

AGENDA ITEM #	1
BOARD MEETING DATE	8-3-2016

**RESOLUTION AUTHORIZING A CLOSED CAUCUS
REGARDING PERSONNEL MATTERS, LITIGATION
AND STRATEGY**

WHEREAS, matters pertaining to the above may be discussed by the Board of Commissioners in a Closed Caucus; and,

WHEREAS, it is necessary that the JCHA review such matters at this time and action may be taken about the subjects discussed at the Closed Caucus;

NOW THEREFORE BE IT RESOLVED by the JCHA Board of Commissioners, to authorize a Closed Caucus to review the above matters.

DATED: August 3, 2016

COMMISSIONER	Motion	2 nd	AYE	NAY	Absent	Abstention
A Abdullah		✓	✓			
H. Fuentes			✓			
F. Kitchens			✓			
T. Kukla			✓			
Vacant						
R. Jones	✓		✓			
R. Mukherji			✓			

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of August 3, 2016 in the presence of a legally binding quorum.



Marvin L. Walton
Executive Director/Secretary

SEAL

AGENDA ITEM #	2
BOARD MEETING DATE	8-3-2016

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF
THE MINUTES OF THE BOARD OF COMMISSIONERS
REGULAR MEETING HELD ON JULY 13, 2016.**

WHEREAS, the Board of Commissioners held a Regular Board of Commissioners Meeting on July 13, 2016; and,

WHEREAS, the minutes of the Meeting must be presented to the Board of Commissioners for approval; and

WHEREAS, the minutes of the Board of Commissioners Meeting have been presented to the Board for review and approval (attached):

NOW THEREFORE BE IT RESOLVED by the JCHA Board of Commissioners, that the attached minutes of the July 13, 2016 Board of Commissioners Regular Meeting are approved.

DATED: August 3, 2016

COMMISSIONER	Motion	2 nd	AYE	NAY	Absent	Abstention
A. Abdullah	✓		✓			
H. Fuentes			✓			
F. Kitchens			✓			
T. Kukla			✓			
Vacant						
R. Jones		✓	✓			
R. Mukherji			✓			

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of August 3, 2016 in the presence of a legally binding quorum.



Marvin L. Walton
Executive Director/Secretary

SEAL

AGENDA ITEM #	3
BOARD MEETING DATE	8-3-2016

**RESOLUTION BY THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF THE CITY OF
JERSEY CITY APPROVING ACCOUNTS PAYABLE FOR
AUGUST 3, 2016**

WHEREAS, the accounts payable per attached listing were reviewed and found acceptable;

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Jersey City approve the Accounts Payable for August 3, 2016.

Dated: August 3, 2016

COMMISSIONER	MOTION	2 nd	AYE	NAY	ABSENT	ABSTENTION
A. Abdullah	✓		✓			
H. Fuentes			✓			
F. Kitchens			✓			
T. Kukla			✓			
Vacant						
R. Jones		✓	✓			
R. Mukherji			✓			

I hereby certify that the herein above Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of August 3, 2016 in the presence of a legally binding quorum.



Marvin L. Walton
Executive Director/Secretary

SEAL

AGENDA ITEM#	4
BOARD MEETING DATE	8-3-2016

RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO EQUIPMENT MARKETERS FOR THE USE OF SPACE, UTILITIES AND FACILITIES TO FURNISH, INSTALL, OPERATE, MAINTAIN AND MANAGE A LAUNDRY SERVICE "DEBIT CARD SYSTEM" AT BERRY GARDENS, THOMAS J. STEWART APTS., CURRIES WOODS (3 NEW HECKMAN DRIVE) AND 254 BERGEN AVENUE

WHEREAS, the JCHA public bid for laundry facilities to service the needs of families and seniors at Berry Gardens, Thomas J. Stewart Apts., Curries Woods (3 New Heckman Drive) and 254 Bergen Avenue; and

