

# CENTURY VILLAGE EAST

## RULES & REGULATIONS



CenClub Recreation Management, Inc.

# Resident Guide

Revised July 2020

This Guide is current as of July 1, 2020 and does not include changes made subsequent thereto. All current facility rules and regulations are available online at [www.cenclub.com](http://www.cenclub.com).

# Clubhouse Hours of Operation

**The Clubhouse is open 7 days a week!**

8:00AM – 11:00PM

**CenClub Administration Office**

954-428-6892 x 1

Monday – Friday 9:00AM – 5:00PM

**Staff Office (Information)**

954-428-6892 x 2

Open 7 days a week 8:00AM – 11:00PM

**ID Office**

954-428-6892 x 3

Monday – Friday 9:00AM – 5:00PM  
Wednesday 9:00AM – 7:00PM

**Ticket Office**

954-428-6892 x 5

Monday – Friday 9:00AM – 4:30PM  
9:00AM – 7:00PM

Open one hour before showtimes

**Fitness Center**

954-428-6892 x 6

Monday – Friday 6:00AM – 10:00PM (Nov – Mar)  
7:00AM – 10:00PM (April – Oct)

Saturday – Sunday & Holidays  
8:00AM – 10:00PM

**Entertainment Information**

954-428-6892 x 7

Show and Movie Information

**Clubhouse Library**

954-428-6892 x 9

Monday - Friday 9:00AM – 3:00PM

Please note: The Clubhouse will close when a hurricane warning is issued, but may be closed prior to the issuance of the warning if weather conditions warrant.

To determine if the Clubhouse is open or closed due to bad weather or emergency situations, you may call the Clubhouse at 954.428.6892.

# Mandatory Monthly Payment

CenClub Recreation Management, Inc. is responsible for the main Clubhouse including the Theater, all pools within the community, shuffleboard courts, tennis courts, pickleball courts, restaurant, movies, stage shows, dances, classes, fitness center, and a host of other facilities and amenities offered for the enjoyment of all CVE (Century Village East) residents. Management and maintenance of all facilities and activities are administered by the CenClub Board of Directors consisting of seven members elected by residents of Century Village East. Public Board of Directors meetings are held throughout the year.

Automatic payments by bank account or credit card are made by most residents. These payment methods can be established in the CenClub Administration office. Payment coupons and envelopes are also available upon request.



# Important Phone Numbers

Police Emergency:	911
Police Non-Emergency:	954-764-4357
Deerfield Fire Rescue Non-Emergency:	954-764-4357
Senior Touchline:	211

## Security

Main Gate House Machine:	954-421-2556
Person:	954-421-3552
East Gate House:	954-596-9893
West Gate House Person:	954-596-8551
Office (9am-5pm Mon-Fri):	954-596-4411
24 Hour Emergency:	954-421-3552

## Utilities & Services

City of Deerfield Beach:	954-480-4200
Broward County Property Appraiser:	954-357-6830
Deerfield Code Enforcement:	954-480-4241
Department of Motor Vehicles:	954-497-1570
Florida Power & Light:	954-797-5000
Broward County Sanitation (Deerfield):	954-480-4391
Bulk Pick-Up (Trash):	954-480-4379
Century Plaza Library:	954-357-7740
Restaurant:	954-708-2423
Clubhouse Library:	954-481-2898
COOCVE:	954-596-0775
CVE Master Management:	954-421-5566
CVE Reporter:	954-421-5566
Post Office:	1-800-275-8777
Social Security Office:	1-800-772-1213
Veterans Services:	954-357-6622
Voters Registration:	954-357-7050

# Recreation Facilities – Rules and Regulations

The following rules and regulations may be amended by postings at individual recreation facilities. Rules and regulations for all facilities are also available at [www.cenclub.com](http://www.cenclub.com).

- All persons using the Recreation Facilities are required to identify themselves by showing their CVE ID cards. Anyone without a valid CVE ID may be asked to leave recreation property. Any ID card found in the possession of anyone other than the rightful owner of the card will be confiscated and returned only at the discretion of management. ID cards may also be confiscated for violation of CenClub policies and rules.
- Shirt and shoes are always required in the Clubhouse.
- All persons using the Recreation Facilities are to follow the instructions and decisions of management and members of the staff regarding the use of the facilities and the priority and length of time for use of the facilities.
- Any instructions, directions, or requests received from a security officer or management are to be complied with by all persons using the Recreation Facilities.
- Smoking, including electronic cigarettes, is NOT PERMITTED on any recreation property.
- All persons using the Recreation Facilities do so at their own risks.
- Residents and renters are responsible for the behavior of their guests and their adherence to CenClub's Rules and Regulations.
- The Recreation Facilities are not to be used by any group, club, or association without the express written consent of management.
- No advertising, leaflets, papers, or other written matter is to be distributed in any of the Recreation Facilities without written consent of management.
- No signs of any sort are to be erected upon the Recreation Facilities without the written consent of management.
- The number of occupants in any part of the Recreation Facilities will be limited by management.

