



PUBLIC NOTICE



BOARD OF COMMISSIONERS REGULAR MEETING

Location: John Vanderzicht Memorial Pool
Date & Time: Thursday, April 23, 2026, 6:00 p.m.
Online: [Join Us](#) or Scan the *QR Code

1. MEETING CALLED TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

4. CONSENT AGENDA ANNOUNCEMENT

5. CONSENT AGENDA ITEMS

- a. Minutes:
 - i. 3.26.2026
 - b. Vouchers and Payroll:
 - i. Expense Voucher #11108-11144
\$39,569.42
 - ii. Payroll
\$75,671.82
 - iii. DOR
\$1,647.82
- Total \$116,889.06**

6. STAFF REPORTS

7. COMMITTEE REPORTS

- a. Budget Committee
 - i. Tiered Cost Recovery
- b. Program Committee-None
- c. By Laws Committee-None

8. UNFINISHED BUSINESS:-None

9. NEW BUSINESS:-None

10. EXECUTIVE SESSION:-None

11. ACTION ITEM/REVIEW:

12. FINAL BOARD COMMENTS:

13. NEXT MEETING: Thursday, May 28, 2026, John Vanderzicht Memorial Pool

14. ADJOURNMENT:

Public Notice of Potential Social Gathering

Following regularly scheduled meetings of the NWPPRD Board of Commissioners, members of the Board may attend a social gathering at a local business. This event is informal and purely social in nature. No official business will be conducted, and no decisions will be made. This notice is provided in accordance with open public meeting requirements to ensure transparency and public awareness.



1. Item: Meeting Called to Order

Meeting Date: April 23, 2026

Presented By: Chair

**This section for staff use*

This is the regular meeting of the North Whidbey Pool, Park, and Recreation District Board of Commissioners.
I am calling this meeting to order at _____ a.m. or p.m.

2. Item: Roll Call

Presented By: Chair

This section for staff use

Com. Kraner ____, Com. Larsen ____, Com. Witmer ____, Com. Hartmann ____, Com. Guy ____.

3. Item: Public Comment

Presented By: Chair

“The Board of Commissioners welcomes public input on items listed on the agenda, policies, and/or issues affecting our District. The BOC takes this time to listen and consider, but not to comment. Anyone who wishes to comment please let us know. Please state your name and keep your comments to three minutes, thank you.”



4. Item: Consent Agenda Announcement

Meeting Date: April 23, 2026

Presented By: Chair

“The consent agenda is designed to assist in making the meeting shorter and more efficient. Items left on the Consent Agenda may not be discussed when the Consent Agenda comes before the Board of Commissioners. Does any Commissioner request removal of a Consent Agenda item?”

BK___ **BL**___ **JW**___ **MH**___ **DG**___

Item Removed: _____

*(**the request does not require a second or a vote by the BOC. If an item is removed, it needs to be discussed and acted on separately immediately following the consideration of the consent agenda.)*

5. Item: Consent Agenda Approval

Presented By: Chair

a. Minutes:

i. 3.26.2026 Regular Meeting Minutes

b. Vouchers & Payroll

i. **Expense Vouchers #s** 11108-11144 \$39,569.42

ii. **Payroll:** \$75,671.82

iii. **DOR** \$1,647.82

TOTAL: \$116,889.06

Recommended Motion: I move to approve the Consent Agenda as presented.

This section is for staff use

Motion _____ **2nd** _____ **Discussion:** Yes/No

Vote: Y/N/AB

BK___ **BL**___ **JW**___ **MH**___ **DG**___



**POOL, PARK, AND RECREATION
DISTRICT**

BOARD OF COMMISSIONERS REGULAR MEETING

John Vanderzicht Memorial Pool
85 Southeast Jerome Street, Oak Harbor, WA 98277
Thursday, March 26, 2026
6:00 PM

1. **MEETING CALLED TO ORDER** at 6:00 pm by BOC Chair Larsen.
2. **ROLL CALL:** Comms Kraner, Larsen, Witmer, Hartmann and Guy were present.
3. **PUBLIC COMMENTS:** There were no public comments made or submitted.
4. **CONSENT AGENDA ANNOUNCEMENT.**
5. **CONSENT AGENDA ITEMS:** Comm. Guy made a motion to approve the consent agenda and Comm. Kraner seconded the motion, and it was approved unanimously with no further discussion.

a. Minutes:

- i. 01.22.2026 Regular Meeting Minutes
- ii. 02.26.2026 Regular Meeting Minutes

b. Vouchers and Payroll:

i. Expense Voucher #'s 11084-11086	\$37,399.08
ii. Payroll	\$77,839.26
iii. DOR.	\$1,821.16
Total:	\$117,059.50

6. **STAFF REPORTS:** ED Cochran was not present and excused. Comm. Larsen and Comm. Guy presented additional information for ED report in regards to reaching out to other facilities as part of an annual process to compare what other school districts are being charged. The Business Manager and the Maintenance Manager provided additional staff reports.

7. COMMITTEE REPORTS:

a. Budget Committee: NONE. Next meeting scheduled 04.13.26

b. Program Committee:

- i. **Schedule of Fee Update** – Tiered Cost Recovery Model
- ii. **Clover Valley Park Rental Fee:** \$25 per hour per field with two-hour minimum reservation and a refundable \$150.00 deposit if no damages occurred during rental time.
- iii. **American Red Cross (ARC) Course Fee**
 1. Life Guard and Blood Borne Pathogens(BBP) - \$395 per participant plus \$50 ARC fee
 2. Life Guard and BBP Blended recertification - \$175 per participant plus \$50 ARC fee
 3. CPRO + BBP in person - \$110 per participant plus \$40 ARC fee
 4. CPRO + BBP in person recertification - \$45 per participant plus \$40 ARC fee
 5. CPRO Blended - \$77 per participant plus \$37 ARC fee
 6. BBP - \$53 per participant plus \$37 ARC fee
 7. CPRO in person recertification - \$38 per participant plus \$19 ARC fee

- iv. **Daily Admission Volleyball** - \$7.50 Resident and \$9.25 Non-Resident
- v. **Water Volleyball Punch Card** – 10% discount on punch cards for water volleyball. Further discussion held to offer credit option to offset costs for patrons who previously purchased aerobic punch cards and use them for water volleyball.
- vi. **Water Aerobic Punch Card** – 10% discount on punch cards for water aerobics. Further discussion held to offer credit options to offset costs for patrons who previously purchased water aerobics punch cards and have unused punches at the higher rate.
- vii. **Swim Lesson & Party Late Fees**
 - 1. **Swim Lessons** – Pre-registration includes \$15 discount for patrons registered prior to registration deadline. Patrons signing up on Sunday (or later) will be billed for the normal rate for swim lessons.
 - 2. **Party Late Fee** – Bookings made less than two weeks prior to the event date will include \$15 late booking fee for facility and party rentals.

Comm Guy motioned to approve the updated Schedule of Fees as presented, with an effective date of April 1, 2026. Comm Kraner seconded the motion, and it was approved unanimously with no discussion.

c. **Bylaws Committee:** NONE

8. **UNFINISHED BUSINESS:** NONE

9. **NEW BUSINESS:**

- a. **TCP Humanity Scheduling Quote** - Comm Guy motion to authorize the Executive Director to execute a contract with TCP Software for Humanity Scheduling under the terms presented. Comm Hartmann and it was approved unanimously with no discussion.

10. **EXECUTIVE SESSION:** NONE

11. **ACTION ITEM/REVIEW:**

- a. Budget Committee – Upcoming agenda to include further discussion on Tiered Cost Recovery Model.
- b. On March 30, 2026 - Verify that we have received follow-up correspondence from Oak Harbor Public School regarding facility use and disburse to BOC as needed.
- c. Submit TCP Software for Humanity Scheduling contract by the end of March 2026. Training to begin in April 2026 with anticipated training completion by the end of June 2026.

12. **FINAL BOARD COMMENTS:** Comms Larsen, Kraner, Hartmann, and Witmer made comments.

13. **NEXT MEETING:** April 23, 2026, 6:00 p.m. at John Vanderzicht Memorial Pool.

