

**Beginning this dance season,
Velez Studio of Dance will transition to a new online tuition payment system
through our secure Dancer Payment Portal, powered by Stripe.**

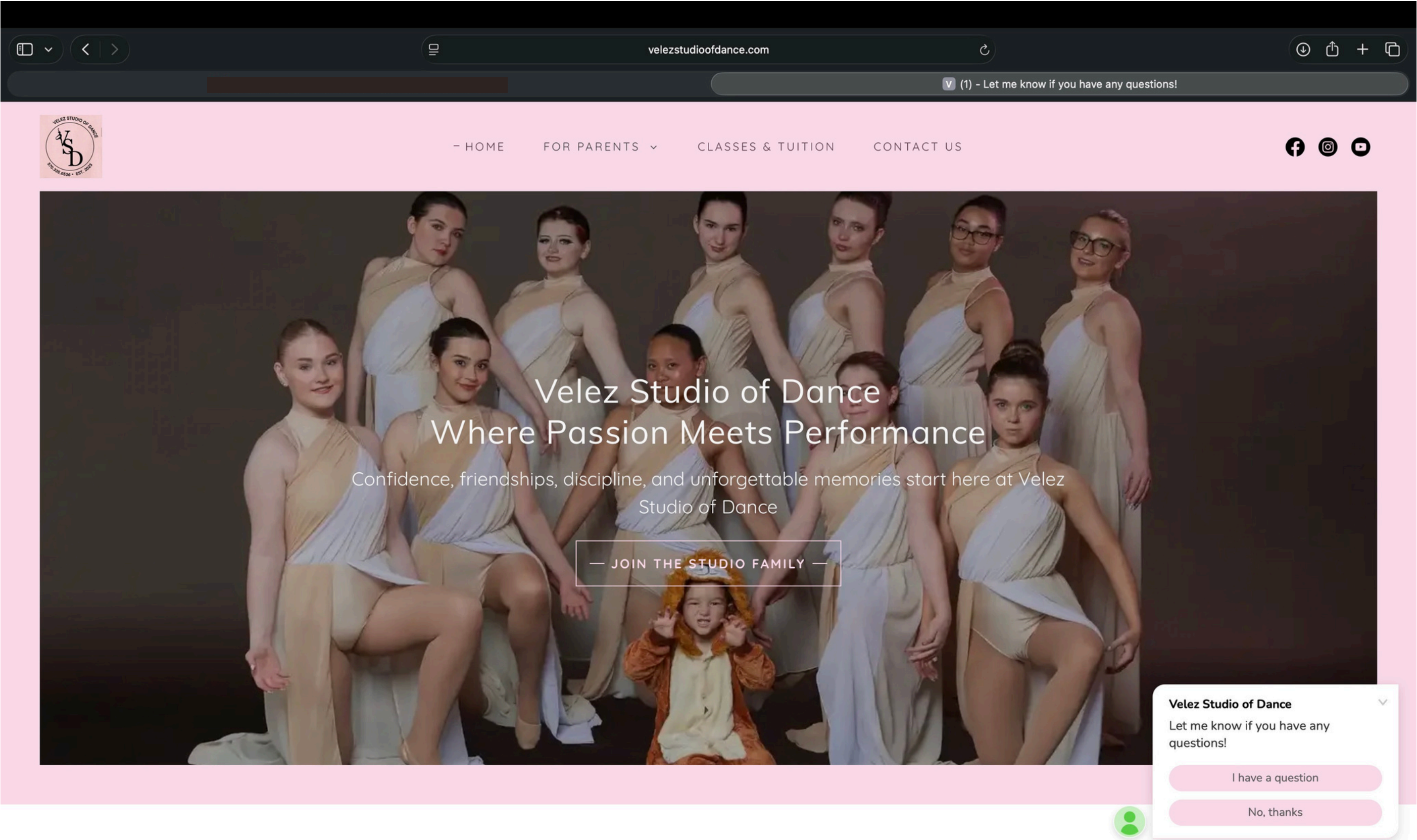
**This change has been made to simplify and streamline the tuition process for
our families, staff, and studio administration. By moving to an online system,
we can reduce missed payments, eliminate many of the payment challenges experienced in recent years,
and spend more time focusing on what matters most—our dancers and their growth.**

