



2021 BLUE RIDGE TROUT & OUTDOOR ADVENTURES FESTIVAL

APRIL 24, 2021 – 10 am to 6 pm

DOWNTOWN CITY PARK, BLUE RIDGE, GA

VENDOR APPLICATION AND INFORMATION

PRESENTED BY:

BLUE RIDGE MOUNTAIN TROUT UNLIMITED #696

FANNIN COUNTY CHAMBER OF COMMERCE

BLUE RIDGE, GA

APPLICATION DEADLINE: MARCH 30, 2021

CANCELLATIONS: NO LATER THAN APRIL 3, 2021

**PLEASE MAKE SURE YOUR APPLICATION IS COMPLETE
AND PAYMENT IS ENCLOSED**

BLUERIDGETROUTFEST.COM

**BLUE RIDGE TROUT & OUTDOOR ADVENTURES FESTIVAL
PO BOX 2745
BLUE RIDGE, GA 30513**

**BOB BORGWAT, EVENT COORDINATOR
phone 706-838-5259
E-Mail: bborgwat@gmail.com**

APPLICATION & FESTIVAL FEES

Exhibitor Single Booth (10x14)	\$175.00	(Includes Name Badges and City Permit)
Food Single Booth Space	\$250.00	(30-foot spaces provided for large trucks; includes Name Badges and City Permit)
Non-Profit Single Booth	\$50.00	(Proof of 501c3 Organization must be attached to application)

Special Offer

Banner Sponsorship	\$100.00	(Provides for display of organizational/retailer banner in one of the festival's education/seminar tents. Banner size must not exceed 4 feet x 8 feet.)
Returned check fee	\$50.00	Charged on all returned check payments.

BRTF provides the following:

- One 10' x 15' exhibitor space in downtown City Park, Blue Ridge, GA 30513
- Exhibitor Hospitality Booth on Saturday (8:30 am to 5pm) providing coffee, bottled water, volunteer services
- Friday load-in, 3pm to 9 pm.
- Saturday load-in 7 am to 9 am.
- On-site security
- City vendor permits (\$50.00) included in booth fee
- Access/exposure on event social-media channels, including event website, Facebook, Twitter, Instagram; logo placed on printed materials (subject to approval)

EXHIBITOR RULES AND REGULATIONS

This is a trout fishing and outdoor adventures festival, staged from 10 am to 6 pm, April 24, 2021, in the downtown City Park, Blue Ridge, GA 30513. All exhibitors and non-profits must be approved by the Blue Ridge Trout & Outdoor Adventures Festival Committee (BRTF EVENT COMMITTEE), which reserves the right to permit exhibitors and limit activities of exhibitors at its sole discretion. Only exhibitors, organizations and products that are approved by the BRTF EVENT COMMITTEE will be permitted. **The application deadline is March 30, 2021.**

Booth location will be assigned by BRTF EVENT COMMITTEE. Some exhibitors may be grouped together so they are closer to utilities compatible with their needs. Multiple spaces may be requested for an additional \$150 per space. Tents are not provided. Electricity will be run throughout the festival for hook up. Exhibitors should provide their own heavy-duty extension cords and power strips. Water hookups are available, but exhibitors must supply their own hoses. **Please complete your electricity and water requirements on the application.**

One Exhibitor per booth space; sharing of booth space is not allowed. Exhibitors cannot sublet or apportion space to anyone else. Set-up is allowed during allotted times only. While the BRTF EVENT COMMITTEE will make every effort to accommodate specific requests (see application), we cannot guarantee booth locations, and locations will be assigned by BRTF EVENT COMMITTEE. Booths must be set-up within their designated 10' x 15' space. If your booth is located in the park, the ground may not be level, so come prepared. If your booth is located in the street, bring necessary equipment for

street set-up. Exhibitors must provide their own tents, displays, chairs, tables, set-up equipment, change, etc. **Tent weights/anchors are required for all set-ups.**

BRTF EVENT COMMITTEE reserves the right to ask any exhibitor to remove any work or exhibit deemed not acceptable by the BRTF EVENT COMMITTEE at the sole discretion of the BRTF EVENT COMMITTEE. The BRTF EVENT COMMITTEE reserves the right to remove from our mailing list and social-media channels any exhibitors who display unprofessional behavior.

Exhibitors must exhibit for the duration of the festival. Early breakdown will not be permitted. **There is no rain make-up date – come prepared rain or shine.** Booth must always be open and manned during festival hours. Exhibitors are responsible for booth set-up, break-down and security of your property.

Booth must be set-up and ready for business by 9:30 am. All vehicles, trailers and debris are to be off the street and cleared from the festival area by 9:30 am. After unloading and setup, vendor vehicles and trailers must be moved to parking area(s). Vehicles and trailers are not permitted to enter the festival grounds and area during festival hours of operation, unless otherwise approved by the BRTF EVENT COMMITTEE. Exhibitors will not be allowed to park cars, trucks, or trailers at the curb surrounding the park during festival hours – NO EXCEPTIONS. Exhibitors must unload and move vehicles immediately to parking areas. If exhibitor carries additional stock, it is suggested to bring a dolly or hand-cart to bring additional stock to booth as necessary.

