

# Contractor Environmental Briefing Package

The Uchiyama MFG America LLC Environmental Management System (EMS) is designed to meet the requirements of ISO 14001 Standard. The principle elements of the EMS and the environmental policy are:

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|  | 1. To comply with all relevant environmental legislation and regulations           |
|  | 2. To continually improve environmental performance by setting and achieving goals |
|  | 3. To prevent pollution  |

An important part of the Uchiyama MFG America LLC EMS is for contractors and sub-contractors, who may have the potential to adversely affect the environment - to conduct their work in an environmentally responsible manner - and be aware of the following:

- Environmental policy,
- Relevant Objectives and targets,
- Importance of compliance with environmental regulations,
- Consequences of not conducting their work responsibly.

CONTRACTOR EMS REQUIREMENTS (Initial to the right, for each requirement)		Initials
1	Contractors shall not allow discharges to <b>drains and/or sewers</b> without prior approval from the Projects Environment and Safety Manager (PESM).	
2	Contractors shall provide adequate <b>spill/release prevention</b> for all bulk materials.	
3	Contractors shall <b>immediately notify</b> the Uchiyama MFG America LLC PESH/Assistant, or Emergency Response team member of any spills, releases, or other environmental incidents.	
4	Contractors shall immediately notify the PESH and the Project Manager of any abnormal conditions found during <b>excavation</b> at the facility. Visibly discolored soils, soils with a discernible odor, and/or heavily stained concrete must not be removed from the site without prior approval of the PESH.	
5	Contractors shall <b>properly label, store, and dispose of all waste materials</b> generated from their activities per Facility/Plant	
6	If Uchiyama MFG America LLC personnel are required to work with potentially <b>hazardous materials</b> brought on-site by a contractor, prior approval of the material by the PESH/Assistant is required.	
7	Contractors must be sensitive to the effects of <b>noise, odor, light, fugitive dust emissions, and traffic</b> movement to the facility and in the local community.	
8	Contractors shall be required to prepare and <b>maintain records</b> pertaining to the work performed in accordance with environmental regulatory requirements, including record retention requirements.	
9	Contractors shall ensure <b>protection of the natural environment</b> surrounding the work area.	
10	Contractor shall ensure that all employees are <b>properly trained</b> on such things as the proper handling of material and equipment, proper response to incidents involving their material and general information relating to the Uchiyama MFG America LLC	

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11	<p>Have Read - Environmental Policy: Uchiyama MFG America LLC (UMA) continually strives to improve its environmentally friendly operations and foster a safe workplace by complying with legal regulations and being a conscientious corporate citizen in the community. As part of our commitment, the policy focuses on the philosophy of:</p> <p><b>P</b>revention of Pollution  <b>R</b>esource Conservation through Recycling/reusing/reduction of Waste  <b>0</b> Zero Accidents/Environmental Incidents  <b>T</b>raining for continuous improvement of the EMS  <b>E</b>nvironmental Protection through community/employee involvement  <b>C</b>ompliance Obligations Exceeded within the organization  <b>T</b>argets and Goals to help reduce UMA's Environmental Footprint</p>	
12	The contractor is responsible for <b>communicating to all contractor personnel</b> the above information	
13	If the contractor's work - has the potential to create a <b>significant impact on the environment</b> - then - the contractor is responsible for completing the Contractor Method Statement -and returning it to the Environmental Management Representative or designee. Is a Contractor Method Statement required for this work ?	Y or N

WORK STOPPAGE: The Supplier/Contractor understands that the facility may interrupt Supplier/Contractor activities that violate the above requirements.

Contractor Name		
Contractor Company		
Contractor	Title:	
Date		
<Witnessed by>		