14. **ADJOURNMENT:** The meeting adjourned at 6:46 pm by BOC Chair Larsen.

Attest:

David Guy, Vice Chair

Date

<i>County Warrant #</i>	<i>Processed:</i>	<i>Dist. Voucher #</i>	<i>Amount</i>
682232-682241	03.11.2026	11108-11127	\$13,037.20
682530-682536	03.18.2026	11128-11135	\$9,261.33
682968-682973	03.25.2026	11136-11144	\$17,270.89
			\$39,569.42

Payroll, Payroll Processing Fee, L&I Transfers from M & O Account to Payroll Account of \$ 75,671.82
Department of Revenue Transfer \$ 1,647.82

*Total of Voucher #s 11108-11144,
Payroll Transfer (Including Payroll Processing Fee and L&I) & Dept. of Revenue Transfer*
\$116,889.06

TO: Island County Auditors

FROM: North Whidbey Pool, Park, and Recreation District, Board of Commissioners

SUBJECT: Voucher Certification / Payroll Transfer and Approval

Vouchers and Payroll Transfers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board.

As of this date the Board, by a (unanimous, majority) vote, does approve review of those vouchers and Payroll Transfers included in the above list.

APPROVED April 23, 2026

Brit Kraner, Commissioner

Bill Larsen, Commissioner

Jaemee Witmer, Commissioner

Melissa Hartmann, Commissioner

David Guy, Commissioner

North Whidbey Park & Recreation District
Voucher Report
March 2026

Date	Num	Name	Memo	Amount
Mar 26				
03/05/2026	11108	4000897 R1 Airgas USA, LLC	Carbon Dioxide HT	433.80
03/05/2026	11109	4000897 R1 Airgas USA, LLC	CO2 Food Grade Micro Bulk	2,188.35
03/05/2026	11110	4001460 R1 Bay City Supply	Cleaning Supplies	358.08
03/05/2026	11111	4001460 R1 Bay City Supply	Cleaning Supplies, Paper Prod	170.61
03/05/2026	11112	4001460 R1 Bay City Supply	Cleaning Supplies	7.64
03/05/2026	11113	4000496 R2 Colonial	Insurance Benefits	1,622.41
03/05/2026	11114	5002031 R2 Island County Treasurer	Clean Water Utility #1	39.13
03/05/2026	11115	5002031 R2 Island County Treasurer	Clean Water Utility #2	39.13
03/05/2026	11116	5002031 R2 Island County Treasurer	Clean Water Utility #3	39.13
03/05/2026	11117	4001735 R1 Kaiser Permanente	Insurance Benefits	2,126.62
03/05/2026	11118	4000489 R2 City of Oak Harbor Utiliti...	Pool Water	931.01
03/05/2026	11119	4000489 R2 City of Oak Harbor Utiliti...	Patron Water	1,804.60
03/05/2026	11120	4000489 R2 City of Oak Harbor Utiliti...	CVP Water	79.14
03/05/2026	11121	4000673 R1 Surety Pest Control	Pest Control	169.54
03/05/2026	11122	4000033 Washington Alarm, Inc	Alarm Monitoring	94.86
03/05/2026	11123	5007490 Original Watermen	LG/Instructor Uniforms	1,003.50
03/05/2026	11124	5007369 R1 Whidbey Tech Solutions	HDMI Adapter	13.05
03/05/2026	11125	5007369 R1 Whidbey Tech Solutions	Hard Drive	76.30
03/05/2026	11126	5007369 R1 Whidbey Tech Solutions	IT Svc/Web Apps	1,306.58
03/05/2026	11127	5007369 R1 Whidbey Tech Solutions	Computer Service	533.72
03/12/2026	11128	4000034 GCF Backflow Services	Backflow Test (4)	200.00
03/12/2026	11129	4000705 R1 Puget Sound Energy	Electric Bill	6,268.97
03/12/2026	11130	4000897 R1 Airgas USA, LLC	CO2 Food Grade Micro Bulk	1,890.45
03/12/2026	11131	4000897 R1 Airgas USA, LLC	Cylinder Rental HT	225.96
03/12/2026	11132	Sunbelt Controls	Web Control Support	233.60
03/12/2026	11133	9603746 Samantha Rapp	Office Supplies	123.85
03/12/2026	11134	9603747 R1 Patron	Patron Refund - Bball & SL	203.50
03/12/2026	11135	9603748 Patron	Patron Refund - Swim Lessons	115.00
03/19/2026	11136	4000033 Washington Alarm, Inc	Alarm Monitoring	94.86
03/19/2026	11137	4000470 R1 Cascade Natural Gas	Gas: Pool	8,643.03
03/19/2026	11138	4000470 R1 Cascade Natural Gas	Gas: Spa,Lk Rm, Ofc	1,061.20
03/19/2026	11139	4000496 R2 Colonial	Insurance Benefits	1,622.41
03/19/2026	11140	4000539 R1 Diamond Site Services	Portable Toilet Ballfields	250.00
03/19/2026	11141	4000793 R4 Visa	J Cochran CC	356.85
03/19/2026	11142	4000793 R4 Visa	M Cochran CC	3,849.62
03/19/2026	11143	4000793 R4 Visa	J Millang CC	1,301.97
03/19/2026	11144	4001129 R1 Electronic Business Ma...	Copy Machine Usage	90.95
Mar 26				39,569.42



6. Item: Staff Reports

Meeting Date: April 23, 2026

Presented By: ED Cochran

Comment Cards

Comment: Hi. The women's shower needs a deep clean again – tile and ceiling are moldy.

Thanks!

- Elaine Graham, Oak Harbor Email: elaine-graham@earthlink.net

Comment: Years ago, there was a board to the left of doors here that shared current water temp, etc. Possible again?

Patron: Al Lunemann

Date: 04.04

4 Jay

I spoke with Al and let him know that we could get a board back up.

Patron: Ali

Activity Attended: Day Camp Spring Break

Date: 04.06

The pool is the best part of Day Camp! Shoutout to Jonas!

Action Items Follow-Up

2.26.26 Meeting

ED to work with staff to notify patrons who qualify for the Premium Membership Extension as approved in 9ii.

3.26.26 Meeting

Budget Committee – Upcoming agenda to include further discussion on Tiered Cost Recovery Model.

~~Ensure all public posting exhausted on changes in Schedule of Fees not limited to posting online, on social media, at the counter, and at the entrance of John Vanderzicht Memorial Pool.~~



~~On March 30, 2026—Verify we have received follow-up correspondence from Oak Harbor Public School regarding facility use and disburse to BOC as needed.—~~They have provided their preferred practice times, but specific dates have not yet been submitted.

To help move the process forward, I provided the standard special event application, which is typically completed at the end of the school year. I noted that if they would like to complete it now, we can begin determining pricing for their upcoming programs and keep the application on file, so it does not need to be completed again later.

The CFO shared that they are working to finalize those details.

~~Submit TCP Software for Humanity Scheduling contract by end of March 2026. Training to begin in April 2026 with anticipated training completion by end of June 2026.—~~

Executive Director

- Working with Head Lifeguard, Recreation Coordinator, and Client Services Specialist to:
 - Produce materials for Holland Happening booth
 - Plan and execute a kids' carnival (modeled after Military Appreciation Picnic)
- Taking on these responsibilities intentionally to:
 - Reduce workload currently handled by the Business Manager
 - Shift special event operations and marketing tasks away from that role
- Redistributing duties across team, including:
 - Front desk responsibilities
 - Marketing and event coordination
- Purpose of this shift:
 - Allow the Business Manager to focus on high-priority initiatives:
 - State Auditor's report
 - Springbrook Implementation
 - New staff timekeeping system rollout
 - Build staff capacity by cross training these positions to develop a broader understanding of Parks and Recreation operations, particularly in special events and related responsibilities
- Team response:



- Staff involved are supportive and enthusiastic
- Willing to take on additional responsibility and leadership

Recreation Center outreach and community feedback:

- Attended outreach sessions to gather community feedback firsthand
- Engaged directly with participants to better understand needs and priorities
- Sharing information with staff to better align services with the community
- Community members expressed interest in:
 - More family-oriented classes and events
 - Climbing wall
 - Indoor soccer / indoor turf
 - Enclosed splash pad
 - Hockey / ice-related activities
 - Additional courts for competitive leagues
 - Programs for youth and adults with disabilities (ADA-inclusive)
- Key considerations for decision-makers:
 - Inclusion of performing arts spaces
 - Involving appropriate stakeholders in decision-making
 - Ensuring full accessibility for all users
 - Providing balanced programming for youth, teens, adults, and seniors
 - Maintaining affordability for taxpayers and property owners
 - Keeping plans realistic and sustainable
 - Creating spaces and activities for teens and seniors
- Facility priorities ranked by the community:
 - Youth and teen spaces
 - Gymnasium and courts
 - Group exercise classes
 - Walking track
 - Community meeting rooms
 - Indoor turf
 - Senior spaces
 - Fitness and weight room



- Identified gaps in programs and amenities in Oak Harbor:
 - Performing Arts Center
 - Group fitness classes
 - Cooking classes
 - Community kitchen
 - Additional gym space and fields
 - Indoor kids' activity areas
 - Ice skating / ice rink
 - Expanded indoor field space
 - More programs for both youth and adults
- Additional stakeholder process updates:
 - The City will conduct a random sample survey to gather broader resident feedback
 - A stakeholder meeting is planned and we are included:
 - Tentative dates are April 12th or 13th
 - Likely Tuesday the 13th, pending confirmation
 - Updates will be provided as details are finalized
 - Preference for in-person or virtual participation
 - Scheduling considerations:
 - In-person likely limited to daytime hours
 - Virtual option available for flexibility
 - Comm Larsen indicated he would prefer an in-person meeting
- Met with Whidbey Tech regarding camera outages caused by environmental conditions impacting electronics
 - Will need to reallocate funds within the budget to replace cameras
 - Per board guidance, able to move funds between line items as long as the total district budget remains unchanged
 - Will continue to keep the board informed on all budget reallocations
 - Planning to shift funds from the Maintenance (small hand tools/small equipment) line to the Office Equipment line
 - Camera failures included one over the spa and one at the front desk, which are critical for auditing purposes
- Reviewing budget to determine replacement plan for affected cameras



- Preparing for upcoming PCI compliance process
 - Coordinating with Whidbey Tech to address technical questions
 - Planning to complete the online compliance checklist next month

- Will be out for a few days in May attending Leadership Whidbey
 - Nearing completion of the program
 - Gained valuable knowledge about Whidbey Island and built strong professional contacts

- Continuing work on finance processes and procedures
 - Currently evaluating credit card reconciliation processes for staff
 - Considering issuing credit cards to roles such as Client Service Coordinator and Head Lifeguard
- Focused on staff development and career progression
 - Training team members on purchasing and reconciliation responsibilities
 - Holding conversations about their career goals and next steps
- Responding to Commissioner Kraner's request to evaluate programming and lap swim availability for working individuals
 - Tasked staff with exploring options to expand access
 - Considering opening earlier at 5:30 a.m. (instead of 6:00 a.m.) to better accommodate Navy patrons before morning shifts

- Beginning planning efforts for the 4th of July parade

- Addressing facility staffing and scheduling challenges
 - Managers and coordinators stepping in to help cover weekend facility operations

- Developing a new formal vacation request policy
 - Creating a structured process for full-time and part-time staff to request time off through supervisors
 - Moving away from informal calendar-based requests due to staff growth and coordination challenges
 - Discussed proposed approach with staff and will finalize, implement, and communicate the new policy
- Initiating bond account fund transfer process
 - Requested the Business Manager to begin paperwork to move funds out of the bond account (currently within the investment account)
 - Plan to reallocate funds to a new account once separated



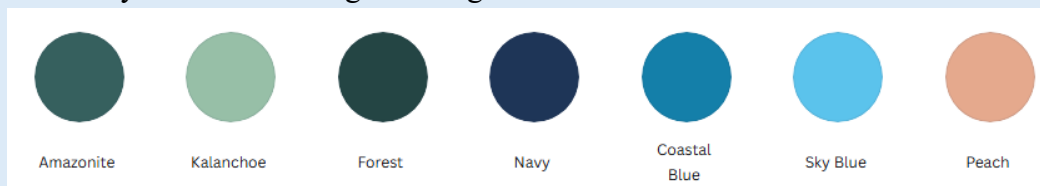
- Held swim lesson program meeting to support growth initiatives
 - Identified need for increased marketing efforts for swimming lessons
 - Focus on rebuilding and expanding the swim lesson program, with emphasis on increasing private lessons
 - Reviewed division of duties to improve collaboration and clarify responsibilities
- Shifting program goals from utilization to growth
 - Business Manager presented a utilization report showing increased efficiency, which was a prior goal
 - Strategic focus is now shifting from efficiency to overall program growth and increased participation
 - Exploring options for additional marketing support, including a potential marketing aid
- Planning for staffing transition
 - Client Services Coordinator departing in September to pursue a master's degree
 - Evaluating how to evolve the role to include a stronger marketing focus moving forward

Recreation Coordinator

- Spring Break Day Camp hit max capacity at 30 campers. We gained positive feedback from campers and parents and plan to bring it back next year. The only change we will look at is providing it as a 5-day camp instead of just the 4 days. I will be sending out a survey to families to the Spring Break Day Camp families to see if it's something they still think would be beneficial.
- Surveys went out to Basketball participants. While we have not received an ample amount of feedback (<10% of participants), most of the feedback is positive, especially in terms of communication and staffing. As we continue throughout the year, I will continue to craft program-specific surveys to be sent out after each program.
- Step to 5k registration opened. We haven't seen as many registrations as we'd hoped at this point, but we will be pushing marketing for the rest of the month/up until the program starts to try and fill as many spots as possible.
- Day Camp registration opened on April 1st and we already have 34 registrants as of 4/15. This is over twice as many as we had by the end of April last year!
- We will be bringing the Kids Carnival to Holland Happening this year. Coordinators have been working together to get all the games + staffing needs in place. This will be a high-traffic area, so we will be distributing program guides and new marketing materials at our booth. Di and I will also be working with the new staff on "how to booth".
- We will be a Gold Sponsor for the OHSD vs. Harlem Wizards Game on May 6th. Our logo will be included in the program and we will get a shoutout during the game.



- We discussed a new way of nominating employees of the month. The coordinators have decided that we will try this approach, beginning in May:
 - A simple, anonymous nomination form will open on the 1st of the month. It will include predetermined options for WHY the person they are nominating should receive it (ex. Helped out the team, Went above and beyond, Is great at their job)
 - Coordinators will review the list and discuss it with Executive Team at weekly staff meeting.
 - The nomination will then be included in the packet for the board to approve.
- **Branding Guideline Updates:** The Program Committee reviewed this topic and determined that updating the organizational color palette is an operational, staff-level decision and does not require a formal Board resolution. Over the past six weeks, staff have begun implementing this accessible color palette across select marketing materials to evaluate usability, consistency, and visual impact. Based on this initial rollout, staff are in agreement that the updated palette improves clarity, accessibility, and overall presentation, and is a positive step forward for the organization.
- **Why This Matters Now**
 - By April 2027, small local governments and special districts are required to meet WCAG 2.1 Level AA accessibility standards for digital content and communications. These standards ensure that individuals with visual impairments, color blindness, or other accessibility needs can clearly perceive and interact with information.
 - Adopting accessible design standards now allows us to take a proactive approach by reducing the risk of non-compliance, avoiding last-minute redesigns, and creating a more consistent and user-friendly experience across both digital and printed materials. It also demonstrates a commitment to serving all members of our community equitably.
- **Why Color Accessibility Matters**
 - Color plays a critical role in how information is communicated. Without sufficient contrast or thoughtful use, content may be difficult or inaccessible for some users.
 - WCAG 2.1 Level AA standards require adequate contrast between text and background, discourage relying on color alone to convey meaning, and promote design choices that remain legible across devices and lighting conditions. By aligning our color palette with these standards, we ensure our communication is both inclusive and effective.
- **The proposed palette** balances accessibility, professionalism, and visual cohesion while maintaining continuity with our existing branding.



