**[Your Name]**

Address: [Your Address]

Phone: [Your Phone Number]

Email: [Your Email Address]

## **Professional Summary**

Friendly and customer-focused Barista with [X] years of experience in crafting high-quality coffee beverages and providing excellent service. Skilled in preparing a variety of coffee drinks and ensuring customer satisfaction. Strong ability to work efficiently in fast-paced environments while maintaining a positive and welcoming atmosphere.

## **Work Experience**

**Barista**

[Coffee Shop Name], [Location]

[Month, Year] - Present

* Prepare and serve a wide variety of coffee drinks, teas, and other beverages according to customer preferences and company standards.
* Greet customers warmly and take orders accurately and efficiently.
* Operate cash registers and handle transactions, including cash and card payments.
* Maintain cleanliness and organization of workstations, equipment, and customer areas.
* Provide excellent customer service by addressing inquiries, complaints, and special requests.
* Collaborate with team members to ensure smooth operations and high-quality service.

**Barista Assistant**

[Coffee Shop Name], [Location]

[Month, Year] - [Month, Year]

* Assisted in preparing and serving coffee drinks and other beverages.
* Supported inventory management by restocking supplies and monitoring stock levels.
* Helped maintain a clean and organized workspace, including cleaning equipment and customer areas.
* Supported team members in taking orders and providing customer service.

## **Skills**

* Proficient in coffee preparation techniques
* Knowledge of various coffee beans, roasts, and brewing methods
* Strong customer service and interpersonal skills
* Ability to work efficiently in a fast-paced environment
* Cash handling and point-of-sale (POS) system experience
* Excellent multitasking and time management skills
* Team player with a positive attitude

## **Certifications**

* [Certification Name, e.g., Barista Training Certification], [Organization], [Month, Year]

## **References**

Available upon request.