for your consideration."

Staff Response:

Staff appreciate the suggestion and will discuss the concept at an upcoming staff meeting. An update will be provided when available.

Louise Kasamuki

Comment:

" Continued Safety Hazard at the Pool. On 5.5.26, I reported that the handrail at the deep end and the middle railing along the lane were very loose. After receiving an email from Mitch, the deep end railing appeared to be fixed. However, as of 6.11.26, the railing is loose again, and the middle railing was never repaired. I hope more permanent repairs or replacement can be completed as soon as possible. If parts need to be ordered, how long is the expected timeline for repair?"

Staff Response:

Maintenance staff previously tightened the handrails following the initial report; however, the underlying component has continued to fail, resulting in the rails loosening again. As a temporary measure, the rails have been stabilized to improve safety. A permanent repair will require replacement of the hardware beneath the pool deck, which will involve removing a portion of the deck surface. Staff are currently evaluating repair options

and obtaining the materials necessary to complete the work. A timeline for the permanent repair is not yet available but will be provided once the scope of work and required materials have been confirmed.

Action Items

4.23.26

Budget Committee – Continue to review the Tiered Cost Recovery prior to delegating to Program Committee to identify the correct categories for funding support. -Budget Committee did not meet in May.

5.28.26

Budget Committee – Committee to review Locker Room Renovation Project proposal and budget to present to the Board of Commissioners for review.

Program Committee – Review each program, activity, and service offered by the District, categorize them according to their cost recovery category, and provide a comparison to the proposed target cost recovery rates of 100%, 80%, and 60%, along with proposed pricing updates for any program more than 3% different from the target model for Board consideration. Initial report due at the July Board meeting, followed by a Board workshop prior to final decisions on the cost recovery model at the August meeting.

~~BOC Chair to follow up with Oak Harbor School District regarding the ILA.~~

Executive Director

- Carnival ticket sales will be online only this year.
 - The carnival company determined that printed tickets would not arrive in time for local presale opportunities.
 - Staff discussed the issue with the Chamber Director, who shared concerns about the loss of community visibility and foot traffic associated with in person ticket sales.
 - The Chamber Director indicated he will explore potential solutions with the carnival company for future years.
 - At this time, all carnival tickets must be purchased online.
 - We are doing a float for the 4th of July.
-
- Staff continue to work through seasonal staffing challenges as summer programming approaches.
 - Several employees have chosen to pursue seasonal outdoor employment opportunities, which is common during the summer months.
 - Staff are exploring scheduling options and recruitment strategies to maintain adequate pool coverage during peak operations.

- The District hopes to offer another lifeguard certification course in the near future to support recruitment and workforce development.
- Staff are also working with the Program Committee to prepare budget workbooks and begin the annual budget development process.

Recreation Coordinator

- Passed my CPRP exam on 6/10
- Ryan attended 6th grade night at NWMS and provided information about programs for middle school students, open swim, and the June schedule
- Started Day Camp Manager Training on 6/11
- Day Camp Training June 25-26
- Step to 5k is now being coached by Ryan, final day is 6/29. A survey will go out to participants on the last day.
- Volleyball Registration opening July 1st
- Continuing to meet with HIYI committee regarding Chum Run
- Parade with staff beginning 6/23
- Chum run will take place on July 3rd at 4pm

Maintenance Manager

- Reviewing bids for carbon dioxide supply. Heating to the tot pool has been restored; staff are currently evaluating replacement of the wireless relay for the boiler control system, as the existing equipment is showing signs of degradation and may have limited remaining service life.
- Continuing review and clarification of bids for the shower refurbishment project.
- Completed repairs to toilets and sinks.
- Ongoing mowing and landscape maintenance at JVMP and CV.
- Repaired the waterline serving the slide.
- Completed repairs to the kayak trailer in support of day camp operations.
- Di is repainting the main sign in accordance with brand standards.
- Di is restringing the pool lane lines.

Client Service Specialist Coordinator

Business Manager

- The transition to Humanity Scheduling and Timekeeping has been successfully completed.
- Humanity messaging will be used for operational communications that require documentation, reference, and accountability.

- GroupMe will continue to be utilized for time-sensitive coordination and immediate communication needs.
- The Client Services Coordinator resigned effective June 8, 2026.
- Prior to departure, recommendations were provided regarding opportunities to strengthen the Client Services Coordinator position.
- Additional feedback was provided on enhancing training and onboarding processes for front desk staff.
- These recommendations will be incorporated into updates to procedures, training materials, and onboarding processes for both Client Service Specialists and future Client Services Coordinators.
- Staff onboarding is underway for new lifeguards and day camp employees in preparation for the upcoming lifeguard certification course and the start of the summer day camp season.