- **#36605e** – Amazonite (primary anchor color-from previous palette)
- **#97bfa7** – Kalanchoe (secondary/supporting tone-from previous palette)
- **#244544** – Forest (high-contrast text or headers)
- **#1e3557** – Navy (formal accents, emphasis, authority)



- #147fa9 – **Coastal Blue** (calls to action, highlights)
- #5bc3ec – **Sky Blue** (backgrounds, soft accents)
- #e5a98d – **Peach** (tertiary accent; visual use only, not for text)
- **White and Black may also be used.**
- The primary color, Amazonite, serves as a strong and grounded anchor. It is supported by Kalanchoe, which provides a lighter, complementary tone for backgrounds and secondary elements. Forest and deep Navy ensure strong readability for text and structured elements, while Coastal Blue offers a clear and engaging accent for calls to action. Peach and Sky Blue are perfect for accents and backgrounds when necessary.
- **Benefits of Adoption:** Adopting this palette ensures proactive compliance with WCAG 2.1 Level AA standards while improving accessibility for residents and stakeholders. It strengthens consistency across all platforms, reduces future redesign costs, and enhances the clarity and usability of our communications. Additionally, it reinforces our organization’s commitment to inclusivity and thoughtful public engagement.

Maintenance Manager

- Head Lifeguard/ Maintenance Assistant Di Dominguz passed the AFO test and is now certified.
- Meeting with contractors on pool resurfacing and locker room renovations.
- Repaired three toilets, two showers, and one sink in men’s, woman’s and deck restrooms.
- Repairs to spa chlorinator.
- Assist with preparation for Holland Happening carnival.
- Continued shed, backyard and backroom cleaning and reorganization.
- Noxious weed control and mowing at CVMP and JVMP.
- Continued help in reorganization of staff space on deck.

Client Service Specialist Coordinator

·New Client Services Specialists were trained on the desk during the month of March.

Huge shoutout to Savannah Farmer, Emily Ford, Marcy Neal, and Isabelle Orlando for getting through their first full month! They have been wonderful additions to our team.

I have been working on various Premium Membership attendance reports, Aerobics class reports, and audit reports as requested by the Business Manager. Steady progress is being made when I am off desk or the pool deck.



March Attendance:

<u>Times</u>	<u>Lap Swim</u>	<u>Tot Pool</u>	<u>Open Swim</u>	<u>Aerobics</u>	<u>Volleyball</u>
<u>6:00 a.m.</u>	<u>176</u>	-	-	-	-
<u>7:00 a.m.</u>	<u>89</u>	-	-	-	-
<u>8:00 a.m.</u>	<u>225</u>	<u>7</u>	-	<u>91</u>	-
<u>9:00 a.m.</u>	<u>137</u>	<u>14</u>	-	<u>218</u>	-
<u>10:00 a.m.</u>	<u>215</u>	<u>77</u>	-	-	<u>131</u>
<u>11:00 a.m.</u>	<u>184</u>	<u>79</u>	-	-	-
<u>12:00 p.m.</u>	<u>182</u>	<u>45</u>	<u>46</u>	<u>54</u>	-
<u>1:15 p.m.</u>	<u>88</u>	<u>15</u>	<u>704</u>	-	-
<u>3:00 p.m</u>	<u>159</u>	<u>19</u>	-	-	-
<u>4:00 p.m.</u>	<u>2</u>	-	-	-	-
<u>5:00 p.m.</u>	<u>77</u>	<u>24</u>	-	-	-
<u>6/6:30 p.m.</u>	<u>70</u>	<u>36</u>	-	<u>110</u>	-
<u>7/7:30 p.m.</u>	<u>108</u>	<u>2</u>	<u>748</u>	-	-
<u>Event Totals</u>	<u>1712</u>	<u>318</u>	<u>1498</u>	<u>473</u>	<u>131</u>
<u>Monthly Total:</u>	<u>4132</u>				

Business Manager

- The Client Services Coordinator has continued compiling detailed reports to support analysis of aerobics utilization, including both admission type and daily class attendance data.
- This data will be valuable in evaluating program usage and informing future decision-making.
- I would like to recognize and thank the Client Services Coordinator for their efforts on this data-intensive project.
- During the report compilation process, a system issue was identified related to membership expirations and their interaction with reservations.
- The front desk check-in process has been updated to address and mitigate this issue.
- CivicRec has experienced intermittent latency issues and system crashes for some time, with a notable increase in frequency over the past 2–3 weeks.
- The vendor has requested HAR files to assist in diagnosing the issue; however, these have not yet provided sufficient insight.
- Following recent communication, the assigned technical support representative has requested a Zoom meeting. We have asked to schedule this as soon as possible due to the ongoing operational impact.



- I would like to commend front desk and support staff for their adaptability during these challenges and thank our patrons for their continued patience.
- Work on the 2025 Annual Report for the Washington State Auditor is currently underway, with an anticipated completion date of no later than April 30.
- The transition to Springbrook is also expected to be completed by April 30.
- Staff have made at least four attempts over the past several weeks to contact families on the 2025 private lesson waitlist.
- Families who have confirmed continued interest have been scheduled or will be scheduled to begin lessons within the next few weeks.
- Families who have not responded will be placed on hold as we continue working through the list and begin scheduling families who requested lessons in 2026.
- The group swim lesson calendar has been adjusted to eliminate gaps and ensure continuous programming through the end of the year.
- Five summer sessions will be offered, with lessons running Monday through Thursday over two-week sessions.
- Registration for beginner-level summer sessions will open on April 24.
- As the summer season approaches, several college-age staff members have confirmed their return dates. We are pleased to welcome them back for another season.