# Recreation Facilities – Rules and Regulations

- Any vehicle illegally parked will be towed away at the owner's expense. No overnight parking is allowed on Recreation Property. Campers, boats, and trailers cannot park on Recreation Property at any time.
- Except for service animals and emotional support animals, no dogs or other animals allowed. Service animals are subject to removal per Florida Statutes Section 413.08. Per F.S. 817.265. A person who falsifies information or written documentation, or knowingly provides fraudulent information or written documentation, for an emotional support animal under s. 760.27, or otherwise knowingly and willfully misrepresents himself or herself, through his or her conduct or through a verbal or written notice, as having a disability or disability-related need for an emotional support animal or being otherwise qualified to use an emotional support animal, commits a misdemeanor of the second degree.
- No food or drink is allowed in the Clubhouse, except in designated areas.
- All persons using the Clubhouse are always expected to be properly attired. All persons in bathing suits should wear a cover up and shoes while in the Clubhouse.
- Individuals under the age of 18 are not allowed in the Clubhouse, except in the Ping Pong room.
- Vandals or trespassers will be prosecuted. The Clubhouse is always monitored by 24-hour surveillance.



**Shorts are not allowed for live shows and Saturday dances. No clothing with offensive or inappropriate advertisements or logos or political attire is to be worn.**

# IDs and Guest Passes

All passes are the property of CenClub management. Security is authorized to confiscate passes at the discretion of management. Loaning and copying of IDs is not allowed and violators are subject to suspension of Recreation privileges.

## Guest Privileges and Passes

Upon payment of the required fee, a temporary guest pass is available for the use of recreation facilities upon approval of a resident's building president. Approval forms are available at the ID Office and the Staff Office. A guest for more than four weeks is considered an occupant, and must submit an ID Application with the appropriate fee.

- Guests with a valid CVE ID may enter the Clubhouse without a resident. Guests without a CVE ID must be accompanied by a resident; residents must first stop at a designated Clubhouse entrance to sign in their guests. Guests must present a personal photo ID to Security.
- Guests may NOT participate in instructional and fitness classes.
- From November 1 through March 31, guests may use Fitness Center equipment only after 1PM. From April 1 through October 31, guests may use the equipment in the Fitness Center at any time.
- Residents are responsible for the actions and behavior of their guests.

## Gate Passes

Immediate family members who are frequent visitors of a CVE resident, and who desire a Gate Pass, must submit to the ID Office a request form signed by the resident's building president and must show a valid Florida Driver's License or proof of residency within a 50-mile radius. Gate passes are renewed on a yearly basis. Gate Pass Request forms are available at [www.cenclub.com](http://www.cenclub.com). Holders of Gate passes do not have Clubhouse privileges.

## Companion Passes

Companion Passes are available for residents who require nurses or aides. For more information, please contact the ID Office.

## Car Sticker Regulations

Barcodes will be issued and installed at no cost by Master Management after residents receive their CVE IDs. Call 954-421-5566 for more information and to schedule an appointment.

# Recreation Safety & Security

**In the event of an emergency, CALL 911 FIRST.**

For lesser injuries, please follow these procedures:

## **Clubhouse**

1. Notify management or security immediately. If you are near a RED emergency phone, pick it up and it will automatically be connected to management.
2. Give a brief explanation and the location of the incident.
3. Management will assess and security will be dispatched to the location of the incident. An on-site paramedic will be dispatched if needed.

## **Tennis Courts, Pickleball Courts, and Pools**

1. Notify management or security immediately. If you are near a red emergency call box, press the button to be connected to a dispatcher.
2. Give a brief explanation and the location of the incident.
3. Management will assess and security will be dispatched to the location of the incident. An on-site paramedic will be dispatched if needed.

## **Red Emergency Phones**

There are red phones labeled throughout the Clubhouse that are ONLY for emergency situations.

## **Emergency Call Boxes**

There are red call boxes positioned at each pool, tennis court, and pickleball court throughout the community. These boxes are to be used for emergency dispatch communication IN ADDITION to calling 911.

## **Security**

Each of the Clubhouse entrances is monitored by a security guard. Primary entrances on the first floor are located at the Welcome Center and the ID Office. The only entrance on the second floor is located at the bus depot in the front of the building. A valid CVE ID is required for entry. Security cameras record continuously throughout the Clubhouse for the safety of residents.