WHEREAS, in accordance with the JCHA's Procurement Policy and governing statutes of the State of New Jersey, the JCHA has properly bid for said service on September 22, 2015, less than three (3) bids were received, contract was rebid and on July 6, 2016, a sole bid package was received for award consideration as follows; and

- Equipment Marketers, Cherry Hill, New Jersey; and

WHEREAS, Equipment Marketers submitted the sole responsible bid with an increased total average percentage of gross receipts compensated to the JCHA from previous contract of 28% to 40%; and

WHEREAS, the funds received by the JCHA are deposited into the laundry account for each aforementioned development and are used for improvements to the sites and eligible activities; and

WHEREAS, Equipment Marketers has not performed for the JCHA in the past and a check of the company's references was conducted and as a result, the JCHA is satisfied that the company has the necessary qualifications to satisfactorily perform this service.

RE: RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO EQUIPMENT MARKETERS FOR THE USE OF SPACE, UTILITIES AND FACILITIES TO FURNISH, INSTALL, OPERATE, MAINTAIN AND MANAGE A LAUNDRY SERVICE "DEBIT CARD SYSTEM" AT BERRY GARDENS, THOMAS J. STEWART APTS., CURRIES WOODS (3 NEW HECKMAN DRIVE) AND 254 BERGEN AVENUE

Page Two

NOW THEREFORE BE IT RESOLVED that the JCHA Board of Commissioners authorizes award of a contract to Equipment Marketers, 100 Melrose Avenue, Cherry Hill, New Jersey 08003 for laundry services including furnishing, installation, operation, and maintenance of washers and dryers at Berry Gardens, Thomas J. Stewart Apts., Curries Woods (3 New Heckman Drive) and 254 Bergen Avenue on the provision of the highest total average percentage of forty (40) percent gross receipts compensated to the JCHA subject to General Counsel opinion.

DATED: AUGUST 3, 2016

COMMISSIONER	Motion	2nd	AYE	NAY	Absent	Abstention
A. Abdullah	✓		✓			
H. Fuentes			✓			
F. Kitchens			✓			
T. Kukla			✓			
Vacant						
R. Jones		✓	✓			
R. Mukherji			✓			

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority City of Jersey City as presented at its meeting of August 3, 2016 in the presence of a legally binding quorum.



Marvin L. Walton
Executive Director/Secretary

S E A L

AGENDA ITEM#	5
BOARD MEETING DATE	8-3-2016

**RESOLUTION AUTHORIZING AWARD OF A CONTRACT
TO WILLOW RUN CONSTRUCTION FOR FIRE ESCAPE
INSPECTION, CERTIFICATION AND REPAIR "AS NEEDED"
AT VARIOUS JCHA DEVELOPMENTS FOR A PERIOD OF
ONE (1) YEAR**

WHEREAS, it has been deemed necessary by the JCHA to public bid for fire escape inspection, certification and repair at various JCHA developments; and

WHEREAS, in accordance with the JCHA's Procurement Policy and governing statutes of the State of New Jersey, the JCHA has properly bid for said service on May 25, 2016, less than three (3) bid packages were received, contract was rebid and on July 12, 2016 a total of two (2) bid packages were received for award consideration as follows:

- Willow Run Construction, Jersey City, New Jersey
- Fire Escape Engineers, Lynn, Massachusetts; and

WHEREAS, Willow Run Construction submitted the lowest responsible bid with a combined hourly rate of one hundred fifty (\$150.00) dollars per hour in an amount not to exceed thirty thousand (\$30,000.00) dollars for the one year period; and

WHEREAS, Willow Run Construction has performed for the JCHA in the past and availability of funds has been established.

**RE: RESOLUTION AUTHORIZING AWARD OF A
 CONTRACT TO WILLOW RUN CONSTRUCTION
 FOR FIRE ESCAPE INSPECTION, CERTIFICATION
 AND REPAIR "AS NEEDED" AT VARIOUS JCHA
 DEVELOPMENTS FOR A PERIOD OF ONE (1) YEAR
 Page Two**

NOW THEREFORE BE IT RESOLVED that the JCHA Board of Commissioners authorizes award of a contract to Willow Run Construction, 67 Pollock Avenue, Jersey City, New Jersey 07305 in the amount of one hundred fifty (\$150.00) dollars per hour in an amount not to exceed thirty thousand (\$30,000.00) dollars per year for fire escape inspection, certification and repair "as needed" at various JCHA developments for a period of one (1) year subject to General Counsel opinion.