Treasurer's Report
Transactions from 3/1/2026 to 3/31/2026

646 - NO WHID POOL PARK REC MAINT

Cash Balance at 2/28/2026				269,899.56
03/05/2026	ISLAND COUNTY T NWPP&R MAINT C	WB	0.00	29,287.80
03/12/2026	ISLAND COUNTY T NWPP&R MAINT C	WB	0.00	11,703.10
03/31/2026	MAR 26 PROP TAX DISTRIBUTION		0.00	89,079.88
	Revenue Total		0.00	130,070.78
03/11/2026	CITY OF OAK HAR NO WHIDBEY POO	KY 00682234	931.01	0.00
03/11/2026	CITY OF OAK HAR NO WHIDBEY POO	KY 00682234	1,804.60	0.00
03/11/2026	CITY OF OAK HAR NO WHIDBEY POO	KY 00682234	79.14	0.00
03/11/2026	ORKIN LLC. NO WHIDBEY POOL PAR	KY 00682239	169.54	0.00
03/11/2026	WHIDBEY TECH SO NO WHIDBEY POO	KY 00682241	76.30	0.00
03/11/2026	WHIDBEY TECH SO NO WHIDBEY POO	KY 00682241	13.05	0.00
03/11/2026	WHIDBEY TECH SO NO WHIDBEY POO	KY 00682241	533.72	0.00
03/11/2026	ISLAND COUNTY T NO WHIDBEY POO	KY 00682236	39.13	0.00
03/11/2026	ISLAND COUNTY T NO WHIDBEY POO	KY 00682236	39.13	0.00
03/11/2026	BAY CITY SUPPLY NO WHIDBEY POO	KY 00682233	358.08	0.00
03/11/2026	BAY CITY SUPPLY NO WHIDBEY POO	KY 00682233	7.64	0.00
03/11/2026	BAY CITY SUPPLY NO WHIDBEY POO	KY 00682233	170.61	0.00
03/11/2026	KAISER FOUNDATI NO WHIDBEY POO	KY 00682237	2,126.62	0.00
03/11/2026	ISLAND COUNTY T NO WHIDBEY POO	KY 00682236	39.13	0.00
03/11/2026	ORIGINAL WATERM NO WHIDBEY POO	KY 00682238	1,003.50	0.00
03/11/2026	COLONIAL LIFE & NO WHIDBEY POO	KY 00682235	1,622.41	0.00
03/11/2026	WASHINGTON ALAR NO WHIDBEY POO	KY 00682240	94.86	0.00
03/11/2026	AIRGAS INC. NO WHIDBEY POOL PA	KY 00682232	2,188.35	0.00
03/11/2026	AIRGAS INC. NO WHIDBEY POOL PA	KY 00682232	433.80	0.00
03/11/2026	WHIDBEY TECH SO NO WHIDBEY POO	KY 00682241	1,306.58	0.00
03/12/2026	NWPP&R PAYROLL		36,406.01	0.00
03/16/2026	KAISER FOUNDATI NO WHIDBEY POO	KY 00676271	0.00	3,411.26
03/16/2026	AQUATICS INSTRU NO WHIDBEY POO	KY 00681011	0.00	3,360.24
03/16/2026	COLONIAL LIFE & NO WHIDBEY POO	KY 00681012	0.00	1,622.41
03/18/2026	PATRON NO WHIDBEY POO	KY 00682532	203.50	0.00
03/18/2026	RAPP, SAMANTHA NO WHIDBEY POOL	KY 00682534	123.85	0.00
03/18/2026	PUGET SOUND ENE NO WHIDBEY POO	KY 00682533	6,268.97	0.00
03/18/2026	PATRON NO WHIDBEY POO	KY 00682536	115.00	0.00
03/18/2026	SUNBELT CONTROL NO WHIDBEY POO	KY 00682535	233.60	0.00
03/18/2026	AIRGAS INC. NO WHIDBEY POOL PA	KY 00682530	225.96	0.00
03/18/2026	GCF BACKFLOW SE NO WHIDBEY POO	KY 00682531	200.00	0.00
03/18/2026	AIRGAS INC. NO WHIDBEY POOL PA	KY 00682530	1,890.45	0.00
03/25/2026	VISA INC NO WHIDBEY POOL PARK	KY 00682972	356.85	0.00
03/25/2026	VISA INC NO WHIDBEY POOL PARK	KY 00682972	1,301.97	0.00
03/25/2026	VISA INC NO WHIDBEY POOL PARK	KY 00682972	3,849.62	0.00
03/25/2026	CASCADE NATURAL NO WHIDBEY POO	KY 00682968	8,643.03	0.00
03/25/2026	CASCADE NATURAL NO WHIDBEY POO	KY 00682968	1,061.20	0.00
03/25/2026	DIAMOND RENTALS NO WHIDBEY POO	KY 00682970	250.00	0.00
03/25/2026	COLONIAL LIFE & NO WHIDBEY POO	KY 00682969	1,622.41	0.00
03/25/2026	WASHINGTON ALAR NO WHIDBEY POO	KY 00682973	94.86	0.00
03/25/2026	ELECTRONIC BUSI NO WHIDBEY POO	KY 00682971	90.95	0.00
03/30/2026	NWPP&R PAYROLL		39,265.81	0.00
03/30/2026	NWPP&R DOR		1,647.82	0.00
	Expenditure Total		116,889.06	8,393.91
				-108,495.15

Treasurer's Report
Transactions from 3/1/2026 to 3/31/2026

646 - NO WHID POOL PARK REC MAINT

Ending Cash Balance	Calculated Total	291,475.19
	Book Total	291,475.19
	Difference	0.00

Treasurer's Report
Transactions from 3/1/2026 to 3/31/2026

648 - NO WHID POOL PARK REC BOND

Cash Balance at 2/28/2026				23.20
03/31/2026	ICTIP INV INTEREST - MAR 2026	0.00	0.67	
	Revenue Total	<u>0.00</u>	<u>0.67</u>	0.67
Ending Cash Balance			Calculated Total	23.87
			Book Total	23.87
			Difference	0.00

Treasurer's Report
Transactions from 3/1/2026 to 3/31/2026

649 - NO WHID POOL PARK REC RESERVE

Cash Balance at 2/28/2026				61,089.74
03/31/2026	ICTIP INV INTEREST - MAR 2026	0.00	1,606.76	
	Revenue Total	<u>0.00</u>	<u>1,606.76</u>	1,606.76
Ending Cash Balance			Calculated Total	62,696.50
			Book Total	62,696.50
			Difference	0.00

Treasurer's Report
Transactions from 3/1/2026 to 3/31/2026

788 - NO WHID POOL PARK REC CAPITAL

Cash Balance at 2/28/2026				189.06
03/31/2026	ICTIP INV INTEREST - MAR 2026		0.00	24.70
	Revenue Total		<u>0.00</u>	<u>24.70</u>
Ending Cash Balance			Calculated Total	213.76
			Book Total	213.76
			Difference	0.00



**Participants - Earning Allocat Selected
Cash/Checking Activity
March 1, 2026 - March 31, 2026**

Island County

PARTICIPANT

Page 1

Investment #	Fund	Current Rate	Transaction Date	Deposits	Withdrawals	Interest Received	Balance
648	648						230.40
		3.564	03/01/2026			0.63	230.40
		3.424	03/01/2026				230.40
Subtotal and Ending Balance		3.424		0.00	0.00	0.63	230.40
649	649						551,055.34
		3.584	03/01/2026			1,515.06	551,055.34
		3.433	03/01/2026				551,055.34
Subtotal and Ending Balance		3.433		0.00	0.00	1,515.06	551,055.34
788	788						8,470.65
		3.584	03/01/2026			23.29	8,470.65
		3.433	03/01/2026				8,470.65
Subtotal and Ending Balance		3.433		0.00	0.00	23.29	8,470.65
Totals and Ending Balance for PARTICIPANT				0.00	0.00	1,538.98	559,756.39



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Public Sector Statement
March 31, 2026
page 1 of 3

13 T 363 00000 R EM AO
ISLAND COUNTY TREASURER
N WHIDBEY PARK & RECREATION DIST PAYROLL
PO BOX 699
COUPEVILLE WA 98239-0699

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)
Dial 711 for TTY/TRS

Notice of Amendments to our *Deposit Account Agreement and Funds Availability Policy* effective June 1, 2026.

What's Changing

We're amending **Section 25: Arbitration Provision**. Specifically, we're clarifying when arbitration does and does not apply to collection actions. Here's what we're adding to Section 25, paragraph 3: *In addition, notwithstanding this Arbitration Provision, collection actions against you for debts owed to us (e.g., on an overdrawn account) are not subject to this arbitration provision unless either (i) you request that we switch to arbitration, or (ii) you assert a Claim against us during a collection action and we then request a switch to arbitration.*

Public Transaction Analysis Interest ISLAND
COUNTY TREASURER
N WHIDBEY PARK & RECREATION DIST PAYROLL

Beginning balance 2-28-26	\$60,260.64
2 Additions	+75,671.82
7 Subtractions	-75,082.09
Ending balance 3-31-26	\$60,850.37

Additions

Transfers	Date	Serial #	Source	
	3-12		Trf Fr DDA 0000473631001525 4731	\$36,406.01
	3-30		Trf Fr DDA 0000473631001525 4731	39,265.81
Total additions				\$75,671.82

Subtractions

Withdrawals	Date	Serial #	Location	
	3-4		WA Dept Ret Sys Drs Epay	\$647.53
	3-13		N Whidbey Pr Payroll	26,297.01
	3-25		Irs Usatapymt	7,063.50
	3-25		Irs Usatapymt	6,561.44
	3-25		Irs Usatapymt	6,123.71
	3-26		WA Dept Ret Sys Drs Epay	294.42

Subtractions

(con't)

<i>Withdrawals</i>	<i>Date</i>	<i>Serial #</i>	<i>Location</i>	
	3-31		N Whidbey Pr Payroll	28,094.48
Total subtractions				\$75,082.09

Interest earned

Current Interest Rate	variable
Number of days this statement period	31

Fees and charges

See your Account Analysis statement for details.



Statement Start	03-01-2026
Statement End	03-31-2026
Account Number	
Page	1 of 4

NORTH WHIDBEY POOL PARK & RECREATION DIS
85 SE JEROME ST
OAK HARBOR WA 98277-3770



Heritage
Helps

Together with our employees, Heritage Bank supports hundreds of nonprofit organizations with donations of time, resources and money, while leveraging our banking expertise to support affordable housing and financial literacy projects that strengthen our communities. Learn more at heritagebanknw.com/community or ask for a copy of our 2025 Community Impact Report.



