



# VICTORY VIPERS 2026 - 2027 CONTRACT



## INTRODUCTION TO DOCUSIGN

We are excited to begin another season with Victory Vipers! As part of our registration process, all families are required to review and complete our official season contract through DocuSign.

This contract is a binding agreement and includes important information that helps ensure a successful and organized season for everyone. Inside, you will find details on:

- Mandatory events
- Statement of commitment
- Credit card authorization & payment plan
- Attendance & absence policies
- Mandatory event fees
- Athlete wellbeing & expectations
- Practice & competition dress code
- Victory Logos and brand usage guidelines
- Social media agreement
- Communication policies

Please take your time to read each section carefully before signing. By completing the DocuSign, you are acknowledging and agreeing to all policies outlined for the season.

If you have any questions before signing, please reach out—we are happy to help clarify anything.



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## MANDATORY EVENTS

- The following dates are **Mandatory** events
- All athletes are required to attend all the all choreography sessions for their team.

DATE	EVENT	FULL SEASON YTH, JR, SR, ELITE	FULL SEASON YTH, JR PREP	FULL SEASON MINI PREP	PARTIAL SEASON
Mon, June 8 Tues, June 9	Uniform/Gear Sizing 4:00 - 8:00 PM	X	X	X	
June 22 - 26 July 27 - 31 August 17 - 21	^^Champ Camps by Team Monday through Friday 12:00 - 4:00 PM <b>OR</b> 5:30 - 9:30 PM	X	X	X	
July 13 - 17 <b>OR</b> July 20-24	^^Stunt Choreography by Team	X	X		
August 10 - 14	^^Pyramid Choreography by Team Monday through Friday 12:00 - 4:00 PM <b>OR</b> 5:30 - 9:30 PM	X	X		
Monday, September 14	Uniform/Gear Sizing 4:00 - 7:00 PM				X
September 19 - October 2	^^Routine Choreography	X	X		
October 19 - October 23	^^Dance Choreography	X	X		
February	^^Choreography Clean Up	X	X		

^^Exact choreography dates will vary by team and will be released after Team Reveal.

## GYM CLOSURES

- The gym is closed for practices and classes on the following dates

<b>Memorial Day Break</b>	May 22 - 25
<b>July Break</b>	Jun 27 - Jul 12
<b>August Break</b>	Aug 22 - Aug 30
<b>Labor Day Break</b>	Sept 4 - Sept 7
<b>Thanksgiving Break</b>	Nov 25 - Nov 29
<b>Winter Break</b>	Dec 23 - Jan 2
<b>Spring Break</b>	Mar 26 - Mar 28

## COMPETITIONS

- The competition schedule runs from November through May. Attendance at every competition for your athlete's team is **MANDATORY**.
- A finalized competition schedule will be released during the summer.

## SHOWCASES

- Showcases will be scheduled throughout the season for family and friends.
- Showcases are considered **MANDATORY** events.

**INITIALS** \_\_\_\_\_



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## STATEMENT OF FINANCIAL COMMITMENT

I have read and fully understand the financial commitment outlined for Victory Vipers for the 2026–2027 All-Star competitive season.

I understand and acknowledge that all payments made are non-refundable, and I am financially responsible for the full season balance through May 2027, regardless of withdrawal or dismissal from the program.

If any payment is not made within thirty (30) days of its due date, I understand that a 6% administrative fee will be applied to the outstanding balance and will compound monthly until paid.

I further acknowledge that if Victory Vipers must initiate collection efforts to recover any outstanding balance, I am responsible for all associated costs, including attorney's fees.

**INITIALS \_\_\_\_\_**

I acknowledge that a 3.4% processing fee will be applied to all card payments. I further acknowledge that all payments are due by the stated due date, and a 5-day grace period will apply.

**INITIALS \_\_\_\_\_**

If payment is not received within that grace period, I authorize Victory Vipers to initiate electronic payment using the card on file for any outstanding balance, plus a \$15.00 late fee and the 3.4% processing fee.