Treasurer's Report
Transactions from 5/1/2026 to 5/31/2026

648 - NO WHID POOL PARK REC BOND

Cash Balance at 4/30/2026				24.53
05/31/2026	ICTIP INV INTEREST - MAY 2026		0.00	0.69
	Revenue Total	<hr/>	<hr/>	0.69
			0.00	0.69
Ending Cash Balance			Calculated Total	25.22
			Book Total	25.22
			Difference	0.00

Treasurer's Report
Transactions from 5/1/2026 to 5/31/2026

649 - NO WHID POOL PARK REC RESERVE

Cash Balance at 4/30/2026				64,286.07
05/31/2026	ICTIP INV INTEREST - MAY 2026	0.00	1,643.06	
	Revenue Total	<u>0.00</u>	<u>1,643.06</u>	1,643.06
Ending Cash Balance			Calculated Total	65,929.13
			Book Total	65,929.13
			Difference	0.00

Treasurer's Report
Transactions from 5/1/2026 to 5/31/2026

788 - NO WHID POOL PARK REC CAPITAL

Cash Balance at 4/30/2026				238.19
05/31/2026	ICTIP INV INTEREST - MAY 2026	0.00	25.26	
	Revenue Total	<u>0.00</u>	<u>25.26</u>	25.26
Ending Cash Balance			Calculated Total	263.45
			Book Total	263.45
			Difference	0.00



**Participants - Earning Allocat Selected
Cash/Checking Activity
May 1, 2026 - May 31, 2026**

Island County

PARTICIPANT

Page 1

Investment #	Fund	Current Rate	Transaction Date	Deposits	Withdrawals	Interest Received	Balance
648	648						230.40
		3.485	05/01/2026			0.66	230.40
		3.526	05/01/2026				230.40
Subtotal and Ending Balance		3.526		0.00	0.00	0.66	230.40
649	649						551,055.34
		3.510	05/01/2026			1,589.57	551,055.34
		3.511	05/01/2026				551,055.34
Subtotal and Ending Balance		3.511		0.00	0.00	1,589.57	551,055.34
788	788						8,470.65
		3.509	05/01/2026			24.43	8,470.65
		3.511	05/01/2026				8,470.65
Subtotal and Ending Balance		3.511		0.00	0.00	24.43	8,470.65
Totals and Ending Balance for PARTICIPANT				0.00	0.00	1,614.66	559,756.39



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
May 31, 2026
page 1 of 2

13 T 363 00000 R EM AO
ISLAND COUNTY TREASURER
N WHIDBEY PARK & RECREATION DIST PAYROLL
PO BOX 699
COUPEVILLE WA 98239-0699

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)
Dial 711 for TTY/TRS

Public Transaction Analysis Interest

ISLAND COUNTY TREASURER	Beginning balance 4-30-26	\$76,363.03
N WHIDBEY PARK & RECREATION DIST PAYROLL	2 Additions	+65,015.82
	3 Subtractions	-63,273.14
	Ending balance 5-31-26	\$78,105.71

Additions

<i>Transfers Date</i>	<i>Serial #</i>	<i>Source</i>	
5-14		Trf Fr DDA 0000473631001525 4731	\$31,975.65
5-28		Trf Fr DDA 0000473631001525 4731	33,040.17
		Total additions	\$65,015.82

Subtractions

<i>Withdrawals Date</i>	<i>Serial #</i>	<i>Location</i>	
5-15		N Whidbey Pr Payroll	\$27,174.46
5-27		Labor&Industriesl&l Elf	10,565.84
5-29		N Whidbey Pr Payroll	25,532.84
		Total subtractions	\$63,273.14

Interest earned

Current Interest Rate variable
Number of days this statement period 31

Fees and charges

See your Account Analysis statement for details.



Statement Start	05-01-2026
Statement End	05-31-2026
Account Number	
Page	1 of 4

NORTH WHIDBEY POOL PARK & RECREATION DIS
85 SE JEROME ST
OAK HARBOR WA 98277-3770

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If you receive an unexpected call asking for account or card information, hang up and call us at 800-455-6126. Find more information to help protect yourself from fraud at heritagebanknw.com/fraud-resources.



Equal Housing Lender | Member FDIC

PUBLIC NOW CHECKING

Account No.

Interest Rate 0.02%

Annual Percentage Yield Earned 0.02%

Interest Paid YTD: \$1.06

Beginning Balance	+	Deposits	+	Interest Paid	-	Withdrawals	-	Service Charges	=	Ending Balance
\$2,195.04		\$49,673.68		\$0.24		\$20,620.56		\$12.00		\$31,236.40

Deposit and Withdrawal totals include paid transactions only

DEPOSITS AND OTHER CREDITS

Posted Date	Transaction Detail	Amount
05/01/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	642.44
05/01/26	Deposit Night Drop 4/30/2026	83.89
05/01/26	Deposit Night Drop 4/29/2026	48.38
05/04/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,301.05
05/04/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	2,479.79
05/04/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	4,765.10
05/04/26	Deposit Night Drop	106.55
05/04/26	Deposit Night Drop	101.16
05/05/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,945.18
05/05/26	Deposit	159.60



DEPOSITS AND OTHER CREDITS

Posted Date	Transaction Detail	Amount
05/05/26	Deposit	139.06
05/06/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	2,105.98
05/06/26	External Deposit CNI MLLNGTN DET EFT 050526 EFT04 - EFT PAYMNT ISA*00*NV *00*NV *ZZ*NV *ZZ*NV *260505*1	5,372.00
05/06/26	Deposit	175.34
05/07/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,358.04
05/07/26	Deposit	103.03
05/08/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,770.14
05/08/26	Deposit Night Drop	45.47
05/11/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	960.46
05/11/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,229.25
05/11/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,791.79
05/11/26	Deposit Night Drop 5/10/2026	98.34
05/11/26	Deposit Night Drop 5/09/2026	5.50
05/11/26	Deposit Night Drop 5/8/2026	133.05
05/12/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	188.24
05/12/26	Deposit	77.55
05/13/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	664.87
05/13/26	Deposit	3.09
05/14/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,341.11
05/15/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	487.91
05/15/26	Deposit Night Drop	133.09
05/15/26	Deposit Night Drop	47.17
05/18/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	492.66
05/18/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	878.91
05/18/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,136.79
05/18/26	Deposit Night Drop 5/15/26	131.32
05/18/26	Deposit Night Drop 5/16/2026	87.36
05/18/26	Deposit	140.39
05/19/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	701.06
05/19/26	Deposit	7.75
05/20/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,559.05
05/20/26	Deposit	14.08
05/21/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	802.65
05/21/26	Deposit	30.76



