



Friends of Westwood Park – GDPR and Privacy Statement

Privacy Policy

How Friends of Westwood Park respects your privacy when we deal with personal information collected by our organisation.

1. This Privacy Policy applies to information Friends of Westwood Park collects about individuals who interact with our organisation. It explains what personal information we collect and how we use it. If you have any comments or questions about this notice, feel free to contact us by email at info@fowp.co.uk

Personal data that we process

2. The following table explains the types of data we collect and the legal basis, under current data protection legislation, on which this data is processed.

Purpose	Data (key elements)	Basis
Enquiring about our organisation and its work	Name, email, message	Legitimate interests – it is necessary for us to read and store your message so that we can respond in the way that you would expect.
Signing up as a supporter and subscribing to email updates about our work	Name, email, organisation if applicable	Consent – you have given your active consent to receive the updates and participate in consultative and other participative exercises that NFPGS may run.
Making a donation	Name, email, address, payment information	Legitimate interests – this information is necessary for us to fulfil your intention of donating money and your expectation of receiving a confirmation message.
Facebook Page	Facebook Page activity collected, through interaction.	Legitimate interests – it is necessary for us to store a small amount of information.
Approaching Forums and other key contacts	Name. Email. Phone number.	Legitimate interests – we will contact you to identify details of any Forum you may know or be part of or wish to create, to seek consent to add you to our database / membership (unless you decline)

How we use your data

3. We will only use your data in a manner that is appropriate considering the basis on which that data was collected, as set out in the table above. For example, we may use your personal information to:

- reply to enquiries you send to us;
- ask your opinion on parks policy and parks related activity;
- handle donations or other transactions that you initiate;
- where you have specifically agreed to this, send you communications by email relating to our work which we think may be of interest to you. Our communications provide an option to unsubscribe at any time.

When we share your data

4. We will only pass your data to third parties in the following circumstances:

- you have provided your explicit consent for us to pass data to a named third party;
- we are using a third-party purely for the purposes of processing data on our behalf and we have in place a data processing agreement with that third-party that fulfils our legal obligations in relation to the use of third-party data processors; or
- we are required by law to share your data.

5. In addition, we will only pass data to third-parties outside of the EU where appropriate safeguards are in place as defined by Article 46 of the General Data Protection Regulation.

How long we keep your data

6. We take the principles of data minimisation and removal seriously and have internal policies in place to ensure that we only ever ask for the minimum amount of data for the associated purpose and delete that data promptly once it is no longer required.

Rights you have over your data

7. A full summary of your legal rights over your data can be found on the Information Commissioner's website here: <https://ico.org.uk/>. If you would like to access the rights listed above, or any other legal rights you have over your data under current legislation, please get in touch with us.

8. Please note that relying on some of these rights, such as the right to deleting your data, will make it impossible for us to continue to deliver some services to you. However, where possible we will always try to allow the maximum access to your rights while continuing to deliver as many services to you as possible.

Modifications

13. We will review this Privacy Policy bi-annually.