**All tuition rates have been updated to include any online payment processing fees,
meaning the price listed for each class is the total amount due each month
with no additional charges at checkout. To ensure accurate billing and communication,
it is imperative that each family provide a current parent/guardian email address and phone number,
as all invoices, receipts, reminders, and account notifications will be delivered electronically.**

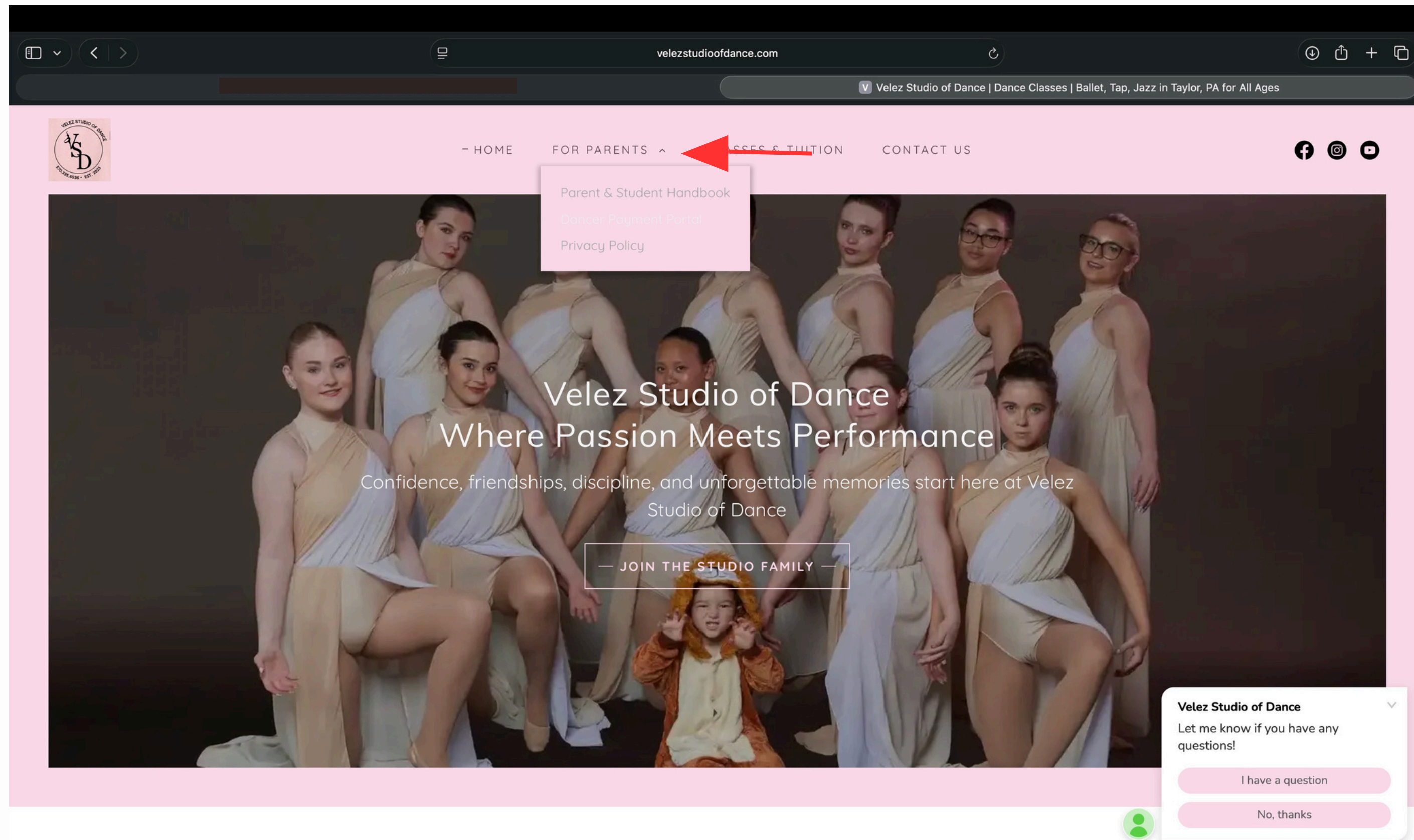
**As a convenience to our families, the new system will automatically send multiple email
and text message reminders leading up to each invoice due date to help ensure that
no payment is overlooked or forgotten. These reminders are designed to make the payment process
as easy and stress-free as possible for everyone. Please note that
tuition payments not received by their due date will incur an automatic
late fee of \$5 per week, which will be added to the family's next monthly tuition invoice.**