Equal Housing Lender | Member FDIC

PUBLIC NOW CHECKING

Account No.

Interest Rate 0.02%

Annual Percentage Yield Earned 0.02%

Interest Paid YTD: \$0.64

Beginning Balance	+	Deposits	+	Interest Paid	-	Withdrawals	-	Service Charges	=	Ending Balance
\$15,670.86		\$51,789.28		\$0.21		\$42,870.83		\$12.00		\$24,577.52

Deposit and Withdrawal totals include paid transactions only

DEPOSITS AND OTHER CREDITS

Posted Date	Transaction Detail	Amount
03/02/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	2,028.18
03/02/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	2,519.89
03/02/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	9,458.40
03/02/26	Deposit	240.94
03/02/26	Deposit	17.33
03/02/26	Deposit	85.45
03/02/26	Deposit	82.68
03/03/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	976.35
03/04/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,087.65
03/05/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	873.71



DEPOSITS AND OTHER CREDITS

Posted Date	Transaction Detail	Amount
03/05/26	Deposit	55.06
03/05/26	Deposit	37.16
03/05/26	Deposit	16.78
03/06/26	External Deposit CNI MLLNGTN DET EFT 030526 EFT04 - EFT PAYMNT ISA*00*NV *00*NV *ZZ*NV *ZZ*NV *260305*1	3,789.00
03/06/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	760.48
03/06/26	Deposit	11.84
03/06/26	Deposit	9.88
03/06/26	Deposit	9.83
03/09/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	607.96
03/09/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	750.92
03/09/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	971.17
03/09/26	Deposit	119.07
03/09/26	Deposit	223.38
03/09/26	Deposit	59.16
03/10/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	390.45
03/10/26	Deposit	55.39
03/11/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	2,857.71
03/11/26	Deposit	104.15
03/12/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	999.20
03/12/26	Deposit	60.74
03/13/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,084.31
03/13/26	Deposit	140.45
03/16/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	777.99
03/16/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,236.99
03/16/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,432.22
03/16/26	Deposit Night Drop	120.42
03/16/26	Deposit Night Drop	70.55
03/16/26	Deposit Night Drop	239.09
03/17/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	653.69
03/17/26	Deposit Night Drop	20.19
03/18/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	532.86
03/18/26	Deposit	49.94
03/19/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	872.28
03/19/26	Deposit Night Drop	68.19



DEPOSITS AND OTHER CREDITS

Posted Date	Transaction Detail	Amount
03/20/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	512.64
03/23/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	580.37
03/23/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	745.92
03/23/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,086.66
03/23/26	Deposit Night Drop	171.75
03/23/26	Deposit Night Drop	202.92
03/23/26	Deposit Night Drop	60.61
03/23/26	Deposit Night Drop	248.31
03/24/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	620.44
03/25/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	679.99
03/25/26	Deposit	310.19
03/25/26	Deposit	18.64
03/26/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,019.11
03/26/26	Deposit	52.02
03/27/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	784.70
03/30/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	776.77
03/30/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	1,346.20
03/30/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	4,273.31
03/30/26	Deposit Night Drop	84.01
03/30/26	Deposit Night Drop	469.65
03/30/26	Deposit Night Drop	221.98
03/30/26	Deposit	72.65
03/31/26	External Deposit BANKCARD - SETTLEMENT 628044000466460	838.29
03/31/26	Deposit	53.07
03/31/26	Credit Interest	0.21

WITHDRAWALS AND OTHER DEBITS

Posted Date	Transaction Detail	Amount
03/02/26	External Withdrawal BANKCARD - MTHLY FEES 628044000466460	1,775.83
03/03/26	External Withdrawal AUTHNET GATEWAY - BILLING 147045505	104.10
03/05/26	Withdrawal NWPP AND REC	29,287.80
03/12/26	Withdrawal NWPP AND REC	11,703.10
03/31/26	Monthly Maintenance Fee	12.00





DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
03/01	15,670.86	03/11	12,703.10	03/23	12,968.29
03/02	28,327.90	03/12	2,059.94	03/24	13,588.73
03/03	29,200.15	03/13	3,284.70	03/25	14,597.55
03/04	30,287.80	03/16	7,161.96	03/26	15,668.68
03/05	1,982.71	03/17	7,835.84	03/27	16,453.38
03/06	6,563.74	03/18	8,418.64	03/30	23,697.95
03/09	9,295.40	03/19	9,359.11	03/31	24,577.52
03/10	9,741.24	03/20	9,871.75		

Summary of Overdraft and Returned Item Fees		
	Total For This Period	Total Year-To-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



HERITAGE BANK

JAMIE COCHRAN
N WHIDBEY PARK AND REC
Account Number: ##### 8481
Page 1 of 3

4000793104



SCORECARD

Bonus Points Available
24,743

Summary of Account Activity

Previous Balance		\$ 658.29
Payments	-	\$658.29 -
Other Credits	-	\$0.00
Other Debits	+	\$0.00
Purchases	+	\$356.85
Cash Advances	+	\$0.00
Balance Transfers	+	\$0.00
Fees Charged	+	\$0.00
Interest Charged	+	\$0.00
NEW BALANCE		\$ 356.85
Credit Limit		\$10,000.00
Available Credit		\$9,643.15
Available Cash		\$9,643.15
Amount Disputed		\$0.00
Statement Closing Date		02/27/26
Days in Billing Cycle		28

Account Inquiries

Call us at: (800) 615-1161
Lost or Stolen Card: (727) 570-4881

Write us at PO BOX 31675, TAMPA, FL 33631-3675

Payment Summary

NEW BALANCE	\$356.85
MINIMUM PAYMENT	\$15.00
PAYMENT DUE DATE	03/25/2026

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

RECEIVED MAR 19 2026

Important Information About Your Account

WE MAY REPORT INFORMATION ABOUT YOUR ACCOUNT TO CREDIT BUREAUS. LATE PAYMENTS, MISSED PAYMENTS, OR OTHER DEFAULTS ON YOUR ACCOUNT MAY BE REFLECTED ON YOUR CREDIT REPORT.

MAKE THIS YOUR MOST REWARDING YEAR EVER!!! SET YOUR GOALS NOW AND RESOLVE TO USE YOUR REWARDS CARD ON ALL ELIGIBLE PURCHASES AND WATCH YOUR POINTS ADD UP FAST! VISIT WWW.SCORECARDREWARDS.COM TO VIEW OUR COMPLETE SELECTION OF AWARDS AND REDEEM YOUR POINTS TODAY!

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/30	02/01	PBUS01	24793386030000910296076	Adobe Inc 800-8336687 CA	\$21.83
02/09	02/10	PBUS01	24906416040250071894006	NEXTIVA SERVICE 800-9834289 AZ	\$266.23
02/26	02/27	PBUS01	24692166057102120070899	AMAZON MKTPL*B98ZG9OB0 Amzn.com/bill WA	\$68.79
02/26	02/27		73190606058555058350088	PAYMENT - THANK YOU TACOMA WA	\$658.29-

Fees

TOTAL FEES FOR THIS PERIOD \$ 0.00



JAMIE COCHRAN
 N WHIDBEY PARK AND REC
 Account Number: ##### 8481

Statement Closing Date:
 February 27, 2026

Interest Charged

TOTAL INTEREST FOR THIS PERIOD \$ 0.00

2026 Totals Year To Date

Total Fees Charged in 2026	\$ 0.00
Total Interest Charged in 2026	\$ 0.00

Additional Information About Your Account

THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR WAS \$31.91.

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

ScoreCard Bonus Points Information as of 02/26/2026

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	24,063	680	0	0	24,743

Interest Charge Calculation/Plan Level Information

Plan Name	Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate ²	Annual Percentage Rate (APR) ³	Interest Charge
Purchases						
PBUS01 001	PURCHASE	E	\$0.00	1.0625% (M)	12.7500% (V)	\$0.00
Cash						
CBUS01 001	CASH	A	\$0.00	1.50000% (M)	18.0000%	\$0.00
TOTAL			\$805.92			\$0.00

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.