DATED: AUGUST 3, 2016

COMMISSIONER	Motion	2 nd	AYE	NAY	Absent	Abstention
A. Abdullah	✓		✓			
H. Fuentes			✓			
F. Kitchens			✓			
T. Kukla			✓			
Vacant						
R. Jones		✓	✓			
R. Mukherji			✓			

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority City of Jersey City as presented at its meeting of August 3, 2016 in the presence of a legally binding quorum.



 Marvin L. Walton
 Executive Director/Secretary

S E A L

AGENDA ITEM #	6
BOARD MEETING DATE	8-3-2016

**RESOLUTION AUTHORIZING AWARD OF A CONTRACT
TO INDEPENDENT HARDWARE FOR A KSP 6 PIN CORE
AND RESTRICTED KEY SYSTEM FOR ALL JCHA
DEVELOPMENTS FOR A PERIOD OF ONE (1) YEAR**

WHEREAS, the Jersey City Housing Authority (JCHA) owns and operates approximately 1,800 units of public and affordable housing for low income families, persons with disabilities and senior citizens and as a safety and security measure has public bid for a KSP 6 pin core and restricted key system for all JCHA developments; and

WHEREAS, in accordance with the JCHA's Procurement Policy and governing statutes of the State of New Jersey, the JCHA has properly bid for said service on June 22, 2016, less than three (3) bid packages were received, contract was rebid and on July 12, 2016 a sole bid package was received for award consideration as follows:

- Independent Hardware, Philadelphia, Pennsylvania; and

WHEREAS, Independent Hardware submitted the sole responsible bid in the amount of sixty eight thousand and thirty three (\$68,033.00) dollars for the one year period; and

WHEREAS, Independent Hardware has performed for the JCHA in the past and availability of funds has been established.

**RE: RESOLUTION AUTHORIZING AWARD OF A
 CONTRACT TO INDEPENDENT HARDWARE
 FOR A KSP 6 PIN CORE AND RESTRICTED KEY
 SYSTEM FOR ALL JCHA DEVELOPMENTS
 FOR A PERIOD OF ONE (1) YEAR
 Page Two**

NOW THEREFORE BE IT RESOLVED that the JCHA Board of Commissioners authorizes award of a contract to Independent Hardware, 14 South Front Street, Philadelphia, PA 19106 in the amount of sixty eight thousand and thirty three (\$68,033.00) dollars for a KSP 6 pin core and restricted key system for all JCHA developments for a period of one (1) year subject to General Counsel opinion.

DATED: AUGUST 3, 2016

COMMISSIONER	Motion	2nd	AYE	NAY	Absent	Abstention
A. Abdullah	✓		✓			
H. Fuentes			✓			
F. Kitchens			✓			
T. Kukla			✓			
Vacant						
R. Jones		✓	✓			
R. Mukherji			✓			

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority City of Jersey City as presented at its meeting of August 3, 2016 in the presence of a legally binding quorum.

 Marvin L. Walton
 Executive Director/Secretary

SEAL

AGENDA ITEM #	7
BOARD MEETING DATE	8-3-2016

RESOLUTION AUTHORIZING THE EXECUTION OF AN INTER-LOCAL AGREEMENT BETWEEN THE JCHA AND BAYONNE HOUSING AUTHORITY (BHA) TO CONDUCT HOUSING CHOICE VOUCHER PROGRAM ACTIVITIES IN CONNECTION WITH JCHA OWNED UNITS FOR A PERIOD OF ONE YEAR

WHEREAS, the Jersey City Housing Authority (JCHA) is prohibited from performing Housing Quality Standard (HQS) inspections and Rent Reasonableness Comparability Studies of Housing Choice Voucher (Section 8) Program participant apartments located in buildings owned by the JCHA; and