Exhibitors are responsible for Georgia State Sales Tax collection and reporting (7%) and any other sales fees or other charges that may be applicable to any activity relating to this festival.

Music and amplified sound is restricted to pre-approved Entertainment Vendors only. Also, while the event is “pet friendly,” exhibitors must ensure all pets are quiet and do not disturb either attendees or other exhibitors.

Food Vendor Booth space includes electricity and water. Vendors must provide their own heavy-duty extension cords and power strips, food-grade water hoses, ice and other supplies and materials needed to operate their booth, change, etc. Grease/oil must be securely contained and removed from premise at end of Festival. Food Vendors are required to use the provided dumpsters for booth trash. Vendors are responsible for cleaning up booth space. Vendors cannot leave debris, boxes, etc. at booth space. Food Vendors are required to bring a 55-gallon trash can to put next to their booth for use by the public (these will be emptied by park clean-up staff). Food vendors are responsible for complying with all state of Georgia health and safety regulations.

The sale of food items is restricted to pre-approved Food Vendors only. **Sales of alcoholic beverages are prohibited!**

Cancellations prior to April 3, 2021 will be given a 50% refund of the paid vendor fee, provided the cancellation request is made in writing via email to bborgwat@gmail.com or by letter to the Blue Ridge Trout & Outdoor Adventures Festival, PO Box 2745, Blue Ridge, GA 30513. **Cancellations on or after April 4, 2020 and no-shows will not receive a refund of all fees submitted through the application process.**

BRTF EVENT COMMITTEE reserves the right to remove any exhibitor from the event who does not adhere to all Rules & Regulations set forth by the BRTF EVENT COMMITTEE. Non-compliance with the rules and regulations set forth may affect obtaining booth space in future associated events.

BRTF EVENT COMMITTEE, the City of Blue Ridge and any and all persons, property owners, suppliers, volunteers and entities associated with the event are not liable for any damages, injury or loss to any person or goods from any cause whatsoever. All exhibitors, their heirs, administrators and executors do hereby waive and release all of the above named from any and all claims for damages of whatever arising out of the exhibitors' participation in the event. Exhibitors should obtain, at their own expense, insurance against loss, damage or injury that they may require.

Thank you for your participation and support of the Blue Ridge Trout & Outdoor Adventures Festival.

BOB BORGWAT, EVENT COORDINATOR ... 706-838-5259
E-MAIL: BBorgwat@gmail.com

Exhibitor's Application/Blue Ridge Trout & Outdoor Adventures Festival
Exhibiting 10 am – 6 pm, April 24, 2021
Downtown City Park, Blue Ridge, GA

Company Name: _____

Address _____ City _____ State _____ Zip Code _____

Company Email _____

Phone _____ Cell phone _____ Website _____

Non-Profit Organization? _____ Government Agency? _____

Exhibitor Contact Info

Contact _____ Email _____

Phone _____ Cell Phone _____

Describe Exhibit: _____

Number of Booths needed _____ **Water (circle):** Yes _____ **Electricity (circle):** Yes _____ **Amp requirement** _____

No

No

Special Request: _____

Number of Vendor Badges: _____ (max 4 per booth – additional badges \$10 each)

SPECIAL OFFER – BANNER SPONSORSHIP – Display your organizational banner during Trout Fest

- \$100 ... Banner displayed in Program Tent – size limited to no larger than 4 feet x 8 feet

Sponsor to supply Banner no later than Friday afternoon April 24, 2020 for display.

_____ **YES (check box) – I want to buy the \$100 banner sponsorship**

NEW! PLEASE ADD AN ITEM/SERVICE AS A DONATION FOR TROUT FEST SILENT AUCTION (describe here) _____

PAY BY CHECK OR CREDIT CARD

Credit Card Type _____ Credit Card # _____

Name on Card _____ Zip Code on Card Billing Address _____

Expiration Date _____ CVC _____

I hereby acknowledge and understand that neither the Blue Ridge Trout Fest Committee nor anyone associated with the Festival can be held liable for any loss or damage to exhibitor's property or person nor the property or person of anyone accompanying the exhibitor. By signing and submitting this application, I agree to follow all Exhibitor Rules and Regulations as set forth by the Blue Ridge Trout Fest Committee.

Print Name _____ **Signature** _____ **Date** _____

Mail to: Blue Ridge Trout Fest & Outdoor Adventures

P.O. Box 2745, Blue Ridge, GA, 30513

Phone: 706-838-5259

E-Mail: BBorgwat@gmail.com

Website: Check # _____

Amt: _____

Date Rcd: _____

CC: Date & Amt: _____