**We appreciate your support and cooperation as we implement this new system
and look forward to a smoother, more efficient season for everyone—
allowing our families, staff, and instructors to spend less time managing payments
and more time focusing on the joy of dance.**

To access the Stripe Payment Portal for the first time, go to:
velezstudioofdance.com



Click the drop-down arrow beside “FOR PARENTS” to reveal the menu.
Then select “Dancer Payment Portal”.



You will automatically be re-directed to the Velez Studio of Dance Payment Portal. Here you will enter in your email, which you will have provided during registration.



Welcome to the Velez Studio of Dance Parent Payment Portal!

Powered by 

[Terms](#) [Privacy](#)

Log in to manage your account

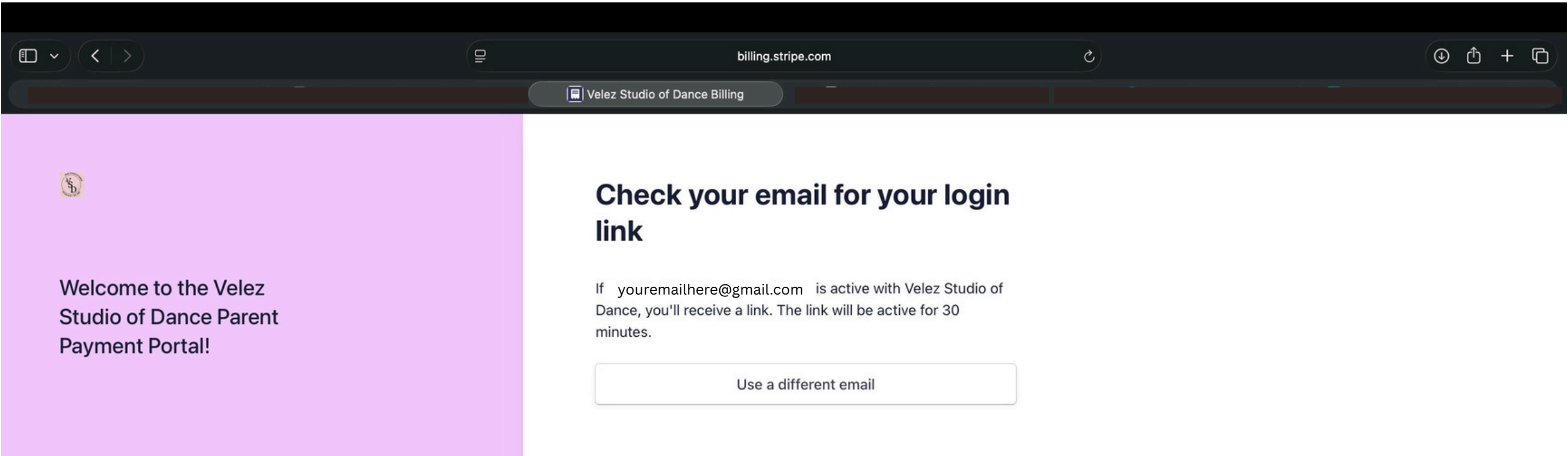
Enter your email and we will send you a link directly to your customer portal.

