



Peter and Katy Fund

Hubbers helping Hubbers

**HUBBER PAYROLL DONATION PROCESS**

**Thank you for your interest in contributing to the  
Peter and Katy Fund: Hubbers Helping Hubbers!**

**Read on for instructions on starting or changing  
a donation via desktop and mobile.**



# Peter and Katy Fund

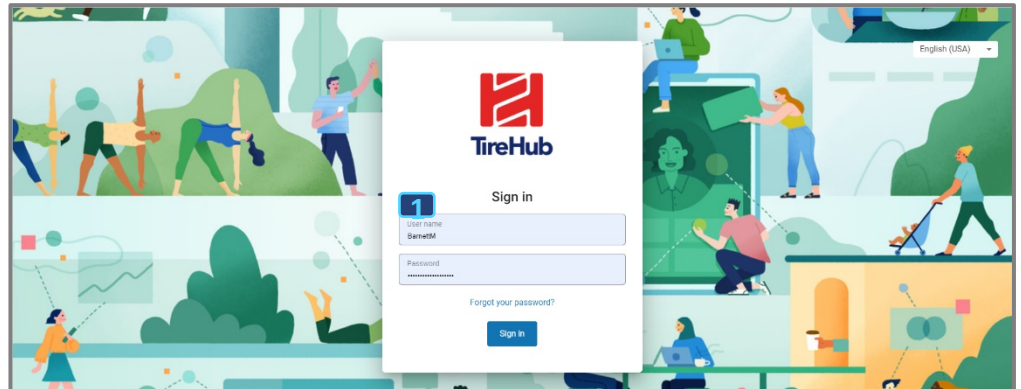
Hubbers helping Hubbers

## HUBBER PAYROLL DONATION PROCESS

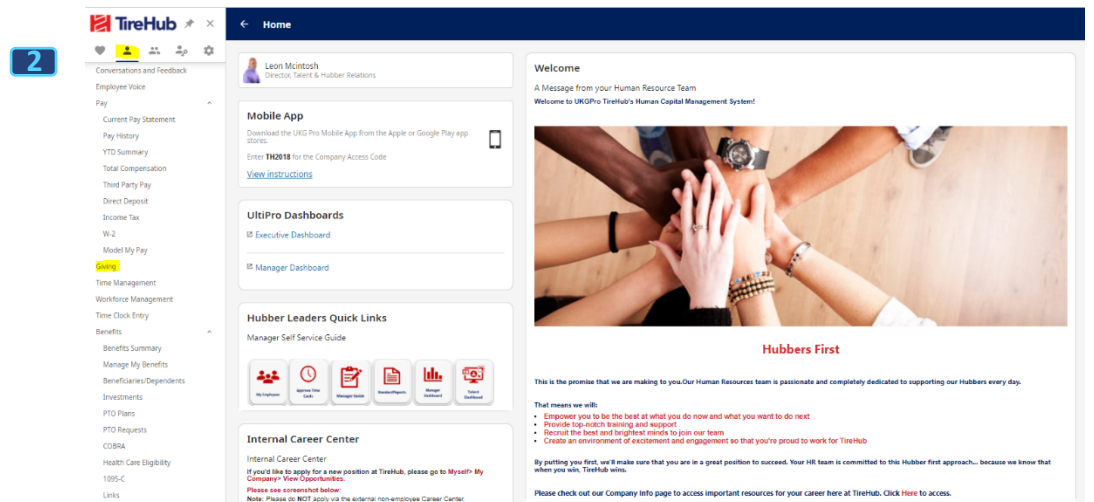
### 1. PETER & KATY FUND – DESKTOP

#### NAVIGATION: [UKG Link](#)

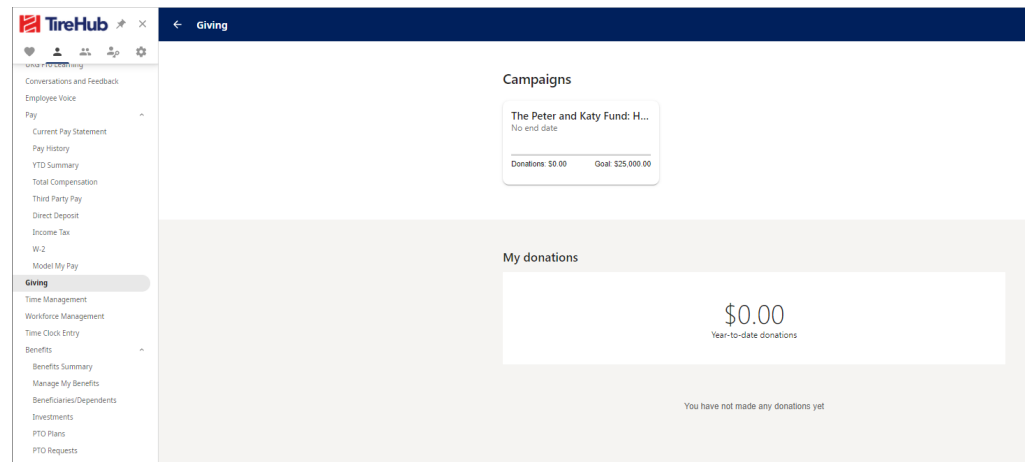
1. Log into UKG with your user id and password.



2. Click on **Menu > Myself > Giving**



3. Click on the **Peter and Katy Fund Campaign**





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4. Select the amount you would like to contribute each pay period, or click other to enter your own amount.
5. Select the date you would like donations to begin.
6. **If you want this to be a recurring donation, click “Donate this amount from each regular pay.” If you want this to be leave deselected.**
7. Click **Submit**
8. Once you submit, you will see a notification box populate to authorize your donation. Click **Authorize** and you are done.

The Peter and Katy Fund: Hubbers Helping Hubbers  
No end date  
Eligible for a tax deduction/charitable tax credit

The Peter and Katy Fund: Hubbers Helping Hubbers was created to help Hubbers who are in need of immediate financial assistance following an unforeseen disaster or personal hardship. The Fund relies on support from TireHub and individual donations made by Hubbers, TireHub's partners, and/or the general public. Every donation makes a difference, no matter the amount, and combined with the donations of others, helps to provide tax-free (US) grants when they are needed most.

Campaign progress  
Donations: \$0.00 Goal: \$25,000.00

Donation details

4 \$5 \$10 \$25 Other

Company  
TireHub, LLC  
This determines which payroll is used for the donation

5 Donation date  
04/15/2022

6  Donate this amount from each regular pay ⓘ

7 **SUBMIT** CANCEL

Authorize donation

I hereby agree to deductions from my regular wages to contribute to the Peter and Katy Fund: Hubbers Helping Hubbers fundraising campaign. I understand that Emergency Assistance Foundation (EAF) is a 501(c)(3) tax-exempt, public, non-profit organization which administers the Peter and Katy Fund on behalf of TireHub. I understand that I am not required to make this contribution. This is a truly voluntary contribution. I understand that my employment, wages, benefits or advancement at TireHub do not depend upon my willingness to contribute to or actual participation in this campaign. I understand that I can withdraw this deduction authorization at any

CANCEL **AUTHORIZE**

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### 2. PETER & KATY FUND – MOBILE VERSION

1. Log into UKG App with your user id and password on your mobile device.
2. Click on **Giving**
3. Click on the Peter & Katy Fund Campaign
4. Fill out **donation details**, **date to begin donation** and check the **box below**. Press **Submit**.
5. A notification box will populate, then click on **Authorize**.