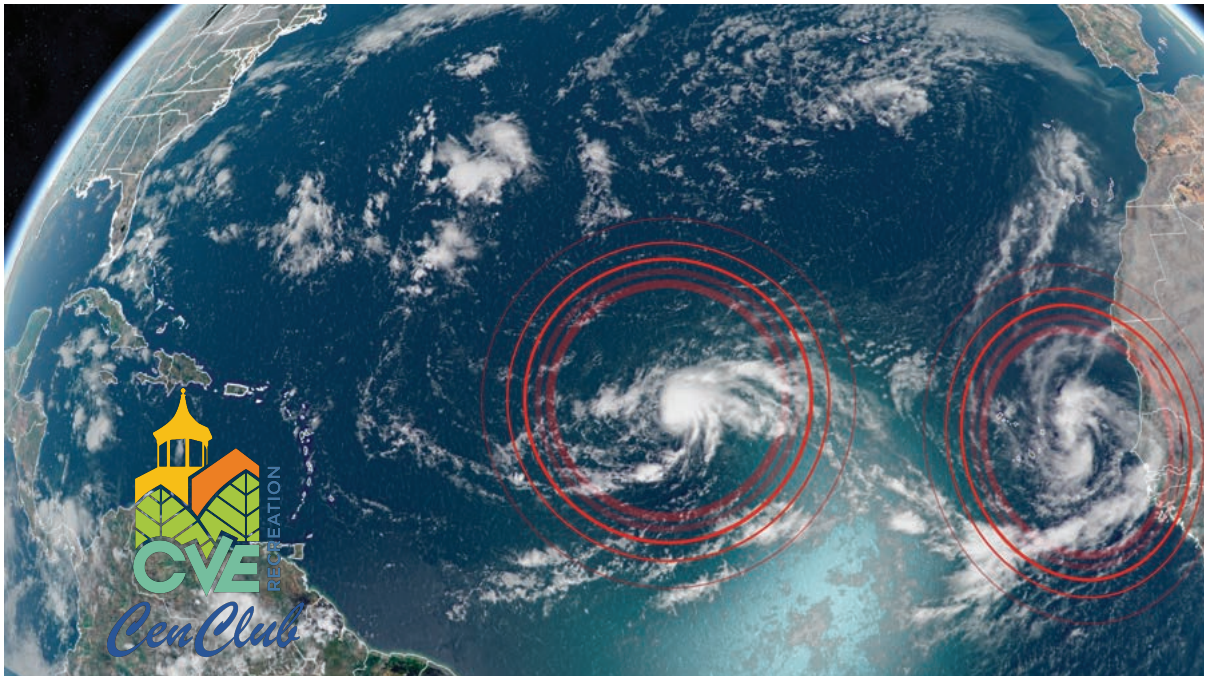
# Recreation Safety & Security

## Tropical Storm and Hurricane Policies

**Swimming Pools:** Upon the issuance of an official tropical storm watch (or more severe weather advisory), all CenClub pools will be closed for storm preparation. The pools will be reopened as soon as possible following a safety inspection once the storm passes.

**Clubhouse:** The Clubhouse will remain open for normal business operations until sustained winds reach 40mph, in which all activities will be canceled or rescheduled, and the Clubhouse will be closed for the safety of our residents and staff. The Clubhouse will be reopened following a safety inspection once the storm passes.

**Courts:** Upon the issuance of an official tropical storm watch (or more severe weather advisory), all CenClub Courts will be closed for storm preparation. The courts will be reopened as soon as possible following a safety inspection once the storm passes.



# Office Information

## **CenClub Administration Office**

Located on the first floor of the Clubhouse, the Administration Office is the hub for business operations, management procedures, and other administrative activities. Services include payments, collections, and estoppel letter processing.

## **Staff Office**

Located on the first floor of the Clubhouse, the Staff Office is the community resource of information, activities, events, and much more.

### Facility Reservation Procedures

- Meetings and event spaces, pool gatherings, outdoor spaces (BBQ, gazebo, shuffleboard), and courts (tennis and pickleball) may require a Reservation Request Form for use by individuals, groups, clubs, or organizations.
- A Reservation Request Form can be acquired by visiting the Staff Office or going to [www.cenclub.com](http://www.cenclub.com).
- The form must be completed with information including point of contact, event details, space requested, and equipment needs.
- All Reservation Request Forms will be processed on a first-come, first-serve basis.
- Management has the right to deny any request at its discretion.
- If the Reservation Request Form is approved, the requestor will be contacted with an Event Confirmation that includes a Facilities Use Agreement.
- The Facilities Use Agreement MUST be signed 7 days prior to the event.
- Some venues and outdoor spaces may require a deposit if there is food and beverage to be served. Please refer to the Reservation Request Form for details. Deposit checks are due 7 days before the event or the event may be cancelled. Deposit by check only. Deposit checks are to be payable to CenClub. Checks will be shredded upon conclusion of the event.
- Room set-up requests must be made at least 48 hours prior to the event.
- Confirmed reservations take precedence over anyone using the room without a reservation.
- Affiliated clubs, groups, and organizations may not be exclusive. Any club, group, or organization must have an open membership for anyone wishing to join.
- Management reserves the right to deny the use of any facility to any resident or guest for noncompliance with the rules.