Email

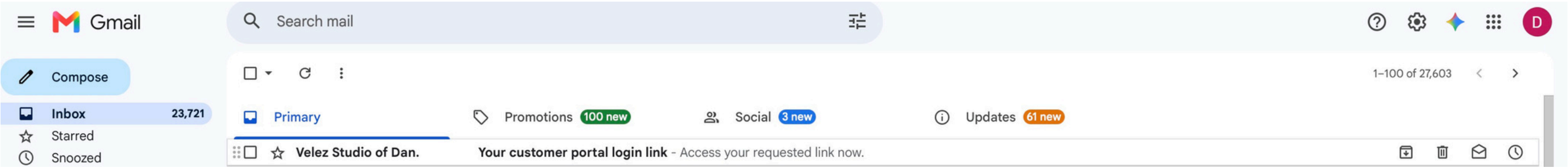
Send

Click the 'Send' button after you type your email

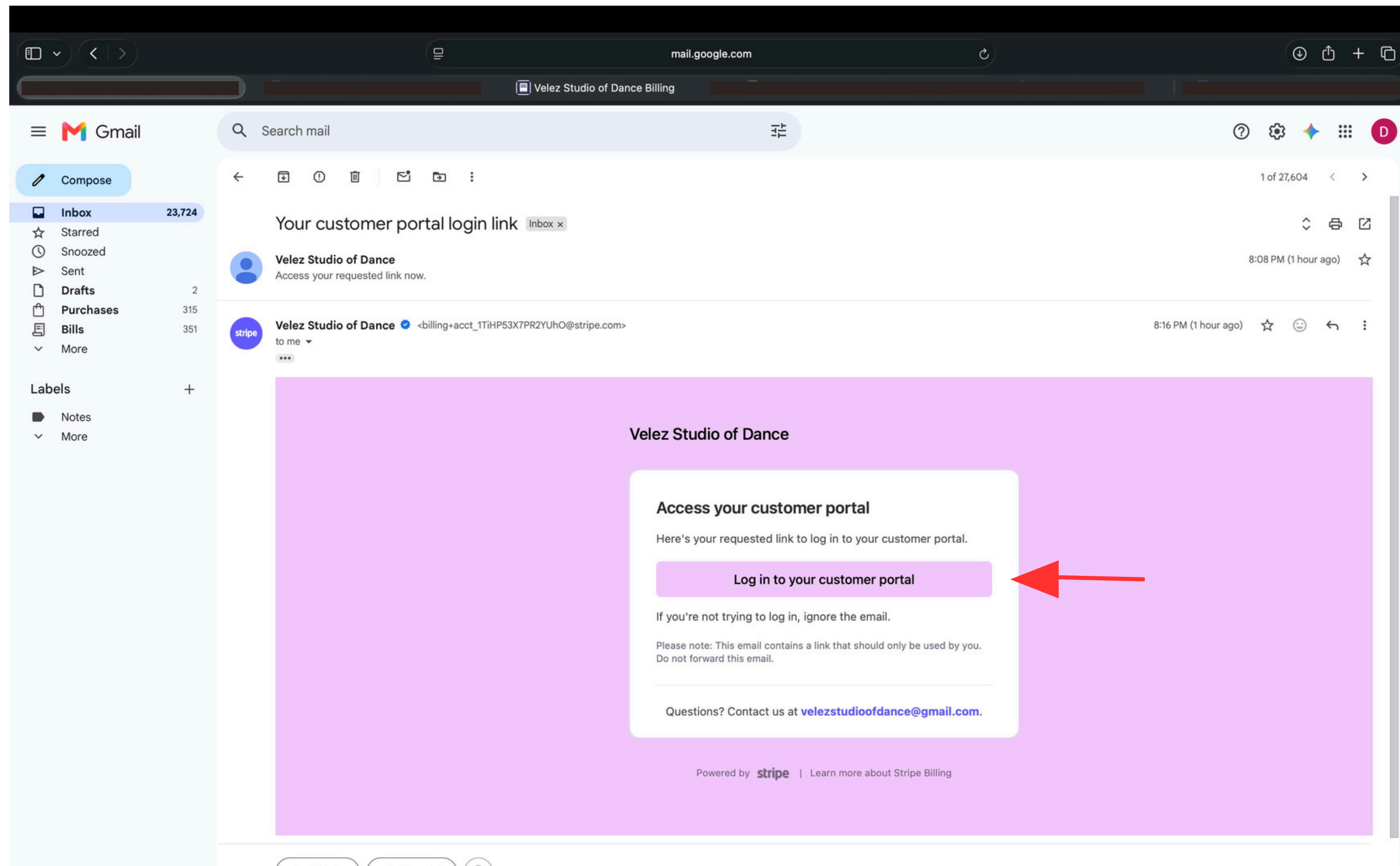
After clicking ‘Send’, you will see this prompt to check your email for a new email from VSD.