WHEREAS, the JCHA is required to have such activities conducted for Housing Choice Voucher (Section 8) Program participants residing in JCHA owned units including 254 Bergen Avenue and Arlington Gardens or properties where JCHA has in the land; and

WHEREAS, the Bayonne Housing Authority (BHA) has agreed to perform the required activities of JCHA Housing Choice Voucher (Section 8) Program participant apartments at JCHA owned units at the cost of \$35 for each unit, and BHA has satisfactorily conducted the above referenced activities at the same cost for the seven years; and

WHEREAS, General Counsel has reviewed the Inter-Local Agreement with the BHA (attached) and finds it in compliance with State and Federal Procurement regulations; and

WHEREAS, the JCHA has determined that the cost for this service is reasonable and the availability of funds has been established.

RESOLUTION AUTHORIZING THE EXECUTION OF AN INTER-LOCAL AGREEMENT BETWEEN THE JCHA AND BAYONNE HOUSING AUTHORITY (BHA) TO CONDUCT HOUSING CHOICE VOUCHER PROGRAM ACTIVITIES IN CONNECTION WITH JCHA OWNED UNITS FOR A PERIOD OF ONE YEAR

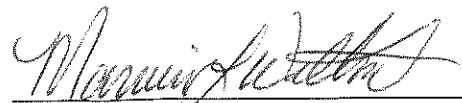
- Page 2 -

NOW THEREFORE BE IT RESOLVED that the JCHA Board of Commissioners authorizes the execution of an Inter-Local Agreement between the JCHA and the BHA to conduct activities in connection with JCHA owned units at a cost of \$35 per unit and in an amount not to exceed \$3,500 and for a period of one year.

Dated: August 3, 2016

COMMISSIONER	Motion	2 nd	AYE	NAY	Absent	Abstention
A. Abdullah	✓		✓			
H. Fuentes			✓			
F. Kitchens			✓			
T. Kukla			✓			
Vacant						
R. Jones		✓	✓			
R. Mukherji			✓			

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of August 3, 2016 in the presence of a legally binding quorum.



Marvin L. Walton
Executive Director/Secretary

SEAL

AGENDA ITEM#	8
BOARD MEETING DATE	8.3-2016

**RESOLUTION AUTHORIZING EXECUTION OF
THE TERM OPTION CLAUSE TO THE NELROD
COMPANY FOR A PERIOD OF ONE (1) YEAR TO
CONDUCT HOUSING CHOICE VOUCHER RENT
REASONABLENESS COMPARABILITY STUDIES**

WHEREAS, the Jersey City Housing Authority (JCHA) assists over 4,000 families, senior citizens and persons with disabilities under the Housing Choice Voucher (Section 8) Program, sponsored by the U.S. Department of Housing and Urban Development; and

WHEREAS, The JCHA is required by the U.S. Department of Housing and Urban Development (HUD) to conduct Rent Reasonableness Comparability Studies for the Housing Choice Voucher (Section 8) Program participant apartments in order to ensure that the rents charged by private landlords are reasonable; and

WHEREAS, a contract was awarded on October 1, 2015 to The Nelrod Company in the amount of \$6,419 not to exceed ten thousand (\$10,000) dollars per year for a period of one (1) year ending September 30, 2016 with an option to renew for a fourth year; and

WHEREAS, the term option clause is included in the specifications term as required by Local Public Contract Law (Attached);

WHEREAS, in order to continue to provide uninterrupted services, the JCHA wishes to exercise the term option clause for the second year under the same terms and conditions for a total not to exceed ten thousand dollars per year (\$10,000 per year); and

RESOLUTION AUTHORIZING EXECUTION OF
 THE TERM OPTION CLAUSE TO THE NELROD
 COMPANY FOR APERIOD OF ONE (1) YEAR TO
 CONDUCT HOUSING CHOICE VOUCHER RENT
 REASONABLENESS COMPARABILITY STUDIES

Page 2

WHEREAS, The Nelrod Company has performed satisfactorily for the JCHA in the past; and availability of funds has been established.