**INITIALS \_\_\_\_\_**



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## CREDIT CARD AUTHORIZATION

**You have 2 payment plan options to choose from:**

**1. AutoPay Plan** – You choose to have payments charged to your card on file. By choosing this option, all charges will automatically be drafted on the 15th of the month on your credit card. If you like, you can still pay for one-time payments like cheer & gear, uniform, year-end events in cash or check but it needs to be done before it's due date on the 15th of the month. Otherwise, it will be charged to your card. If the card on file is valid and a timely payment is made, you will never incur a late fee.

**2. No AutoPay Plan** – You choose to pay by cash or check (save on surcharges) and your card on file is a back-up.

**All you need to do is:**

- Mark the box next to the plan you would prefer.
- Enter your payment information.
- Sign and date.
- Notify the office any time your payment information changes (You will be emailed to redo our DocuSign again).

**AUTOPAY PLAN**

I authorize The Victory Vipers Training Center to initiate electronic payments for the balances due on my Victory Vipers All-Stars account. I understand that payments will be automatically made throughout the year on balances due on my account, as indicated below. I understand that the payment amounts may vary as classes are added/dropped and as other charges/payments are applied to my account. Proof of payment will appear on your account. If we have an e-mail address for you, you will receive an e-mail notification any time a payment is processed. **A 3.4% processing fee will be applied to all card payments.**

INITIALS \_\_\_\_\_

Credit Card Type (We Only Take Visa, Mastercard, or Discover):		
Card Number:		
Expiration Date:	CVV:	Zip/Postal Code:
Print Account Holder's Name		
Signature:	Date:	

**NO AUTOPAY PLAN**

I acknowledge that I am responsible to make timely cash or check payments of my balances due on my Victory Vipers All-Stars account. I further acknowledge that if my payment is not received on or before the due date, following a 5 day grace period, I authorize Victory Vipers All-Stars to initiate electronic payments for any balances due on my account, PLUS an administrative late fee of \$15.00. Proof of payment will appear on your account. If we have an e-mail address for you, you will receive an e-mail notification any time a payment is processed. **A 3.4% processing fee will be applied to all card payments.**

INITIALS \_\_\_\_\_

Credit Card Type (We Only Take Visa, Mastercard, or Discover):		
Card Number:		
Expiration Date:	CVV:	Zip/Postal Code:
Print Account Holder's Name		
Signature:	Date:	



# VICTORY VIPERS 2026 - 2027 CONTRACT



## ATTENDANCE POLICIES & FEES

- Victory Vipers is a structured program where success relies on athletes and parents adhering to our policies. We realize many athletes are involved in a variety of activities; however, we cannot make exceptions for schedule conflicts including homework, studying for exams, projects, school athletics, and school cheer.
- Elite teams will practice a minimum of twice per week, and may be required to attend additional stunt group practice weekly for repetitions and skill building
- We expect practices to be a top priority for athletes and expect 100% commitment to attending every practice. If your athlete does another school sport, it cannot conflict with Victory Vipers practice and competitions.
- Withholding an athlete from practice or competition should not be used as punishment, as it affects the entire team and takes away from the quality and effectiveness of practice.

## ABSENCES

- Athletes are permitted the following absences during the season:
  - **Partial Season Teams:** Up to 4 absences total
  - **Full Season Teams:** Up to 6 absences total
- Once all allotted absences have been used, any additional absences will result in a **\$50 fee per absence** for the remainder of the season.
  - Example: 2 additional absences = \$100
  - You authorize us to charge your card on file for this fee once it has been applied.
- Level-appropriate tumbling classes will be offered for Full Season teams, beginning after Labor Day. Attendance at these classes is optional and will not count toward season absences if missed.

## ABSENCE REQUESTS & LATE NOTICE

- Absence requests must be submitted at least 2 weeks in advance using the google form.
- Keep an email receipt of your submission
- Sending an email is not a form of notifying of an absence.
- Any absence submitted with less than 2 weeks' notice (after June 24, 2026) will automatically result in a \$50 fee.
- You authorize us to charge your card on file for this fee once it has been applied.