Below is an example of one in Gmail



Open the email. Then click the button to be automatically re-directed to your personal payment portal.



Your portal will show you any outstanding invoices you have, the amount due, your billing & shipping information, and invoice history.



Welcome to the Velez Studio of Dance Parent Payment Portal!

[Sign out](#)

OUTSTANDING

[Open](#)

\$135.00 due in 30 days

First Student - 1 Class (+2 more)

Issued June 24, 2026

[Pay invoice](#)

PAYMENT METHOD

No payment method.

[+ Add payment method](#)

BILLING AND SHIPPING INFORMATION

Name	Customer, Test
Phone number	(570) 866-9671

[✎ Update information](#)

INVOICE HISTORY

Jun 23, 2026	\$135.00	Due in 30 days	First Student - 1 Class (+2 more)
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Click the 'Pay Invoice' button to be taken to the payment page

Click '+ Add payment method' to securely save a payment method for future payments

Click the 'Update information' button to change your contact information

After clicking the ‘Pay Invoice’ button, you will be taken to payment page.

invoice.stripe.com

Pay Velez Studio of Dance Invoice...

Velez Studio of Dance

\$135.00

Due July 23, 2026

ToCustomer, Test

FromVelez Studio of Dance

Invoice#NCFJSDNI-0001

View invoice and payment details >

Choose how you'd like to pay

Card

US bank account

Bank transfer

☐ Save payment details to Velez Studio of Dance for future purchases

Pay

Click ‘Card’, ‘US bank account’, or ‘Bank Transfer’

Fill in your debit/credit card details.
You can tic the box below to save the
payment details for further payments.

invoice.stripe.com

Pay Velez Studio of Dance Invoice...

\$135.00

Due July 23, 2026

ToCustomer, Test

FromVelez Studio of Dance

Invoice#NCFJSDNI-0001

View invoice and payment details >

Choose how you'd like to pay

Card

Card number

1234 1234 1234 1234

VISA

MasterCard

Amex

Discover

Expiration date

MM / YY

Security code

CVC

123

Country

United States

ZIP code

12345

US bank account

Bank transfer

☐ Save payment details to Velez Studio of Dance for future purchases

Pay

You can expand invoice and payment details to right from the payment page.
Or click the ‘Invoice PDF’ button to download a PDF version of the invoice.

invoice.stripe.com

Pay Velez Studio of Dance Invoice...