DEPOSITS AND OTHER CREDITS

Posted Date	Transaction Detail	Amount
05/22/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,201.98
05/22/26	Deposit	124.50
05/26/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	633.42
05/26/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	771.50
05/26/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,687.87
05/26/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	2,229.78
05/26/26	Deposit Night Drop 5/25/2026	186.60
05/26/26	Deposit Night Drop 5/22/2026	158.38
05/26/26	Deposit Night Drop 5/23/2026	20.00
05/26/26	Deposit Night Drop 5/24/2026	181.06
05/27/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	572.13
05/28/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	3,985.73
05/28/26	Deposit	250.66
05/28/26	Deposit	30.37
05/29/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,575.66
05/29/26	Deposit	217.64
05/30/26	Eff. 05-31 Credit Interest	0.24

WITHDRAWALS AND OTHER DEBITS

Posted Date	Transaction Detail	Amount
05/01/26	External Withdrawal BANKCARD - MTHLY FEES 628044000466460	2,031.10
05/04/26	External Withdrawal AUTHNET GATEWAY - BILLING 148414230	119.00
05/07/26	Withdrawal NWPP AND REC	18,470.46
05/30/26	Monthly Maintenance Fee	12.00

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
05/01	938.65	05/12	8,760.86	05/21	17,420.88
05/04	9,573.30	05/13	9,428.82	05/22	18,747.36
05/05	11,817.14	05/14	10,769.93	05/26	24,615.97
05/06	19,470.46	05/15	11,438.10	05/27	25,188.10
05/07	2,461.07	05/18	14,305.53	05/28	29,454.86
05/08	4,276.68	05/19	15,014.34	05/29	31,248.16
05/11	8,495.07	05/20	16,587.47	05/30	31,236.40





Summary of Overdraft and Returned Item Fees		
	Total For This Period	Total Year-To-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



Visa Credit Card Reconciliation


Card Holder: Jay Cochran

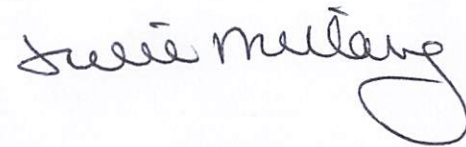
Billing Cycle: 4.30.2026

Enter payments as negative amounts in table, below.

Date	Merchant Name	Amount	Receipt Attached	Description
4.10.2026	Cardio Partners Inc	\$ 855.77	x	New AED
4.10.2026	Nextiva	\$ 265.77	x	Phone service
4.12.2026	Costco	\$ 564.88	x	Concessions, office supplies
4.16.2026	Amazon	\$ 46.95	x	Advertising for Holland Happening
4.21.2026	Amazon Marketplace	\$ 218.40	x	Camera replacement
4.22.2026	Amazon Marketplace	\$ 161.39	x	Another camera replacement
4.24.2026	Ewing Irrigation	\$ 1,502.20	x	Clover Valley Baseball Fields
4.27.2026	Oak Harbor Chamber of Commerce	\$ 200.00	x	Holland Happening
4.30.2026	Adobe	\$ 21.83	x	BOC Board Packets
4.30.2026	Buddy Punch	\$ 375.49	x	Buddy Punch
Total		\$ 4,212.68		

Date Signature

5/21/26 

5/21/26 

HERITAGE BANK

JAMIE COCHRAN
N WHIDBEY PARK AND REC
Account Number: #### #### #### 8481
Page 1 of 3

4000793 24



SCORECARD

Bonus Points
Available
31,910

Summary of Account Activity

Previous Balance		\$ 3,282.38
Payments	-	\$3,282.38 -
Other Credits	-	\$0.00
Other Debits	+	\$0.00
Purchases	+	\$4,212.68
Cash Advances	+	\$0.00
Balance Transfers	+	\$0.00
Fees Charged	+	\$0.00
Interest Charged	+	\$0.00
NEW BALANCE		\$ 4,212.68
Credit Limit		\$10,000.00
Available Credit		\$5,787.32
Available Cash		\$5,787.32
Amount Disputed		\$0.00
Statement Closing Date		04/30/26
Days in Billing Cycle		30

Account Inquiries



Call us at: (800) 615-1161
Lost or Stolen Card: (727) 570-4881



Write us at PO BOX 31675, TAMPA, FL 33631-3675

Payment Summary

NEW BALANCE	\$4,212.68
MINIMUM PAYMENT	\$85.00
PAYMENT DUE DATE	05/25/2026

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Important Information About Your Account

WE MAY REPORT INFORMATION ABOUT YOUR ACCOUNT TO CREDIT BUREAUS. LATE PAYMENTS, MISSED PAYMENTS, OR OTHER DEFAULTS ON YOUR ACCOUNT MAY BE REFLECTED ON YOUR CREDIT REPORT.