² Periodic Rate (M) = Monthly (D) = Daily

³ Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

Visa Credit Card Reconciliation

Card Holder: Mitchell Cochran

Billing Cycle: 2.27.2026

Enter payments as negative amounts in table, below.

Date	Merchant Name	Amount	Receipt Attached	Description
1.29.2026	Water Tech	\$49.50	✓	x Handheld pool vac bags
1.30.2026	At Home	\$48.02	✓	x Water Theomero
1.29.2026	Home Depot	\$23.17	✓	x Shed Storage
1.30.2026	Pacific Grace	\$405.00	✓	Julie Bills
1.31.2026	Home Depot	\$87.07	✓	x Janitorial/ Pest Control
2.3.2026	Home Depot	\$83.89	✓	x Storage
2.5.2026	At Home	(\$48.02)	✓	x REFUND
2.6.2026	Home Depot	\$14.46		Water Theomero
2.17.2026	Home Depot	\$ 82.52	✓	x Lumber and fastners/ Shed
2.18..2026	Co Oak Harbor on line	\$ 1,878.15	✓	x Julie Bills
2.18.2026	Co Oak Harbor on line	\$ 790.52	✓	x Julie Blls
2.23.2026	Walmart.com	\$ 235.86	✓	Pool Chems
2.23.2026	Walmart.com	\$ 199.48	✓	x Pool Chems
Total		\$ 3,849.62		

Date Signature

3-19-26 

HERITAGE BANK

MITCHELL COCHRAN
N WHIDBEY PARK AND REC
Account Number: ##### 2595
Page 1 of 3



SCORECARD

Bonus Points
Available
17,283

Summary of Account Activity

Previous Balance		\$ 1,160.56
Payments	-	\$1,160.56 -
Other Credits	-	\$48.02 -
Other Debits	+	\$0.00
Purchases	+	\$3,897.64
Cash Advances	+	\$0.00
Balance Transfers	+	\$0.00
Fees Charged	+	\$0.00
Interest Charged	+	\$0.00
NEW BALANCE		\$ 3,849.62
Credit Limit		\$5,000.00
Available Credit		\$1,150.38
Available Cash		\$1,150.38
Amount Disputed		\$0.00
Statement Closing Date		02/27/26
Days in Billing Cycle		28

RECEIVED MAR 19 2026
RECEIVED MAR 10 2026

Account Inquiries



Call us at: (800) 615-1161
Lost or Stolen Card: (727) 570-4881



Write us at PO BOX 31675, TAMPA, FL 33631-3675

Payment Summary

NEW BALANCE	\$3,849.62
MINIMUM PAYMENT	\$77.00
PAYMENT DUE DATE	03/25/2026

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Important Information About Your Account

WE MAY REPORT INFORMATION ABOUT YOUR ACCOUNT TO CREDIT BUREAUS. LATE PAYMENTS, MISSED PAYMENTS, OR OTHER DEFAULTS ON YOUR ACCOUNT MAY BE REFLECTED ON YOUR CREDIT REPORT.

NOW YOU HAVE EVEN MORE REDEMPTION POWER! VISIT WWW.SCORECARDREWARDS.COM AND CHECK OUT ALL THE EXCITING BRAND-NAME MERCHANDISE AND TRAVEL AWARDS. SCORECARD...BECAUSE LIFE SHOULD BE REWARDING!

MAKE THIS YOUR MOST REWARDING YEAR EVER!!! SET YOUR GOALS NOW AND RESOLVE TO USE YOUR REWARDS CARD ON ALL ELIGIBLE PURCHASES AND WATCH YOUR POINTS ADD UP FAST! VISIT WWW.SCORECARDREWARDS.COM TO VIEW OUR COMPLETE SELECTION OF AWARDS AND REDEEM YOUR POINTS TODAY!

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
01/29	02/01	PBUS01	24113436030100324096579	WATER TECH 732-967-9888 NJ	\$49.50
01/30	02/01	PBUS01	24055236030632455008902	AT HOME STORES ONLINE 972-265-6227 TX	\$48.02
01/29	02/01	PBUS01	24943016030010181134478	THE HOME DEPOT #8563 OAK HARBOR WA	\$23.17
01/30	02/01	PBUS01	24377356031000003005893	PACIFIC GRACE TAX ACCOU 360-6756838 WA	\$405.00
01/31	02/02	PBUS01	24692166032108916983104	THE HOME DEPOT 8563 OAK HARBOR WA	\$87.07
02/03	02/05	PBUS01	24692166035101492023756	THE HOME DEPOT 8563 OAK HARBOR WA	\$83.89
02/05	02/06		74055236036639024003099	CREDIT VOUCHER	35 \$48.02-
				AT HOME STORES ONLINE ATHOME.COM TX	



MITCHELL COCHRAN
 N WHIDBEY PARK AND REC
 Account Number: #### #### #### 2595

Statement Closing Date:
 February 27, 2026

Cardholder Account Summary Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/06	02/08	PBUS01	24943016038010188477088	HOMEDEPOT.COM 800-430-3376 GA	\$14.46
02/17	02/19	PBUS01	24692166049402378284403	THE HOME DEPOT 8563 OAK HARBOR WA	\$82.52
02/18	02/19	PBUS01	24717056049270492262777	CO OAK HARBOR ONLINE 360-2794530 WA	\$1,878.15
02/18	02/19	PBUS01	24717056049270492262405	CO OAK HARBOR ONLINE 360-2794530 WA	\$790.52
02/23	02/24	PBUS01	24055236054658365532849	WALMART.COM 800-925-6278 AR	\$235.86
02/23	02/24	PBUS01	24445006054300588674480	WALMART.COM 8009256278 800-966-6546 AR	\$199.48
02/26	02/27		73190606058555058350070	PAYMENT - THANK YOU TACOMA WA	\$1,160.56-

Fees

TOTAL FEES FOR THIS PERIOD \$ 0.00

Interest Charged

TOTAL INTEREST FOR THIS PERIOD \$ 0.00

2026 Totals Year To Date

Total Fees Charged in 2026	\$ 0.00
Total Interest Charged in 2026	\$ 0.00

Additional Information About Your Account

THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR WAS \$0.00.

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

ScoreCard Bonus Points Information as of 02/26/2026

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	13,433	3,850	0	0	17,283

Interest Charge Calculation/Plan Level Information

Plan Name	Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate ²	Annual Percentage Rate (APR) ³	Interest Charge
Purchases						
PBUS01 001	PURCHASE	E	\$0.00	1.06250% (M)	12.7500% (V)	\$0.00
Cash						
CBUS01 001	CASH	A	\$0.00	1.50000% (M)	18.0000%	\$0.00
TOTAL			\$2,653.44			\$0.00

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.

² Periodic Rate (M) = Monthly (D) = Daily

³ Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

Visa Credit Card Reconciliation

Card Holder: Julie Millang

Billing Cycle: 02.27.2026

Enter payments as negative amounts in table, below.

