

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT
REGULAR MEETING

Oak Harbor Chamber of Commerce
32630 State Rte. 20, Oak Harbor, WA 98277

Tuesday, December 27, 2022

6:30 p.m.

Meeting was Called to Order at 6:28 p.m.

Roll Call: Commissioners Brooks-Leete, Chargualaf, McCaslin, Marrow, and Wiegenstein are present.

Agenda: Commissioner Wiegenstein motioned to add the MWR Contract to the agenda. Commissioner Marrow seconded the motion. Motion passed.

Public Comment: None.

Consent Agenda: Commissioner Marrow motioned to approve the consent agenda. Commissioner McCaslin seconded the motion. Motion passed.

1. Vouchers & Payroll: Expense Vouchers #s 9629-9650 in the amount of \$43,320.24 and Payroll in the amount of \$58,372.32 for a total of \$101,692.56.

Staff Reports: Executive Director Cochran presents Staff Reports.

Committee Reports: none

Unfinished Business: Medical Insurance- Commissioner McCaslin motioned that the District provide a healthcare coverage option for all salaried employees as a direct contribution in the amount of 80% of the employee's premium, and a 50% contribution for the employee's eligible spouse and/or dependents premium. Commissioner Marrow seconded the motion. Discussion ensued. Motion passed

New Business:

1. Resolution 2022-06- Commissioner McCaslin motioned to approve Resolution 2022-06 as written. Commissioner Wiegenstein seconded the motion. Discussion ensued. Motion passed.
2. JVMP 2023 Facility Closure Schedule- Commissioner Marrow moved to adopt the 2023 JVMP Facility Closure Schedule. Commissioner McCaslin seconded the motion. Discussion ensued. Motion passed.
3. Insurance Renewal- Commissioner Wiegenstein motioned to approve the Levitt Group 2023 Insurance Renewal for \$104,268.79. Commissioner Brooks-Leete seconded the motion. Discussion ensued. Motion passed.
4. Budget Amendment- Commissioner Marrow motioned to approve the Budget Amendments to the 2022 Budget as presented. Commissioner Wiegenstein seconded the motion. Discussion ensued. Motion failed unanimously.
5. Chamber Sponsorship- Commissioner McCaslin motioned to approve the chamber sponsorship in the amount of \$7,200 for the 2023 calendar year. Commissioner Wiegenstein seconded the motion. Motion passed.
6. Employee Pay Scale- Commissioner McCaslin motioned to approve the Employee Pay Schedule as written for 2023. Commissioner Chargualaf seconded the motion. Discussion ensued. Commissioner Wiegenstein moved to amend the motion. Commissioner McCaslin seconded the motion. Motion passed. Commissioner McCaslin moved to approve the Employee Pay Schedule as amended. Commissioner Marrow seconded the motion. Motion passed.
7. MWR Contract- Commissioner Wiegenstein motioned to approve the MWR Contract modification. Commissioner Marrow seconded the motion. Motion passed.

Action Item/Review:

1. Have the Business Manager ask the insurance broker if an employee can opt out of coverage but still receive coverage for a dependent.
2. Business Manager will reach out to South Whidbey Parks and Rec regarding insurance practices.
3. Incorporate the MWR Contract in the 2023 Budget.
4. Amendment to the 2023 Budget to include \$7,200 for advertising for the chamber sponsorship.
5. Find out why, when we issue a refund, we show it as expenses rather than as a negative in the revenue line where it was credited.

Executive Session: None.

Final Board Comments: Commissioners would like to thank the staff and appreciate their patience

Next Meeting: January 24, 2023, at 6:30 p.m.

Adjournment: Commissioner Wiegenstein motioned to adjourn the meeting. Commissioner Marrow seconded the motion. Meeting adjourned at 9:02 p.m.