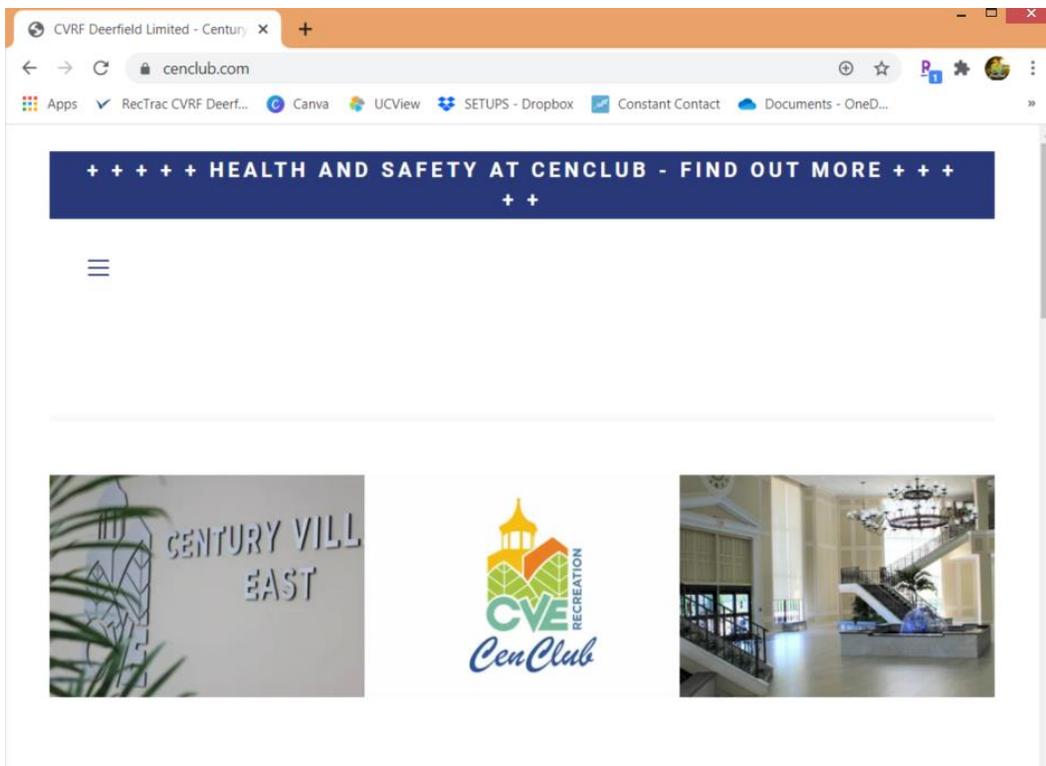


HOW TO REGISTER FOR THE CLUBHOUSE POOL, AQUACISE & FITNESS CENTER

Need help registering online? It's easy! Follow the steps below from a desktop computer, laptop, tablet, or smart phone. If you are using the tablet or smart phone, please stay within the browser and do not switch over to the Eventbrite app.

1. Go to www.cenclub.com in your browser. (Safari, Chrome, Google – anything is fine!)



2. Once on www.CenClub.com, scroll down to your preferred activity. We will use the Clubhouse Pool as our example.

Activities and Events



CLUBHOUSE POOL SIGN UP

Click below to learn how it works and to reserve a spot to swim!

[GO TO SIGNUP FORM](#)

AQUACISE - MON-SAT

Click below to register to join the class!

[GO TO SIGNUP FORM](#)



FITNESS CENTER SIGN UP

Click below to learn how it works and to reserve a spot to workout in the Fitness Center!

[GO TO SIGNUP FORM](#)



3. Click on “GO TO SIGNUP FORM” and the next screen will appear. Choose whether you would like to explore the options for Morning Sessions or Afternoon Sessions. We will use the Afternoon Sessions for our example.

Clubhouse Pool Use Sign Up

MORNING SESSIONS

Sign up for a morning session:

Session 1 (Sundays) - 8:30 AM - 9:30 AM

Session 2 (Sundays) - 9:45 AM - 10:45 AM

Session 3 - 11:00 AM - 12:00 PM

[CLICK HERE](#)

AFTERNOON SESSIONS

Sign up for an afternoon session:

Session 4 - 12:15 PM - 1:15 PM

Session 5 - 1:30 PM - 2:30 PM

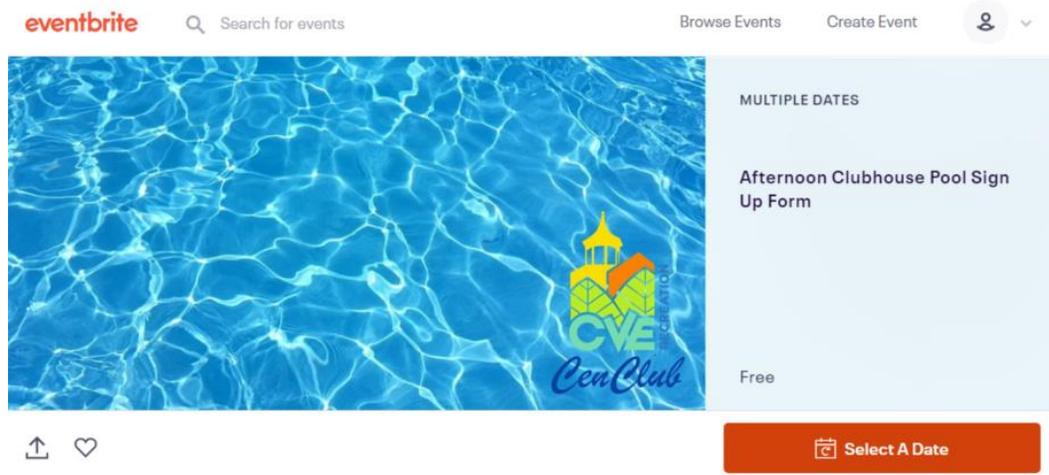
Session 6 - 2:45 PM - 3:45 PM

Session 7 - 4:00 PM - 5:00 PM

Session 8 - 5:15 PM - 6:15 PM

[CLICK HERE](#)

4. Go to “Select A Date” and you will see a list of available times.



The screenshot shows the Eventbrite interface. At the top, there is a search bar with the text "Search for events" and navigation links for "Browse Events" and "Create Event". The event title is "Afternoon Clubhouse Pool Sign Up Form" and it is listed as "Free". The event image features a blue water background with a logo for "Cen Club" and "CVE". At the bottom of the event card, there is a red button labeled "Select A Date".

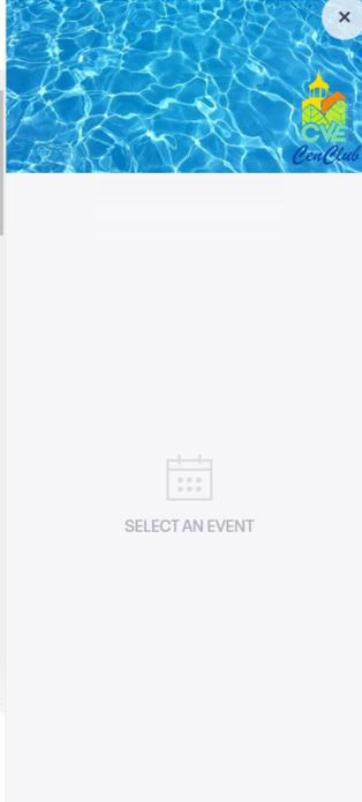
5. You can choose any available time slot that says “Register.” If the time slot says “Sold Out” then it is no longer available. Registration closes one hour prior to each session. Alternatively, you may choose “Filter by Date” to see the entire calendar month and choose dates later on.

Afternoon Clubhouse Pool Sign Up Form
Multiple Dates

Filter by Date

JUL 15	Wed, 12:15 PM - 1:15 PM EDT Afternoon Clubhouse Pool Sign Up Form	Register
JUL 15	Wed, 1:30 PM - 2:30 PM EDT Afternoon Clubhouse Pool Sign Up Form	Register
JUL 15	Wed, 2:45 PM - 3:45 PM EDT	Register

Powered by eventbrite English (US) ▾



6. Once you find the session that you would like to attend, click “Register” and then click “Register” again.

← Afternoon Clubhouse Pool Sign Up Form
Wed, Jul 15, 2020 12:15 PM - 1:15 PM EDT

General Admission 1 ▼

Free

28 REMAINING Sales end in an hour

Powered by  English (US) ▼

Register



Order Summary

1 x General Admission	\$0.00
-----------------------	--------

Total **\$0.00**

Price includes tax

7. You will be then prompted to checkout for that session. You need to enter your contact information that includes name, email, and phone number. You can only register for one session at a time as each session acts as its own ticket for the event. If you want multiple days, you must repeat the process from Step 4.

← Checkout
Time left 19:29

Contact Information

First name * Jane	Last name * Doe
Email * janedoe@test.com	Confirm email * janedoe@test.com

Cell phone
555-555-1234

Keep me updated on the latest news, events, and exclusive offers from this event organizer.

Eventbrite can send me emails about the best events happening nearby.