**INITIALS** \_\_\_\_\_



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## MANDATORY EVENTS & FEES

- The following events are mandatory. Absences will result in the listed fee, even if an Absence Request is submitted:
  - **Champ Camps:** \$50 per session missed
  - **Stunt/Pyramid Choreography:** \$50 per session missed
  - **Routine Choreography or Refresh:** \$100 per session missed
  - **Competitions:** \$400 per missed event
- You authorize us to charge your card on file for these fees once they have been applied.

## SCHOOL ACTIVITIES

- Since most school activities and functions are scheduled well in advance, families are expected to communicate all school-related conflicts with team coaches and submit absence requests within 2 weeks of the event.
- Absences for verified school functions will be considered excused and will not count toward allotted absences.
- Victory Vipers reserves the right to verify excused absence requests with school administration or teaching staff if necessary. Families should be prepared to provide appropriate documentation.

## TEAM PRACTICE RULES

- All team practices are closed, unless otherwise stated by coaches or owner. This includes weekly scheduled practices, tumbling, and any additional or extended practices throughout the season.
- Parents must stay outside of the gym during practices until athletes are dismissed by coaches.
- There is to be no jewelry worn at practice. This includes, necklaces, bracelets, anklets, rings, and ALL piercings (earrings, belly button rings, etc.). This is not for appearances, but for the safety of all athletes.
- Gum is not to be chewed during practice or at competitions.
- Nails should be clean and well maintained. No excessively long fingernails or sculptured nails. Athletes are permitted to have polished nails in neutral colors.
- Practice wear must be worn as scheduled.
- We are not responsible for lost or stolen jewelry, cell phones, or other personal items.

## ADDITIONAL PRACTICES & MAKEUPS

- Practice schedules are subject to change. While we aim to maintain consistency, additional practices or adjustments may be made if necessary.
- While we try to keep extra practices to a minimum; Coaches may add additional practices or extend practice times throughout the season, as needed.
- Any changes or additions to the practice schedule will be communicated via the team Band in a timely manner.
- It is up to team coaches if they will schedule a missed practice due to inclement weather.

**INITIALS** \_\_\_\_\_



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## ILLNESS

- We understand that illnesses do occur, and these situations will not result in an absence fee when properly communicated.
- Illness Guidelines:
  - If an athlete has a fever, is vomiting, or is confirmed to be contagious (with a doctor's note and/or test results), they should stay home from practice.
  - If an athlete has a minor cold or non-contagious illness, they are still expected to attend practice and may modify participation as needed with coach approval.

## INJURIES

- Cheerleading is a highly competitive and physically demanding sport that carries a risk of injury.
- At Victory Vipers, we take every precaution to minimize risk and promote athlete safety through proper training, supervision, and technique. However, injuries cannot be completely prevented.
- In the event that an athlete is injured during a Victory Vipers activity, our staff will take all appropriate and necessary steps to ensure the athlete's safety and well-being.
- If an athlete is injured outside of the gym (at home or during other activities), families must notify coaches as soon as possible.
- Do not leave injury-related messages via voicemail or general message systems.
- Please contact coaches directly via text.
- Families should be prepared to provide documentation from a physician when requested.
- Injured athletes are expected to attend practice to observe, unless a doctor's note states otherwise.
- Athletes returning from an injury are required to practice with their team for a minimum of 2 weeks before returning to competition.

## HEALTH & WELLNESS

- Athletes are expected to take care of their physical well-being. The use of drugs, alcohol, or tobacco is strictly prohibited.
- Any athlete found using these substances at a Victory Vipers function or competition may face immediate removal from the program.
- In cases involving eating disorders or substance abuse concerns, families are expected to take the necessary steps to seek appropriate professional support.