NOW THEREFORE BE IT RESOLVED that the JCHA Board of Commissioners authorizes execution of the third year option on the existing contract to The Nelrod Company in the amount of \$6,419.00 to conduct Rent Reasonableness Comparability Studies for the Housing Choice Voucher Program participant's apartments beginning October 1, 2016 and ending on October 31, 2017 subject to General Counsel Opinion.

DATED: AUGUST 3, 2016

COMMISSIONER	Motion	2 nd	AYE	NAY	Absent	Abstention
A. Abdullah	✓		✓			
H. Fuentes			✓			
F. Kitchens			✓			
T. Kukla			✓			
Vacant						
R. Jones		✓	✓			
R. Mukherji			✓			

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority City of Jersey City as presented at its meeting of August 3, 2016 in the presence of a legally binding quorum.



Marvin L Walton
 Executive Director/Secretary

SEAL

AGENDA ITEM #	9
BOARD MEETING DATE	8-3-2016

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE JERSEY CITY HOUSING AUTHORITY (JCHA) AND WOMEN RISING (WR) TO ADMINISTER VOUCHERS IN CONNECTION HUDSON COUNTY DIVISION OF HOUSING AND COMMUNITY DEVELOPMENT FOR PERMANET SUPPORTIVE HOUSING PROGRAM

WHEREAS WomenRising (“WR”) has been awarded Vouchers under the Department of Housing and Urban Development’s (HUD) Permanent Supportive Housing (PSH) Program. The PSH funding will provide housing subsidies to chronically homeless families with a disability for as long as the families meet eligibility criteria. The Hudson County Division of Housing and Community Development will be responsible for overseeing the PSH program, and will be responsible for all associated monitoring; and

WHEREAS, JCHA staff will administer approximately twenty (20) Vouchers in accordance with PSH regulations and perform Housing Quality Standard (“HQS”) inspections and utilize the appropriate local and state housing, property and maintenance codes to ensure that the apartment is maintained in a sanitary and safe physical condition; and

WHEREAS the Jersey City Housing Authority (“JCHA”) and WR have come to an understanding regarding the JCHA performing such activities in connection with residences to be rented by families participating in the WomenRising PSH Program, known as Village of Families (“VoF”);

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE JERSEY CITY HOUSING AUTHORITY (JCHA) AND WOMEN RISING (WR) TO ADMINISTER VOUCHERS IN CONNECTION HUDSON COUNTY DIVISION OF HOUSING AND COMMUNITY DEVELOPMENT FOR PERMANET SUPPORTIVE HOUSING PROGRAM

-Page 2-


WHEREAS, the JCHA will receive compensation in the amount of \$18,960 for the administering the VoF for the period of one year.

NOW THEREFORE BE IT RESOLVED that the JCHA Board of Commissioners hereby authorizes the JCHA to enter into an Agreement with WomenRising to administer the VoF Vouchers and conduct Housing Quality Standard (HQS) inspections for a one (1) year period with an option to renew on an annual basis, substantially in the form attached hereto as Exhibit A, together with such modifications or amendments as the Acting Executive Director may approve after consultation with Legal Counsel and as approved by the United Way of Hudson County.

Dated: August 3, 2016

COMMISSIONER	Motion	2 nd	AYE	NAY	Absent	Abstention
A. Abdullah	✓		✓			
H. Fuentes			✓			
F. Kitchens			✓			
T. Kukla			✓			
Vacant						
R. Jones		✓	✓			
R. Mukherji			✓			

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of August 3, 2016 in the presence of a legally binding quorum.



