

AGENDA ITEM #	1
BOARD MEETING DATE	SPECIAL 8-21-2019

**RESOLUTION AUTHORIZING A CLOSED CAUCUS  
REGARDING PERSONNEL MATTERS, LITIGATION  
AND STRATEGY**

**WHEREAS**, matters pertaining to the above may be discussed by the Board of Commissioners in a Closed Caucus; and,

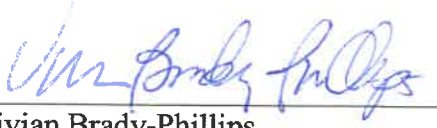
**WHEREAS**, it is necessary that the JCHA review such matters at this time and action may be taken about the subjects discussed at the Closed Caucus;

**NOW THEREFORE BE IT RESOLVED** by the JCHA Board of Commissioners, to authorize a Closed Caucus to review the above matters.

**DATED: August 7, 2019**

COMMISSIONER	Motion	2 <sup>nd</sup>	AYE	NAY	Absent	Abstention
J. Dublin		✓	✓			
H. Fuentes			✓			
A. Herbold			✓			
R. Jones			✓			
F. Kitchens	✓		✓			
A. Abdullah			✓			
R. Mukherji					✓	

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of August 7, 2019 in the presence of a legally binding quorum.

  
 \_\_\_\_\_  
 Vivian Brady-Phillips  
 Executive Director/Secretary

SEAL

AGENDA ITEM# 2  
 BOARD MEETING DATE 7/10/2019  
8/7/2019

*withdrawn*  
*Cancelled*

AGENDA ITEM# 2  
 BOARD MEETING DATE Special  
8/21/2019

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE JUNE 2019 CLOSE CAUCUS MINUTES OF THE BOARD OF COMMISSIONERS.**

**WHEREAS**, the Board of Commissioners held a Regular Board of Commissioners Meeting on June 12, 2019; and,

**WHEREAS**, the close caucus minutes of the Meeting must be presented to the Board of Commissioners for approval; and

**WHEREAS**, the close caucus minutes of the Board of Commissioners Meeting have been presented to the Board for review and approval (attached):

**NOW THEREFORE BE IT RESOLVED** by the JCHA Board of Commissioners, that the attached close caucus minutes of the June 12, 2019 Board of Commissioners Regular Meeting are approved.

**DATED: August 7, 2019**

COMMISSIONER	Motion	2 <sup>nd</sup>	AYE	NAY	Absent	Abstention
J. Dublin		✓	✓			
H. Fuentes			✓			
A. Herbold						✓
R. Jones			✓			
F. Kitchens	✓		✓			
A. Abdullah						✓
R. Mukherji					✓	

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of August 7, 2019 in the presence of a legally binding quorum.

*Vivian Brady-Phillips*  
 Vivian Brady-Phillips  
 Executive Director/Secretary

SEAL

AGENDA ITEM#	3
BOARD MEETING DATE	7-10-2019
	8-7-2019

*withdrawn*  
*cancelled*

AGENDA ITEM#	3
BOARD MEETING DATE	SPECIAL
	8/21/2019

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MINUTES OF THE BOARD OF COMMISSIONERS MEETING HELD ON JUNE 2019.**

**WHEREAS**, the Board of Commissioners held the regular Board of Commissioners Meeting on June 12, 2019; and,

**WHEREAS**, the minutes of the Meeting must be presented to the Board of Commissioners for approval; and

**WHEREAS**, the minutes of the Board of Commissioners Meeting have been presented to the Board for review and approval (attached):

**NOW THEREFORE BE IT RESOLVED** by the JCHA Board of Commissioners, that the attached minutes of the June 12, 2019 Board of Commissioners Meeting are approved.

