

MARRIED GUESTS

Married Couple: Formal

Outer: Inner:

Mr. and Mrs. John Smith
123 Nineteenth Street SW. Unit A

Mr. and Mrs. Smith

Married Couple: Informal

Outer: Inner:

James and John Smith

James and John

123 Nineteenth Street SW, Unit A New York, New York 00000

New York, New York 00000

Married Couple: Formal with children under 18 living at home

Outer: Inner:

Mr. and Mrs. John Smith and Family
Mr. and Mrs. Smith
123 Nineteenth Street SW, Unit A
New York, New York 00000
Mrs. and Mrs. Smith
Miss Lisa Smith
Master Adam Smith

Married Couple: Different last names

Outer: Inner:

Ms. Kate Willis and Mr. Brookes

Mr. John Brookes

Married Couple: Different last names (same gender)

Outer: Inner:

Ms. Kate Willis and Ms. Brookes

Ms. Pamela Brookes

Married Couple: Both are Medical Doctors with different last names

Outer: Inner:

Doctor Kate Willis and Dr. Brookes

Doctor Tom Brookes

Married Couple: Both are Medical Doctors with same last names

Outer: Inner:

The Doctors Brookes Dr. Ronald Brookes and

Dr. Thomas Brookes

Married Couple: Both are Doctors (PhDs) with same last names

Outer: Inner:

Dr. Kate Brookes and Dr. Tom Brookes Dr. Tom Brookes

SINGLE OR UNMARRIED GUESTS

Single Woman: Invited with Guest

Outer: Inner:

Ms. Kate Willis Ms. Willis and Guest

Single Man: Invited with Guest

Outer: Inner:

Mr. Tom Brookes Mr. Brookes and Guest

Divorced Woman

Outer: Inner:

Ms. Kate Willis Ms. Willis

Widow

Outer: Inner:

Mrs. Tom Brookes Mrs. Brookes

Unmarried Couple: Living together

Outer: Inner:

Ms. Jane Brookes
Ms. Kate Willis
Ms. Willis

Two Adult Males: Living together (list alphabetically)

Outer: Inner:

Mr. Ronald Daniels
Mr. David Williams
Mr. Williams
Mr. Williams

Two Adult Females: Living together (list alphabetically)

Outer: Inner:

Ms. Pamela Brown
Ms. Rachel Lyons
Ms. Lyons