 Marvin L. Walton
 Executive Director/Secretary

SEAL

AGENDA ITEM #	10
BOARD MEETING DATE	8-3-2016

**RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT TO LEW CORPORATION FOR LEAD
TESTING SERVICES AT VARIOUS JCHA
DEVELOPMENTS FOR A PERIOD OF TWO YEARS**

WHEREAS, the Jersey City Housing Authority (JCHA) owns and operates approximately 1,800 units of public and affordable housing for low income families, persons with disabilities and senior citizens and about 1,100 units are located in family developments which are subject to lead inspections; and

WHEREAS, in accordance with the JCHA Procurement Policy and governing Statutes of the State of New Jersey, the JCHA properly advertised a Request for Proposals (RFP) for a lead licensed inspection company to inspect and test for lead paint and test the drinking water for lead on May 27th and May 31st 2016 which was due on or before June 16th and the JCHA received one (1) proposal; and

WHEREAS, the JCHA re-advertised the RFP on June 21st and 22nd 2016 which was due by or before July 6, 2016 and the JCHA received a second proposal for a total of two (2) proposals for award consideration as follows; and

- LEW Corporation, Mountainside, New Jersey
- Pennoni Associates, Inc., Newark, New Jersey; and

WHEREAS, the JCHA Review Committee evaluated the proposals in accordance with the evaluation and scoring criteria set forth in the Request for Proposals; and

WHEREAS, the proposal submitted by LEW Corporation received the highest ratings and was found to be the best overall proposal based on professional experience, qualifications, references, presentation and cost to perform the specified scope of services (as detailed in the attached memo); and

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT
 TO LEW CORPORATION FOR LEAD TESTING SERVICES
 AT VARIOUS JCHA DEVELOPMENTS FOR A PERIOD OF
 TWO YEARS
 PAGE 2

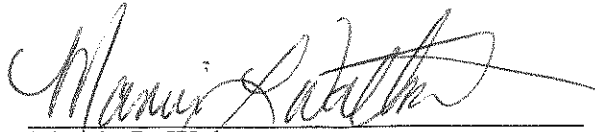
WHEREAS, the availability of funds has been established.

NOW THEREFORE BE IT RESOLVED that the JCHA Board of Commissioners authorizes the award of a contract to LEW Corporation, 1090 Bristol Road, Mountainside, New Jersey 07092, in an amount not to exceed \$256,871 to inspect and test for lead paint and test the drinking water for lead at various JCHA developments for a period of two years, subject to General Counsel opinion.

DATED: AUGUST 3, 2016

COMMISSIONER	Motion	2 nd	AYE	NAY	Absent	Abstention
A. Abdullah	✓		✓			
H. Fuentes			✓			
F. Kitchens			✓			
T. Kukla			✓			
Vacant						
R. Jones		✓	✓			
R. Mukherji			✓			

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority City of Jersey City as presented at its meeting of August 3, 2016 in the presence of a legally binding quorum.



 Marvin L. Walton
 Executive Director/Secretary

SEAL

AGENDA ITEM#	11
BOARD MEETING DATE	8.3.2016

**RESOLUTION AUTHORIZING OFFICIAL TRAVEL BY
JCHA BOARD OF COMMISSIONERS AND STAFF TO
ATTEND DESIGNATED TRAINING WORKSHOPS AND
CONFERENCES**

WHEREAS, Commissioners and staff training, peer information exchange, legislative and regulatory status updates and input are basic elements of effective organizations; and,

WHEREAS, national, state and local third party institutions, organizations and training firms provide for the above purposes through organizing, sponsoring and presenting training and information workshops and conferences; and

WHEREAS, a monthly listing of the proposed training related travel for JCHA Commissioners and employees is provided (attached):

NOW THEREFORE BE IT RESOLVED by the JCHA Board of Commissioners, that the attached listing of JCHA Commissioners and staff travel for this month is approved.

DATED: August 3, 2016

COMMISSIONER	Motion	2 nd	AYE	NAY	Absent	Abstention
A. Abdullah	✓		✓			
H. Fuentes			✓			
F. Kitchens			✓			
T. Kukla			✓			
Vacant						
R. Jones		✓	✓			
R. Mukherji			✓			

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of August 3, 2016 in the presence of a legally binding quorum.



 Marvin L. Walton
 Executive Director/Secretary

SEAL