

**A PAPER PRESENTED IN THE PARTIAL  
FULFILLMENT OF THE REQUIREMENTS FOR**

EDID 6511: Facilitating and Managing Learning

**PROGRAMME OF STUDY**

MSc. Instructional Design and Technology

University of the West Indies Open Campus

**ASSIGNMENT**

Participation Report

Reflection Report

EDID6511 - Facilitating and Managing Learning | S3 21/22

**SUBMITTED BY**

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**DATE**

July 25th, 2022

Five posts where you provide links to what you think as your **best responses to the questions in the learning café**

- 1..<https://2021.tle.courses.open.uwi.edu/mod/forum/discuss.php?d=148073#p406725>
- 2..<https://2021.tle.courses.open.uwi.edu/mod/forum/discuss.php?d=148085#p406786>
- 3..<https://2021.tle.courses.open.uwi.edu/mod/forum/discuss.php?d=155761#p435173>
- 4..<https://2021.tle.courses.open.uwi.edu/mod/forum/discuss.php?d=155640#p434782>
- 5..<https://2021.tle.courses.open.uwi.edu/mod/forum/discuss.php?d=154663#p435513>

Five posts where you provide links to what you think as **your best responses to a peer's posts in the learning café**

- 1..<https://2021.tle.courses.open.uwi.edu/mod/forum/discuss.php?d=155640#p435401>
- 2..<https://2021.tle.courses.open.uwi.edu/mod/forum/discuss.php?d=154663#p435517>
- 3..<https://2021.tle.courses.open.uwi.edu/mod/forum/discuss.php?d=155323#p435696>
- 4..<https://2021.tle.courses.open.uwi.edu/mod/forum/discuss.php?d=155323#p435706>
- 5..<https://2021.tle.courses.open.uwi.edu/mod/forum/discuss.php?d=155323#p435713>

Five posts where you provide links to what you think you **opposed your peer's posts/ you assisted a peer in the learning café**

- 1..<https://2021.tle.courses.open.uwi.edu/mod/forum/discuss.php?d=155460#p435916>
- 2..<https://2021.tle.courses.open.uwi.edu/mod/forum/discuss.php?d=155584#p435939>
- 3..<https://2021.tle.courses.open.uwi.edu/mod/forum/discuss.php?d=155585#p435961>
- 4..<https://2021.tle.courses.open.uwi.edu/mod/forum/discuss.php?d=155585#p435961>

## Reflection

What a journey this summer has been ! An odyssey indeed! Facilitating and Managing Learning has presented many learning opportunities for me and I am grateful for all of them. I must confess that at times, I felt uncomfortable and completely overwhelmed. As time went by and I became more and more immersed with the course material these feelings dissipated. I must mention however that I found the Zoom sessions with Camille to have been the highlight of the season. For me those sessions were where we were able to discuss the course content and fast track the application process of the literature which is just what was required in order to apply it to our own individual assignments and the case studies at the end of the unit. These stood out for me because they provided opportunities to apply knowledge in the area of Project management from the perspective of an Instructional Designer.

Understanding project characteristics, generating a project title, and creating my one project charter all contributed to the development of my knowledge, skills, and abilities in constructing my first computer coding course project. . The interactive Zoom sessions with our course coordinator provided a wealth of knowledge.

I was forced to understand how to use Microsoft Project 2010; it was challenging at first however I have managed to develop and appreciate it for its usefulness. The Project schedule network diagram cost me much time and caused me much misery to put on paper. It was at this point that I realized a few of my learning gaps. I was able to find new ways in

understanding the early start, early finish, float, and duration. The course textbook provided and the youtube links shared in the zoom sessions provided some key information that helped me to have a better understanding of project management processes. I look forward to returning to work and implementing a project to practise the skills which I have just learned.

**Group Work-** The group work and collaboration accomplished in Team Blue's discussion forum gave me the opportunity to express my ideas and share various plan documents (such as the risk, cost, and quality management plans) for feedback. The team shared using zoom meetings and I made my contributions there. I shared in the learning exchange private messaging forums and also on shared Google documents as a team.

Team Blue worked on improving Chapter 8 as our project focused on expanding on content related to Elements of time management and scheduling. The course work offered great insight into how these systems integrate and their usefulness and relevance to the project. Peer and group feedback played a significant role in achieving the outcome. I am ever grateful for the feedback and constructive criticism that was shared from the members (Time was of the essence and there was much reading to be done). Honorable mention to Miss Celia Neufville, a fellow team Blue member who was always supportive, available and willing to offer advice and guidance on my shortcomings in spite of time constraints. She offered many suggestions and criticisms which helped me to observe my work from a different perspective..It has been a great pleasure to work with her and I intend to continue to serve as a resource person for her and the team.

