

A SIMPLE FOUR-STEP APPROACH TO

ACHIEVE

EFFECTIVE LEADERSHIP

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Achieve Effective Leadership with this Simple Four-Step Approach

When you're in a position of leadership, both the amount and quality of your work heavily depends on your team and, consequently, it also reflects your skills as a leader. Luckily, these skills can be developed and refined. All it takes is learning and practicing some key components of effective leadership.

Becoming an effective leader is certainly not an overnight task, but what really matters is consistency in the process. A good starting point is using the following four steps towards becoming an effective leader.

Once you've mastered this approach, you'll be more than capable of going after whatever leadership roles you desire.

The Four-Step Approach to Effective Leadership

- 1. Believe in the vision.** Knowing and believing in the vision of the team, the department and the company is perhaps the most significant step towards becoming an effective leader. *At the end of the day, leading a team means inspiring the trust of your team members.* And the best way to do that is to prove to them that you believe in the vision.
 - What you should first do is develop a good understanding of what the vision is, and determine whether or not it's something you can live up to. Next, use every chance you get to "sell" that vision to the team. *Show them that you live and breathe it and they'll eventually realize it's something to believe in and work towards.*
- 2. Build a successful, productive team.** As a leader, you'll need the support of your team. In selecting your team members, seek people who can understand the vision and support it while also understanding how their individual roles and responsibilities play into it.

- *Successful and productive teams require careful cultivation from a team leader that possesses a strong sense of team values, goals, diversity, and code of ethics.*
3. **Be a good negotiator.** Once you've been able to gain the trust of your team members, your next step is to master your negotiation skills. As a leader, that not only means negotiating with your team so you can achieve the best results, but also succeeding at negotiations both inside and outside the company.
- Negotiate fairly so others continue to trust you.
 - Negotiate smartly for the well-being of your team or department.
4. **Be a good delegator.** Identifying an ideal team is a success in and of itself, because you know that the persons you've selected are capable of excelling in their roles. *Now, it's up to you to assign tasks effectively.* Becoming a good delegator will involve the following activities:
- Studying the strengths of each team player so you can effectively match tasks with the skill set.
 - Analyzing the potential success capabilities of your team so you can make a wise choice when assigning responsibilities.

Becoming an effective leader is an achievement you'll undoubtedly be proud of! By using these simple four steps as a guideline, you'll be able to sharpen your leadership skills while becoming as effective as possible.

For more information on how to achieve effective leadership, email Corporate Coach, Misti Graham at misti@inspherationlifecoaching.