Velez Studio of Dance

\$135.00

Due July 23, 2026

To

Customer, Test

From

Velez Studio of Dance

Invoice

#NCFJSDNI-0001

Close invoice and payment details

×

↓ Invoice PDF

Choose how you'd like to pay

Card

US bank account

Bank transfer

☐

Save payment details to Velez Studio of Dance for future purchases

Pay

×

Close invoice and payment details

\$135.00

First Student - 1 Class

Qty 1

\$42.00

Second Student - 1 Class

Qty 1

\$36.00

Third Student - 2 Classes

Qty 1

\$57.00

Total due

\$135.00

Amount paid

\$0.00

Amount remaining

\$135.00

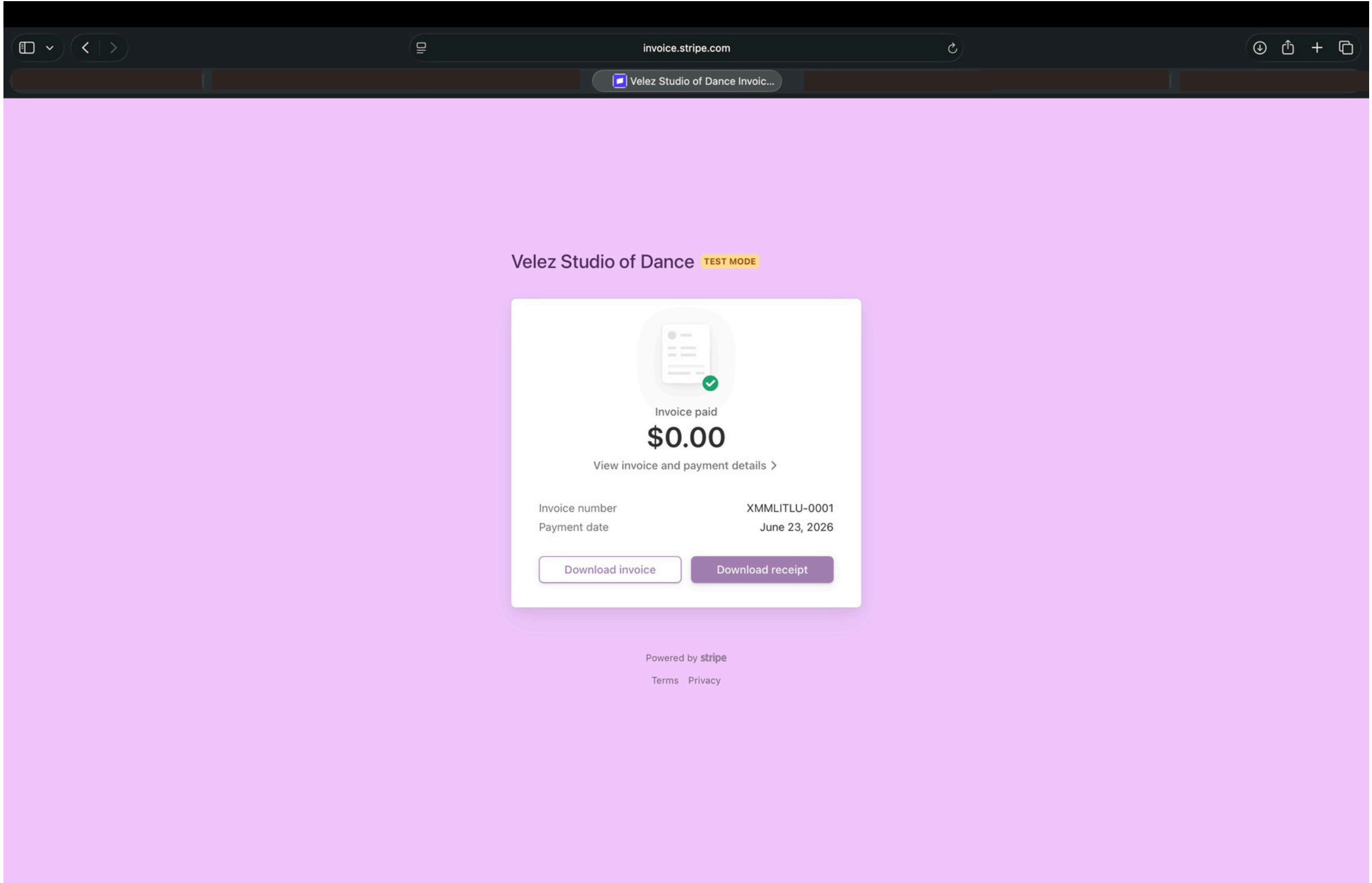
Payment history

No payments have been made

Questions?

Contact Velez Studio of Dance

After you have successfully made your payment, you will see the ‘Invoice paid’ window appear. From here, you can download your invoice as well, or even a receipt version of the invoice.



This is an example of what your invoice will look like.

Receipt

Invoice number XMMLITLU-0001

Receipt number 2352-8015

Date paid June 23, 2026

Velez Studio of Dance

200 Union Street

Taylor, Pennsylvania 18517

United States

+1 570-335-6536

Bill to

test

youremailhere@gmail.com

\$0.00 paid on June 23, 2026

Description	Qty	Unit price	Amount
test	1	\$0.00	\$0.00
Subtotal			\$0.00
Total			\$0.00

Payment history

Payment method	Date	Amount paid	Receipt number
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Thank you for your continued support of Velez Studio of Dance.

**We are grateful for the trust you place in us each season
and appreciate your patience and cooperation
as we transition to this new payment system.**

**We believe these changes will create a smoother, more efficient experience for our families and staff,
allowing us to focus on what truly matters—providing every dancer with a positive, enriching, and
memorable experience.**

**If you have any questions or need assistance at any point during the setup process, please do not
hesitate to contact us.**

We are always happy to help!

Thank you for being a part of the VSD family. Here's to another incredible season of dance!