WATCH YOUR BONUS POINTS GROW THIS SPRING AND ALL YEAR ROUND WHEN YOU USE YOUR REWARDS CARD FOR EVERYDAY PURCHASES. VISIT WWW.SCORECARDREWARDS.COM TO CREATE A PROFILE AND REGISTER YOUR EMAIL ADDRESS. YOU WILL BE ABLE TO VIEW YOUR POINT BALANCE, SEARCH FOR 1000+ AWARDS, CREATE A WISH LIST, AND REDEEM YOUR BONUS POINTS ONLINE!

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/31	04/01	PBUS01	24801976090699585736590	CARDIO PARTNERS INC 614-760-5000 OH	\$855.77
04/09	04/10	PBUS01	24906416099254865779894	NEXTIVA SERVICE 800-9834289 AZ	\$265.77
04/10	04/12	PBUS01	24692166100405994906933	COSTCO *BUS DELIV 115 425-640-7700 WA	\$564.88
04/15	04/16	PBUS01	24692166105400863104681	AMAZON MKTPL*BS0E78LF2 Amzn.com/bill WA	\$46.95
04/20	04/21	PBUS01	24692166110405671118867	AMAZON MKTPL*BY53E44T0 Amzn.com/bill WA	\$218.40
04/21	04/22	PBUS01	24692166111406269525801	AMAZON MKTPL*BY48B3K01 Amzn.com/bill WA	\$161.39
04/23	04/24	PBUS01	24493986114212547032068	EWING IRRIGATION PRD 174 360-707-9530 WA	\$1,502.20
04/25	04/27	PBUS01	24755426116151163445121	GREATER OAK HARBOR CHAMBE 360-6753755 WA	\$200.00
04/29	04/30	PBUS01	24793386119000424528216	Adobe Inc 800-8336687 CA	\$21.83



JAMIE COCHRAN
 N WHIDBEY PARK AND REC
 Account Number: ##### 8481

Statement Closing Date:
 April 30, 2026

Cardholder Account Summary Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
04/30	04/30	PBUS01	24492166120100015982975	BUDDY PUNCH BUDDYPUNCH.CO WI	\$375.49
04/29	04/30		73190606120555120420046	PAYMENT - THANK YOU TACOMA WA	\$3,282.38-

Fees

TOTAL FEES FOR THIS PERIOD \$ 0.00

Interest Charged

TOTAL INTEREST FOR THIS PERIOD \$ 0.00

2026 Totals Year To Date

Total Fees Charged in 2026	\$ 0.00
Total Interest Charged in 2026	\$ 0.00

Additional Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

ScoreCard Bonus Points Information as of 04/29/2026

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	27,631	4,279	0	0	31,910

Interest Charge Calculation/Plan Level Information

Plan Name	Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate ²	Annual Percentage Rate (APR) ³	Interest Charge
Purchases						
PBUS01 001	PURCHASE	E	\$0.00	1.06250% (M)	12.7500% (V)	\$0.00
Cash						
CBUS01 001	CASH	A	\$0.00	1.50000% (M)	18.0000%	\$0.00
TOTAL			\$4,998.24			\$0.00

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.

² Periodic Rate (M) = Monthly (D) = Daily

³ Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

Visa Credit Card Reconciliation

Card Holder: Mitchell Cochran

Billing Cycle: 04.30.2026

Enter payments as negative amounts in table, below.

Date	Merchant Name	Amount	Receipt Attached	Description
03.31.2026	Walmart	\$ 279.07	✓	Pool Chemicals
04.01.2026	Ace Hardware	\$ 56.66	✓	Janitorial
04.01.2026	Get Pool Parts	\$ 55.80	✓	Pool Light Repair
04.02.2026	Quill	\$ 18.33	✓	Office Supplies
04.04.2026	OReilly	\$ 12.55	✓	Truck Maintenance, Light
04.03.2026	Agua Rec Fireside	1392.7	✓	Pool Robot Rebuild.
04.04.2026	Home Depot	\$ 231.65	✓	Janitorial, Sm tools
04.06.2026	Ace Hardware	\$ 49.91	✓	Tools, maint
04.07.2026	Tractor Supply	\$ 87.35	✓	Jvmp Tools
04.09.2026	Home Depot	\$ 27.77	✓	Deck/Patio Glass Door repair
04.14.2026	Get Pool Parts	\$ 72.55	✓	Pool Robot Vacume parts
04.17.2026	Home Depot	\$ 70.41	✓	Event/ Games
04.20.2026	Home Depot	\$ 45.35	✓	Event/ Games
04.23.2026	Chewy	\$ 194.33	✓	CV Dog bags
04.22.2026	SP Poolgoods	\$ 183.32	✓	Pool Chemicals
04.22.2026	Home Depot	\$ 57.74	✓	Event Games
04.23.2026	Walmart	\$ 124.65	✓	Pool Chemicals
04.23.2026	Walmart	\$ 124.65	✓	Pool Chemicals
04.24.2026	Walmart	\$ 64.14	✓	Pool Chem. Reagents
04.24.2026	Amazon	\$ 483.19	✓	Event Prizes *2 receipts combo
04.25.2026	Walmart	\$ 178.99	✓	Event Prizes
04.25.2026	Home Depo	\$ 89.84	✓	Event Games
Total		\$ 3,900.95		

Date 05.20.2026 Signature 

5/21/26 

HERITAGE BANK

MITCHELL COCHRAN
N WHIDBEY PARK AND REC
Account Number: #### #### #### 2595
Page 1 of 3