**DATED: August 7, 2019**

COMMISSIONER	Motion	2 <sup>nd</sup>	AYE	NAY	Absent	Abstention
J. Dublin	✓		✓			
H. Fuentes			✓			
A. Herbold						✓
R. Jones			✓			
F. Kitchens		✓	✓			
A. Abdullah						✓
R. Mukherji					✓	✓

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of August 7, 2019 in the presence of a legally binding quorum.

  
Vivian Brady-Phillips  
Executive Director/Secretary

SEAL

AGENDA ITEM#	4
BOARD MEETING DATE	Special 8/21/2019

Tabled

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE JULY 2019 CLOSE CAUCUS MINUTES OF THE BOARD OF COMMISSIONERS.**

**WHEREAS**, the Board of Commissioners held a Regular Board of Commissioners Meeting on July 10, 2019; and,

**WHEREAS**, the close caucus minutes of the Meeting must be presented to the Board of Commissioners for approval; and

**WHEREAS**, the close caucus minutes of the Board of Commissioners Meeting have been presented to the Board for review and approval (attached):

**NOW THEREFORE BE IT RESOLVED** by the JCHA Board of Commissioners, that the attached close caucus minutes of the July 10, 2019 Board of Commissioners Regular Meeting are approved.

**DATED: August 7, 2019**

COMMISSIONER	Motion	2 <sup>nd</sup>	AYE	NAY	Absent	Abstention
J. Dublin		✓	✓			
H. Fuentes			✓			
A. Herbold	✓		✓			
R. Jones			✓			
F. Kitchens			✓			
A. Abdullah			✓			
R. Mukherji					✓	

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of August 7, 2019 in the presence of a legally binding quorum.

  
 Vivian Brady-Phillips  
 Executive Director/Secretary

SEAL

AGENDA  
ITEM# 5  
BOARD  
MEETING  
DATE 8/21/2019

*Tabled*

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MINUTES OF THE BOARD OF COMMISSIONERS MEETING HELD ON JULY 2019.**

**WHEREAS**, the Board of Commissioners held the regular Board of Commissioners Meeting on July 10, 2019; and,

**WHEREAS**, the minutes of the Meeting must be presented to the Board of Commissioners for approval; and

**WHEREAS**, the minutes of the Board of Commissioners Meeting have been presented to the Board for review and approval (attached):

**NOW THEREFORE BE IT RESOLVED** by the JCHA Board of Commissioners, that the attached minutes of the July 10, 2019 Board of Commissioners Meeting are approved.

**DATED: August 7, 2019**

COMMISSIONER	Motion	2 <sup>nd</sup>	AYE	NAY	Absent	Abstention
J. Dublin		✓	✓			
H. Fuentes			✓			
A. Herbold	✓		✓			
R. Jones			✓			
F. Kitchens			✓			
A. Abdullah			✓			
R. Mukherji					✓	

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of August 7, 2019 in the presence of a legally binding quorum.

*Vivian Brady-Phillips*  
Vivian Brady-Phillips  
Executive Director/Secretary

SEAL

AGENDA ITEM#	6
BOARD MEETING DATE	SPECIAL 8/21/2019

**RESOLUTION BY THE BOARD OF COMMISSIONERS  
OF THE HOUSING AUTHORITY OF THE CITY OF  
JERSEY CITY APPROVING ACCOUNTS PAYABLE FOR  
THE MONTH OF AUGUST 2019**

WHEREAS, the accounts payable per attached listing were reviewed and found acceptable;

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Jersey City approve the Accounts Payable for the month of August 2019.

Dated: August 7, 2019

COMMISSIONER	MOTION	2 <sup>nd</sup>	AYE	NAY	ABSENT	ABSTENTION
J. Dublin			✓			
H. Fuentes			✓			
A. Herbold	✓		✓			
R. Jones			✓			
F. Kitchens			✓			
A. Abdullah		✓	✓			
R. Mukherji					✓	

I hereby certify that the herein above Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of August 7, 2019 in the presence of a legally binding quorum.