# Recreational Equipment

The Staff Office equipment is available for resident use from 8:00AM to 11:00PM daily. An array of equipment is available for recreational needs. A CVE ID is needed to check out any of the supplies and equipment available throughout the facility.

## Academic Supplies:

- Chalk
- Dry Erase Markers
- Easels

## Activities Equipment:

- Extension Cords
- Irons
- Microphones & Stands
- Music Stands & Stools
- Sewing Kits
- Speakers

## Athletic Equipment:

- Aqua Dumbbells
- Aqua Noodles
- Boxing Gloves

## Games and Sports:

- Badminton
- Basketball
- Bocce
- Cards
- Checkers
- Chess
- Cornhole
- Giant Connect Four
- Giant Jenga
- Horseshoes
- Pétanque
- Pickleball
- Ping Pong
- Shuffleboard
- Tennis
- Volleyball



## Additional Facilities and Amenities

- Art Gallery - All types of media curated by the residents of Century Village East.
- Art Studio - A fully equipped studio with multiple wash sinks, professional easels, and storage lockers available for rent.
- Basketball Courts - Half courts located at the Newport and Ventnor tennis courts.
- BBQ Grills - Located by shuffleboard; each grill comes with two picnic tables.
- Billiards Room - Pool, Billiards, and Snooker tables are available for use.
- Bocce Courts - Three lighted courts are located behind the Clubhouse.
- Card Rooms - 100+ poker tables and bridge tables.
- Clay Studio - State-of-the-art studio with pottery wheels, kilns, storage lockers, tools, and equipment.
- Clubhouse Indoor Pool - Saltwater therapy pool with a beautiful mural of an underwater seascape.
- Clubhouse Outdoor Pool - A resort-style pool and deck with lush foliage and a canopy area for cooling off. Persons under the age of 18 are not permitted in the Clubhouse Pool.
- Clubhouse Library - 1000+ books and boutique.
- CVE Restaurant - Adjacent to the pool deck, the on-site restaurant is open for breakfast and lunch.
- Fitness Center - Professional equipment, experienced staff, and fitness classes for individual needs.
- Game Room - Five ping pong tables. Paddles and balls are available in the Staff Office. Children under the age of 18 are permitted, but must be accompanied by a resident.
- ID Office - Repository and issuance of documents and ID Passes.
- International Library - A multimedia and multilingual facility available to residents.
- Lapidary - Facilities for grinding and polishing stones into artwork and jewelry.
- Locker Room - Men's and Women's locker rooms located between the Fitness Center and pool areas. Lockers are available for daily use. A sauna is in each locker room.
- Meeting Rooms - Multiple general-purpose spaces are available for reservation by individuals, clubs, groups, or organizations. Information is available at the Staff Office or at [www.cenclub.com](http://www.cenclub.com).
- Music Room - Professional pianos; a place to play and listen.

## Additional Facilities and Amenities

- Party Room - The Clubhouse ballroom is available for large events. It is complete with kitchen and top of the line audio and visual systems. Attend weekly bingo, Saturday night dances, and special events and shows.
- Pétanque Court - This French sport, like bocce, is located behind the Clubhouse with multiple lights for play at night.
- Pickleball Courts - Located throughout the community.
- Satellite Pools - Multiple pools located throughout CVE. Reservations for pool gatherings can be made by visiting the Staff Office or [www.cenclub.com](http://www.cenclub.com).
- Shuffleboard - Located adjacent to the Clubhouse; equipment can be borrowed at the Staff Office.
- Spin Room - Located near the Fitness Center, the spin room has stationary bicycles and instruction.
- Stained Glass - A range of glass cutting and fusing equipment.
- Sewing Room - Sewing machines and ironing boards are available for use by residents. Sewing kits are available at the Staff Office.
- Tennis Courts - Turf and hard courts are available throughout the community.
- Theater - Premier performances and feature films shown in an elegant venue. The theater houses state-of-the-art equipment and comfortable seating.
- Ticket Office - For purchase of event and show tickets.
- Volleyball Court - Volleyballs are available in the Staff Office for use on this regulation sand court.





2400 Century Blvd. Deerfield Beach, FL 33442

954.428.6892

[admin@cenclub.com](mailto:admin@cenclub.com)