4000793 R4



SCORECARD

Bonus Points Available
20,522

Summary of Account Activity

Previous Balance		\$ 1,335.18
Payments	-	\$1,335.18
Other Credits	-	\$0.00
Other Debits	+	\$0.00
Purchases	+	\$3,900.95
Cash Advances	+	\$0.00
Balance Transfers	+	\$0.00
Fees Charged	+	\$0.00
Interest Charged	+	\$0.00
NEW BALANCE		\$ 3,900.95
Credit Limit		\$5,000.00
Available Credit		\$1,099.05
Available Cash		\$1,099.05
Amount Disputed		\$0.00
Statement Closing Date		04/30/26
Days in Billing Cycle		30

Account Inquiries



Call us at: (800) 615-1161
Lost or Stolen Card: (727) 570-4881



Write us at PO BOX 31675, TAMPA, FL 33631-3675

Payment Summary

NEW BALANCE	\$3,900.95
MINIMUM PAYMENT	\$79.00
PAYMENT DUE DATE	05/25/2026

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Important Information About Your Account

WE MAY REPORT INFORMATION ABOUT YOUR ACCOUNT TO CREDIT BUREAUS. LATE PAYMENTS, MISSED PAYMENTS, OR OTHER DEFAULTS ON YOUR ACCOUNT MAY BE REFLECTED ON YOUR CREDIT REPORT.

YOU'VE EARNED IT; YOU'VE GOT IT. WE HOPE YOU ENJOY YOUR AWARD.

WATCH YOUR BONUS POINTS GROW THIS SPRING AND ALL YEAR ROUND WHEN YOU USE YOUR REWARDS CARD FOR EVERYDAY PURCHASES. VISIT WWW.SCORECARDREWARDS.COM TO CREATE A PROFILE AND REGISTER YOUR EMAIL ADDRESS. YOU WILL BE ABLE TO VIEW YOUR POINT BALANCE, SEARCH FOR 1000+ AWARDS, CREATE A WISH LIST, AND REDEEM YOUR BONUS POINTS ONLINE!

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/31	04/01	PBUS01	24055236090699399603475	WALMART.COM 800-925-6278 AR	\$279.07
04/01	04/02	PBUS01	24801976092701246082162	OAK HARBOR ACE HARDWARE OAK HARBOR WA	\$56.66
04/01	04/02	PBUS01	24116416091718618321935	GET POOL PARTS CORP. 352-508-7476 FL	\$55.80
04/02	04/03	PBUS01	24164076092105441403167	QUILL CORPORATION quill.com SC	\$18.33
04/04	04/05	PBUS01	24431056095293737003408	O'REILLY 2532 OAK HARBOR WA	\$12.55
04/03	04/05	PBUS01	24717056093280937146001	AQUA RECS FIRESIDE HEARTH 253-6821792 WA	\$1,392.70
04/04	04/06	PBUS01	24692166095104987713136	THE HOME DEPOT 8563 OAK HARBOR WA	\$231.65
04/06	04/07	PBUS01	24801976097706916180381	OAK HARBOR ACE HARDWARE OAK HARBOR WA	\$49.91



MITCHELL COCHRAN
 N WHIDBEY PARK AND REC
 Account Number: ##### 2595

Statement Closing Date:
 April 30, 2026

Cardholder Account Summary Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
04/07	04/09	PBUS01	24137466099001711779834	TRACTOR SUPPLY #2057 OAK HARBOR WA	\$87.35
04/09	04/12	PBUS01	24943016100010192050270	THE HOME DEPOT #8563 OAK HARBOR WA	\$27.77
04/14	04/15	PBUS01	24116416104718895855253	GET POOL PARTS CORP. 352-508-7476 FL	\$72.55
04/17	04/19	PBUS01	24943016108010192690390	THE HOME DEPOT #8563 OAK HARBOR WA	\$70.41
04/20	04/22	PBUS01	24943016111010194077666	THE HOME DEPOT #8563 OAK HARBOR WA	\$45.35
04/23	04/23	PBUS01	24692166113407837540528	CHEWY.COM 800-672-4399 FL	\$194.33
04/22	04/23	PBUS01	24011346113100025885415	SP POOL GOODS POOLGOODS.COM SC	\$183.32
04/22	04/24	PBUS01	24943016113010189112310	THE HOME DEPOT #8563 OAK HARBOR WA	\$57.74
04/23	04/24	PBUS01	24055236113725670189836	WALMART.COM 800-925-6278 AR	\$124.65
04/23	04/24	PBUS01	24055236113725670513738	WALMART.COM 800-925-6278 AR	\$124.65
04/24	04/26	PBUS01	24055236114727010975675	WALMART.COM 800-925-6278 AR	\$64.14
04/24	04/26	PBUS01	24692166114408987577103	AMAZON MKTPL*BJ48V1PR2 Amzn.com/bill WA	\$327.54
04/25	04/26	PBUS01	24445006116400251247402	WAL-MART #2319 OAK HARBOR WA	\$178.99
04/24	04/26	PBUS01	24692166114408848731188	AMAZON MKTPL*BJ2N21PT2 Amzn.com/bill WA	\$155.65
04/25	04/27	PBUS01	24692166116401091166077	THE HOME DEPOT 8563 OAK HARBOR WA	\$89.84
04/29	04/30		73190606120555120420061	PAYMENT - THANK YOU TACOMA WA	\$1,335.18

Fees

TOTAL FEES FOR THIS PERIOD \$ 0.00

Interest Charged

TOTAL INTEREST FOR THIS PERIOD \$ 0.00

2026 Totals Year To Date

Total Fees Charged in 2026	\$ 0.00
Total Interest Charged in 2026	\$ 0.00

Additional Information About Your Account

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ScoreCard Bonus Points Information as of 04/29/2026

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	18,619	3,903	0	-2,000	20,522

Interest Charge Calculation/Plan Level Information

Plan Name	Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate ²	Annual Percentage Rate (APR) ³	Interest Charge
Purchases						
PBUS01 001	PURCHASE	E	\$0.00	1.06250% (M)	12.75000% (V)	\$0.00
Cash						
CBUS01 001	CASH	A	\$0.00	1.50000% (M)	18.00000%	\$0.00
TOTAL			\$3,569.40			\$0.00

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.

