

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT

REGULAR MEETING

Oak Harbor Chamber of Commerce
32630 State Rte. 20, Oak Harbor, WA 98277
Tuesday, October 25, 2022
6:30 p.m.

Meeting was called to order at 6:32 p.m.

Roll Call: Commissioners Marrow, McCaslin, and Wiegenstein are present. Commissioner Brookes-Leete is absent.

Agenda: None.

Public Comments: None.

Consent Agenda Items: Commissioner McCaslin moved to approve the consent agenda as presented, and Commissioner Marrow seconded the motion. Motion passed.

1. Vouchers & Payroll: Expense Vouchers #s 9570-9595 in the amount of \$18,450.68 and Payroll in the amount of \$52,983.67 for a total of \$71,434.35.

Staff Reports: Executive Director Cochran presents Staff Reports.

Committee Reports: None.

Unfinished Business: None

New Business:

1. Commissioner McCaslin motioned to approve the job descriptions for Senior Lifeguard, Swim School Coordinator, and Recreation Coordinator. Commissioner Marrow seconded the motion. Discussion ensued. Commissioner McCaslin motioned to amend the previous motion to omit Senior Lifeguard. Commissioner Marrow seconded the motion. Motion passed. Commissioner Marrow motioned to approve the amended motion to approve the job descriptions for Swim School Coordinator and Recreation Coordinator. Commissioner McCaslin seconded the motion. Motion passed.
2. Commissioner Marrow motioned to add items #2 and #3 to Chapter 4, Section 4.2 of the Employee handbook as written. Commissioner McCaslin seconded the motion. Discussion ensued. Commissioner Marrow motioned to amend the previous motion to replace "as written" with "as edited." Commissioner McCaslin seconded the motion. Commissioner Wiegenstein re-read the amended motion and called for a vote. The motion passed unanimously.
3. Executive Director Cochran presented the Active Shooter EAP.

Executive Session: None.

Action Item/Review: Confirm if changes to the Employee Handbook need to be added through a resolution.

Final Board Comments: Commissioners Chargualaf, Marrow, and McCaslin thank the staff for everything they do.

Next Meeting: Special Budget Meeting, November 8, 2022.

Adjournment: Commissioner McCaslin motioned to adjourn the meeting. Commissioner Marrow seconded the motion. Motion passed. The meeting was adjourned at 7:46 p.m.