Important notice re COVID-19: Please note any interaction with the general public poses an elevated risk of being exposed to COVID-19 and we cannot guarantee that you will not be exposed while in attendance at the event. The event organizer is

Register



Order Summary

1 x General Admission	\$0.00
Delivery	\$0.00
1 x eRegistration	
Total	\$0.00

8. Once you type in your information, click “Register” and you are signed up for the event!



Thanks for your order! #1396303576

YOU'RE GOING TO

Afternoon Clubhouse Pool Sign Up Form

ORGANIZER MESSAGE

The Clubhouse Pool will be open starting Wednesday May 6th at 8:30 AM - 5:00 PM for fitness, swimming and rehab only. For the safety and well being of our residents, please be advised that the following

[More](#) ▾

1 REGISTRATION SENT TO

[janedoe@test.com](#)

[Change](#)

DATE

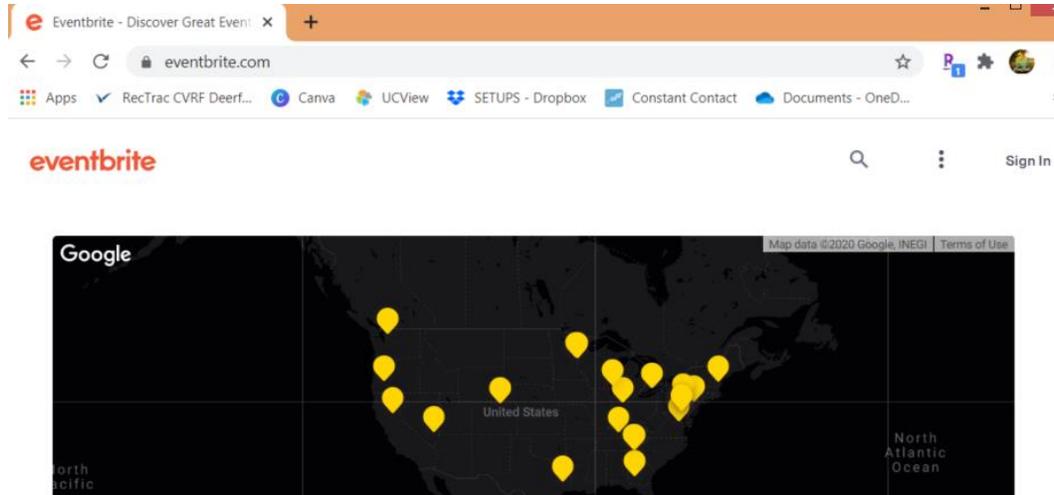
Wed, Jul 15, 2020

12:15 PM - 1:15 PM

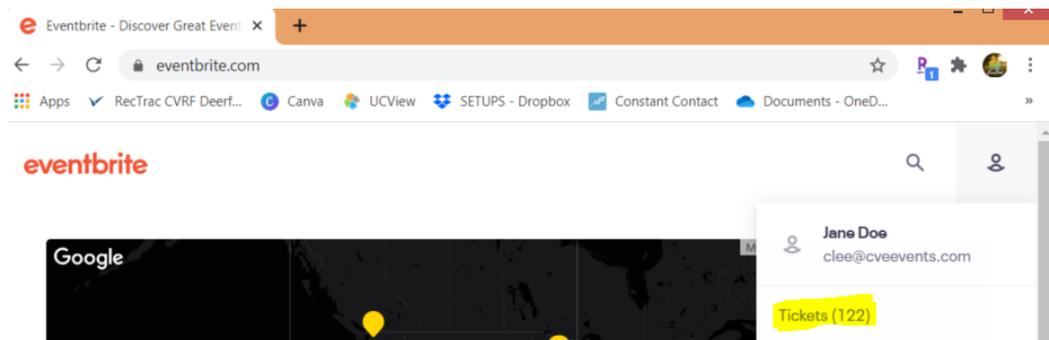
EDT

[View Registrations](#)

9. BONUS! If you ever want to check what you have registered for, need to modify or cancel a reservation, please visit www.eventbrite.com. Go to “Sign In” at the top of the page where you will enter your email and password.



10. Go to the top right icon that looks like a human and click “Tickets.”



11. Once you are in tickets, you can click on any ticket and cancel if needed or see what you are signed up for!

 **Jane Doe** 
124 tickets • 0 likes • 0 following

Tickets

JUL
15



**Aquacise
(Water
Aerobics
Mon-Sat)
Sign Up
Form**

Today at 9:45 AM
EDT

Free order
#1381301292 on
June 28, 2020

That concludes the tutorial on how to sign up for the Clubhouse Pool, Aquacise, or Fitness Center. Should you have additional questions, please call the Staff Office at 954.428.6892. The Staff Office can accommodate one request per person at a time. Utilizing this helpful tutorial, you can set up as many available appointments as you wish!