  
 Vivian Brady-Phillips  
 Executive Director/Secretary

SEAL

AGENDA ITEM#	7
BOARD MEETING DATE	SPECIAL 8/21/2019

**RESOLUTION TO RENEW MEMBERSHIP IN THE NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND**

**WHEREAS**, Public Housing Authorities in the State of New Jersey are permitted to join together to form a Joint Insurance Fund as permitted by N.J.S.A. 40A:10-36 et.seq; and

**WHEREAS**, the statutes regulating the creation and establishment of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such fund; and

**WHEREAS**, the governing body of the Jersey City Housing Authority has determined that membership in the Joint Insurance Fund is in the best interest of the Authority.

**NOW THEREFORE, BE IT RESOLVED**, that the governing body of the Authority does hereby resolve and agree to renew its membership in the NJPHA Joint Insurance Fund, effective January 1, 2020 to expire on December 31, 2022 for the purpose of establishing the following type of coverage:

**Workers' Compensation and Employer's Liability**

**BE IT FURTHER RESOLVED** that Vivian Brady-Phillips, Executive Director is authorized to execute the application for membership and the accompanying certification on behalf of the Authority and

**BE IT FURTHER RESOLVED** that the governing body is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying their membership in the FUND as are required by the FUND's By-Laws and to deliver same to the Administrator of the FUND with the express reservation that

said document shall become effective only upon the applicant's admission to the FUND following approval by the FUND, passage by the Authority of a Resolution Accepting Assessment and approval by the New Jersey Department of Insurance and the Department of Community Affairs.

**DATED: August 7, 2019**

COMMISSIONER	Motion	2 <sup>nd</sup>	AYE	NAY	Absent	Abstention
J. Dublin			✓			
H. Fuentes			✓			
A. Herbold	✓		✓			
R. Jones			✓			
F. Kitchens			✓			
A. Abdullah		✓	✓			
R. Mukherji					✓	

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of August 7, 2019 in the presence of a legally binding quorum.

  
 Vivian Brady-Phillips  
 Executive Director/Secretary

**SEAL**



AGENDA ITEM#	§
BOARD MEETING DATE	SPECIAL 8/21/2019

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT PERMITTING THE CITY OF JERSEY CITY TO PROVIDE ON-DUTY POLICE OFFICERS TO THE JERSEY CITY HOUSING AUTHORITY TO ENHANCE THE SAFETY AND SECURITY OF ITS RESIDENTS**

**WHEREAS**, the Uniform Shared Services Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes agreements between a municipality and a public housing authority to provide services to each other; and

**WHEREAS**, the Jersey City Housing Authority (JCHA) requires assistance of the Police Division of the City of Jersey City Department of Public Safety (hereinafter the "JCPD") to enhance the safety and security of its residents, by providing the services of police officers; and

**WHEREAS**, the JCHA has requested assignment of Police Officers to help foster and promote the JCHA's One Strike Policy and serve as a liaison with the JCPD; and

**WHEREAS**, the JCHA and the City desire to enter into a Shared Services Agreement for the City to provide the JCHA with On-Duty Police Officers, as more fully detailed in the Shared Services Agreement attached hereto; and

**WHEREAS**, the City shall provide police services to the JCHA from 3:00 pm to 11:00 pm daily (Regular Hours) at no cost to the JCHA, and the JCHA shall pay the City for the cost of police services during Overtime Hours; and

**RESOLUTION AUTHORIZING THE EXECUTION OF  
A SHARED SERVICES AGREEMENT PERMITTING  
THE CITY OF JERSEY CITY TO PROVIDE ON-DUTY  
POLICE OFFICERS TO THE JERSEY CITY HOUSING  
AUTHORITY TO ENHANCE THE SAFETY AND  
SECURITY OF ITS RESIDENTS**

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WHEREAS, the total amount of the contract shall not exceed the sum of \$280,000.00 and the term of the Shared Services Agreement shall be for one (1) year effective July 17, 2019; and