² Periodic Rate (M) = Monthly (D) = Daily

³ Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

Visa Credit Card Reconciliation

Card Holder: Julie Millang

Billing Cycle: 04.30.2026

Enter payments as negative amounts in table, below.

Date	Merchant Name	Amount	Receipt Attached	Description
04.01.2026	PPC Communication	\$ 140.00	✓	x POS System
04.01.2026	Costco	\$ 130.00	✓	x Membership Renewal
04.01.2026	Enformion	\$ 27.86	✓	x Background Checks
04.02.2026	Walmart	\$ 19.63	✓	x Concessions
04.02.2026	Walmart	\$ 73.70	✓	x Concessions, Totes
04.03.2026	Amazon	\$ 48.47	✓	x Day Camp Supplies
04.17.2026	Amazon	\$ 53.12	✓	x Advertising: Sticker Paper
04.20.2026	Amazon	\$ 176.76	✓	x Advertising: Event Bags
04.20.2026	Northwest Mini Storage	\$ 160.00	✓	x Storage Unit
		\$ 829.54		

Date Signature
 05-21-2026 Julie Millang
 5/21/26 JK

4000793 R4

HERITAGE BANK

JULIE MILLANG
N WHIDBEY PARK AND REC
Account Number: #### #### 9939
Page 1 of 3



SCORECARD

Bonus Points
Available
10,829

Summary of Account Activity

Previous Balance		\$ 3,300.97
Payments	-	\$3,300.97 -
Other Credits	-	\$0.00
Other Debits	+	\$0.00
Purchases	+	\$829.54
Cash Advances	+	\$0.00
Balance Transfers	+	\$0.00
Fees Charged	+	\$0.00
Interest Charged	+	\$0.00
NEW BALANCE		\$ 829.54
Credit Limit		\$4,000.00
Available Credit		\$3,170.46
Available Cash		\$3,170.46
Amount Disputed		\$0.00
Statement Closing Date		04/30/26
Days in Billing Cycle		30

Account Inquiries



Call us at: (800) 615-1161
Lost or Stolen Card: (727) 570-4881



Write us at PO BOX 31675, TAMPA, FL 33631-3675

Payment Summary

NEW BALANCE	\$829.54
MINIMUM PAYMENT	\$17.00
PAYMENT DUE DATE	05/26/2026

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Important Information About Your Account

WE MAY REPORT INFORMATION ABOUT YOUR ACCOUNT TO CREDIT BUREAUS. LATE PAYMENTS, MISSED PAYMENTS, OR OTHER DEFAULTS ON YOUR ACCOUNT MAY BE REFLECTED ON YOUR CREDIT REPORT.

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Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
04/01	04/02	PBUS01	24801976091700658090102	ESoft PLANNER MMESZAROS@PPC OH	\$140.00
04/01	04/02	PBUS01	24692166091101208380624	COSTCO *ANNUAL RENEWAL 800-774-2678 WA	\$130.00
04/01	04/03	PBUS01	24906416091254282424155	ENF*Enformion 855-2813915 CA	\$27.86
04/02	04/03	PBUS01	24455016092142000932546	WAL-MART #2319 OAK HARBOR WA	\$19.63
04/02	04/03	PBUS01	24226386093022331256852	WAL-MART #2319 OAK HARBOR WA	\$73.70
04/04	04/05	PBUS01	24692166094103714070043	AMAZON MKTPL*BG9JQ6Y11 Amzn.com/bill WA	\$48.47
04/18	04/19	PBUS01	24692166108403419954291	Amazon.com*BS9N18522 Amzn.com/bill WA	\$53.12
04/21	04/22	PBUS01	24692166111406583073264	AMAZON MKTPL*BY7HR4931 Amzn.com/bill WA	\$176.76
04/20	04/22	PBUS01	24194336111017011027806	NORTHWEST MINI STORAGE 360-679-0661 WA	\$160.00



JULIE MILLANG
 N WHIDBEY PARK AND REC
 Account Number: #### #### 9939

Statement Closing Date:
 April 30, 2026

Cardholder Account Summary Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
04/29	04/30		73190606120555120420038	PAYMENT - THANK YOU TACOMA WA	\$3,300.97-

Fees	
TOTAL FEES FOR THIS PERIOD	\$ 0.00
Interest Charged	
TOTAL INTEREST FOR THIS PERIOD	\$ 0.00

2026 Totals Year To Date	
Total Fees Charged in 2026	\$ 0.00
Total Interest Charged in 2026	\$ 0.00

Additional Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

ScoreCard Bonus Points Information as of 04/29/2026

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	9,839	990	0	0	10,829

Interest Charge Calculation/Plan Level Information

Plan Name	Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate ²	Annual Percentage Rate (APR) ³	Interest Charge
Purchases						
PBUS01 001	PURCHASE	E	\$0.00	1.06250% (M)	12.7500% (V)	\$0.00
Cash						
CBUS01 001	CASH	A	\$0.00	1.50000% (M)	18.0000%	\$0.00
TOTAL			\$3,619.30			\$0.00

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.