## ALTERNATE STATUS & TEAM ROSTERS

- Injured athletes may be moved to alternate status on their team, dependent on recovery time.
- Coaches will re-choreograph routines or replace the athlete based on the athlete's recovery time.
- Once the athlete has fully recovered and has been cleared by their physician, he/she may or may not be placed back in the routine. At the coaches discretion, they may choose to replace an injured athlete for the remainder of the season, if they feel it is in the best interest of the team.
- Team rosters may change at any point during the season. The addition or dismissal of any athlete is at the discretion of the coaches and/or owner.

**INITIALS** \_\_\_\_\_



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## COMPETITION DRESS CODE

- Athletes must wear their full uniform and shoes at all times during competition day, including awards.
- Jewelry is strictly prohibited at any time during competition day.
- Hair and makeup must be fully completed prior to meet times.

## COMPETITIONS

- All competitions are mandatory, as previously stated.
- Teams will travel throughout the season; however, travel requirements may vary by team.
- While we aim to keep the competition schedule consistent, it is subject to change at any time due to circumstances beyond our control.

## AWARDS

- If your athlete does not perform, due to illness or injury we will make every attempt to get your athlete a jacket, shirt, and/or medal. If we cannot obtain additional awarded items, then the awarded items will go to the athletes that performed.

## SPORTSMANSHIP

- All athletes, families, and supporters are expected to demonstrate respect, integrity, and good sportsmanship at all times, both in and out of the gym.
- Unsportsmanlike behavior, including disrespect toward other teams, gyms, athletes, or staff, will not be tolerated.
- Parents are expected to lead by example for all athletes. Inappropriate behavior from parents or family members may result in disciplinary action, up to and including removal of the athlete from the program.

## PRE-COMPETITION POLICY

- No absences are permitted the week prior to a competition.
- Any absence during this time may result in the athlete being moved to an alternate position or replaced with a temporary fill-in for that competition.

## PRACTICE WEAR

- If any practice wear or t-shirt is lost, it is the parent's responsibility to purchase a replacement.
- To reorder practice wear, please email [vipers@thevictoryvipers.com](mailto:vipers@thevictoryvipers.com)
- Athletes are expected to wear the correct assigned gear for all practices, showcases, and choreography sessions.
- If an athlete arrives in the incorrect gear for a showcase or choreography, the card on file will be charged for the required replacement set. You authorize us to charge your card on file.

**INITIALS** \_\_\_\_\_



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## VICTORY VIPERS BRANDING

- To maintain a strong and consistent brand identity, Victory Vipers has established the following guidelines for the use of all logos, team names, and trademarks. Proper and consistent usage is essential to protect our brand.
- These guidelines supersede any previously approved logos or usage standards.
- If you have any questions or need approval, please contact: Erica Gonzalez – [boosterclubvv@gmail.com](mailto:boosterclubvv@gmail.com)

## LOGO GUIDELINES

- Victory Vipers program and team logos may not be altered, redrawn, re-proportioned, distorted, or modified in any way, including uploading to AI for personal graphics.
- If an official logo is printed it must be in the original colors and cannot be changed.
- No other logos may be used to represent Victory Vipers.

## LOGO USAGE

- All Victory Vipers logos, gym name, team names, hashtags, music, lyrics, and branding elements are protected trademarks.
- All spirit wear must be purchased through an approved Victory Vipers vendor.
- Any custom items (bows, t-shirts, bags, blankets, etc.) featuring the Victory Vipers name, logo, team name/logo or any variation (including abbreviations) must receive approval.
- Items not purchased through an approved vendor are not permitted, including those featuring:
  - Victory Vipers logos or likenesses
  - Athlete photos in uniform or practice wear
- Individuals may not promote, distribute, or create items using Victory Vipers branding without approval.
- Anything created involving the Victory Vipers name and/or logo, including, but not limited to, music, merchandise, and online graphics, without approval is unacceptable and cannot be independently sold or used for personal use. Our logos have full protection and are copyrighted.
- Individuals may not profit from any sales of merchandise

## POLICY VIOLATION

- Any individual found in violation of this policy will be subject to a \$500 fine per occurrence.