Date	Merchant Name	Amount	Receipt Attached	Description
02.01.2026	Swim Outlet	\$ 5.44	✓	SwimOutlet+ Membership
02.02.2026	PPC Communication	\$ 140.00	✓	POS System
02.02.2026	Tax 1099	\$ 21.92	✓	1099s
02.06.2026	Amazon	\$ 93.53	✓	Office Supplies, Advertising
02.07.2026	Walmart	\$ 59.72	✓	Advertising
02.05.2026	Washington Alarm	\$ 268.58	✓	Alarm Monitoring
02.07.2026	Safeway	\$ 56.88	✓	Advertising
02.08.2026	Enformion	\$ 447.76	✓	Background Checks
02.18.2026	City of Oak Harbor	\$ 48.14	✓	CVP Water
02.20.2026	Northwest Mini Storage	\$ 160.00	✓	Storage Unit
Total		\$ 1,301.97		

Date Signature

03.19.2026 Julie Millang

3/19/26 JC

HERITAGE BANK

JULIE MILLANG
N WHIDBEY PARK AND REC
Account Number: #### #### #### 9939
Page 1 of 3



SCORECARD	Bonus Points Available
	6,696

Summary of Account Activity		
Previous Balance		\$ 1,239.52
Payments	-	\$1,239.52 -
Other Credits	-	\$0.00
Other Debits	+	\$0.00
Purchases	+	\$1,301.97
Cash Advances	+	\$0.00
Balance Transfers	+	\$0.00
Fees Charged	+	\$0.00
Interest Charged	+	\$0.00
NEW BALANCE		\$ 1,301.97
Credit Limit		\$4,000.00
Available Credit		\$2,698.03
Available Cash		\$2,698.03
Amount Disputed		\$0.00
Statement Closing Date		02/27/26
Days in Billing Cycle		28

Account Inquiries

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Write us at PO BOX 31675, TAMPA, FL 33631-3675

Payment Summary

NEW BALANCE	\$1,301.97
MINIMUM PAYMENT	\$27.00
PAYMENT DUE DATE	03/24/2026

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

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Important Information About Your Account

WE MAY REPORT INFORMATION ABOUT YOUR ACCOUNT TO CREDIT BUREAUS. LATE PAYMENTS, MISSED PAYMENTS, OR OTHER DEFAULTS ON YOUR ACCOUNT MAY BE REFLECTED ON YOUR CREDIT REPORT.

YOU'VE EARNED IT; YOU'VE GOT IT. WE HOPE YOU ENJOY YOUR AWARD.

WE'VE ADDED SOME NEW AWARDS! VISIT WWW.SCORECARDREWARDS.COM TO SEE OUR COMPLETE CATALOG OF BRAND-NAME MERCHANDISE AND TRAVEL AWARDS.

MAKE THIS YOUR MOST REWARDING YEAR EVER!!! SET YOUR GOALS NOW AND RESOLVE TO USE YOUR REWARDS CARD ON ALL ELIGIBLE PURCHASES AND WATCH YOUR POINTS ADD UP FAST! VISIT WWW.SCORECARDREWARDS.COM TO VIEW OUR COMPLETE SELECTION OF AWARDS AND REDEEM YOUR POINTS TODAY!

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/01	02/02	PBUS01	24064666032100011408888	SP SWIMOUTLET.COM SWIMOUTLET.CO CA	\$5.44
02/01	02/02	PBUS01	24801976032634457056257	ESoft PLANNER MMESZAROS@PPC OH	\$140.00
02/02	02/03	PBUS01	24000776034100000218803	TAX1099.COM ZENWORK.COM AR	\$21.92
02/07	02/08	PBUS01	24692166038101044427361	AMAZON MKTPL*7Q2ED8V13 Amzn.com/bill WA	\$25.15
02/07	02/08	PBUS01	24692166038100935392536	AMAZON MKTPL*8L8KC2B53 Amzn.com/bill WA	\$68.38
02/07	02/08	PBUS01	24455016038142000986648	WAL-MART #2319 OAK HARBOR WA	\$59.72

38 > 93.53



JULIE MILLANG
 N WHIDBEY PARK AND REC
 Account Number: #### #### #### 9939

Statement Closing Date:
 February 27, 2026

Cardholder Account Summary Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/06	02/08	PBUS01	24445006037200198924451	4TE*WASHINGTON ALARM INC 206-328-3288 WA	\$268.58
02/07	02/09	PBUS01	24231686039641864024511	SAFEWAY #0402 OAK HARBOR WA	\$56.88
02/08	02/09	PBUS01	24906416039250022918022	ENF*Enformion 855-2813915 CA	\$447.76
02/18	02/19	PBUS01	24717056049270492263098	CO OAK HARBOR ONLINE 360-2794530 WA	\$48.14
02/20	02/23	PBUS01	24194336053017011333162	NORTHWEST MINI STORAGE 360-679-0661 WA	\$160.00
02/26	02/27		73190606058555058350062	PAYMENT - THANK YOU TACOMA WA	\$1,239.52-

Fees

TOTAL FEES FOR THIS PERIOD \$ 0.00

Interest Charged

TOTAL INTEREST FOR THIS PERIOD \$ 0.00

2026 Totals Year To Date

Total Fees Charged in 2026	\$ 0.00
Total Interest Charged in 2026	\$ 0.00

Additional Information About Your Account

THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR WAS \$24.33.

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

ScoreCard Bonus Points Information as of 02/26/2026

SCORE=CARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	30,743	1,527	0	-25,574	6,696

Interest Charge Calculation/Plan Level Information

Plan Name	Plan Description	ICM ¹	Balance Subject to Interest Rate	Periodic Rate ²	Annual Percentage Rate (APR) ³	Interest Charge
Purchases						
PBUS01 001	PURCHASE	E	\$0.00	1.06250% (M)	12.7500% (V)	\$0.00
Cash						
CBUS01 001	CASH	A	\$0.00	1.50000% (M)	18.0000%	\$0.00
TOTAL			\$1,993.39			\$0.00

¹ ICM Interest Charge Method: See reverse side of Page 1 for explanation.

² Periodic Rate (M) = Monthly (D) = Daily

³ Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.



Account Balances
As of March 31, 2026

M&O Operating	\$ 291,475.19
Bond Fund	\$ 254.27
Reserve Fund	\$ 613,751.84
Capital Project Fund	\$ 8,684.41
Payroll Account	<u>\$ 60,850.37</u>
Total Balance of Accounts	\$ 975,016.08



7.a.i Item: Budget Committee-Tiered Pricing Model

Meeting Date: April 23, 2026

Presented By: BOC

7.b. Item: Program Committee-None

Meeting Date: April 23, 2026

Presented By: BOC

7.c. Item: By Laws-None

Meeting Date: April 23, 2026

Presented By: BOC



8.a. Unfinished Business Item: None

Meeting Date: April 23, 2026

Presented By:

Recommended Motion:

This section is for staff use

Motion _____ **2nd** _____ **Discussion:** Yes/No

Vote: Y/N/AB

BK ___ **BL** ___ **JW** ___ **MH** ___ **DG** ___



9.a. New Business Item: None

Meeting Date: April 23, 2026

Presented By:

Recommended Motion:

This section is for staff use

Motion _____ **2nd** _____ **Discussion:** Yes/No

Vote: Y/N/AB

BK____ **BL**____ **JW**____ **MH**____ **DG**____



10. Item:

Meeting Date: April 23, 2026

Presented By:

**Note: The governing body may hold executive sessions from which the public may be excluded, for those purposes set forth in RCW 42.30.110. Before convening an executive session, the presiding officer must announce the purpose of the session and the anticipated time when the session will be concluded. Should the session require more time, a public announcement shall be made that the session is being extended. NO ACTION CAN BE TAKEN IN EXECUTIVE SESSION.*

“The board is entering into executive session pursuant to (insert RCW here) of a public employee. for a period of _____ minutes, until _____ a.m./p.m.”

(Start Time: _____ am/pm)

(Ending Time: _____ am/pm)

**If an extension is required, the presiding officer must come out of the room in which the session is being held and make the following announcement:*

(Extension announcement time: _____ am/pm)

“The board is extending the executive session for a period of _____ minutes, until _____ a.m./p.m.”

*After adjourning the executive session and at, but **not before**, the time you said you would come back:*

“I call the regular meeting back to order at _____ a.m./p.m.”

Recommended Motion after Executive Session Discussion: I move

This section is for staff use

Motion _____ **2nd** _____ **Discussion:** Yes/No

Vote: Y/N/AB

BK _____ **BL** _____ **JW** _____ **MH** _____ **DG** _____



11. Item: Action Item/Review
Meeting Date: April 23, 2026
Presented By: Staff/Secretary

12. Item: Final Board Comments
Presented By: BOC

13. Item: Thursday, May 28, 2026 @ 6:00 p.m. @ John Vanderzicht Memorial Pool
Presented By: Chair

Presented By: Chair

14. Item: Adjourn
Presented By: BOC

Recommended Motion: I move we adjourn the meeting.

Motion _____ **2nd** _____ **Discussion:** Yes/No

Vote: Y/N/AB

BK ___ **BL** ___ **JW** ___ **MH** ___ **DG** ___