



# I.D. Re-Validation and Payment Information Update 2021-2022

CenClub Recreation Management, Inc.  
2400 Century Boulevard  
Deerfield Beach, Florida 33442  
(954) 428-6892  
[www.cenclub.com/id](http://www.cenclub.com/id)

## LETTER FROM THE CENCLUB BOARD OF DIRECTORS

CenClub is pleased to announce the re-validation of all CVE I.D. cards. In addition, we will be updating all household and payment information. Although owners are required to surrender their I.D. cards upon selling their units, some do not get returned. Every few years, identification cards are replaced to validate owners as true residents of our beautiful community. We call this process "re-validation."

The most important outcome of these re-validation periods is updating our database. We are involving all unit owners in validating accurate information community-wide.

Another key outcome in this process is to certify that identification cards are valid. The safety and security of our community is a priority and by issuing these new I.D. Cards we will eliminate un-returned and invalid cards that previous owners and occupants may still be using.

Finally, we are introducing a new CenClub webpage where residents will be able to purchase tickets, register for classes, and pay recreation fees all in one place. Residents will be able to navigate all CenClub services with one simple login. Additionally, CenClub has changed banks and payment information will be updated for each unit.

Residents will be able to book an appointment with a CenClub staff member to complete all of the forms necessary in updating information for their entire household. Appointments can be scheduled online, or by calling or visiting the staff office.

Another exciting addition to this process is the inclusion of service and support animals as members of our community. Registered service and support animals will be able to receive their own CVE I.D. card.

Thank you to all of our residents for being a part of this important process. For more information on the re-validation process, please read the details of this information packet.

## APPOINTMENTS END ON DECEMBER 17, 2021

Appointments are available beginning Monday, NOVEMBER 1, 2021 and end on Friday, DECEMBER 17, 2021. To receive a new valid I.D. card, and to avoid being double billed, unit owners are required to make an appointment to update all of their household and payment information.

## CAN'T BE HERE? LET'S MEET OVER THE PHONE



When scheduling your appointment, select the "over the phone" option. We will call you at the time of your appointment! Follow the prompts when booking, and be sure that all of the individuals in your household fill out the required forms **ONLINE.**

## FAQs

---

### WILL THIS AFFECT MY BARCODE?

This will not effect your barcode information for your vehicle(s).

### WILL THIS COST ME ANYTHING?

New I.D.s are FREE!

### WHAT ABOUT MY TENANT, COMPANION, GATE PASS HOLDER?

Non-Resident I.D.s will be renewed once the current I.D. expires.

## BEFORE BOOKING YOUR APPOINTMENT

Fill out all of the documents prior to booking your appointment. Complete these forms **ONLINE** or fill out the paper forms to bring with you to your appointment.

Fill out your forms **ONLINE!**

Visit

**[www.cenclub.com/id](http://www.cenclub.com/id)**

or

**Paper Forms** are available in the Clubhouse offices.



## WHERE IS RE-VALIDATION?

The appointments will be held on the Third Floor of the Clubhouse.

Take the elevator to floor "3" and you will be greeted by a CenClub professional.

Signage will be placed around the Clubhouse to help residents find their way!

## WHY ARE WE RE-VALIDATING?



Unit owners will be able to purchase tickets, register for classes, and pay recreation fees online all in one place.



We are updating our CenClub member database to ensure accurate information community-wide.



This will eliminate unreturned and invalid I.D. cards that previous owners and occupants may still be using illegitimately.



## GET READY FOR YOUR CLOSE-UP!

During your appointment in the re-validation process, residents will take new photos for their I.D.s!



# HOW TO RECEIVE YOUR NEW I.D. CARD



## SCHEDULE AN APPOINTMENT

Appointments to receive your new ID card can be made in person, over the phone, or online! Appointments will be held in person on the Third Floor of the Clubhouse, or over the phone.

Make an appointment:

### ONLINE

[www.cenclub.com/id](http://www.cenclub.com/id)

### CALL

the Staff Office at 954-428-6892

### STOP BY

the Staff Office in the Clubhouse

## DON'T FORGET...

**Updating your payment information is a critical part of this process. Beginning January 1, 2022, owners will be billed directly from CenClub.**

CenClub has changed banks and payment information will be updated for each unit. If you set up payments through your bank, contact your financial institution and change it effective for January 1, 2022 made payable to

CenClub Recreation  
2400 Century Blvd, Deerfield Beach, FL 33442.

If you are unsure how your payments are set up or have any questions, please contact the CenClub Administration Office Mon-Fri 9am-5pm. 954-428-6892 Ext 1. If you are on Direct Debit with Seacrest Services you will need to fill out a new Electronic Debit Authorization Form located in the Administration office or on our website [www.cenclub.com/services](http://www.cenclub.com/services).

## STEP-BY-STEP CHECKLIST

### Fill out the required forms (PER PERSON!)

- Re-Validation Preference Form
- Updated Resident Emergency Information Form
- Electronic Debit Authorization (completed by primary owner)
- These forms can be completed ONLINE or on paper forms.

### Make an appointment

Visit [www.cenclub.com/id](http://www.cenclub.com/id) or call the Staff Office (954) 428-6892 x 2

Appointments are on the Third Floor of the Clubhouse.  
**ARRIVE EARLY!**

### Bring to your appointment:

- Completed paper forms for each occupant of the unit. No need to bring forms if completed online.
- Current CVE I.D. Cards