**INITIALS** \_\_\_\_\_



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## SOCIAL MEDIA POLICIES

- The following expectations apply to all members (athletes and parents) across personal social media accounts, text messages, and all forms of communication, including but not limited to: Facebook, Instagram, X, Snapchat, TikTok, the Band App, and text messaging.
- Staff Communication Policy:
  - Victory Vipers owner, coaches, and staff will not communicate with minor athletes through personal social media accounts. All communication will take place through official Victory Vipers platforms, including Band, Instagram, and Facebook.
- We encourage all members to use Victory Vipers platforms to promote positivity, celebrate achievements, share updates, and support the program.
- Any athlete in uniform or Victory Vipers gear is representing the program. Content that includes inappropriate gestures, explicit songs, or language is not permitted on social media.
- Victory Vipers is not responsible or liable for any posts, comments, or messages made by its members.

## CODE OF CONDUCT

- Any form of communication that includes profanity, derogatory language, personal attacks, or bullying toward owners, staff, members, or others will not be tolerated.
- Any inappropriate behavior—whether on social media or through other communication methods—will be addressed immediately by ownership, and may result in disciplinary action up to and including removal from the program.
- Members are fully responsible for their actions and content shared online.

## GUIDELINES

### DO:

- Be respectful to others
- Use platforms to communicate, support, and share positive experiences
- Share photos and videos that celebrate teams and members

### DO NOT:

- Post negative opinions or complaints about the program or staff publicly
- Engage in gossip, bullying, or negative behavior toward members or other programs
- Target or attack individuals
- Use Parent contact information shared within the program for personal business promotion, solicitation, or advertising.

I have read and fully understand the Victory Vipers Social Media & Communication Policy. I acknowledge that it is my responsibility to inform my athlete of these expectations and ensure they are followed.

**INITIALS** \_\_\_\_\_



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At Victory Vipers, our goal is to create a positive, structured, and supportive environment for all athletes and families. The following policies help ensure clear communication, accountability, and team success.

## CHAIN OF COMMAND

- To ensure concerns are handled appropriately, please follow our chain of command:
  - All Team Coaches → Assistant All-Star Director or Tumbling Director → Owner

## COMMUNICATION GUIDELINES

- Please do not approach coaches at the start of or during practice, as their focus must remain on athlete safety and training.
- The preferred method of communication is to text all team coaches to schedule a time to speak/meet.
- We ask that families respect reasonable communication hours and refrain from contacting our staff between the hours of 9:00 PM and 9:00 AM, to allow for coaches' personal time.

## PARENT RESPONSIBILITIES

- It is the parent/guardian's responsibility to stay informed by regularly checking all communication platforms, including email and the Band App.
- All parents are required to be active members of both the Season Program Band and their athlete's team Band.

## ATHLETE SAFETY

- Our staff's primary focus is the well-being, safety, and development of each athlete.
- At times, appropriate physical contact may be necessary for instruction and skill development during coaching.
- Staff members are not permitted to provide transportation to minor athletes to or from practices, or competitions.
- The only exception is when another adult staff member or parent is present in the vehicle and permission has been granted by the athlete's parent/guardian.
- Staff are not permitted to spend time with minor athletes outside of the gym, unless it is for an official gym-related event or function.

## MINOR COMMUNICATION

To ensure the safety and protection of all athletes, the following policy applies to all communication with minors:

- All staff members must include another (a) parent / guardian or coach in any text message, phone call, or meeting with a minor athlete, whether inside or outside of the gym.
- Any minor athlete who needs to contact a coach or staff member must also include a parent or another adult coach in the communication.

This is a Victory Vipers policy and applies to all staff and members. These guidelines are in place as a preventative measure to protect our athletes, families, staff, and organization in today's evolving communication landscape.

**INITIALS** \_\_\_\_\_