**NOW THEREFORE BE IT RESOLVED** that the JCHA Board of Commissioners authorizes the execution of a Shared Services Agreement with the City of Jersey City for the provision of On-Duty Police Officers at no cost to the JCHA for Regular Hours and the JCHA shall pay the City for the overtime cost of the On-Duty Police Officers at the rates set forth in the attached agreement hereto for a period of a one (1) year period beginning July 17, 2019 – July 16, 2020, at an amount not to exceed Two Hundred Eighty Thousand Dollars (\$280,000.00); subject to approval by the Municipal Council of the City of Jersey City.

DATED: August 7, 2019

COMMISSIONER	Motion	2 <sup>nd</sup>	AYE	NAY	ABSENT	ABSTENTION
J. Dublin			✓			
H. Fuentes			✓			
A. Herbold	✓		✓			
R. Jones			✓			
F. Kitchens			✓			
A. Abdullah		✓	✓			
R. Mukherji						✓

I hereby certify that the herein above Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of August 7, 2019 in the presence of a legally binding quorum.

  
**Vivian Brady-Phillips**  
 Executive Director

S E A L

AGENDA ITEM#	9
BOARD MEETING DATE	Special 8/21/2019

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION UNDER THE HOUSING CHOICE VOUCHER (SECTION 8) PROGRAM FOR 200 VOUCHERS UNDER THE 811 MAINSTREAM PROGRAM**

**WHEREAS**, the Jersey City Housing Authority (JCHA) assists 4,635 families and senior citizens under the Housing Choice Voucher (Section 8) Program, sponsored by the Department of Housing and Urban Development, including 250 Mainstream Vouchers and 300 Non-Elderly Vouchers for Persons with disabilities under previously funded Programs; and

**WHEREAS**, the Department has issued a Notice of Funding Availability (NOFA) for the funding of Housing Choice (Section 8) Vouchers under FY 2019 Mainstream Program; and

**WHEREAS**, the goal of the Mainstream Program is to house Non Elderly Persons with disabilities; and

**WHEREAS**, implementation of the Mainstream Program includes the collaboration with Multiple health and human service agencies or organizations with a demonstrated capacity to coordinate voluntary services and supports to individuals to live independently in the community. These partnerships should assist the PHA to use these vouchers by providing referrals, assisting with a timely transition to a unit, and providing the opportunity to access any supportive services and supports; and

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION UNDER THE HOUSING CHOICE VOUCHER (SECTION 8) PROGRAM FOR 200 VOUCHERS UNDER THE MAINSTREAM PROGRAM**

Page 2-

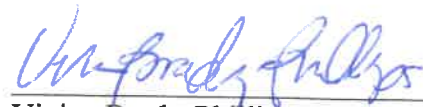
WHEREAS, the JCHA recognizes the need for the Mainstream Program and proposes an application for 200 Vouchers based on the projected need of the Program the maximum number of Section 8 Vouchers that can be awarded under the Program.

NOW THEREFORE BE IT RESOLVED that the JCHA Board of Commissioners authorizes the submission of an application for 200 Vouchers under the FY 2019 Housing Choice Voucher (Section 8) Mainstream Program.

DATED: August 7, 2019

COMMISSIONER	Motion	2 <sup>nd</sup>	AYE	NAY	Absent	Abstention
J. Dublin			✓			
H. Fuentes			✓			
A. Herbold	✓		✓			
R. Jones			✓			
F. Kitchens			✓			
A. Abdullah		✓	✓			
R. Mukherji					✓	

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of August 7, 2019.