² Periodic Rate (M) = Monthly (D) = Daily

³ Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.



Account Balances
As of May 31, 2026

M&O Operating	\$ 828,998.66
Bond Fund	\$ 255.62
Reserve Fund	\$ 616,984.47
Capital Project Fund	\$ 8,734.10
Payroll Account	<u>\$ 78,105.71</u>
Total Balance of Accounts	\$ 1,533,078.56

Financial Report May 2026

	2026 Budget	YTD	% YTD
Projected Fund Starting Balance	445,379.00	578,994.25	
Income			
6.00 310.00 Levies	1,439,991.00	790,649.71	54.91
36.00 340.00 JVMP Revenue	376,116.00	147,339.93	39.17
50.00 350.00 Recreation Revenue	114,511.00	36,693.49	32.04
70.00 360.00 Miscellaneous Revenue	58,519.00	16,768.97	28.66
75.00 361.40.00 Interest	14,150.00	8,117.84	57.37
76.00 370.00 Refunds			
77.00 Total Income	2,003,287.00	999,569.94	49.89
Expenses			
121.00 573.60.00 Exp Recreation Sports	105,974.00	51,130.72	
165.00 576.20.10 Salary & Wages	893,102.00	343,671.38	
191.00 576.20.11 Payroll Benefits	73,122.00		30.86
192.00 576.20.12 Payroll Taxes	147,384.00		
198.00 576.20.20 Personnel Benefits	91,302.00	27,249.05	29.84
276.00 576.20.40 JVMPool Other Services	795,144.00	326,522.43	41.06
309.00 576.20.50 Intergovernmental	34,118.00	19,859.23	58.21
336.00 576.80.00 General Parks	19,147.00	2,511.16	13.12
340.00 Total Expenses	2,159,293.00	770,943.97	35.70
Projected Fund Ending Balance	289,373.00	807,620.22	

* Springbrook rolls payroll benefit and payroll taxes into salary & wages.

7.a. Item: Budget Committee
Meeting Date: June 25, 2026
Presented By: BOC

7.b. Item: Program Committee
Meeting Date: June 25, 2026
Presented By: BOC

Staff continue to work towards working numbers to present to the committee for next month's meeting on tiered cost recovery.

7.c. Item: By Laws
Meeting Date: June 25, 2026
Presented By: BOC

8.a. Unfinished Business Item: None

9.a. New Business Item: Resolution 2026-02 Increase Cash Drawer and Exchange

Meeting Date: June 25, 2026

Presented By: BM Millang

The District currently maintains two cash drawer accounts with balances of \$100 each and a \$50 change exchange fund, for a total balance of \$250. Under the current process, multiple front desk employees may utilize the same cash drawer throughout the day.

Staff are proposing a revision to the District’s cash handling procedures that would assign individual cash drawers to front desk employees. This change is intended to improve segregation of duties, strengthen internal controls over cash receipts, increase accountability for funds handled by individual employees, and improve the accuracy and efficiency of daily cash reconciliations.

To support this operational change, the District must increase the number of authorized cash drawer accounts from two to eight, each maintained at \$100, and increase the change exchange fund from \$50 to \$150. This will increase the District’s total authorized cash drawer and change exchange funds from \$250 to \$950, requiring an additional allocation of \$700.

The proposed resolution authorizes this increase and authorizes the Executive Director and Business Manager to implement and administer the revised cash handling procedures. Staff believe this change will provide stronger financial controls and better accountability while supporting efficient front desk operations.

Recommended Motion: I move to approve Resolution 2026-02 authorizing the increase in cash drawer accounts and change exchange funds as presented.

This section is for staff use

Motion _____ **2nd** _____ **Discussion:** Yes/No

Vote: Y/N/AB

BK ___ **BL** ___ **JW** ___ **MH** ___ **DG** ___



RESOLUTION NO. 2026-02

SUPERCEDES RESOLUTION 07-07.

IN THE MATTER OF AUTHROIZING AN INCREASE IN THE DISTRICT'S CASH DRAWER ACCOUNTS AND EXCHANGE FUND)

WHEREAS, North Whidbey Pool, Park, and Recreation District maintains cash drawer accounts and a change exchange fund to support front desk cash handling operations and patron transactions, and

WHEREAS, the District currently maintains two (2) cash drawer accounts with balances of One Hundred Dollars (\$100.00) each, for a total of Two Hundred Dollars (\$200.00), together with a change exchange fund of Fifty Dollars (\$50.00), for a combined total of Two Hundred Fifty Dollars (\$250.00); and

WHEREAS, the District has determined that establishing individual cash drawer accounts for front desk staff members will improve segregation of duties, strengthen internal controls over cash receipts, enhance accountability for funds entrusted to employees, and reduce the risk of cash handling errors and discrepancies; and

WHEREAS, implementation of this revised cash handling procedure requires an increase in the number of cash drawer accounts from two (2) to eight (8), each with an authorized balance of One Hundred Dollars (\$100.00), and an increase in the change exchange fund from Fifty Dollars to One Hundred Fifty Dollars (\$150.00); and

WHEREAS, the total authorized amount for cash drawer accounts and the change exchange fund will increase from Two Hundred Fifty Dollars (\$250.00) to Nine Hundred Fifty Dollars (\$950.00), representing a total increase of Seven Hundred Dollars (\$700.00);

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT AS FOLLOWS:

Section 1. The District is authorized to increase the number of cash drawer accounts from two (2) to eight (8), with each cash drawer accounting maintaining an authorized balance of One Hundred Dollars (\$100.00), for a total authorized cash drawer account balanced of Eight Hundred Dollars (\$800.00).

