

## Minutes 4-8-25

The meeting was held in person in the Leete room at the Guilford Community Center and called to order at 6:00 pm by President Doug Miller. Present were board members: Doug Rollins, Chris McNulty, Tina Van Itallie, Ted Fisher, Jeanmarie Cooper, Jeff Weber, Michael Martocci and Stephanie Evers, Assistant to the Board.

A motion was made and seconded to approve the minutes from the previous meeting.

### **President's Report**

#### Annual Budget meeting

The Annual Budget meeting is set for May 15 at the Guilford Community Center; Stephanie has reserved a room. There was some discussion of the protocol associated with the meeting. The budget is sent out ahead of time and assuming the budget is approved there is specific language that needs to be read following the approval. Stephanie has a copy of the protocol. The monthly SHA board meeting will be held after the budget meeting.

### **Vice President's Report**

The May 3 work party was discussed. One goal is the repair of the split rail fence at the Landing. Before the work party, the rails and posts that need replacement should be identified, so that replacements can be obtained from Ring's End. There are a few unused rails on the kayak rack that can be used. The new fence posts will be set in concrete so they will last longer.

The repairs at Tweed house may start later this week.

### **Treasurer's Report**

Chris led a review of the proposed budget for FY26. Discussion focused on inflationary pressures on expenses, uncertainty around the timing /amount of funds needed for future road safety and Falcon Road drainage projects, and the need to continue to build our reserve of uncommitted cash for future major capital projects on the SHA-owned properties. The board voted to approve the budget as presented, which raises \$236,275 in tax revenues and holds the mill rate at 1.6%.

There was also a discussion and explanation of the "tennis reserve" which represents an agreement with SHYC that some of the rent that they pay to SHA for the tennis court rental is put into a reserve fund available to SHYC to cover its share of future major tennis court improvements. Terms are spelled out in the lease agreement.

Doug Miller asked if we subsidize trash pick-up for the SHYC. Bear Fisher said he would investigate options.

There was discussion about the status of town funding for raising Falcon Road and Prospect Avenue to combat flooding.

The Board is implementing a new requirement for paying invoices over \$500. Invoices for larger projects must be reviewed and approved for payment by the Board member who is leading the project PRIOR to processing checks and signature by the Treasurer.

Chris reported that Webster Bank has agreed to raise the electronic deposit limit to \$100,000/day.

### **Secretary's report.**

Tina has the printed directories and will give them to the bookkeeper for mailing with the budget, proxy forms and kayak registration forms.

Copies of the proposed upcoming newsletter were circulated and the date of the transition to twice weekly trash pickup (June 2) was added.

Doug M. explained that he asked Jo-Ann Fleischman, who has been handling the SHA website creation/updating, to send us the logon and password for the SHA website, thus allowing us to update the website ourselves as needed.

There was some discussion about setting up a Google Docs page with general information for board members, including job descriptions etc.

### **Other Business**

#### **Traffic/Zoning Report**

Jeff reported that we still have no information on when the stop signs would be put in place. In the absence of Matt Wilson, Jeff reported that the zoning committee had approved the installation of a pool on Grove Hill Road.

The rewrite of the zoning regulations is still not completed.

Jeff reported the tennis court repairs have been organized by Corinne but it is not clear when they will be completed.

### Public Works Report

Bear Fisher reported that he is ready to replace the sign at the Landing.

He further noted that there is a new sinkhole on Falcon Road at Bloody Cove. It has been reported to the town but the immediate remedy is unclear, especially given the funding uncertainty for the overall road raising project. There was discussion if there were ways to convey the urgency of this project to the town, including in-person attendance at the town selectman meetings.

### Nominating Committee Report

Doug Rollins reported on a meeting with the members of the nominating committee. He asked about the optimal number of board members and discussed term limits. There was a request for names of potential candidates, with the idea that new board members could come on first as members-at-large, to learn about the board activities and positions, before taking on specific leadership roles.

Stephanie reminded everyone that the SHA is tax-exempt due to our status as a municipality, and therefore vendors should be given a copy of the DRS CERT-134 and the bookkeeper should not process payment of sales tax. She will email everyone a PDF that certifies the tax-exempt status of the SHA and can be provided to vendors billing the association.

A motion was made and seconded to adjourn the meeting at 7:33 pm.

Christina Van Itallie  
Clerk/Secretary