Vivian Brady-Phillips  
Executive Director/Secretary

S E A L

AGENDA ITEM#	10
BOARD MEETING DATE	SPECIAL 8/21/2019

**RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO DOMESTIC FIRE PROTECTION LLC FOR FIRE PUMP INSPECTION, MAINTENANCE AND REPAIR SERVICES FOR VARIOUS JCHA DEVELOPMENTS FOR A PERIOD OF TWO (2) YEARS WITH OPTION FOR AN ADDITIONAL TWO (2) YEARS**

**WHEREAS**, it has been deemed necessary by the JCHA to public bid for fire pump inspection, maintenance and repair services for various JCHA developments; and

**WHEREAS**, in accordance with the JCHA's Procurement Policy and governing statutes of the State of New Jersey, the JCHA has properly bid for said service on May 21, 2019 and June 27, 2019 less than three (3) bid packages were received and on July 24, 2019 a total of two (2) bid packages were received for award consideration as follows:

- Domestic Fire Protection LLC, Jersey City, New Jersey
- Allied Fire & Safety Equipment Co., Inc., Neptune, New Jersey; and

**WHEREAS**, Domestic Fire Protection LLC submitted the lowest responsible bid with a combined hourly rate of two hundred and thirty five dollars \$235.00/per hour for a total amount not to exceed forty six thousand (\$46,000.00) dollars for two years; and

**WHEREAS**, the specifications allow for an two additional years with mutual consent of JCHA and contractor with a combined hourly rate of two hundred and fifty eight dollars \$258.00/per hour for year three and two hundred eighty three \$283.00/per hour for year four in an amount not to exceed twenty three thousand (\$23,000.00) per year; and

**WHEREAS**, Domestic Fire Protection LLC has performed satisfactory for the JCHA in the past; and availability of funds has been established.

**RE: RESOLUTION AUTHORIZING AWARD OF A  
 CONTRACT TO DOMESTIC FIRE PROTECTION  
 LLC FOR FIRE PUMP INSPECTION, MAINTENANCE  
 AND REPAIR SERVICES FOR VARIOUS JCHA  
 DEVELOPMENTS FOR A PERIOD OF TWO (2)  
 YEARS WITH OPTION FOR AN ADDITIONAL  
 TWO (2) YEARS**

**Page Two**

**NOW THEREFORE BE IT RESOLVED** that the JCHA Board of Commissioners authorizes award of a contract to Domestic Fire Protection LLC, 296 Stegman Parkway, Jersey City, NJ 07305 with a combined hourly rate of two hundred and thirty five dollars \$235.00/per hour for a total amount not to exceed forty six thousand dollars (\$46,000.00) for two years for pump inspection, maintenance and repair services for various JCHA developments with option for two additional years.

**DATED: AUGUST 7, 2019**

<b>COMMISSIONER</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>AYE</b>	<b>NAY</b>	<b>Absent</b>	<b>Abstention</b>
J. Dublin			✓			
H. Fuentes			✓			
A. Herbold	✓		✓			
R. Jones			✓			
F. Kitchens			✓			
A. Abdullah		✓	✓			
R. Mukherji					✓	

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority City of Jersey City as presented at its meeting of August 7, 2019 in the presence of a legally binding quorum.

Vivian Brady-Phillips  
 Executive Director/Secretary

**S E A L**

AGENDA ITEM#	11
BOARD MEETING DATE	SPECIAL 8/21/2019

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO UNIVERSAL ELECTRIC MOTOR SERVICE, INC. FOR MOTOR AND ACCESSORIES REPAIR SERVICES "AS NEEDED" AT ALL JCHA DEVELOPMENTS FOR A PERIOD OF TWO (2) YEARS WITH AN OPTION FOR AN ADDITIONAL TWO (2) YEARS**

**WHEREAS**, it has been deemed necessary by the JCHA to public bid for motor and accessories repair services at all JCHA owned developments; and

**WHEREAS**, in accordance with the JCHA's Procurement Policy and governing statutes of the State of New Jersey, the JCHA has properly bid for said service on May 22, 2019 and June 27, 2019 less than three (3) bids were received (contract was rebid) and on July 24, 2019 a total of two (2) bid packages were received for award consideration as follows:

- Universal Electric Motor Service, Inc., Hackensack, NJ
- Longo Electrical-Mechanical, Inc., Wharton, NJ; and

**WHEREAS**, Universal Electric Motor Service, Inc., was the lowest responsible bidder with a bid price of thirty five dollars \$35.00/per hour for years one and two in an amount not to exceed twenty three thousand dollars per year (\$23,000.00 per year); and

**WHEREAS**, the specifications allow for an two additional years with mutual consent of JCHA and contractor with an hourly rate of forty four dollars \$44.00/per hour for year three and forty eight dollars \$48.00/per hour for year four in an amount not to exceed twenty three thousand (\$23,000.00) per year; and

**WHEREAS**, Universal Electric Motor Service, Inc. has performed satisfactory for the JCHA in the past; and availability of funds has been established.

**RE: RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO UNIVERSAL ELECTRIC MOTOR SERVICE, INC. FOR MOTOR AND ACCESSORIES REPAIR SERVICES "AS NEEDED" AT ALL JCHA DEVELOPMENTS FOR A PERIOD OF TWO (2) YEARS WITH AN OPTION FOR AN ADDITIONAL TWO (2) YEARS**  
**Page Two**

**NOW THEREFORE BE IT RESOLVED** that the JCHA Board of Commissioners authorizes the award of a contract to Universal Electric Motor Services Inc., 131 South Newman Street, Hackensack, New Jersey 07601 in the amount of thirty five dollars \$35.00/per hour for a total amount not to exceed twenty three thousand dollars \$23,000.00/per year for motor and accessories repair services "as needed" at all JCHA owned developments.

**DATED: AUGUST 7, 2019**

<b>COMMISSIONER</b>	<b>Motion</b>	<b>2<sup>nd</sup></b>	<b>AYE</b>	<b>NAY</b>	<b>Absent</b>	<b>Abstention</b>
J. Dublin			✓			
H. Fuentes			✓			
A. Herbold	✓		✓			
R. Jones			✓			
F. Kitchens			✓			
A. Abdullah		✓	✓			
R. Mukherji					✓	

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority City of Jersey City as presented at its meeting of August 7, 2019 in the presence of a legally binding quorum.

  
 Vivian Brady-Phillips  
 Executive Director/Secretary

**S E A L**



AGENDA  
 ITEM# 12  
 BOARD SPECIAL  
 MEETING  
 DATE 8/21/2019

**RESOLUTION AUTHORIZING OFFICIAL TRAVEL BY JCHA BOARD OF COMMISSIONERS AND STAFF TO ATTEND DESIGNATED TRAINING WORKSHOPS AND CONFERENCES**

**WHEREAS,** Commissioners and staff training, peer information exchange, legislative and regulatory status updates and input are basic elements of effective organizations; and,

**WHEREAS,** national, state and local third party institutions, organizations and training firms provide for the above purposes through organizing, sponsoring and presenting training and information workshops and conferences; and

**WHEREAS,** a monthly listing of the proposed training related travel for JCHA Commissioners and employees is provided (attached):

**NOW THEREFORE BE IT RESOLVED** by the JCHA Board of Commissioners that the attached listing of JCHA Commissioners and staff travel for this month is approved.

**DATED:** August 7, 2019

COMMISSIONER	Motion	2 <sup>nd</sup>	AYE	NAY	Absent	Abstention
J. Dublin			✓			
H. Fuentes	✓		✓			
A. Herbold	✓		✓			
R. Jones			✓			
F. Kitchens			✓			
A. Abdullah		✓	✓			
R. Mukherji					✓	

I hereby certify that the hereinabove Resolution accurately memorializes the Resolution of the Board of Commissioners of the Housing Authority of the City of Jersey City as presented at its meeting of August 7, 2019 in the presence of a legally binding quorum.

  
 Vivian Brady-Phillips  
 Executive Director/Secretary

SEAL