Section 2. The District is authorized to increase the change exchange fund from Fifty Dollars (\$50.00) to One Hundred Fifty Dollars (\$150.00).

Section 3. The total authorized amount maintained for cash drawer accounts and the change exchange fund shall be increased from Two Hundred Fifty Dollars (\$250.00) to Nine Hundred Fifty Dollars (\$950.00), requiring an additional allocation of Seven Hundred Dollars (\$700.00).

Section 4. The Executive Director and Business Manager are authorized to establish, maintain, and administer the cash drawer accounts and change exchange fund in accordance with District cash handling procedures, internal control policies, and applicable accounting requirements.

Section 5. The Executive Director and Business Manager are authorized to take all actions necessary to implement this resolution and update District cash handling procedures accordingly.

Dated: June 25, 2026

Brit Kraner, Commissioner

Melissa Hartmann, Commissioner

William "Bill" Larsen, Chair

David Guy, Commissioner

Jaemee Rozz Witmer, Commissioner

9.b. New Business Item: Employee of the Month – Kady McCrae

Meeting Date: June 25, 2026

Presented By: BOC

Employee of the Month – Kady McCrae

This month, we are pleased to recognize Kady McCrae as our Employee of the Month!

Although Kady is one of our newer swim instructors, she has quickly become an invaluable member of the NWPPRD team. Her positive attitude, willingness to help others, and genuine enthusiasm for teaching create a welcoming environment for both patrons and fellow staff members. Whether she is encouraging a nervous swimmer, lending a hand to a coworker, or greeting visitors with her signature smile, Kady consistently demonstrates the values that support our mission and vision.

One coworker shared, *“Kady always makes sure to offer help to those who seem in need. She makes work a lot easier for me, and I couldn't be more thankful.”*

Kady's kindness, energy, and dedication are contagious, and the positive impact she has on our programs is evident to everyone around her. We are grateful to have her on our team and look forward to watching her continue to grow and inspire others.

Thank you, Kady, for all that you do!

9.c. New Business Item: Collaboration with the City of Oak Harbor Discussion

Meeting Date: June 25, 2026

Presented By: BOC

Meeting workshop is on July 14th at 1 pm. We will make public notice. The BOC should discuss potential opportunities for coordination and collaboration. Ideas for could be consideration:

Survey Results

Recreation programming and special events

Facility and field use coordination

Shared marketing and community outreach

Grant opportunities and joint funding initiatives

Sponsorship and partnership development

Youth, senior, and adaptive recreation services

Long term parks and recreation planning

Trail, open space, and recreational amenity development

Cooperative purchasing or contracting opportunities

Emergency preparedness and facility support agreements

Data sharing regarding recreation trends, participation, and community needs

Other opportunities that may reduce duplication of effort and improve service to residents

The purpose of this discussion is to identify potential areas where collaboration may benefit the community while respecting the distinct roles, responsibilities, governance structures, and funding mechanisms of each organization. Please discuss what items you would like to see on the agenda or any questions you may want to answer so staff may send it to the City with any or all information they may need to consider by July 1st.

10. Item:

Meeting Date: June 25, 2026

Presented By:

**Note: The governing body may hold executive sessions from which the public may be excluded, for those purposes set forth in RCW 42.30.110. Before convening an executive session, the presiding officer must announce the purpose of the session and the anticipated time when the session will be concluded. Should the session require more time, a public announcement shall be made that the session is being extended. NO ACTION CAN BE TAKEN IN EXECUTIVE SESSION.*

“The board is entering into executive session pursuant to (insert RCW here) of a public employee. for a period of _____ minutes, until _____ a.m./p.m.”

(Start Time: _____ am/pm)

(Ending Time: _____ am/pm)

**If an extension is required, the presiding officer must come out of the room in which the session is being held and make the following announcement:*

(Extension announcement time: _____ am/pm)

“The board is extending the executive session for a period of _____ minutes, until _____ a.m./p.m.”

*After adjourning the executive session and at, but **not before**, the time you said you would come back:*

“I call the regular meeting back to order at _____ a.m./p.m.”

Recommended Motion after Executive Session Discussion: I move

This section is for staff use

Motion _____ **2nd** _____ **Discussion:** Yes/No

Vote: Y/N/AB

BK ___ **BL** ___ **JW** ___ **MH** ___ **DG** ___

11. Item: Action Item/Review
Meeting Date: June 25, 2026
Presented By: Staff/Secretary

12. Item: Final Board Comments
Presented By: BOC

13. Item: Thursday, July 23, 2026 @ 6:00 p.m. @ John Vanderzicht Memorial Pool
Presented By: Chair

14. Item: Adjourn
Presented By: BOC

Recommended Motion: I move we adjourn the meeting.

Motion _____ **2nd** _____ **Discussion:** Yes/No

Vote: Y/N/AB

BK ___ **BL** ___ **JW** ___ **MH** ___ **DG** ___